Bettendorf IOWA

a premier city

Vision

THE CITY OF BETTENDORF IS THE MOST LIVABLE COMMUNITY WITH RICH EDUCATIONAL, CULTURAL, AND RECREATIONAL OPPORTUNITIES WHERE WE ENJOY A VIBRANT RIVERFRONT AND A GROWING, COMPETITIVE BUSINESS ENVIRONMENT. WE TAKE PRIDE IN OUR GREAT COMMUNITY.

The Vision Statement for the City of Bettendorf outlines what Bettendorf wants in the future. Our preferred future is defined in value-based principles that can guide policies, decisions, and operations. The City of Bettendorf is a Premier City in which to live.

BETTENDORF CITY COUNCIL
COMMITTEE OF THE WHOLE
COUNCIL CHAMBERS – CITY HALL

MONDAY, MAY 19, 2025
5:00 P.M.

The Bettendorf City Council Committee of the Whole meeting will be open to the public. Additionally, the City of Bettendorf will broadcast this public meeting online at www.bettendorf.org/YouTube

AGENDA

I. ITEMS TO APPEAR

- Public hearing amending the City's current budget for the fiscal year ending June 30, 2025 – Finance Director Jason Schadt ***(Items to Appear #8 & 9)***

II. CONSENT AGENDA ITEMS

- Resolution setting the date for a public hearing on the proposed changes to Bettendorf Transit's Americans with Disabilities (ADA) Complementary Paratransit Service Policy – Public Works Director Brian Schmidt and Transit Operations Manager Austin Whelan ***(Consent D)***

- Resolution approving a professional services agreement with HDR for the I-80 and Middle Road City Funded Improvements Project – Public Works Director Brian Schmidt ***(Consent J)***

III. REMAINING CONSENT AGENDA ITEMS

IV. ITEMS ADDED BY MAYOR AND COUNCIL

V. ADJOURN

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF BETTENDORF, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING AUXILLARY AIDS AND SERVICES SHOULD CONTACT BETTENDORF CITY HALL AT (563) 344-4000 FOUR (4) HOURS PRIOR TO THE HEARING OR MEETING TO INFORM OF THEIR ANTICIPATED ATTENDANCE.

CITY OF BETTENDORF CITY COUNCIL MEETING
COUNCIL CHAMBERS – CITY HALL

TUESDAY, MAY 20, 2025
7:00 P.M.

The Bettendorf City Council meeting will be open to the public.
Additionally, the City of Bettendorf will broadcast this public meeting online at
www.bettendorf.org/YouTube

AGENDA

1. **ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **INVOCATION**
   Given by Pastor Rich Pokora of All Saints Lutheran Church

4. **RECOGNITION**
   Bettendorf High School Class 3A State Wresting Champions – Jake Knight and TJ Koester

5. **PROCLAMATION**
   Bike Month, May 2025, requested by Bettendorf Trails Committee

6. **PROCLAMATION**
   World Bee Day, May 20, 2025 requested by Bettendorf Parks Maintenance

7. **PUBLIC REQUESTS OF COUNCIL**
   The public is welcome to make a request of council on any item not already on the agenda for public hearing. Please limit your comments to two minutes. Please try not to be repetitive. Please refrain from outbursts, like clapping and yelling. Please be respectful with your comments.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF BETTENDORF, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING AUXILLARY AIDS AND SERVICES SHOULD CONTACT BETTENDORF CITY HALL AT (563) 344-4000 FOUR (4) HOURS PRIOR TO THE HEARING OR MEETING TO INFORM OF THEIR ANTICIPATED ATTENDANCE.

8. **PUBLIC HEARING**
   Regarding amending the City's current budget for the fiscal year ending June 30, 2025

9. **RESOLUTION**
   Council Member Naumann to present a resolution adopting the FY24/25 Budget Amendment

10. **PUBLIC HEARING**
    Regarding the rezoning of property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80, A-1, Agricultural /Urban Reserve District to R-2, Single-Family Residence District, submitted by Windmiller Development, L.L.C., Pleasant Valley Community School District, and Forest Grove Schoolhouse Preservation (Case 25-016-REZ)

11. **ORDINANCE**
    Council Member Brown to present the first reading of an ordinance rezoning of property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80, A-1, Agricultural /Urban Reserve District to R-2, Single-Family Residence District, submitted by Windmiller Development, L.L.C., Pleasant Valley Community School District, and Forest Grove Schoolhouse
    Preservation

12. **PUBLIC HEARING**
    Regarding the rezoning of property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80, A-1, Agricultural /Urban Reserve District to C-3, General Business District, submitted by Windmiller Development, L.L.C. (Case 25-017-REZ)

13. **ORDINANCE**
    Council Member Palczynski to present the first reading of an ordinance rezoning of property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80, A-1, Agricultural /Urban Reserve District to C-3, General Business District, submitted by Windmiller Development, L.L.C.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF BETTENDORF, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING AUXILLARY AIDS AND SERVICES SHOULD CONTACT BETTENDORF CITY HALL AT (563) 344-4000 FOUR (4) HOURS PRIOR TO THE HEARING OR MEETING TO INFORM OF THEIR ANTICIPATED ATTENDANCE.

14. PUBLIC HEARING

Regarding an ordinance amending Bettendorf City Code Section 11-4-5B, entitled "Commercial and Parking Permitted Use Table" (Case 25-018-ORD)

15. ORDINANCE

Council Member Sechser to present the first reading of an ordinance amending Bettendorf City Code Section 11-4-5B, entitled "Commercial and Parking Permitted Use Table"

16. ORDINANCE

Council Member Jager to present the first reading of an ordinance amending Bettendorf City Code Section 7-4-2, entitled "Location of Poles; Council Authority"

17. ORDINANCE

Council Member Baden to present the third and final reading of an ordinance amending Bettendorf City Code Title 11, Chapter 14 entitled, "Sign Ordinance" (Case 25-004-ORD)

18. CONSENT AGENDA

19. ADJOURN

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF BETTENDORF, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING AUXILLARY AIDS AND SERVICES SHOULD CONTACT BETTENDORF CITY HALL AT (563) 344-4000 FOUR (4) HOURS PRIOR TO THE HEARING OR MEETING TO INFORM OF THEIR ANTICIPATED ATTENDANCE.

CONSENT AGENDA
MAY 20, 2025

ALL ITEMS APPEARING BELOW ARE CONSIDERED ROUTINE BY THE CITY COUNCIL AND SHALL BE ENACTED BY ONE MOTION. IF DISCUSSION IS DESIRED, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY

A. Minutes from May 5, 2025, and May 6, 2025 (Approve and Adopt)

B. Resolution setting the date for a public hearing and directing the advertising for bids for the 2025 Alley Rehabilitation Program. (Approve and Adopt)

C. Resolution setting the date for a public hearing and directing the advertising for bids for the 27th Street and Erin Street Reconstruction Project. (Approve and Adopt)

D. Resolution setting the date for a public hearing on the proposed changes to Bettendorf Transit's Americans with Disabilities (ADA) Complementary Paratransit Service Policy. (Approve and Adopt)

E. Resolution accepting improvements for the 2024 Sidewalk Repair Program. (Approve and Adopt)

F. Resolution accepting improvements for the 2024 Riverfront Bollards Replacement Project. (Approve and Adopt)

G. Resolution accepting improvements for the Palmer Hills Golf Course Entrance Culvert Replacement Project. (Approve and Adopt)

H. Resolution authorizing the Director of Public Works to issue a purchase order to ForeverLawn Heartland for the Crow Creek Park Playground Turf Resurfacing Project near the 4-plex. (Approve and Adopt)

I. Resolution authorizing an increase to Purchase Order No. 230261 and Purchase Order No. 230264 for the purchase of four (4) automated garbage

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF BETTENDORF, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING AUXILLARY AIDS AND SERVICES SHOULD CONTACT BETTENDORF CITY HALL AT (563) 344-4000 FOUR (4) HOURS PRIOR TO THE HEARING OR MEETING TO INFORM OF THEIR ANTICIPATED ATTENDANCE.

trucks, three (3) automated recycling trucks, and five (5) rear loaders. (Approve and Adopt)

J. Resolution approving a professional services agreement with HDR for the I-80 & Middle Road City Funded Improvements Project. (Approve and Adopt)

K. Resolution reapproving the final plat of Rodruck's First Addition, submitted by Pleasant Valley Alpacas, LLC (Case 24-069-FP). (Approve and Adopt)

L. Resolution approving the Automatic Aid Agreement for structure fire response between the cities of LeClaire and Bettendorf. (Approve and Adopt)

M. Resolution approving alcohol license renewals and requests for Los Amigos, Tanglewood Hills Pavilion & Country Club, QC Mart (18th St location), and The Bulldog Arms. (Approve and Adopt)

N. Bills (Approve payment and direct City Clerk to issue checks in respective amounts)

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT AND OTHER APPLICABLE FEDERAL AND STATE LAWS, ALL PUBLIC HEARINGS AND MEETINGS HELD OR SPONSORED BY THE CITY OF BETTENDORF, IOWA WILL BE ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. PERSONS REQUIRING AUXILLARY AIDS AND SERVICES SHOULD CONTACT BETTENDORF CITY HALL AT (563) 344-4000 FOUR (4) HOURS PRIOR TO THE HEARING OR MEETING TO INFORM OF THEIR ANTICIPATED ATTENDANCE.

OFFICE OF THE MAYOR

PROCLAMATION

WHEREAS, *the month of May is National Bike Month, a time to celebrate the freedom, community, and joy that bicycling brings to everyone of all ages and backgrounds; and*

WHEREAS, *Bike Month helps to increase awareness for bicycling; educate the community about the benefits of bicycling for commuting and recreational purposes; promote alternative forms of transportation such as walking and bicycling in order to reduce congestion on our streets and roads, reduce pollution, reduce America's dependence on fossil fuels, and improve the health and well-being of all people; and*

WHEREAS, *promoting the use of the bicycle as both a means of transportation and recreation year-round has been shown to grow the economy of the city of Bettendorf, attracting more visitors to enjoy our restaurants, hotels, retail establishments, cultural and scenic attractions, and local parks and trail systems; and*

WHEREAS, *Bike Month also promotes greater public awareness of bicycle operation and safety education in an effort to reduce collisions, injuries and fatalities and improve health and safety for everyone on the road.*

NOW, THEREFORE, *I, Robert S. Gallagher, Mayor of the city of Bettendorf, Iowa, do hereby proclaim the month of* ***MAY 2025*** *as* ***"BIKE MONTH"*** *in the Bettendorf community and encourage all citizens to try biking for transportation, recreation, and health and to educate themselves on bicycle safety.*

IN WITNESS WHEREOF*, I have hereunto set my hand and caused the Seal of the city of Bettendorf to be affixed this 20th day of May, 2025.*

_____

Mayor Robert S. Gallagher

OFFICE OF THE MAYOR

PROCLAMATION

WHEREAS, *WORLD BEE DAY and BEE CITY USA work together to promote pollinator conservation. World Bee Day is celebrated annually on May 20th and aims to raise awareness about the importance of bees and their role in the ecosystem, while Bee City USA encourages communities to create pollinator-friendly habitats; and*

WHEREAS, *the city of Bettendorf's Parks Maintenance Division of the Public Works Department has been designated as a Bee City USA sponsor, and the Parks Maintenance Supervisor and Parks Maintenance Horticulture Technician are designated as Bee City USA Liaisons; and*

WHEREAS, *facilitation of the city of Bettendorf's Bee City USA program has been assigned to the Bettendorf Bee City Subcommittee, an affiliate of the Bettendorf Conservation Committee.*

NOW, THEREFORE, *I, Robert S. Gallagher, Mayor of the city of Bettendorf, do hereby recognize the city of Bettendorf as a Bee City USA Sponsor and proclaim* ***May 20, 2025*** *as* ***"WORLD BEE DAY"*** *in the Bettendorf community and encourage all citizens to educate themselves on the contributions and importance of bees and other pollinators.*

IN WITNESS WHEREOF, *I have hereunto set my hand and caused the Seal of the city of Bettendorf to be affixed this 20th day of May, 2025.*

_____

Mayor Robert S. Gallagher

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Jason Schadt, Finance Director

Item Title

Public Hearing and resolution amending the City's current budget for the fiscal year ending, June 30, 2025.

Explanation

As stated in the Iowa Code Chapter 384.18, a City may amend its budget by May 31 each year for any of the following purposes:

- To permit the appropriation and expenditure of unexpended, unencumbered cash balances on hand at the end of the preceding fiscal year which had not been anticipated in the budget;
- To permit the appropriation and expenditure of amounts anticipated to be available from sources other than property taxation, and which had not been anticipated in the budget;
- To permit transfers from the debt service fund, the capital improvements reserve fund, or other funds established by state law, to any other city fund, unless specifically prohibited by state law;
- To permit transfers between programs within the general fund.

The attached FY 2024/25 City Budget Amendment and Certification Resolution shows the proposed "Total Budget after Current Amendments" column reflects revenues and other sources over expenditures in the amount of $3,027,086 resulting in projected ending fund balances across all funds of $143,083,412 at June 30, 2025. Ending fund balances at 6/30/25 are projected to be up $16,989,493 from the original adopted budget, due in large part to higher than anticipated beginning balances. Across all funds and service areas, expenditures in the amended budget are $505,386, or 0.4%, higher than the adopted budget. Removing amendments to debt, capital and transfers, operating expenditures across all funds are up $958,006. However, operating expenditures for the General Fund are actually down from the adopted budget by about $55,000. The overall increase in operating expenditures is largely due to increased costs in the utility funds (backed by utility revenue), the QC Waterfront Fund (all operations covered by the Isle), higher than anticipated cost of liability insurance, expenditure of donated funds, and TIF rebates.

The General Fund is projected to end the year with unassigned fund balance equal to 39% of expenditures. A portion of total fund balance is loaned to the Landing project to cover grant funding that will be received over several years. The Road Use Fund will end the year with 64% of expenditures in fund balance, a portion is reserved for outstanding capital equipment purchases. All enterprise funds will end the year with sufficient cash balances. All proposed expenditure amendments have been previously approved by Council resolution or approved through the proper channels as established by resolution for processing budget amendments.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:

List Attachments

- Resolution & Notice of Public Hearing
- Summary reports of expenditures by service area and department
- Powerpoint presentation

RESOLUTION NO. _____ - 25

RESOLUTION ADOPTING THE FISCAL YEAR 2024/25 BUDGET AMENDMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA, that the attached Budget Amendment for FY 2024/25 is hereby approved and adopted.

PASSED, APPROVED, AND ADOPTED this 20th day of May, 2025.

_____
Mayor Robert S. Gallagher

Attest:

_____
Decker P. Ploehn, City Clerk

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET
City of BETTENDORF
Fiscal Year July 1, 2024 - June 30, 2025

The City of BETTENDORF will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025

Meeting Date/Time: 5/20/2025 07:00 PM	**Contact:** Jason Schadt	**Phone:** (563) 344-4116

Meeting Location: 1609 State St. Bettendorf, Iowa 52722

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals.

REVENUES & OTHER FINANCING SOURCES		**Total Budget as Certified or Last Amended**	**Current Amendment**	**Total Budget After Current Amendment**
Taxes Levied on Property	1	37,688,585	0	37,688,585
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	37,688,585	0	37,688,585
Delinquent Property Tax Revenue	4	5,000	0	5,000
TIF Revenues	5	3,468,586	135,258	3,603,844
Other City Taxes	6	11,860,307	45,700	11,906,007
Licenses & Permits	7	1,052,000	444,250	1,496,250
Use of Money & Property	8	1,664,270	396,935	2,061,205
Intergovernmental	9	11,846,888	-1,592,684	10,254,204
Charges for Service	10	29,324,817	-156,867	29,167,950
Special Assessments	11	14,000	-500	13,500
Miscellaneous	12	3,000,628	-408,555	2,592,073
Other Financing Sources	13	13,775,000	5,392,100	19,167,100
Transfers In	14	7,900,344	1,714,895	9,615,239
Total Revenues & Other Sources	15	121,600,425	5,970,532	127,570,957
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	17,352,289	194,945	17,547,234
Public Works	17	4,177,349	117,928	4,295,277
Health and Social Services	18	0	0	0
Culture and Recreation	19	7,131,533	-124,049	7,007,484
Community and Economic Development	20	5,319,368	36,897	5,356,265
General Government	21	6,275,571	39,514	6,315,085
Debt Service	22	15,612,930	163,157	15,776,087
Capital Projects	23	28,515,359	-2,330,672	26,184,687
Total Government Activities Expenditures	24	84,384,399	-1,902,280	82,482,119
Business Type/Enterprise	25	31,753,742	692,771	32,446,513
Total Gov Activities & Business Expenditures	26	116,138,141	-1,209,509	114,928,632
Transfers Out	27	7,900,344	1,714,895	9,615,239
Total Expenditures/Transfers Out	28	124,038,485	505,386	124,543,871
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-2,438,060	5,465,146	3,027,086
Beginning Fund Balance July 1, 2024	30	128,531,979	11,524,347	140,056,326
Ending Fund Balance June 30, 2025	31	126,093,919	16,989,493	143,083,412

Explanation of Changes: Revenue estimates have increased about 5% due to higher than expected building permit activity, and financing of capital projects through grants and general obligation bonds. Overall expenditures are expected to be just 0.4% higher than the adopted budget. Increases in public safety are due to an unexpected increase in the number new hires attending the police academy and the payout of accrued PTO for retirees. Increases in public works and business type funds are largely attributable to sharp increases in the costs to maintain the City's fleet of vehicles such as snow plows, garbage and recycling trucks and other large equipment. The debt service category has increased with new accounting standards for leases and software subscriptions.

FY25 Budget Amendment Detail	FY25 Adopted Budget	FY25 Amended Budget	FY 25 Amended - Adopted	Notes
3006 Community Development Bldg Inspections Service	848,641	876,229	27,588	CD -52K in total, See below…
DEPARTMENT OF INSPECTIONS	848,641	876,229	27,588	
0522 Public Works Flood Control	100,000	7,048	-92,952	
EMERGENCY MANAGEMENT	100,000	7,048	-92,952	
0401 Fire Fire Administration	701,396	935,481	234,085	
0410 Fire Fire Training	260,985	196,014	-64,971	
0411 Fire Fire Suppression	1,017,456	1,055,011	37,555	
0412 Fire Fire Prevention	208,421	212,833	4,412	
0413 Fire Ems Rescue	3,674,214	3,430,239	-243,975	
0414 Fire Hazardous Material	281,916	263,450	-18,466	
0415 Fire Fire General Maintenance	377,768	414,318	36,550	
0418 Fire Disaster Preparedness	4,500	4,500	-0	
FIRE	6,526,656	6,511,846	-14,810	
0301 Police Police Administration	1,244,633	1,283,962	39,329	Holiday Pay, Retiree Vacation/Sick Payouts
0304 Police Explorers	2,000	2,000	-0	
0306 Police Police Special Events	20,495	10,988	-9,507	
0310 Police Police Training	61,000	108,176	47,176	Academy for new hires
0311 Police Police Patrol	5,308,955	5,591,749	282,794	Holiday Pay, Retirement Benefits
0313 Police Detective Bureau	1,921,896	1,778,376	-143,520	
0315 Police Police Support Services	549,219	564,550	15,331	
0316 Police Traffic	622,507	598,186	-24,321	
0318 Police ERU	115,287	153,124	37,837	Helmets, vests, shields budgeted in capital
0335 Police Drug Seizure	9,000	9,000	-0	
0355 Police Federal Drug Seizure	14,000	44,000	30,000	Seizure funded equipment
0345 Police Chaplains Petty Cash	8,000	8,000	-0	
POLICE	9,876,992	10,152,111	275,119	
41 - Public Safety	**17,352,289**	**17,547,234**	**194,945**	
0502 Public Works Engineering	337,258	322,688	-14,570	
HIGHWAY ENGINEERING	337,258	322,688	-14,570	
0501 Public Works Public Works Admin	587,196	635,903	48,707	Allocation of Risk Mgt. & IT Charges
0518 Public Works Trees Plantings	1,109	424	-685	
OTHER PUBLIC WORKS	588,305	636,327	48,022	
0511 Public Works Street Maintenance	1,322,298	1,332,291	9,993	
0708 Parks Recreation Trees Roadway Maintenance	76,390	98,390	22,000	ROW mowing contracts
ROADS,BRIDGES & SIDEWALKS	1,398,688	1,430,681	31,993	
0512 Public Works Snow Removal	920,269	1,064,622	144,353	Allocation of Garage Charges
SNOW REMOVAL	920,269	1,064,622	144,353	
0513 Public Works Street Cleaning	64,698	1,384	-63,314	
STREET CLEANING	64,698	1,384	-63,314	
0531 Public Works Street Lighting	260,000	260,000	-0	
STREET LIGHTING	260,000	260,000	-0	
0514 Public Works Traffic Signs Markings	189,420	171,185	-18,235	
0530 Public Works Traffic Signals	418,711	408,390	-10,321	
TRAFFIC CONTROL & SAFETY	608,131	579,575	-28,556	
42 - Public Works	**4,177,349**	**4,295,277**	**117,928**	
0705 Parks Recreation Community Center	91,894	110,999	19,105	Allocation between CC, Rec, Frozen
COMMUNITY CENTER	91,894	110,999	19,105	
0601 Library Library Administration	552,320	530,852	-21,468	
0610 Library Customer Services	1,126,554	1,190,055	63,501	
0612 Library Programming Public Services	809,022	1,045,340	236,318	
0614 Library Collection Services	1,248,409	934,761	-313,648	
0607 Library Library Access Fund	20,000	20,000	-0	
0615 Library Enrich Iowa	6,000	6,000	-0	
0605 Library Kakert Estate	1,500	1,500	-0	
0606 Library Library Gift Fund	46,400	76,600	30,200	
LIBRARY SERVICES	3,810,205	3,805,108	-5,097	
0740 Parks Recreation Events Festivals	134,000	134,000	-0	
OTHR CULTURE & RECREATION	134,000	134,000	-0	
0701 Parks Recreation Park Administration	352,322	319,574	-32,748	
0572 Public Works Parks Maintenance	1,553,531	1,459,625	-93,906	
PARKS	1,905,853	1,779,199	-126,654	
0703 Parks Recreation Recreation	1,017,214	936,990	-80,224	Allocation between CC, Rec, Frozen
0730 Parks Recreation Frozen Landing	172,367	241,188	68,821	Allocation between CC, Rec, Frozen
RECREATION	1,189,581	1,178,178	-11,403	
44 - Culture & Recreation	**7,131,533**	**7,007,484**	**-124,049**	
0712 Parks Recreation City Beautification	215,000	215,000	-0	
0709 Parks Recreation Tree Planting	25,000	25,000	-0	
COMMUNITY BEAUTIFICATION	240,000	240,000	-0	
3501 Economic Development Economic Development	178,473	159,768	-18,705	
3502 Economic Development Special	3,579,237	3,714,495	135,258	TIF Actuals vs. Estimates
ECONOMIC DEVELOPMENT	3,757,710	3,874,263	116,553	
3001 Community Development Community Development	267,893	272,211	4,318	
3003 Community Development Code Enforcement	492,879	487,480	-5,399	
OTHER COMM & ECON DEVELOP	760,772	759,691	-1,081	
3002 Community Development Planning	560,886	482,311	-78,575	
PLANNING & ZONING	560,886	482,311	-78,575	
45 - Community & Economic Development	**5,319,368**	**5,356,265**	**36,897**	

FY25 Budget Amendment Detail	FY25 Adopted Budget	FY25 Amended Budget	FY 25 Amended - Adopted	Notes
0525 Public Works Building Maintenance	837,827	828,914	-8,913	
0526 Public Works Custodial Services	361,168	353,512	-7,656	
CITY HALL & GENERAL BLDGS	1,198,995	1,182,426	-16,569	
0201 Finance Finance Administration	350,521	214,799	-135,722	Allocation of IT Charges
0202 Finance Finance Accountng Payroll	439,477	507,799	68,322	Allocation of personnel
0230 Finance Purchasing	128,426	58,237	-70,189	Allocation of personnel
0232 Finance Budgeting	137,009	139,537	2,528	Allocation of personnel
4102 City Administration City Clerk	111,484	110,868	-616	
CLERK & FINANCE ADMINISTN	1,166,917	1,031,240	-135,677	
4103 City Administration Elections	-	-0	-0	
ELECTIONS	-	-0	-0	
4201 Human Resources Human Resources	547,006	541,096	-5,910	
HUMAN RESOURCES	547,006	541,096	-5,910	
4001 Legal Legal Administration	441,728	487,214	45,486	Increased outside counsel
4002 Legal Human Rights Commission	2,000	2,000	-0	
LEGAL SERVICES/CITY ATTNY	443,728	489,214	45,486	
0101 Mayor Council Mayor Council	1,081,617	1,095,014	13,397	Meetings & Conferences, Homebase Iowa
4101 City Administration Administration Admin	465,496	493,116	27,620	Allocation of IT Charges
MAYOR, COUNCIL & CITY ADM	1,547,113	1,588,130	41,017	
3503 Economic Development Public Information	563,128	540,585	-22,543	
OTHER GENERAL GOVERNMENT	563,128	540,585	-22,543	
0110 Mayor Council Non Departmental	808,684	942,394	133,710	Liability Insurance Premiums
TORT LIABILITY	808,684	942,394	133,710	
46 - General Government	**6,275,571**	**6,315,085**	**39,514**	
0209 Finance Debt Service City Wide	15,717,930	15,776,087	58,157	Leases & SBITAs
DEBT SERVICE	15,717,930	15,776,087	58,157	
47 - Debt Service	**15,717,930**	**15,776,087**	**58,157**	
0242 Finance Vehicle Replacement	2,298,193	1,794,744	-503,449	Timing of vehicle purchases
0243 Finance Electronic Replacement Fd	884,500	1,184,500	300,000	Carryover of software implementation
5050 Capital Projects Capital Projects	23,431,982	21,715,404	-1,716,578	Timing of CIP projects
0380 Police Capital Projects	36,000	36,000	-0	
0480 Fire Capital Projects	-	50,000	50,000	Donation funded project
0580 Public Works Capital Projects	1,327,798	972,153	-355,645	Timing of CIP projects, vehicle purchases
0680 Library Bus Type Capital Outlay	431,886	431,886	-0	
CAPITAL PROJECTS	28,410,359	26,184,687	-2,225,672	
48 - Capital Projects	**28,410,359**	**26,184,687**	**-2,225,672**	
0599 Public Works Bus Type Capital Outlay	2,000	2,000	-0	
CAPITAL PROJECTS - BUS. TYPE	2,000	2,000	-0	
0298 Finance Bus Type Debt Service	743,268	774,579	31,311	WWTP 28E Debt Service Obligations
DEBT SERVICE - BUS. TYPE	743,268	774,579	31,311	
0509 Public Works Garbage Collection	2,277,998	2,183,196	-94,802	
0506 Public Works Curbside Recycling	672,939	686,825	13,886	
0516 Public Works Yard Waste	182,031	184,802	2,771	
0528 Public Works Bulky Waste	273,043	260,060	-12,983	
0216 Finance Sanitation Administration	-	84,903	84,903	
LANDFILL/GARBAGE/RECYCLNG	3,406,011	3,399,786	-6,225	
0105 Mayor Council Risk Management	1,565,883	1,692,583	126,700	Liability Insurance Premiums
0106 Mayor Council Employee Insurance	5,777,227	5,702,977	-74,250	
0231 Finance Info Procc Support Serv	2,200,853	2,189,612	-11,241	
0520 Public Works Maintenance Garage	2,107,568	2,108,956	1,388	
0711 Parks Recreation Clubhouse Operations	502,879	536,546	33,667	
0713 Parks Recreation Restaurant Operations	43,500	11,500	-32,000	
0715 Parks Recreation Palmer Hills Maintenance	1,167,182	1,189,705	22,523	Ag supplies, vehicle supplies
0704 Parks Recreation Pool	9,331	10,422	1,091	
1101 Family Museum Family Museum Admin	979,877	955,952	-23,925	
1102 Family Museum Learning Exp Env	1,060,119	1,065,021	4,902	
1105 Family Museum Business Comm Relations	650,546	659,824	9,278	
2001 QC Waterfront Conv Ctr QC Waterfront Conv Ctr Op	1,755,500	1,860,942	105,442	Activities managed & funded by Isle
0292 Finance Bus Type Finance Accountng Payroll	580,766	678,816	98,050	
0523 Public Works Building Maintenance	299,720	165,300	-134,420	
0524 Public Works Custodial Services	84,200	244,668	160,468	
0751 Parks Recreation Bus Type Park Administration	323,614	249,278	-74,336	
OTHER BUSINESS TYPES	19,108,765	19,322,102	213,337	
0204 Finance Sewer Administration	1,988,048	2,065,072	77,024	Software, billing costs, debt issuance costs
0510 Public Works Sanitary Sewers	2,985,952	3,078,739	92,787	Allocation of Garage Charges, WWTP 28 ops.
0552 Public Works Sewer Engineering	93,240	84,947	-8,293	
SEWER UTILITY	5,067,240	5,228,758	161,518	

FY25 Budget Amendment Detail	FY25 Adopted Budget	FY25 Amended Budget	FY 25 Amended - Adopted	Notes
0219 Finance Storm Water Utility	306,460	375,928	69,468	Software, credit card processing fees
0519 Public Works Storm Water Utility	1,358,008	1,276,388	-81,620	
0581 Public Works Storm Water Admin	47,289	46,147	-1,142	
0582 Public Works Storm Water Engineering	58,967	156,190	97,223	Allocation of engineering salaries
0583 Public Works Storm Water Street Cleaning	6,000	8,000	2,000	
0584 Public Works Storm Water Flood Control	33,723	45,723	12,000	
STORM WATER UTILITY	1,810,447	1,908,376	97,929	
0507 Public Works Transit Admin Support	844,318	958,483	114,165	Dial-a-Bus service, allocation of personnel
0517 Public Works Transit Operations	604,950	576,159	-28,791	Allocation of personnel
0527 Public Works Transit Vehicle Maint	94,606	212,903	118,297	Allocation of Garage Charges
0547 Public Works Transit Vehicle Wash	25,000	45,750	20,750	Vehicle wash repairs
0557 Public Works Transit Planning	47,137	17,617	-29,520	Allocation of personnel
TRANSIT	1,616,011	1,810,912	194,901	
49 - Business Type	**31,753,742**	**32,446,513**	**692,771**	
Transfers	7,900,344	9,615,239	1,714,895	Transfers of sales tax and gaming to CIP
Total Department	**124,038,485**	**124,543,871**	**505,386**	

FY25 Amended Budget by Fund, Service Area & Sub-Service Area		FY25 Adopted Budget Final	FY25 Amended Budget Department Request	Amended - Adopted
1001 - General Fund	0000 Balance Sheet	1,050,824	1,020,629	-30,195
	00 - Non Departmental	1,050,824	1,020,629	-30,195
	3006 Community Development Bldg Inspections Service	848,641	876,229	27,588
	DEPARTMENT OF INSPECTIONS	*848,641*	*876,229*	*27,588*
	0522 Public Works Flood Control	100,000	0	-100,000
	EMERGENCY MANAGEMENT	*100,000*	*0*	*-100,000*
	0401 Fire Fire Administration	701,396	935,481	234,085
	0410 Fire Fire Training	260,985	196,014	-64,971
	0411 Fire Fire Suppression	1,017,456	1,055,011	37,555
	0412 Fire Fire Prevention	208,421	212,833	4,412
	0413 Fire Ems Rescue	3,674,214	3,430,239	-243,975
	0414 Fire Hazardous Material	281,916	263,450	-18,466
	0415 Fire Fire General Maintenance	377,768	414,318	36,550
	0418 Fire Disaster Preparedness	4,500	4,500	-0
	FIRE	*6,526,656*	*6,511,846*	*-14,810*
	0301 Police Police Administration	1,244,633	1,283,962	39,329
	0304 Police Explorers	2,000	2,000	-0
	0306 Police Police Special Events	20,495	10,988	-9,507
	0310 Police Police Training	61,000	108,176	47,176
	0311 Police Police Patrol	5,308,955	5,591,749	282,794
	0313 Police Detective Bureau	1,921,896	1,778,376	-143,520
	0315 Police Police Support Services	549,219	564,550	15,331
	0316 Police Traffic	622,507	598,186	-24,321
	0318 Police ERU	115,287	153,124	37,837
	POLICE	*9,845,992*	*10,091,111*	*245,119*
	41 - Public Safety	**17,321,289**	**17,479,186**	**157,897**
	0705 Parks Recreation Community Center	91,894	110,999	19,105
	COMMUNITY CENTER	*91,894*	*110,999*	*19,105*
	0601 Library Library Administration	552,320	530,852	-21,468
	0610 Library Customer Services	1,126,554	1,190,055	63,501
	0612 Library Programming Public Services	809,022	1,045,340	236,318
	0614 Library Collection Services	1,248,409	934,761	-313,648
	LIBRARY SERVICES	*3,736,305*	*3,701,008*	*-35,297*
	0740 Parks Recreation Events Festivals	134,000	134,000	-0
	OTHR CULTURE & RECREATION	*134,000*	*134,000*	*-0*
	0701 Parks Recreation Park Administration	352,322	319,574	-32,748
	0572 Public Works Parks Maintenance	1,553,531	1,459,625	-93,906
	PARKS	*1,905,853*	*1,779,199*	*-126,654*
	0703 Parks Recreation Recreation	1,017,214	936,990	-80,224
	0730 Parks Recreation Frozen Landing	172,367	241,188	68,821
	RECREATION	*1,189,581*	*1,178,178*	*-11,403*
	44 - Culture & Recreation	**7,057,633**	**6,903,384**	**-154,249**
	0712 Parks Recreation City Beautification	215,000	215,000	-0
	COMMUNITY BEAUTIFICATION	*215,000*	*215,000*	*-0*
	3501 Economic Development Economic Development	178,473	159,768	-18,705
	ECONOMIC DEVELOPMENT	*178,473*	*159,768*	*-18,705*
	3001 Community Development Community Development	267,893	272,211	4,318
	3003 Community Development Code Enforcement	492,879	487,480	-5,399
	OTHER COMM & ECON DEVELOP	*760,772*	*759,691*	*-1,081*
	3002 Community Development Planning	560,886	482,311	-78,575
	PLANNING & ZONING	*560,886*	*482,311*	*-78,575*
	45 - Community & Economic Development	**1,715,131**	**1,616,770**	**-98,361**
	0525 Public Works Building Maintenance	837,827	828,914	-8,913
	0526 Public Works Custodial Services	361,168	353,512	-7,656
	CITY HALL & GENERAL BLDGS	*1,198,995*	*1,182,426*	*-16,569*
	0201 Finance Finance Administration	350,521	214,799	-135,722
	0202 Finance Finance Accountng Payroll	439,477	507,799	68,322
	0230 Finance Purchasing	128,426	58,237	-70,189
	0232 Finance Budgeting	137,009	139,537	2,528
	4102 City Administration City Clerk	111,484	110,868	-616
	CLERK & FINANCE ADMINISTN	*1,166,917*	*1,031,240*	*-135,677*
	4201 Human Resources Human Resources	547,006	541,096	-5,910
	HUMAN RESOURCES	*547,006*	*541,096*	*-5,910*
	4001 Legal Legal Administration	441,728	487,214	45,486
	4002 Legal Human Rights Commission	2,000	2,000	-0
	LEGAL SERVICES/CITY ATTNY	*443,728*	*489,214*	*45,486*
	0101 Mayor Council Mayor Council	1,081,617	1,095,014	13,397
	4101 City Administration Administration Admin	465,496	493,116	27,620
	MAYOR, COUNCIL & CITY ADM	*1,547,113*	*1,588,130*	*41,017*

	3503 Economic Development Public Information	563,128	540,585	-22,543
	OTHER GENERAL GOVERNMENT	*563,128*	*540,585*	*-22,543*
	0110 Mayor Council Non Departmental	808,684	942,394	133,710
	TORT LIABILITY	*808,684*	*942,394*	*133,710*
	46 - General Government	**6,275,571**	**6,315,085**	**39,514**
	0209 Finance Debt Service City Wide	2,500	28,500	26,000
	DEBT SERVICE	*2,500*	*28,500*	*26,000*
	47 - Debt Service	**2,500**	**28,500**	**26,000**
	0380 Police Capital Projects	36,000	36,000	-0
	0680 Library Bus Type Capital Outlay	411,886	411,886	-0
	CAPITAL PROJECTS	*447,886*	*447,886*	*-0*
	48 - Capital Projects	**447,886**	**447,886**	**-0**
	TOTAL FUND	**33,870,834**	**33,811,440**	**-59,394**
1002 - Riverboat Gaming	0000 Balance Sheet	1,551,373	2,140,233	588,860
	00 - Non Departmental	1,551,373	2,140,233	588,860
	3502 Economic Development Special	350,000	350,000	-0
	ECONOMIC DEVELOPMENT	*350,000*	*350,000*	*-0*
	45 - Community & Economic Development	**350,000**	**350,000**	**-0**
	TOTAL FUND	**1,901,373**	**2,490,233**	**588,860**
1003 - Downtown Improvements	5050 Capital Projects Capital Projects	95,000	95,000	-0
	CAPITAL PROJECTS	*95,000*	*95,000*	*-0*
	48 - Capital Projects	**95,000**	**95,000**	**-0**
	TOTAL FUND	**95,000**	**95,000**	**-0**
2000 - Employee Benefits	0000 Balance Sheet	1,300,875	1,300,875	-0
	00 - Non Departmental	1,300,875	1,300,875	-0
	TOTAL FUND	**1,300,875**	**1,300,875**	**-0**
2060 - Road Use Fund	0502 Public Works Engineering	337,258	322,688	-14,570
	HIGHWAY ENGINEERING	*337,258*	*322,688*	*-14,570*
	0501 Public Works Public Works Admin	587,196	635,903	48,707
	0518 Public Works Trees Plantings	1,109	424	-685
	OTHER PUBLIC WORKS	*588,305*	*636,327*	*48,022*
	0511 Public Works Street Maintenance	1,322,298	1,332,291	9,993
	0708 Parks Recreation Trees Roadway Maintenance	76,390	98,390	22,000
	ROADS,BRIDGES & SIDEWALKS	*1,398,688*	*1,430,681*	*31,993*
	0512 Public Works Snow Removal	920,269	1,064,622	144,353
	SNOW REMOVAL	*920,269*	*1,064,622*	*144,353*
	0513 Public Works Street Cleaning	64,698	1,384	-63,314
	STREET CLEANING	*64,698*	*1,384*	*-63,314*
	0531 Public Works Street Lighting	260,000	260,000	-0
	STREET LIGHTING	*260,000*	*260,000*	*-0*
	0514 Public Works Traffic Signs Markings	189,420	171,185	-18,235
	0530 Public Works Traffic Signals	418,711	408,390	-10,321
	TRAFFIC CONTROL & SAFETY	*608,131*	*579,575*	*-28,556*
	42 - Public Works	**4,177,349**	**4,295,277**	**117,928**
	0709 Parks Recreation Tree Planting	25,000	25,000	-0
	COMMUNITY BEAUTIFICATION	*25,000*	*25,000*	*-0*
	45 - Community & Economic Development	**25,000**	**25,000**	**-0**
	5050 Capital Projects Capital Projects	1,705,000	1,855,000	150,000
	0580 Public Works Capital Projects	1,327,798	972,153	-355,645
	CAPITAL PROJECTS	*3,032,798*	*2,827,153*	*-205,645*
	48 - Capital Projects	**3,032,798**	**2,827,153**	**-205,645**
	TOTAL FUND	**7,235,147**	**7,147,430**	**-87,717**
2110 - Drug/Seizure	0335 Police Drug Seizure	9,000	9,000	-0
	POLICE	*9,000*	*9,000*	*-0*
	41 - Public Safety	**9,000**	**9,000**	**-0**
	TOTAL FUND	**9,000**	**9,000**	**-0**
2120 - Federal Drug Seizure Fund	0355 Police Federal Drug Seizure	14,000	44,000	30,000
	POLICE	*14,000*	*44,000*	*30,000*
	41 - Public Safety	**14,000**	**44,000**	**30,000**
	TOTAL FUND	**14,000**	**44,000**	**30,000**
2140 - Fire Donations	0480 Fire Capital Projects	-	50,000	50,000
	CAPITAL PROJECTS	-	*50,000*	*50,000*
	48 - Capital Projects	**-**	**50,000**	**50,000**
	TOTAL FUND	**-**	**50,000**	**50,000**
2160 - Chaplains Petty Cash	0345 Police Chaplains Petty Cash	8,000	8,000	-0
	POLICE	*8,000*	*8,000*	*-0*
	41 - Public Safety	**8,000**	**8,000**	**-0**
	TOTAL FUND	**8,000**	**8,000**	**-0**
2210 - Library Open Access	0607 Library Library Access Fund	20,000	20,000	-0
	LIBRARY SERVICES	*20,000*	*20,000*	*-0*
	44 - Culture & Recreation	**20,000**	**20,000**	**-0**
	TOTAL FUND	**20,000**	**20,000**	**-0**

2220 - Enrich Iowa Funds	0615 Library Enrich Iowa	6,000	6,000	-0
	LIBRARY SERVICES	*6,000*	*6,000*	*-0*
	44 - Culture & Recreation	**6,000**	**6,000**	**-0**
	TOTAL FUND	**6,000**	**6,000**	**-0**
2250 - Kakert Estate Fund	0605 Library Kakert Estate	1,500	1,500	-0
	LIBRARY SERVICES	*1,500*	*1,500*	*-0*
	44 - Culture & Recreation	**1,500**	**1,500**	**-0**
	TOTAL FUND	**1,500**	**1,500**	**-0**
2260 - Library Gift Fund	0606 Library Library Gift Fund	46,400	76,600	30,200
	LIBRARY SERVICES	*46,400*	*76,600*	*30,200*
	44 - Culture & Recreation	**46,400**	**76,600**	**30,200**
	0680 Library Bus Type Capital Outlay	20,000	20,000	-0
	CAPITAL PROJECTS	*20,000*	*20,000*	*-0*
	48 - Capital Projects	**20,000**	**20,000**	**-0**
	TOTAL FUND	**66,400**	**96,600**	**30,200**
2400 - SSMID Downtown Area	0000 Balance Sheet	23,772	23,772	-0
	00 - Non Departmental	23,772	23,772	-0
	3502 Economic Development Special	210,569	210,569	-0
	ECONOMIC DEVELOPMENT	*210,569*	*210,569*	*-0*
	45 - Community & Economic Development	**210,569**	**210,569**	**-0**
	TOTAL FUND	**234,341**	**234,341**	**-0**
2510 - Fields Dev TIF	3502 Economic Development Special	18,348	18,481	133
	ECONOMIC DEVELOPMENT	*18,348*	*18,481*	*133*
	45 - Community & Economic Development	**18,348**	**18,481**	**133**
	TOTAL FUND	**18,348**	**18,481**	**133**
2536 - CDCQC LLC TIF	3502 Economic Development Special	314,576	320,458	5,882
	ECONOMIC DEVELOPMENT	*314,576*	*320,458*	*5,882*
	45 - Community & Economic Development	**314,576**	**320,458**	**5,882**
	TOTAL FUND	**314,576**	**320,458**	**5,882**
2537 - Ascentra TIF	3502 Economic Development Special	244,195	259,028	14,833
	ECONOMIC DEVELOPMENT	*244,195*	*259,028*	*14,833*
	45 - Community & Economic Development	**244,195**	**259,028**	**14,833**
	TOTAL FUND	**244,195**	**259,028**	**14,833**
2538 - Middle I-80 LLC TIF	3502 Economic Development Special	704,624	725,817	21,193
	ECONOMIC DEVELOPMENT	*704,624*	*725,817*	*21,193*
	45 - Community & Economic Development	**704,624**	**725,817**	**21,193**
	TOTAL FUND	**704,624**	**725,817**	**21,193**
2539 - Twin Bridges TIF	3502 Economic Development Special	225,769	238,039	12,270
	ECONOMIC DEVELOPMENT	*225,769*	*238,039*	*12,270*
	45 - Community & Economic Development	**225,769**	**238,039**	**12,270**
	TOTAL FUND	**225,769**	**238,039**	**12,270**
2540 - JJZ LLC TIF	3502 Economic Development Special	50,115	50,947	832
	ECONOMIC DEVELOPMENT	*50,115*	*50,947*	*832*
	45 - Community & Economic Development	**50,115**	**50,947**	**832**
	TOTAL FUND	**50,115**	**50,947**	**832**
2542 - Sports Center TIF	3502 Economic Development Special	149,266	168,019	18,753
	ECONOMIC DEVELOPMENT	*149,266*	*168,019*	*18,753*
	45 - Community & Economic Development	**149,266**	**168,019**	**18,753**
	0209 Finance Debt Service City Wide	474,190	474,190	-0
	DEBT SERVICE	*474,190*	*474,190*	*-0*
	47 - Debt Service	**474,190**	**474,190**	**-0**
	TOTAL FUND	**623,456**	**642,209**	**18,753**
2549 - MBGA TIF	3502 Economic Development Special	205,877	218,383	12,506
	ECONOMIC DEVELOPMENT	*205,877*	*218,383*	*12,506*
	45 - Community & Economic Development	**205,877**	**218,383**	**12,506**
	TOTAL FUND	**205,877**	**218,383**	**12,506**
2550 - Bettindustrial TIF	3502 Economic Development Special	301,108	301,108	-0
	ECONOMIC DEVELOPMENT	*301,108*	*301,108*	*-0*
	45 - Community & Economic Development	**301,108**	**301,108**	**-0**
	TOTAL FUND	**301,108**	**301,108**	**-0**
2590 - TIF/Rivers Edge	3502 Economic Development Special	804,290	853,146	48,856
	ECONOMIC DEVELOPMENT	*804,290*	*853,146*	*48,856*
	45 - Community & Economic Development	**804,290**	**853,146**	**48,856**
	TOTAL FUND	**804,290**	**853,146**	**48,856**
2720 - Bettendorf Fund	3502 Economic Development Special	500	500	-0
	ECONOMIC DEVELOPMENT	*500*	*500*	*-0*
	45 - Community & Economic Development	**500**	**500**	**-0**
	TOTAL FUND	**500**	**500**	**-0**
2870 - 2021 ARPA Funding	0000 Balance Sheet	-	31,469	31,469
	00 - Non Departmental	-	31,469	31,469
	TOTAL FUND	**-**	**31,469**	**31,469**
2880 - Emergency Management	0522 Public Works Flood Control	-	7,048	7,048

Fund				
	EMERGENCY MANAGEMENT	-	*7,048*	*7,048*
	41 - Public Safety	**-**	**7,048**	**7,048**
	TOTAL FUND	**-**	**7,048**	**7,048**
3110 - Debt Service Fund	0209 Finance Debt Service City Wide	15,136,240	15,123,397	-12,843
	DEBT SERVICE	*15,136,240*	*15,123,397*	*-12,843*
	47 - Debt Service	**15,136,240**	**15,123,397**	**-12,843**
	TOTAL FUND	**15,136,240**	**15,123,397**	**-12,843**
4000 - Capital Projects	0000 Balance Sheet	700,000	800,000	100,000
	00 - Non Departmental	700,000	800,000	100,000
	0209 Finance Debt Service City Wide	105,000	150,000	45,000
	DEBT SERVICE	*105,000*	*150,000*	*45,000*
	47 - Debt Service	**105,000**	**150,000**	**45,000**
	5050 Capital Projects Capital Projects	21,631,982	19,765,404	-1,866,578
	CAPITAL PROJECTS	*21,631,982*	*19,765,404*	*-1,866,578*
	48 - Capital Projects	**21,631,982**	**19,765,404**	**-1,866,578**
	TOTAL FUND	**22,436,982**	**20,715,404**	**-1,721,578**
4010 - Vehicle Replacement Fund	0242 Finance Vehicle Replacement	2,298,193	1,794,744	-503,449
	CAPITAL PROJECTS	*2,298,193*	*1,794,744*	*-503,449*
	48 - Capital Projects	**2,298,193**	**1,794,744**	**-503,449**
	TOTAL FUND	**2,298,193**	**1,794,744**	**-503,449**
4020 - Technology Replacement	0000 Balance Sheet	150,000	150,000	-0
	00 - Non Departmental	150,000	150,000	-0
	0243 Finance Electronic Replacement Fd	884,500	1,184,500	300,000
	CAPITAL PROJECTS	*884,500*	*1,184,500*	*300,000*
	48 - Capital Projects	**884,500**	**1,184,500**	**300,000**
	TOTAL FUND	**1,034,500**	**1,334,500**	**300,000**
4070 - CIP/Local Opt Tax & Int	0000 Balance Sheet	3,123,500	3,998,261	874,761
	00 - Non Departmental	3,123,500	3,998,261	874,761
	TOTAL FUND	**3,123,500**	**3,998,261**	**874,761**
5200 - Sewer Utility	0000 Balance Sheet	-	50,000	50,000
	00 - Non Departmental	-	50,000	50,000
	0298 Finance Bus Type Debt Service	413,337	439,148	25,811
	DEBT SERVICE - BUS. TYPE	*413,337*	*439,148*	*25,811*
	0204 Finance Sewer Administration	1,988,048	2,065,072	77,024
	0510 Public Works Sanitary Sewers	2,985,952	3,078,739	92,787
	0552 Public Works Sewer Engineering	93,240	84,947	-8,293
	SEWER UTILITY	*5,067,240*	*5,228,758*	*161,518*
	49 - Business Type	**5,480,577**	**5,667,906**	**187,329**
	TOTAL FUND	**5,480,577**	**5,717,906**	**237,329**
5500 - Solid Waste/Recycling Ent	0000 Balance Sheet	-	50,000	50,000
	00 - Non Departmental	-	50,000	50,000
	0509 Public Works Garbage Collection	2,277,998	2,183,196	-94,802
	0506 Public Works Curbside Recycling	672,939	686,825	13,886
	0516 Public Works Yard Waste	182,031	184,802	2,771
	0528 Public Works Bulky Waste	273,043	260,060	-12,983
	0216 Finance Sanitation Administration	-	84,903	84,903
	LANDFILL/GARBAGE/RECYCLNG	*3,406,011*	*3,399,786*	*-6,225*
	49 - Business Type	**3,406,011**	**3,399,786**	**-6,225**
	TOTAL FUND	**3,406,011**	**3,449,786**	**43,775**
5550 - Family Museum	1101 Family Museum Family Museum Admin	979,877	955,952	-23,925
	1102 Family Museum Learning Exp Env	1,060,119	1,065,021	4,902
	1105 Family Museum Business Comm Relations	650,546	659,824	9,278
	0523 Public Works Building Maintenance	233,920	99,500	-134,420
	0524 Public Works Custodial Services	39,200	205,993	166,793
	OTHER BUSINESS TYPES	*2,963,662*	*2,986,290*	*22,628*
	49 - Business Type	**2,963,662**	**2,986,290**	**22,628**
	TOTAL FUND	**2,963,662**	**2,986,290**	**22,628**
5600 - Palmer Hills Golf Course	0711 Parks Recreation Clubhouse Operations	502,879	536,546	33,667
	0713 Parks Recreation Restaurant Operations	43,500	11,500	-32,000
	0715 Parks Recreation Palmer Hills Maintenance	1,167,182	1,189,705	22,523
	0523 Public Works Building Maintenance	65,800	65,800	-0
	0524 Public Works Custodial Services	45,000	38,675	-6,325
	0751 Parks Recreation Bus Type Park Administration	249,287	208,869	-40,418
	OTHER BUSINESS TYPES	*2,073,648*	*2,051,095*	*-22,553*
	49 - Business Type	**2,073,648**	**2,051,095**	**-22,553**
	TOTAL FUND	**2,073,648**	**2,051,095**	**-22,553**
5750 - Aquatic Center Fund	0704 Parks Recreation Pool	9,331	10,422	1,091
	0751 Parks Recreation Bus Type Park Administration	74,327	40,409	-33,918
	OTHER BUSINESS TYPES	*83,658*	*50,831*	*-32,827*
	49 - Business Type	**83,658**	**50,831**	**-32,827**
	TOTAL FUND	**83,658**	**50,831**	**-32,827**
5800 - Storm Water Utility	0000 Balance Sheet	-	50,000	50,000

	00 - Non Departmental	-	50,000	50,000
	0599 Public Works Bus Type Capital Outlay	2,000	2,000	-0
	CAPITAL PROJECTS - BUS. TYPE	*2,000*	*2,000*	*-0*
	0298 Finance Bus Type Debt Service	329,931	329,931	-0
	DEBT SERVICE - BUS. TYPE	*329,931*	*329,931*	*-0*
	0219 Finance Storm Water Utility	306,460	375,928	69,468
	0519 Public Works Storm Water Utility	1,358,008	1,276,388	-81,620
	0581 Public Works Storm Water Admin	47,289	46,147	-1,142
	0582 Public Works Storm Water Engineering	58,967	156,190	97,223
	0583 Public Works Storm Water Street Cleaning	6,000	8,000	2,000
	0584 Public Works Storm Water Flood Control	33,723	45,723	12,000
	STORM WATER UTILITY	*1,810,447*	*1,908,376*	*97,929*
	49 - Business Type	**2,142,378**	**2,240,307**	**97,929**
	TOTAL FUND	**2,142,378**	**2,290,307**	**147,929**
5850 - Transit	0507 Public Works Transit Admin Support	844,318	958,483	114,165
	0517 Public Works Transit Operations	604,950	576,159	-28,791
	0527 Public Works Transit Vehicle Maint	94,606	212,903	118,297
	0547 Public Works Transit Vehicle Wash	25,000	45,750	20,750
	0557 Public Works Transit Planning	47,137	17,617	-29,520
	TRANSIT	*1,616,011*	*1,810,912*	*194,901*
	49 - Business Type	**1,616,011**	**1,810,912**	**194,901**
	TOTAL FUND	**1,616,011**	**1,810,912**	**194,901**
5900 - QC Waterfront Convention	2001 QC Waterfront Conv Ctr QC Waterfront Conv Ctr Op	1,755,500	1,860,942	105,442
	0292 Finance Bus Type Finance Accountng Payroll	580,766	678,816	98,050
	OTHER BUSINESS TYPES	*2,336,266*	*2,539,758*	*203,492*
	49 - Business Type	**2,336,266**	**2,539,758**	**203,492**
	TOTAL FUND	**2,336,266**	**2,539,758**	**203,492**
6830 - Municipal Garage	0520 Public Works Maintenance Garage	2,107,568	2,108,956	1,388
	OTHER BUSINESS TYPES	*2,107,568*	*2,108,956*	*1,388*
	49 - Business Type	**2,107,568**	**2,108,956**	**1,388**
	TOTAL FUND	**2,107,568**	**2,108,956**	**1,388**
6840 - Risk Management	0105 Mayor Council Risk Management	1,565,883	1,692,583	126,700
	OTHER BUSINESS TYPES	*1,565,883*	*1,692,583*	*126,700*
	49 - Business Type	**1,565,883**	**1,692,583**	**126,700**
	TOTAL FUND	**1,565,883**	**1,692,583**	**126,700**
6860 - Employee Insurance	0106 Mayor Council Employee Insurance	5,777,227	5,702,977	-74,250
	OTHER BUSINESS TYPES	*5,777,227*	*5,702,977*	*-74,250*
	49 - Business Type	**5,777,227**	**5,702,977**	**-74,250**
	TOTAL FUND	**5,777,227**	**5,702,977**	**-74,250**
6880 - Information Services	0298 Finance Bus Type Debt Service	-	5,500	5,500
	DEBT SERVICE - BUS. TYPE	-	*5,500*	*5,500*
	0231 Finance Info Procc Support Serv	2,200,853	2,189,612	-11,241
	OTHER BUSINESS TYPES	*2,200,853*	*2,189,612*	*-11,241*
	49 - Business Type	**2,200,853**	**2,195,112**	**-5,741**
	TOTAL FUND	**2,200,853**	**2,195,112**	**-5,741**
Total Fund		**124,038,485**	**124,543,871**	**505,386**

Bettendorf IOWA

a premier city

FY 24/25 Budget Amendment 5/20/25

FY 24/25 Budget Amendment

Iowa Code Chapter 384.18 allows a City to amend its budget by May 31 each year for any of the following purposes:

- To permit the appropriation and expenditure of unexpended, unencumbered cash balances on hand at the end of the preceding fiscal year which had not been anticipated in the budget;
- To permit the appropriation and expenditure of amounts anticipated to be available from sources other than property taxation, and which had not been anticipated in the budget;
- To permit transfers from the debt service fund, the capital improvements reserve fund, or other funds established by state law, to any other city fund, unless specifically prohibited by state law;
- To permit transfers between programs within the general fund.

Revenue Changes

FY 24/25	ORIGINAL BUDGET	YTD	AMENDED (MAY)	CHANGE FROM ORIGINAL	EXPLANATION
Property Taxes	37,693,585	34,313,381	37,693,585	0	
TIF Revenue	3,469,586	3,232,394	3,603,844	+135,258	Estimates vs. Actual
Other City Taxes	11,860,307	9,998,938	11,906,007	+45,700	Sales Tax, Hotel/Motel Tax
Licenses & Permits	1,052,000	1,101,744	1,496,250	+444,250	Increased permit activity
Use of Money	1,664,270	1,411,444	2,061,205	+396,935	Interest, reallocation from Misc
Intergovernmental	11,846,888	7,750,537	10,254,204	-1,592,684	Timing of federally funded projects
Charges for Services	29,324,817	19,954,107	29,167,950	-156,867	Internal charges to departments
Special Assessments	14,000	10,359	13,500	-500	
Miscellaneous	3,000,628	3,862,892	2,592,073	-408,555	Reallocation to Use of Money
Other Financing Sources	13,775,000	13,510,339	19,167,100	+5,392,100	Higher than expected bond sale, capital grants
Transfers In	7,900,344	6,625,387	9,615,239	+1,714,895	Transfers to CIP from Sales & Gaming
Total Revenue	**121,600,425**	**101,771,522**	**127,570,957**	**5,970,532**	

Expenditure Changes

FY 24/25	ORIGINAL BUDGET	YTD	AMENDED (MAY)	CHANGE FROM ORIGINAL	EXPLANATION
Public Safety	17,352,289	14,139,924	17,547,234	+194,945	Holiday pay, retiree payouts, training
Public Works	4,177,349	3,236,758	4,295,277	+117,928	Allocation of internal services, ROW mowing
Culture & Rec	7,131,533	5,639,639	7,007,484	-124,049	
Community & Economic Dev.	5,319,368	3,078,519	5,356,265	+36,897	
General Government	6,275,571	4,371,260	6,315,085	+39,514	Allocation of internal services, legal
Debt Service	15,612,930	3,099,155	15,776,087	+163,157	Lease & SBITA accounting
Capital Projects	28,515,359	16,913,407	26,184,687	-2,330,672	Timing of projects, equipment purchases
Business Type	31,753,742	21,756,248	32,446,513	+692,771	Allocation of internal services, 28E, QCWCC
Transfers Out	7,900,344	6,625,387	9,615,239	+1,714,895	Transfers to CIP from Sales & Gaming
Total Expenditures	**124,038,485**	**78,860,298**	**124,543,871**	**+505,386**	

Summary of Transfers between Funds

TO / FROM	General Fund	Employee Benefits	ARPA	Capital Projects	SSMID	Technology	Gaming Revenue	Sales Tax Revenue	Sewer	Solid Waste	Storm Water
General Fund		1,300,875									
Downtown								95,000			
Road Use Fund									50,000	50,000	50,000
The Bridges TIF					23,772						
Capital Projects							1,452,000	2,623,261			
Vehicle Replace.				800,000				800,000			
Technology								250,000			
Family Museum	625,000						638,233				
PHGC							50,000	230,000			
Splash Landing	48,463		31,469								
Transit	347,166										
IT						150,000					

Fund Balance Changes

FY 24/25	ORIGINAL BUDGET	AMENDED (MAY)	CHANGE FROM ORIGINAL
Revenues Over (Under) Expenditures	(2,438,060)	+3,027,086	+5,465,146
Beginning	128,531,979	140,056,326	11,524,347
Total Ending Fund Balance	**126,093,919**	**143,083,412**	**16,989,493**

KEY FUNDS	AMENDED FUND BALANCE AT 6/30/25
General Fund	$17,213,474, 39% of expenditures available after loan to Landing
Road Use Fund	$4,589,473, 64% of expenditures
Sales Tax Fund	$1,609,567
Gaming Fund	$1,116,173
Health Insurance	$1,121,131, 20% of expenditures
Risk Management	$995,468, 59% of expenditures

COUNCIL LETTER

MEETING DATE: May 6, 2025 (SPH)
May 20, 2025 (HPH)

REQUESTED BY: Mark Hunt
Community Development Director

Item Title

Resolution setting a date for public hearings on rezoning requests for property located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80. (5/6/25)

- A-1 Agricultural/Urban Reserve District to R-2 Single-Family Residence District, submitted by Windmiller Development, LLC, Pleasant Valley Community School District, and Forest Grove Schoolhouse Preservation. (Case 25-016-REZ) (SPH)
- A-1 Agricultural/Urban Reserve District to C-3 General Business District, submitted by Windmiller Development, LLC. (Case 25-017-REZ) (SPH)

Public hearing and first reading of ordinances rezoning property located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80. (5/20/25)

- A-1 Agricultural/Urban Reserve District to R-2 Single-Family Residence District, submitted by Windmiller Development, LLC, Pleasant Valley Community School District, and Forest Grove Schoolhouse Preservation. (Case 25-016-REZ) (HPH)
- A-1 Agricultural/Urban Reserve District to C-3 General Business District, submitted by Windmiller Development, LLC. (Case 25-017-REZ) (HPH)

Explanation

Windmiller Development, LLC, Pleasant Valley Community School District, and Forest Grove Schoolhouse Preservation has submitted a request to rezone approximately 94.34 acres of land located north of Forest Grove Drive, west of Wells Ferry Road, and south of I-80 from A-1 to R-2. In addition, Windmiller Development, LLC has submitted a request to rezone approximately 16.84 acres of land in the same area from A-1 to C-3. Property contained within the rezoning area is currently farmland, except for the Forest Grove Schoolhouse, and was recently annexed into the City of Bettendorf. Proposed uses of the entire area include an 88-lot, single-family subdivision, a future Pleasant Valley Community School District school, the existing Forest Grove schoolhouse (a historic structure), and indoor commercial storage units.

The rezoning requests align with the Future Land Use Map, and the proposed development addresses multiple Comprehensive Plan goals including preserving environmentally sensitive areas, implementing the annexation 7-point strategies, and enhancing community character with improved education services making Bettendorf a great place to live.

The Planning and Zoning Commission made a recommendation for approval of the rezoning requests at their April 16, 2025 meeting.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:

N/A

List attachments

Resolution; Ordinances; (A) Staff Report with attachments; (B) Planning and Zoning Commission report to Mayor and City Council; (C) Excerpts from the Planning and Zoning Commission meeting minutes regarding this matter; Notice of Public Hearing

RESOLUTION NO. _____ - 25

RESOLUTION SETTING A DATE FOR PUBLIC HEARING ON REZONING OF PROPERTY GENERALLY LOCATED NORTH OF FOREST GROVE DRIVE, WEST OF WELLS FERRY ROAD, AND SOUTH OF INTERSTATE 80

A-1 AGRICULTURAL/URBAN RESERVE DISTRICT TO R-2 SINGLE-FAMILY RESIDENCE DISTRICT (CASE 25-016-REZ)

A-1 AGRICULTURAL/URBAN RESERVE DISTRICT TO C-3 GENERAL BUSINESS DISTRICT (CASE 25-017-REZ)

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA, that a date for public hearings be set for May 20, 2025, at 7:00 p.m., City Hall Council Chambers, 1609 State Street, on the matter of two rezoning requests for property generally located at north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80:

25-016-REZ A-1 Agricultural/Urban Reserve District to R-2 Single Family Residence District
25-017-REZ A-1 Agricultural/Urban Reserve District to C-3 General Business District

PASSED, APPROVED, AND ADOPTED this 6th day of May 2025.

_____
Robert S. Gallagher, Mayor

ATTEST:

_____
Decker P. Ploehn, City Clerk

Return to: Michelle Spencer, City of Bettendorf, 1609 State Street, Bettendorf, IA 52722

ORDINANCE NO. _____ - 25

ORDINANCE AMENDING THE BETTENDORF, IOWA ZONING MAP FOR PROPERTY GENERALLY LOCATED NORTH OF FOREST GROVE DRIVE, WEST OF WELLS FERRY ROAD, AND SOUTH OF INTERSTATE 80 A-1 AGRICULTURAL/URBAN RESERVE DISTRICT TO R-2 SINGLE-FAMILY RESIDENCE DISTRICT

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA,

Section 1. That the Bettendorf, Iowa, Zoning Map referred to in Section 4, and being a part of the Zoning Ordinance of the City of Bettendorf, Iowa, 1959, insofar as the said map pertains to property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80 and legally described as follows:

Being part of corrected auditor's parcel a as recorded in 2024-5174, all of Auditor's Parcel B as recorded in 2024-5420, and all of the lease parcel as recorded in 2022-24374 of the Scott County Recorder's Office, City of Bettendorf, Scott County, Iowa, except the northern portion of said corrected Auditor's Parcel A more particularly described as:

Beginning at the northwest corner of said corrected Auditor's Parcel A;

Thence N87°43'35"E, 662.59 feet;

Thence S81^{0}51'18"E, 189.70 feet;

Thence N86°32'59"E, 940.47;

Thence S20^{0}07'51"E, 425.71 feet;

Thence S78°05'05"W, 853.49 feet;

Thence N70°28'47"W, 1161.59 feet;

Thence N02°15'48"W, 131.87 feet to the point of beginning.

All in the city of Bettendorf, Scott County, Iowa. Described area contains 94.34 acres and is subject to easements and other restrictions of record.

and which is now zoned A-1 Agricultural/Urban Reserve District, is hereby repealed and said described land shall hereinafter be zoned R-2 Single-Family Residence District, and the following Zoning Map, which is attached hereto and incorporated herewith and made a part thereof, as the same pertains to said area, is enacted as a substitute and in lieu of said District Map.

Section 2. Severability of Provisions. If any subsection, sentence, clause, phrase, or portion of this ordinance be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portion hereof.

Section 3. Full Force and Effect. This ordinance shall be in full force and effect from the date of passage and publication as required by law.

Section 4. Repealer. This ordinance shall be construed to repeal any prior ordinance inconsistent herewith.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2025.

_____
Robert S. Gallagher, Mayor

ATTEST:

_____
Decker P. Ploehn, City Clerk

Return to: Michelle Spencer, City of Bettendorf, 1609 State Street, Bettendorf, IA 52722

ORDINANCE NO. _____ - 25

ORDINANCE AMENDING THE BETTENDORF, IOWA ZONING MAP FOR PROPERTY GENERALLY LOCATED NORTH OF FOREST GROVE DRIVE, WEST OF WELLS FERRY ROAD, AND SOUTH OF INTERSTATE 80 A-1 AGRICULTURAL/URBAN RESERVE DISTRICT TO C-3 GENERAL BUSINESS DISTRICT

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA,

Section 1. That the Bettendorf, Iowa, Zoning Map referred to in Section 4, and being a part of the Zoning Ordinance of the City of Bettendorf, Iowa, 1959, insofar as the said map pertains to property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80 and legally described as follows:

Being the northern portion of corrected Auditor's Parcel A as recorded in 2024-5174 of the Scott County Recorder's Office more particularly described as:

Beginning at the northwest corner of said corrected Auditor's Parcel A;

Thence N87°43'35"E, 662.59 feet;

Thence S81^{0}51'18"E, 189.70 feet;

Thence N86°32'59"E, 940.47;

Thence S20^{0}07'51"E, 425.71 feet;

Thence S78°05'05"W, 853.49 feet;

Thence N70°28'47"W, 1161.59 feet;

Thence N02°15'48"W, 131.87 feet to the point of beginning.

All in the city of Bettendorf, Scott County, Iowa. The described area contains 16.84 acres and is subject to easements and other restrictions of record.

and which is now zoned A-1 Agricultural/Urban Reserve District, is hereby repealed and said described land shall hereinafter be zoned C-3 General Business District, and the following Zoning Map, which is attached hereto and incorporated herewith and made a part thereof, as the same pertains to said area, is enacted as a substitute and in lieu of said District Map.

Section 2. Severability of Provisions. If any subsection, sentence, clause, phrase, or portion of this ordinance be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portion hereof.

Section 3. Full Force and Effect. This ordinance shall be in full force and effect from the date of passage and publication as required by law.

Section 4. Repealer. This ordinance shall be construed to repeal any prior ordinance inconsistent herewith.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2025.

_____
Robert S. Gallagher, Mayor

ATTEST:

_____
Decker P. Ploehn, City Clerk

STAFF REPORT

Subject:	Planning and Zoning Commission
Author:	Taylor Beswick
Department:	Community Development
Date:	April 11, 2025

Case Nos.:	25-016-REZ & 25-017-REZ
Request:	Rezone from A-1 to R-2 (93.4 acres) and A-1 to C-3 (16.84 acres) (total of 111.8 acres)
Location:	North of Forest Grove Drive, west of Wells Ferry Road, and south of I-80
Applicants:	Windmiller Development, Pleasant Valley Community School District, and Forest Grove School House Preservation
Current Zoning:	A-1, Agricultural/Urban Reserve District
Proposed Zoning:	R-2, Single-Family Residence District & C-3, General Business
Future Land Use:	A mixture of CC, Community Commercial; NL, Neighborhood Light; P, Public; GW, Greenways; and Open Space
Related Cases:	23-020-ANNEX Wells Ferry Road/Forest Grove Drive Annexation; 25-019-PP Blackstone Addition Preliminary Plat; 25-018-ORD Permitted Use Table, Commercial Uses

Background Information & Facts

Windmiller Development, Pleasant Valley Community School District, and Forest Grove School House Preservation has submitted a request to rezone approximately 94.34 acres of land located north of Forest Grove Drive, west of Wells Ferry Road, and south of I-80 from A-1 to R-2 (see Aerial Map - Attachment A). In addition, Windmiller Development has submitted a request to rezone approximately 16.84 acres of land in the same area from A-1 to C-3. Property contained within the rezoning area is currently farmland, except for the Forest Grove School House, and was recently annexed into the City of Bettendorf. Proposed uses of the entire area include an 88-lot, single-family subdivision, a future Pleasant Valley Community School District school, the existing Forest Grove School House (a historic structure), and indoor commercial storage units.

The annexation was conducted during the most recent Comprehensive Plan update; thus the Future Land Use Map aligns with the proposed developments on the property. In addition, Spencer Creek runs through the property resulting in portions being designated as Parks & Open Space. Upon successful annexation into the City of Bettendorf, property is automatically zoned A-1. The proposed R-2 and C-3 zoning are compliant with the proposed uses, pending the consideration of Case No. 25-018-ORD which will allow convenience storage in the C-3 District via a Special Use Permit approved by the Board of Adjustment. A-1 zoning is also present to the east. Single-family developments exist to the north and south of this parcel (see Future Land Use and Current Zoning – Attachment B; Proposed Zoning – Attachment C).

A submitted concept plan shows the proposed configuration of these lots (see Annexation Concept – Attachment D). Windmiller Development has also submitted the Preliminary Plat of Blackstone Addition, the residential portion of this rezoning (see Case No. 25-019-PP). Portions of the property are in Special

Flood Hazard Areas, and the applicant's development team has taken this fact into account for siting on the rezoning tract and future single-family lots or commercial lots.

Future Land Use and Comprehensive Plan

As noted previously, the Future Land Use Map designates the area of the rezoning as multiple future land use categories. The proposed zoning and proposed uses are compatible and consistent with the Comprehensive Plan.

Multiple Comprehensive Plan goals are met by the proposed development including preserving environmental sensitive areas, implementing the annexation 7-point strategies, and enhancing community character with improved education services making Bettendorf a great place to live.

Zoning Compliance

The residential rezoning tract is intended to be subdivided single-family lots, a future school, and a historic schoolhouse which are permitted in the R-2 district. The northern commercial zoning tract is proposed to be indoor storage, which requires a Zoning Ordinance Text Amendment (see Case No. 25-018-ORD). The rezoning tract is of sufficient size for the proposed uses and is located in an area that can be developed. All additional bulk standards and regulations have been sufficiently considered for the rezoning including floor area, height, and setbacks.

Rezoning requests must adequately address the following concerns as outlined in Section 11-15-13(B). Staff has addressed each requirement:

1. *The rezoning conforms to the future land use map in the comprehensive plan, as described in the Preamble and further in subsection A-1-3 of Appendix 1.* – Yes, as described in the "Future Land Use and Comprehensive Plan" section of this report.

2. *The amendment is consistent with the goals and objectives of the comprehensive plan.* – Yes, as described in the "Future Land Use and Comprehensive Plan" section of this report.

3. *The subject property, after the city council approval of the requested rezoning, will be designed so as to permit characteristics of said zoning district that will not negatively impact the nearby parcels.* – The proposed single-family residential use is a desirable and attractive development at this location, and staff contends it will not negatively impact nearby parcels. Staff contends the proposed commercial zoning area is naturally buffered from surrounding uses which isolate any potential negative impacts that could be present, depending on the commercial use.

4. *The potential externalities and applicable performance standards requirements governing factors (such as noise, neon lights, odors, etc.) of the rezoning request have been adequately considered.* – No potential negative externalities have been identified for the proposed residential use. Additional site plan reviews will be required to analyze impacts of any proposed school/public uses and commercial uses.

5. *There are adequate public utilities and services available to the land if rezoned. If not, there is an identified party who will pay to install them.* – Forest Grove Drive is public right-of-way and adjacent to the proposed rezoning tract, and further access is described in the "Thoroughfare Plan & Access" section of this report. Connection to utilities, sanitary sewer, and stormwater detention are feasible given the

location and size of the proposed rezoning tract. A more detailed analysis and review of these connections and requirements will be conducted at the platting stage.

6. *The pattern of development that has occurred surrounding the subject property is examined, as other characteristics of the subject property are considered, to make a determination regarding a request for an amendment change.* – A R-2 Zoning District is an appropriate district for this location and is consistent with the pattern of development occurring west of this area in Sterling Woods Subdivision and the Spencer Hollow Subdivisions. A commercial development which is bound by Spencer Creek, I-80, and Wells Ferry Road is appropriate given the limited access and sufficient natural buffers present.

7. *The proposed amendment is in the public interest and not solely in the interests of the applicant.* – The amendment is in the public interest due to goal consistencies described in the section "Future Land Use and Comprehensive Plan" of this report.

Thoroughfare Plan & Access

Forest Grove Drive and Wells Ferry Road will provide access to future developments within the rezoning area. As part of the residential subdivision, local public streets will connect to existing roads west of the Forest Grove School House on Forest Grove Drive and north of the Pleasant Valley Community School District property on Wells Ferry Road. The future Pleasant Valley Community School building will have curb cuts onto Wells Ferry Road and Forest Grove Drive while the existing access for the Forest Grove School House will remain on Forest Grove Drive. Further analysis and review will be conducted during the platting stage and/or site development plan stage.

Utilities and Services

All new developments within the rezoning tract will be served by the Spencer Creek sanitary sewer lift station, currently under construction. Iowa American Water and MidAmerican Energy have capacity to extend water, gas, and electric to future developments in the area.

Other Platting Considerations

Staff contends the submitted rezoning exhibit and additional information addresses all relevant information for reviewing the rezoning request. Further details will be provided, analyzed, and reviewed at the platting stage and or site development plan stage for proposed uses within the rezoning area.

Staff Recommendation

Given the evidence and reasons stated in the staff analysis of the request, staff recommends the Planning and Zoning Commission recommend **approval** of the proposed rezoning requests:

- Case No. 25-016-REZ: A-1 to R-2
- Case No. 25-017-REZ: A-1 to C-3

Taylor Beswick, Senior City Planner

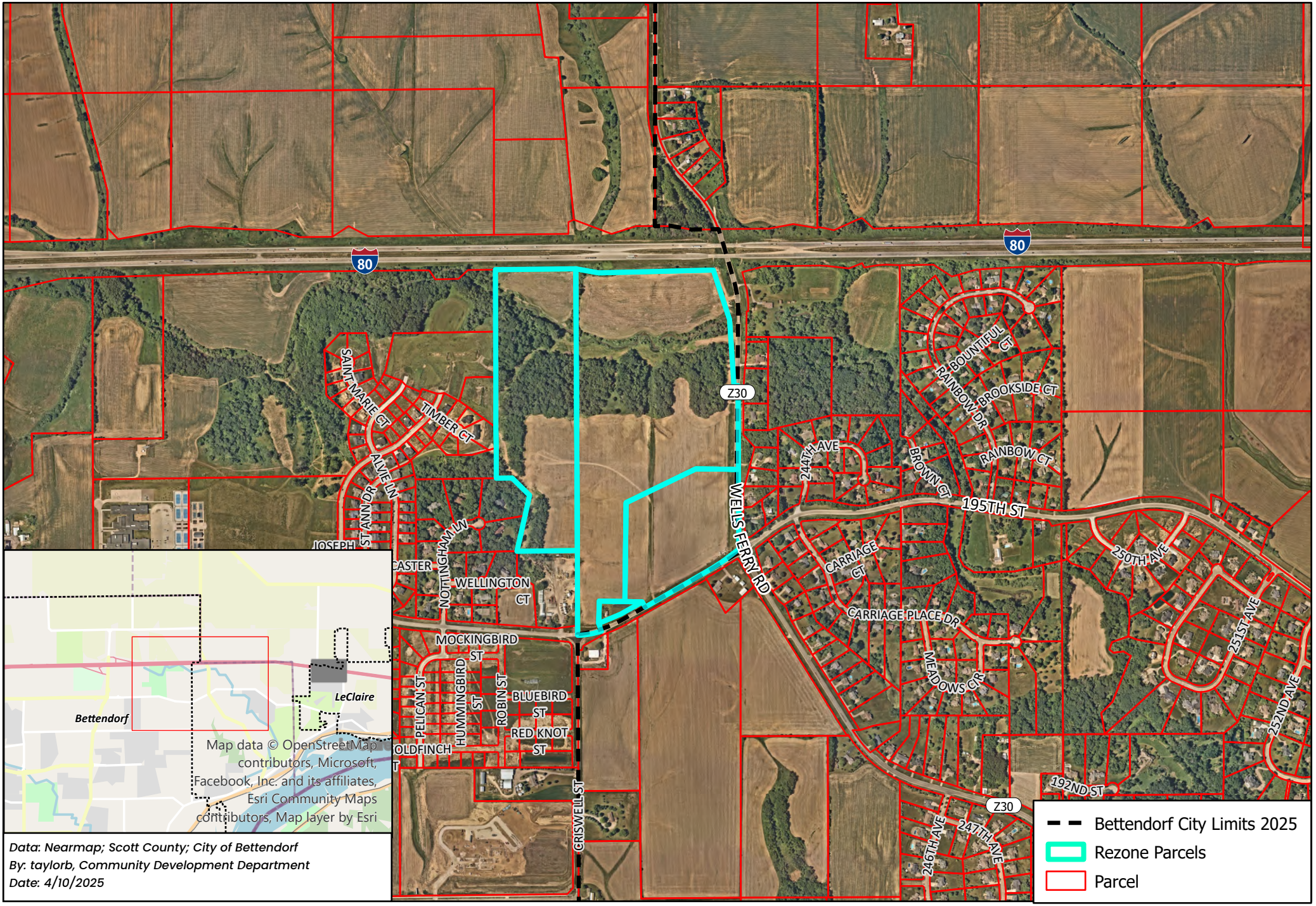
Attachments:
Aerial Map - Attachment A; Future Land Use and Current Zoning – Attachment B; Proposed Zoning – Attachment C; Annexation Concept – Attachment D

Case No. 25-016-REZ & 25-017-REZ
Rezone: A-1 to R-2 and A-1 to C-3
Aerial - Attachment A

Bettendorf
a premier city
IOWA

N

1 Inch = 1,333 Feet
Feet
0 500 1,000 2,000 3,000



Bettendorf City Limits 2025
Rezone Parcels
Parcel

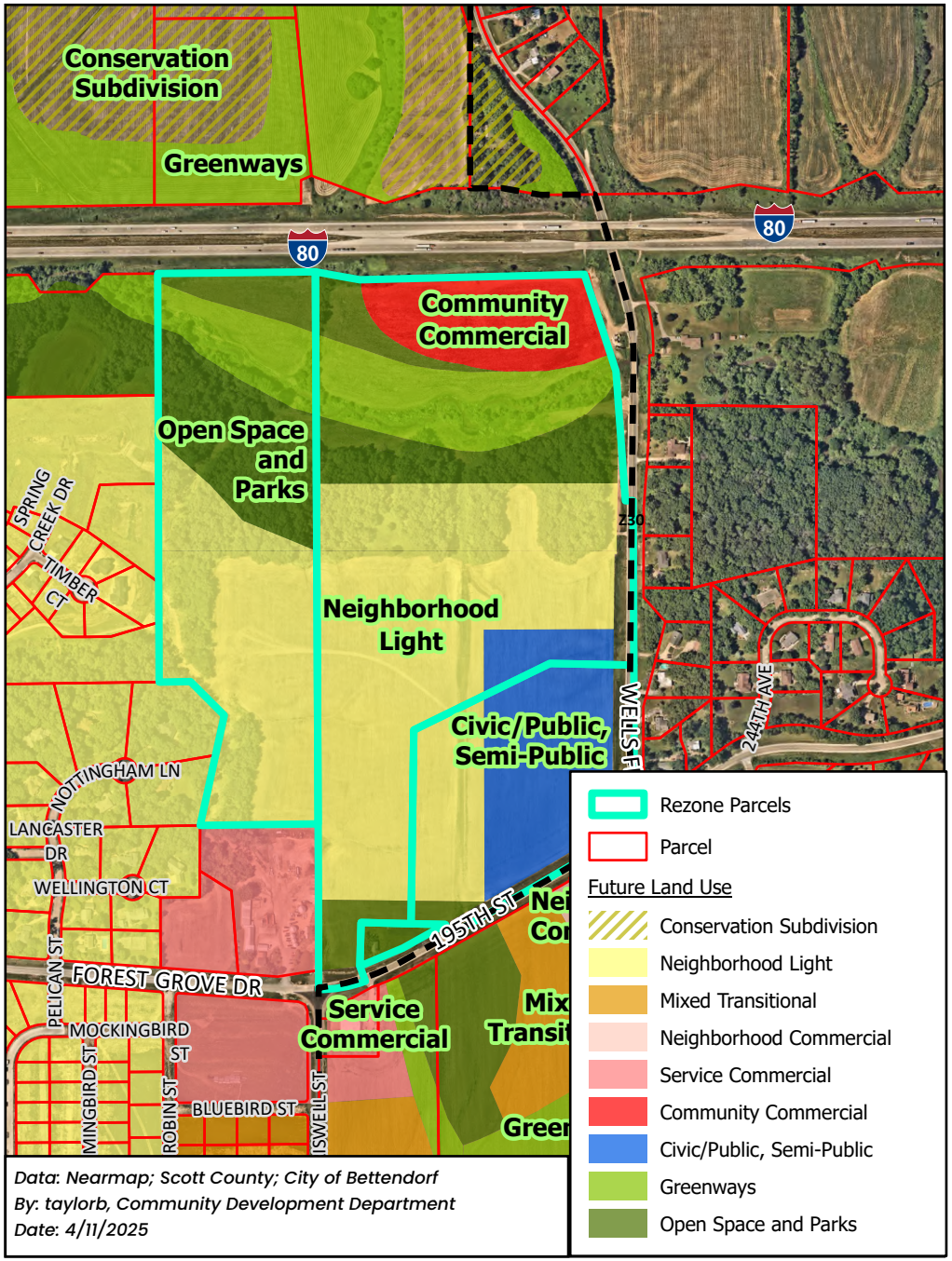
Data: Nearmap; Scott County; City of Bettendorf
By: taylorb, Community Development Department
Date: 4/10/2025

Case No. 25-016-REZ & 25-017-REZ
Rezone: A-1 to R-2 and A-1 to C-3
Future Land Use & Zoning - Attachment B

1 Inch = 1,000 Feet
0 185 370 740 Feet

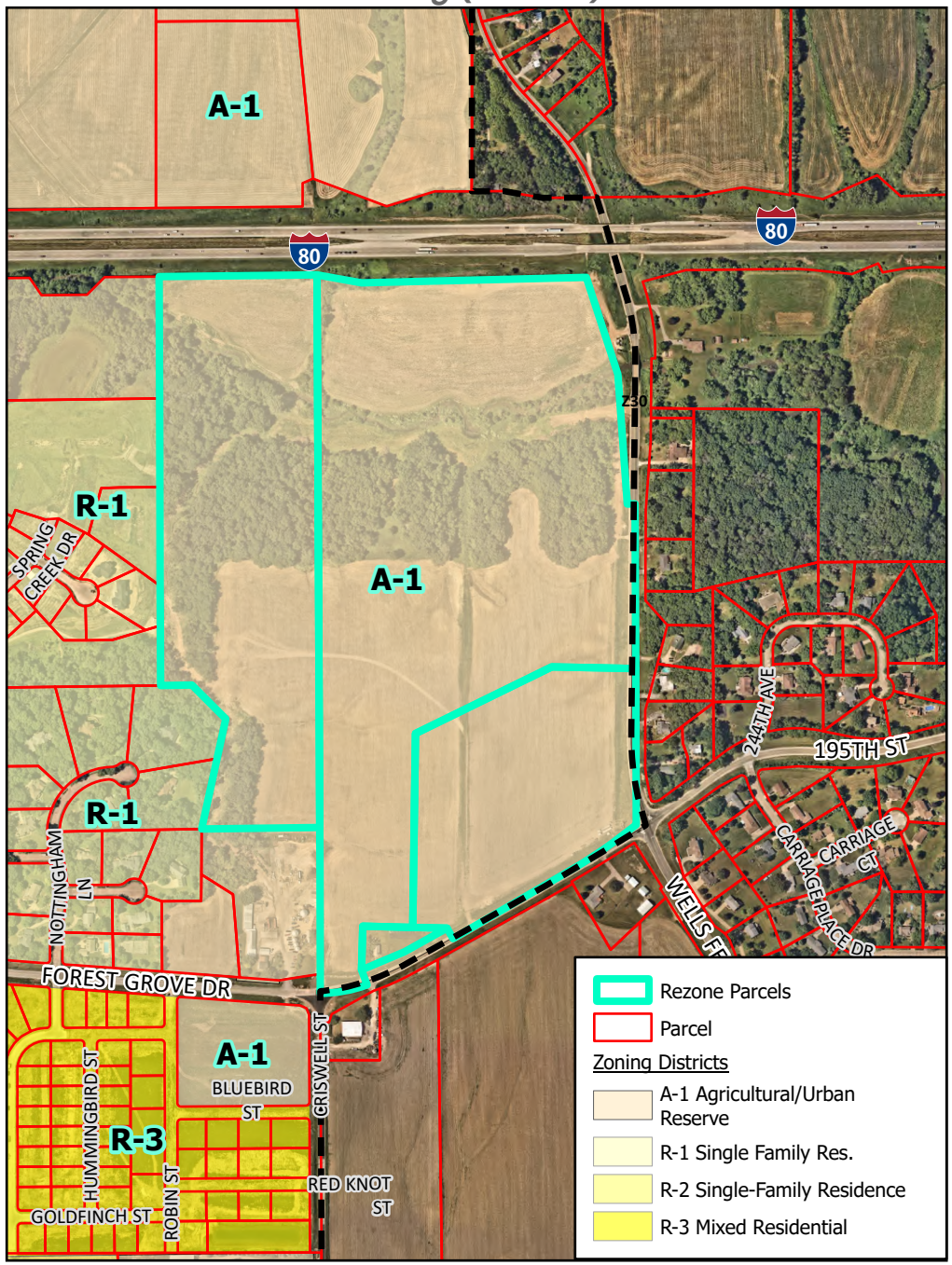
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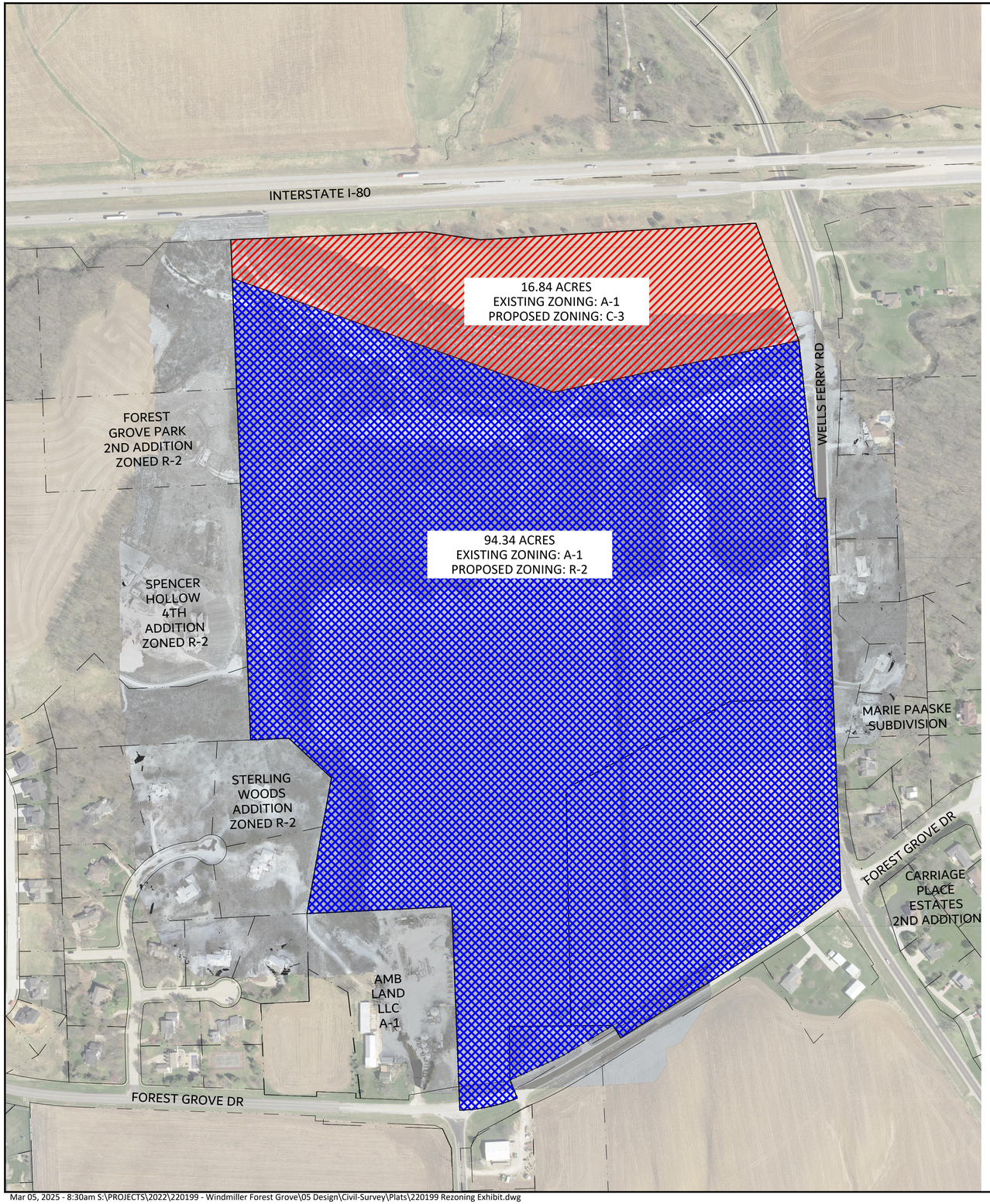
Future Land Use



Data: Nearmap; Scott County; City of Bettendorf
By: taylorb, Community Development Department
Date: 4/11/2025

Zoning (Current)



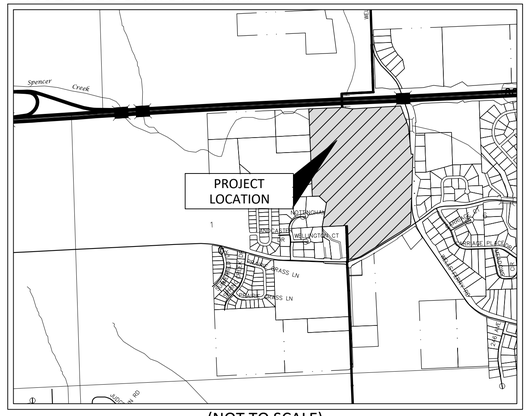


REZONING EXHIBIT

WINDMILLER FOREST GROVE

BETTENDORF, IOWA

PROJECT LOCATION MAP:



(NOT TO SCALE)

APPLICANT INFORMATION:

APPLICANT/OWNER:
WINDMILLER DEVELOPMENT, LLC
P.O. BOX 790
BETTENDORF, IA 52722

PREPARED BY:
AXIOM CONSULTANTS, LLC
C/O BRIAN BOELK
300 S. CLINTON STREET, UNIT 200
IOWA CITY, IOWA 52240
319-519-6220
BBOELK@AXIOM-CON.COM

LEGAL DESCRIPTION:

ZONED TO C-3:

BEING THE NORTHERN PORTION OF CORRECTED AUDITOR'S PARCEL A AS RECORDED IN 2024-5174 OF THE SCOTT COUNTY RECORDER'S OFFICE DESCRIBED AS:

BEGINNING AT THE NORTHWEST CORNER OF SAID CORRECTED AUDITOR'S PARCEL A; THENCE N87°43'35"E, 662.59 FEET; THENCE S81°51'18"E, 189.70 FEET; THENCE N86°32'59"E, 940.47; THENCE S20°07'51"E, 425.71 FEET; THENCE S78°05'05"W, 853.49 FEET; THENCE N70°28'47"W, 1161.59 FEET; THENCE N02°15'48"W, 131.87 FEET TO THE POINT OF BEGINNING.

ALL IN THE CITY OF BETTENDORF, SCOTT COUNTY, IOWA. DESCRIBED AREA CONTAINS 16.84 ACRES AND IS SUBJECT TO EASEMENTS AND OTHER RESTRICTIONS OF RECORD.

ZONED TO R-2:

BEING PART OF CORRECTED AUDITOR'S PARCEL A AS RECORDED IN 2024-5174, ALL OF AUDITOR'S PARCEL B AS RECORDED IN 2024-5420, AND ALL OF THE LEASE PARCEL AS RECORDED IN 2022-24374 OF THE SCOTT COUNTY RECORDER'S OFFICE, CITY OF BETTENDORF, SCOTT COUNTY, IOWA, EXCEPT THE NORTHERN PORTION OF SAID CORRECTED AUDITOR'S PARCEL A DESCRIBED AS:

BEGINNING AT THE NORTHWEST CORNER OF SAID CORRECTED AUDITOR'S PARCEL A; THENCE N87°43'35"E, 662.59 FEET; THENCE S81°51'18"E, 189.70 FEET; THENCE N86°32'59"E, 940.47; THENCE S20°07'51"E, 425.71 FEET; THENCE S78°05'05"W, 853.49 FEET; THENCE N70°28'47"W, 1161.59 FEET; THENCE N02°15'48"W, 131.87 FEET TO THE POINT OF BEGINNING.

ALL IN THE CITY OF BETTENDORF, SCOTT COUNTY, IOWA. DESCRIBED AREA CONTAINS 94.34 ACRES AND IS SUBJECT TO EASEMENTS AND OTHER RESTRICTIONS OF RECORD.

ZONING INFORMATION:

CURRENT ZONING:
A-1 AGRICULTURAL/URBAN RESERVE DISTRICT

PROPOSED ZONING:
C-3 GENERAL BUSINESS DISTRICT
R-2 SINGLE-FAMILY RESIDENCE DISTRICT

AXIOM CONSULTANTS
A RUEKERT & MIELKE COMPANY

0 100 200

BLACKSTONE
BETTENDORF, IOWA
WINDMILLER DEVELOPMENT, LLC

ISSUED FOR
REVISED SUBMITTAL

DATE	03-05-2025
DESCRIPTION	DATE

DESIGNED BY	NB/JP
DETAILED BY	JK
CHECKED BY	BB
PROJECT NO.	22-0199

SHEET NAME
REZONING EXHIBIT

1 OF 1

NOT FOR CONSTRUCTION

Mar 05, 2025 - 8:30am S:\PROJECTS\2022\220199 - Windmiller Forest Grove\05 Design\Civil-Survey\Plats\220199 Rezoning Exhibit.dwg

25-016-REZ and 25-017-REZ – Attachment D



April 30, 2025

Honorable Mayor and
Members of the City Council
City of Bettendorf
Bettendorf, Iowa 52722

SUBJECT: Planning and Zoning Commission's recommendation on the rezoning of property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80, A-1 Agricultural/Urban Reserve District to R-2 Single-Family Residence District, submitted by Windmiller Development, LLC/Pleasant Valley Community School District/Forest Grove School Preservation. (Case 25-016-REZ)

Planning and Zoning Commission's recommendation on the rezoning of property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80, A-1 Agricultural/Urban Reserve District to C-3 General Business District, submitted by Windmiller Development, LLC. (Case 25-017-REZ)

Honorable Mayor and Members of the City Council:

On April 16, 2025, the Planning and Zoning Commission reviewed and recommended that your Honorable Body approve the above named rezoning requests.

If you have any questions concerning this matter, please do not hesitate to contact this office.

Sincerely,

Mark D. Hunt
Director, Community Development

Public Hearing

4. Case 25-016-REZ; North of Forest Grove Drive, West of Wells Ferry Road, and south of Interstate 80, A-1 Agricultural/Urban Reserve District to R-2 Single-Family Residence District, submitted by Windmiller Development, LLC, Pleasant Valley Community School District, and Forest Grove Schoolhouse Preservation. (Staff: Beswick)

5. Case 25-017-REZ; North of Forest Grove Drive, West of Wells Ferry Road, and south of Interstate 80, A-1 Agricultural/Urban Reserve District to C-3 General Business District, submitted by Windmiller Development, LLC. (Staff: Beswick)

Beswick reviewed the staff report.

Stoltenberg opened the public hearing for Case 25-016-REZ and asked if there is proof of publication. Fuhrman confirmed this.

There being no one present wishing to speak in favor of or in opposition to the rezoning request, Stoltenberg closed the public hearing.

Stoltenberg opened the public hearing for Case 25-017-REZ and asked if there is proof of publication. Fuhrman confirmed this.

There being no one present wishing to speak in favor of or in opposition to the rezoning request, Stoltenberg closed the public hearing.

Scaife asked if there would be RV storage, personal storage, or both on the site. Beswick explained that Convenience Storage is currently defined by code as indoor storage, adding that the proposed facility would be for indoor storage.

A brief discussion was held regarding the limited sight lines on Wells Ferry Road at the underpass which will be addressed during the site development plan stage.

> On motion by Kappeler, seconded by Scaife, that the rezoning of property located north of Forest Grove Drive, West of Wells Ferry Road, and south of Interstate 80 from A-1 to R-2 be recommended for approval subject to staff recommendations.

ROLL CALL ON MOTION

ALL AYES

Motion carried.

On motion by Kappeler, seconded by Wennlund, that the rezoning of property located north of Forest Grove Drive, West of Wells Ferry Road, and south of Interstate 80 from A-1 to C-3 be recommended for approval subject to staff recommendations.

ROLL CALL ON MOTION

ALL AYES

Motion carried.

NOTICE OF PUBLIC HEARING

To Whom It May Concern:

Notice is hereby given that on the 20th day of May, 2025, at 7:00 p.m., the City Council of the City of Bettendorf, Iowa, will conduct a public hearing at City Hall, Council Chambers, 1609 State Street, regarding amending the Bettendorf, Iowa Zoning Map for property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80, A-1, Agricultural/Urban Reserve District to R-2, Single-Family Residence District, which is legally described as follows:

Being part of corrected auditor's parcel a as recorded in 2024-5174, all of Auditor's Parcel B as recorded in 2024-5420, and all of the lease parcel as recorded in 2022-24374 of the Scott County Recorder's Office, City of Bettendorf, Scott County, Iowa, except the northern portion of said corrected Auditor's Parcel A more particularly described as:

Beginning at the northwest corner of said corrected Auditor's Parcel A; Thence N87°43'35"E, 662.59 feet; Thence S81^{0}51'18"E, 189.70 feet; Thence N86°32'59"E, 940.47; Thence S20^{0}07'51"E, 425.71 feet; Thence S78°05'05"W, 853.49 feet; Thence N70°28'47"W, 1161.59 feet; Thence N02°15'48"W, 131.87 feet to the point of beginning.

All in the city of Bettendorf, Scott County, Iowa. Described area contains 94.34 acres and is subject to easements and other restrictions of record.

The City Council has set said hearing at the time and place specified. Written suggestions or objections concerning this issue may be filed with the City Clerk at or before such hearing and will be heard by the City Council at the time and place specified.

Interested persons desiring to present their views upon the issue, either in writing or verbally, will be given the opportunity to be heard at the above-mentioned time and place.

Dated at Bettendorf, Iowa, this 6th day of May, 2025

Decker P. Ploehn, City Administrator

NOTICE OF PUBLIC HEARING

To Whom It May Concern:

Notice is hereby given that on the 20th day of May, 2025, at 7:00 p.m., the City Council of the City of Bettendorf, Iowa, will conduct a public hearing at City Hall, Council Chambers, 1609 State Street, regarding amending the Bettendorf, Iowa Zoning Map for property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80, A-1, Agricultural/Urban Reserve District to C-3, General Business District, which is legally described as follows:

Being the northern portion of corrected Auditor's Parcel A as recorded in 2024-5174 of the Scott County Recorder's Office more particularly described as:

Beginning at the northwest corner of said corrected Auditor's Parcel A; Thence N87°43'35"E, 662.59 feet; Thence S81°51'18"E, 189.70 feet; Thence N86°32'59"E, 940.47; Thence S20°07'51"E, 425.71 feet; Thence S78°05'05"W, 853.49 feet; Thence N70°28'47"W, 1161.59 feet; Thence N02°15'48"W, 131.87 feet to the point of beginning.

All in the city of Bettendorf, Scott County, Iowa. The described area contains 16.84 acres and is subject to easements and other restrictions of record.

The City Council has set said hearing at the time and place specified. Written suggestions or objections concerning this issue may be filed with the City Clerk at or before such hearing and will be heard by the City Council at the time and place specified.

Interested persons desiring to present their views upon the issue, either in writing or verbally, will be given the opportunity to be heard at the above-mentioned time and place.

Dated at Bettendorf, Iowa, this 6th day of May, 2025

Decker P. Ploehn, City Administrator

COUNCIL LETTER

MEETING DATE: May 6, 2025 (SPH)
May 20, 2025 (HPH)

REQUESTED BY: Mark Hunt
Community Development Director

Item Title

Resolution setting a date for public hearing on an ordinance amending Title 11 Chapter 4-5B of the Bettendorf City Code entitled "Commercial and Parking Permitted Use Table". (Case 25-018-ORD) (5/6/25) (SPH)

Public hearing and first reading of an ordinance amending Title 11 Chapter 4-5B of the Bettendorf City Code entitled "Commercial and Parking Permitted Use Table". (Case 25-018-ORD) (5/20/25) (HPH)

Explanation

Staff is proposing to amend a section of Title 11: Chapter 4 Permitted Use Tables for the following purposes:

- To allow convenience storage in the C-3 District subject to approval of a Special Use Permit by the Board of Adjustment.
- Convenience storage is only allowed in Industrial Districts.
- Convenience storage is defined as: "Storage services primarily for personal effects and household goods within enclosed storage areas having individual access but excluding use of such areas as workshops, hobby shops, manufacturing, or commercial activity."
- This will allow commercial in-fill in certain cases and not require the rezoning of property to industrial districts which could permit more impactful uses.

Development trends have shown demand for personal storage. Staff contends that there are instances when personal indoor storage or mini-warehousing can be compatible with surrounding uses in areas zoned C-3, General Commercial. Staff is not endorsing the use when there is the potential for commercial uses which provide jobs, services, or a more intense commercial use based on criteria such as traffic, connectivity, and overall development factors. Given the criteria stated, a requirement for a Special Use Permit by the Board of Adjustment is recommended on a case-by-case analysis for permitting convenience storage in the C-3 District. Staff contends the proposed amendment enhances the City of Bettendorf's economic development tools and encourages redevelopment and investment in commercial areas - all goals outlined in the City's Comprehensive Plan.

The Planning and Zoning Commission made a recommendation for approval of the ordinance amendment at their April 16, 2025 meeting.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:

N/A

List attachments

Resolution; Ordinance; (A) Staff Report with attachments; (B) Planning and Zoning Commission report to Mayor and City Council; (C) Excerpts from the Planning and Zoning Commission meeting minutes regarding this matter; Notice of Public Hearing

RESOLUTION NO. _____ - 25

RESOLUTION SETTING A DATE FOR PUBLIC HEARING ON AN ORDINANCE AMENDING TITLE 11 CHAPTER 4-5B OF THE BETTENDORF CITY CODE ENTITLED COMMERCIAL AND PARKING PERMITTED USE TABLE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA, that a date for public hearing be set for May 20, 2025, at 7:00 p.m., City Hall Council Chambers, 1609 State Street, on the matter of an ordinance amending Title 11 Chapter 4-5B of the Bettendorf City Code entitled "Commercial and Parking Permitted Use Table".

PASSED, APPROVED, AND ADOPTED this 6th day of May, 2025.

Robert S. Gallagher, Mayor

ATTEST:

Decker P. Ploehn, City Clerk

Return to: Michelle Spencer, 1609 State Street, Bettendorf, IA 52722

ORDINANCE NO._____- 25

ORDINANCE AMENDING TITLE 11 CHAPTER 4-5B OF THE BETTENDORF CITY CODE ENTITLED COMMERCIAL AND PARKING PERMITTED USE TABLE

Section 1. BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA, that Title 11 Chapter 4-5B of the Bettendorf City Code entitled "Commercial and Parking Permitted Use Table" is hereby amended by adding thereto the following to the uses permitted by special use subject to approval of the Board of Adjustment in the C-3 General Business District:

Convenience Storage

Section 2. Severability of Provisions. If any subsection, sentence, clause, phrase, or portion of this ordinance be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portion hereof.

Section Three. Repealer. This ordinance shall be construed to repeal any prior ordinance inconsistent herewith.

Section Four. Full Force and Effect. This ordinance shall be in full force and effect from the date of passage and publication as required by law.

PASSED, APPROVED AND ADOPTED THIS_____day of_____, 2025.

_____
Robert S. Gallagher, Mayor

ATTEST:

_____
Decker P. Ploehn, City Clerk

Staff Report

Subject: Planning & Zoning Commission
Author: Taylor Beswick
Department: Community Development
Date: April 11, 2025

Case No.:	25-018-ORD
Request:	Amend sections of 11-4-5(B.): Commercial And Parking Permitted Use Table
Location:	City-wide in the C-3, General Business District
Applicant:	Community Development Staff
Summary:	Amends Zoning Ordinance Permitted Use Table (11-4-5B) to allow convenience storage in the C-3 District after approval of a Special Use Permit.

Background Information, Facts, and Staff Analysis

Staff is proposing to amend a section of Title 11: Chapter 4 Permitted Use Tables for the following purposes:

- To allow convenience storage in the C-3 District, subject to approval of a Special Use Permit by the Board of Adjustment.
- Convenience storage is only allowed in Industrial Districts.
- Convenience storage is defined as: "Storage services primarily for personal effects and household goods within enclosed storage areas having individual access but excluding use of such areas as workshops, hobby shops, manufacturing, or commercial activity."
- This will allow commercial in-fill in certain cases and not require the rezoning of property to industrial districts which could permit more impactful uses.

Attachment A contains the redline amendments to 11-4-5(B.). Development trends have shown demand for personal storage. Staff contends that there are instances where personal in-door storage or mini-warehousing can be compatible with surrounding uses in areas zoned C-3, General Commercial. Staff is not endorsing the use where there is a potential for commercial uses which provide jobs, services, or a more intensive commercial use based on criteria such as traffic, connectivity, and overall development factors. Given the criteria stated, a requirement for a Special Use Permit by the Board of Adjustment is recommended for a case-by-case analysis for permitting convenience storage in the C-3 District.

Staff Recommendation

Staff contends the proposed amendments enhance the City of Bettendorf's economic development tools and encourage redevelopment and investment in commercial areas, all goals outlined in the City's Comprehensive Plan. Staff recommends approval of Case 25-018-ORD, Zoning Ordinance amendments to section 11-4-5(B.)

Respectfully submitted,
Taylor Beswick, Senior City Planner

25-018-ORD: Amendment to Permitted Use Table - Attachment A

Table 11-4-5B Commercial And Parking Permitted Use Table

RED = Amendment

“Convenience Storage Use Type”

Zoning Districts	A1	A2	R1	R2	R3	R4	R5	RMHP	C1	C2	C3	C6	C7	I1	I2	I3	Supplemental Regulations
Use Types																	
Convenience Storage											**S**			P	P	P	stds in supp regs

April 30, 2025

Honorable Mayor and
Members of the City Council
City of Bettendorf
Bettendorf, Iowa 52722

SUBJECT: Planning and Zoning Commission's recommendation on an ordinance amending Title 11, Chapter 4-5B of the Bettendorf City Code entitled "Commercial and Parking Permitted Use Table. (Case 25-018-ORD)

Honorable Mayor and Members of the City Council:

On April 16, 2025, the Planning and Zoning Commission reviewed and recommended that your Honorable Body approve the above named ordinance amendment.

If you have any questions concerning this matter, please do not hesitate to contact this office.

Sincerely,

Mark D. Hunt
Director, Community Development

6. Case 25-018-ORD; Amendments to Title 11, Chapter 4 Permitted Use Table, to allow Convenience Storage in the C-3 District as a Special Use, submitted by the City of Bettendorf. (Staff: Beswick)

Beswick reviewed the staff report.

Stoltenberg opened the public hearing for Case 25-018-ORD and asked if there is proof of publication. Fuhrman confirmed this.

There being no one present wishing to speak in favor of or in opposition to the ordinance amendment, Stoltenberg closed the public hearing.

Kappeler asked if there are criteria for the Board of Adjustment to evaluate special uses. Beswick confirmed this, adding that the Board will determine whether or not a proposed convenience storage use is appropriate in a particular location and evaluate any external impacts it may have. He stated that the notification process of the public hearing is very similar to that for a rezoning and that the Board will require an advanced concept plan as a part of their evaluation. Beswick added that site development plan approval would also be required.

Hunt commented that staff had already been contemplating this ordinance amendment as a part of the zoning ordinance update. He added that allowing the use in the C-3 district as well as in industrial districts will likely preserve space for more intense uses that may require a larger area. Wennlund suggested that enhanced landscaping or screening be required if a developer proposes convenience storage in a C-3 district in more developed areas of the city.

> On motion by Ormsby, seconded by Kappeler, that an ordinance amending Title 11, Chapter 4 Permitted Use Table to allow Convenience Storage in the C-3 District as a Special Use be recommended for approval subject to staff recommendations.

ROLL CALL ON MOTION

ALL AYES

Motion carried.

NOTICE OF PUBLIC HEARING

To Whom It May Concern:

Notice is hereby given that on the 20th day of May, 2025, at 7:00 p.m., the City Council of the City of Bettendorf, Iowa, will conduct a public hearing at City Hall, Council Chambers, 1609 State Street, regarding an ordinance amending Bettendorf City Code Title 11, Chapter 4, Section 5B - Commercial and Parking Permitted Use Table.

The City Council has set said hearing at the time and place specified. Written suggestions or objections concerning this issue may be filed with the City Clerk at or before such hearing and will be heard by the City Council at the time and place specified.

Interested persons desiring to present their views upon the issue, either in writing or verbally, will be given the opportunity to be heard at the above-mentioned time and place.

Dated at Bettendorf, Iowa, this 6th day of May, 2025.

Decker P. Ploehn, City Clerk

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Brent O. Morlok, P.E., City Engineer

Item Title
Ordinance amending the Bettendorf City Code Section 7-4-2 "Location of Poles; Council Authority."

Explanation
The City has recently been approached by a new fiber communications company about a potential City-wide buildout, similar to the Metronet project that was completed in 2021. The agreement with Metronet permitted aerial construction where the electric utility (MidAmerican Energy) and other communication companies had existing aerial facilities, but required underground where they were underground. There were some areas where new poles had to be set, and several observations were made from Council and staff at that time about the aesthetic of continuing to add poles. In talking with MidAmerican, they have indicated that their poles are very full and may not have any room for additional co-locating of new communication lines so the prospect of new poles has become a concern.

Staff reached out to other cities and found several that have successfully restricted new poles for telecommunications and has modeled this proposed ordinance change on those. The intent will be for communications to make every effort to co-locate or they will have to go underground.

This Ordinance meets the City's mission by providing a quick response to concerns for safety.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:
The cost of publication and the erection of signs.

List Attachments
Ordinance.

ORDINANCE NO. _____-25

ORDINANCE AMENDING THE BETTENDORF CITY CODE SECTION 7-4-2 "LOCATION OF POLES; COUNCIL AUTHORITY"

Section One. Be It Enacted by the City Council of the city of Bettendorf, Iowa, that Bettendorf City Code Section 7-4-2 entitled, "Location of Poles; Council Authority" is hereby amended by **adding** thereto the following:

D. Underground: All cables, wires and conduits in connection with any communications systems shall be placed underground, except as provided in subsection E of this section.

E. Overhead Permitted: Cables, wires and conduits in connection with a communications system may be placed overhead in the following circumstances:

1. Areas of the city with an industrial zoning classification and where existing poles of a franchised utility are to be used.
2. Where aboveground connection to buildings or other locations above ground is reasonably necessary. Such aboveground connection shall be by means of poles located, as far as reasonably practicable, outside of street right of way.

Section Two. Full Force and Effect. This ordinance shall be in full force and effect the date of passage and publication as required by law.

Section Three. Severability of Provisions. If any section, subsection, sentence, clause, phrase or portion of this ordinance be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

Section Four. Repealer. This ordinance shall be construed to repeal any prior ordinance inconsistent herewith.

Passed, Approved and Adopted this _____ day of _____, 2025.

_____
Robert S. Gallagher, Mayor

Attest:

_____
Decker P. Ploehn, City Clerk

COUNCIL LETTER

MEETING DATE: April 1, 2025 (SPH)
April 15, 2025 (HPH)
REQUESTED BY: Mark Hunt
Community Development Director

Item Title
Resolution setting a date for public hearing on an ordinance amending Title 11, Chapter 14 – Sign Ordinance, Section 11-4-3(F) General Requirements and Restrictions – Public Service and Safety Signs and Section 11-4-8(B) Billboard Signs (Off-Premises Advertising) – Location. (Case 25-004-ORD) (4/1/25)

Public hearing and first reading of an ordinance amending Title 11, Chapter 14 – Sign Ordinance, Section 11-4-3(F) General Requirements and Restrictions – Public Service and Safety Signs and Section 11-4-8(B) Billboard Signs (Off-Premises Advertising) – Location. (Case 25-004-ORD) (4/15/25)

Explanation
Staff is proposing to amend sections of Title 11: Chapter 14 Sign Ordinance for the following purposes:

- Clean up language and better define "official sign" categories.
- Allow Bettendorf Light Pole Banner Program Signs.
- Add the I-80 Urban Renewal Area as a billboard sign exclusion location.

The Bettendorf Light Pole Banner Program Signs are signs are located on publicly owned light poles located in the right-of-way which contain the City of Bettendorf logo and a sponsor logo. All banners shall follow administrative policy and guidelines, which in summary, allow potential sponsors to apply for a banner if the portion of the banner is used only for displaying sponsor name/logo and not for advertising.

Amendments to the allowable locations for billboard signs are being proposed. In addition to specific zoning districts, certain buffer areas, and the Downtown Master Plan Overlay District prohibiting new billboard sign (static) or new/converted billboard sign (digital display), the I-80 Urban Renewal Area is also being added to prohibited locations. This amendment is in response to one of the City's top priorities in the 2024-2025 Strategic Plan, which is to develop and approve an I-80/Middle Road Overlay District. A billboard sign prohibition was one item to be included in the proposed district. Master planning for the overlay district will be conducted later this year and will also consider future visioning, character design, and other development variables.

The Planning and Zoning Commission made a recommendation for approval of the ordinance amendments at their March 19, 2025 meeting.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:
N/A

List attachments
Resolution; Ordinance; (A) Staff Report with attachments; (B) Planning and Zoning Commission report to Mayor and City Council; (C) Excerpts from the Planning and Zoning Commission meeting minutes regarding this matter.

RESOLUTION NO. ____- 25

RESOLUTION SETTING A DATE FOR PUBLIC HEARING ON AN ORDINANCE AMENDING TITLE 11, CHAPTER 14 – SIGN ORDINANCE SECTION 11-4-3(F) GENERAL REQUIREMENTS AND RESTRICTIONS - PUBLIC SERVICE AND SAFETY SIGNS AND SECTION 11-4-8(B) BILLBOARD SIGNS (OFF-PREMISES ADVERSTISING) - LOCATION OF THE BETTENDORF CITY CODE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA, that a date for public hearing be set for April 15, 2025 at 7:00 p.m., City Hall Council Chambers, 1609 State Street on the matter of an ordinance amending Title 11, Chapter 14 of the Bettendorf City Code – Sign Ordinance, Sections 11-4-3(F) General Requirements and Restrictions – Public Service and Safety Signs and Section 11-4-8(B) Billboard Signs (Off-Premises Advertising) - Location.

PASSED, APPROVED, AND ADOPTED this 1st day of April, 2025.

_____
Robert S. Gallagher, Mayor

ATTEST:

_____
Decker P. Ploehn, City Clerk

Return to: Michelle Spencer, Bettendorf City Hall, 1609 State Street, Bettendorf, IA 52722

ORDINANCE NO. _____ - 25

ORDINANCE AMENDING TITLE 11, CHAPTER 14 – SIGN ORDINANCE SECTION 11-4-3(F) GENERAL REQUIREMENTS AND RESTRICTIONS AND SECTION 11-4-8(B) BILLBOARD SIGNS (OFF-PREMISES ADVERTISING) OF THE BETTENDORF CITY CODE

Section 1. BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA, that Title 11, Chapter 14 of the Bettendorf City Code – Sign Ordinance, Section 11-14-3(F) General Requirements and Restrictions – Public Service and Safety Signs is hereby deleted and the following substituted therefor:

F. Signs on Public Property and Rights-of-Way: No signs other than official signs shall be permitted on public property or rights-of-way. Only signs that have been placed by or authorized by a federal, state, or local agency may be installed on public property or rights-of-way. Any sign installed on public property without prior authorization, including rights-of-way, will be removed by the City without notice and disposed of.

1. Official Sign Categories:
    a. Public Safety Signs: Traffic signs, directional signage, and construction signage.
    b. Legal/Public Notice Signs: Any public notice or warning required by applicable Federal, State or local law, regulation, or ordinance.
    c. Public Utilities: Warning signs, informational signs, notices, or markers which are customarily erected and maintained by publicly owned or privately-owned public utilities.
    d. Bettendorf Light Pole Banner Program Signs: A banner affixed to a city-owned light pole. All banners shall meet the Bettendorf Light Pole Banner Program policy and guidelines.

Section 2. BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA, that Title 11, Chapter 14 of the Bettendorf City Code – Sign Ordinance, Section 11-14-8(B) Billboard Signs (Off-Premises Advertising) - Location is hereby amended by adding the following thereto:

3. I-80 Urban Renewal Plan Area Exclusion: Regardless of the underlying zoning district, no billboard signs (static) and no billboard signs (digital display) shall be permitted in the I-80 Urban Renewal Plan Area. Said area is described in Resolution 85-17.

Section 3. Severability of Provisions. If any subsection, sentence, clause, phrase, or portion of this ordinance be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion hereof.

Section 4. Full Force and Effect. This ordinance shall be in full force and effect from the date of passage and publications as required by law.

Section 5. Repealer. This ordinance shall be construed to repeal any prior ordinance inconsistent herewith.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2025.

_____
Robert S. Gallagher, Mayor

ATTEST:

_____
Decker P. Ploehn, City Clerk

Staff Report

Subject: Planning & Zoning Commission
Author: Taylor Beswick
Department: Community Development
Date: March 14, 2025

Case No.:	25-004-ORD
Request:	Amend sections of 11-14: Sign Ordinance
Location:	City-wide
Applicant:	Community Development & Economic Development Staff
Summary:	Amends Sign Ordinance to improve definitions for public right-of-way signs, allow public banners on city-owned light poles, and adds I-80 Urban Renewal Area as a billboard exclusion location.

Background Information, Facts, and Staff Analysis

Staff is proposing to amend sections of Title 11: Chapter 14 Sign Ordinance for the following purposes:

- Cleanup language and better define "official sign" categories.
- Allow Bettendorf Light Pole Banner Program Signs.
- Adds the I-80 Urban Renewal Area as a billboard sign exclusion location.

Attachment A contains the redline amendments to 11-14-3(F.) and 11-14-8(B.).

The Bettendorf Light Pole Banner Program Signs are signs are located on publicly owned light poles located in the right-of-way which contain The City of Bettendorf logo and a sponsor logo (see Banner Example – Attachment B). All banners shall follow administrative policy and guidelines, which in summary, allows potential sponsors to apply for a banner if the portion of the banner is used only for displaying sponsor name/logo and not for advertising.

Amendments to the allowable locations for billboard signs are being proposed. In addition to specific zoning districts, certain buffer areas, and the Downtown Master Plan Overlay District prohibiting new billboard sign (static) or new/converted billboard sign (digital display), the I-80 Urban Renewal Area is also being added to prohibited locations. This amendment is in response to one of the City's top priorities in the 2024-2025 Strategic Plan, which is to develop and approve an I-80/Middle Road Overlay District (see I-80 Urban Renewal Area Map – Attachment C). A billboard sign prohibition was one item to be included in the proposed district. Master planning for the overlay district will be conducted later this year and will also consider future visioning, character design, and other development variables.

Staff Recommendation

Staff contends the proposed amendments enhance the City of Bettendorf's character and promote placemaking, all goals outlined in the City's Comprehensive Plan. Staff recommends approval of Case 25-004-ORD, Zoning Ordinance amendments to section 11-14-3(F.) and 11-14-8(B.).

Respectfully submitted,

Taylor Beswick
Senior City Planner

Attachment A: Proposed Ordinance Amendments (Red-Lined), 3/19/2025

TITLE 11
CHAPTER 14
SIGN ORDINANCE

11-14-3: GENERAL REQUIREMENTS AND RESTRICTIONS

F. Signs on Public Property and Rights-of-Way: No signs other than official signs shall be permitted on public property or rights-of-way. Only signs that have been placed by or authorized by a federal, state, or local agency may be installed on public property or rights-of-way. Any sign installed on public property without prior authorization, including rights-of-way, will be removed by the City without notice and disposed of.~~Public Service And Safety Signs: No signs other than public service and safety signs shall be permitted on public property unless authorized by the governmental agency having control thereof.~~

1. Official Sign Categories:
   a. Public Safety Signs: Traffic signs, directional signage, and construction signage.
   b. Legal/Public Notice Signs: Any public notice or warning required by applicable Federal, State or local law, regulation or ordinance.
   c. Public Utilities: Warning signs, informational signs, notices, or markers which are customarily erected and maintained by publicly owned or privately-owned public utilities.
   d. Bettendorf Light Pole Banner Program Signs: A banner affixed to a city-owned light pole. All banners shall meet the Bettendorf Light Pole Banner Program policy and guidelines.

11-14-8: BILLBOARD SIGNS (OFF-PREMISES ADVERTISING)

B. Location:

1. Permitted Districts: Billboard signs are permitted in I-1, I-2, I-3, C-3, C-6, C-7 Zoning Districts. Billboard signs are also permitted in the C-2 zoning district if within six hundred sixty feet (660') of a U.S. highway or interstate right-of-way.

2. Downtown Master Plan Overlay District Exclusion: Regardless of the underlying zoning district, no billboard signs shall be permitted in the Downtown Master Plan Overlay District, nor any other overlay district that does not allow billboard signs.

3. I-80 Urban Renewal Plan Area Exclusion: Regardless of the underlying zoning district, no billboard signs (static) and no billboard signs (digital display) shall be permitted in the I-80 Urban Renewal Plan Area. Said area is described in Resolution 85-17.

COMMUNITY
SHOWCASE BANNERS

BANNER PROOF FOR BETTENDORF, IA

Attachment B

Below is the proposed City Design for your banner project.
Please note that the colors of the printed banners may vary from those shown in the proof due to the banner material.



130 East Main St. Rochester, NY 14604 | Tel: (585) 450-3235 | Fax: 585-427-0075 | Email: nlcarroll@cgicompany.com

Attachment C

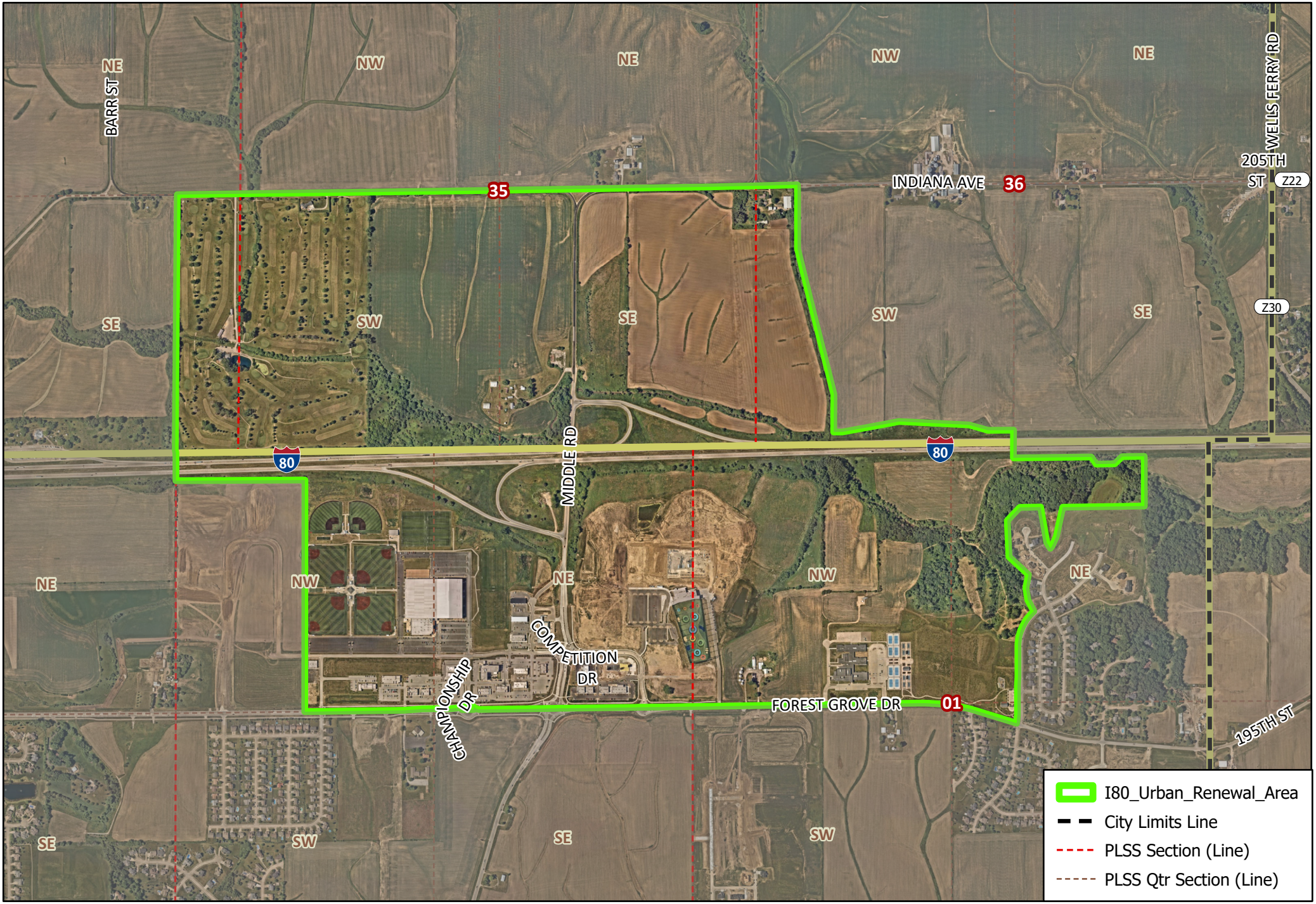
I-80 Urban Renewal Area

1 Inch = 1,667 Feet

Feet

0 500 1,000 2,000 3,000

N



March 25, 2025

Honorable Mayor and
Members of the City Council
City of Bettendorf
Bettendorf, Iowa 52722

SUBJECT: Planning and Zoning Commission's recommendation on an ordinance amending Title 11, Chapter 14 – Sign Ordinance, Section 11-4-3(F) General Requirements and Restrictions – Public Service and Safety Signs and Section 11-4-8(B) Billboard Signs (Off-Premises Advertising) – Location.

Honorable Mayor and Members of the City Council:

On March 19, 2025, the Planning and Zoning Commission reviewed and recommended that your Honorable Body approve the above named ordinance amendments.

If you have any questions concerning this matter, please do not hesitate to contact this office.

Sincerely,

Mark D. Hunt
Director, Community Development

Public Hearing

8. Case 25-004-ORD; Amendment to Title 11, Chapter 14 of the City Code – Sign Ordinance. (Staff: Beswick)

Beswick reviewed the proposed amendment to Section 11-4-3(F) regarding public service and safety signs.

A brief discussion was held regarding the possibility of utilizing the banners at some point in the future to promote events taking place in the city, to acknowledge awareness weeks, or to celebrate local sports achievements.

Kappeler asked how the proposed banners are different than those that are displayed in the downtown area. Curran explained that they are not different, adding that staff's goal is to amend the code so that it is consistent with the present reality downtown and to add the TBK area as a permitted location as well as the sponsorship component of the banner. Beswick added that the ordinance also adds new sign types for public safety, legal notice, and public utility signs.

Stoltenberg asked if there is a means to limit the number, location, and separation distance for the signs. Curran explained that there will be an administrative policy which will regulate the types of poles on which the banners are allowed, limit the number and type of signs allowed in the right-of-way, and ensure that the signs are aesthetically-pleasing. He reiterated that the signs are only to be allowed on city-owned poles, adding that the city or an authorized vendor will be responsible for the maintenance of the signs.

Beswick reviewed the proposed amendment to Section 11-4-8(B) regarding billboard signs.

Wennlund asked if there are any existing billboards in the I-80 Urban Renewal Area that would become non-conforming. Beswick confirmed that there are some in the agricultural fields north of I-80, adding that they would not be required to be removed but would become legal non-conforming signs. Hunt commented that the area is becoming a major entry point into the city because of the upcoming I-80 interchange construction and the growth in the TBK area. He added that the city has given a lot of consideration to the first impression the area makes and that one of the top priorities is to prohibit billboards in the overlay district.

Kappeler asked if the existing billboards in the area would be eligible for conversion to a digital sign. Curran explained that once the ordinance is adopted, the non-conforming signs would not be allowed to be changed.

Stoltenberg opened the public hearing for Case 25-004-ORD and asked if there is proof of publication. Fuhrman confirmed this.

There being no one present wishing to speak in favor of or in opposition to the ordinance amendment, Stoltenberg closed the public hearing.

> On motion by Kappeler, seconded by Wennlund, that the ordinance amending Sections 11-4-3(F) and 11-4-8(B) of Title 11, Chapter 14 of the City Code – Sign Ordinance be recommended for approval subject to staff recommendations.
>
> AYE: Gibson, Kappeler, Scaife, Stoltenberg, Wennlund
> NAY: None
>
> ALL AYES

Motion carried.

CITY OF BETTENDORF
COMMITTEEE OF THE WHOLE MEETING MINUTES

MAY 5, 2025

The City Council of Bettendorf, Iowa held their Committee of the Whole on Monday, May 5, 2025, at 5:00 p.m., in the Council Chambers at Bettendorf City Hall, 1609 State Street, Bettendorf, Iowa.

The City of Bettendorf broadcasted this public meeting online at www.bettendorf.org/YouTube.

Council Members Present: Adamson, Jager, Brown, Naumann, Sechser, Baden, Palczynski (virtually)
Presiding: Mayor Robert S. Gallagher

CONSENT AGENDA ITEMS

Public Works Director Brian Schmidt gave an explanation of the resolution authorizing an increase to Purchase Order Nos. 220251 and 230260 for the purchase of five (5) single axle and two (2) tandem axle international plow truck chassis. Mayor Gallagher asked council for any questions. Council Members Adamson, Jager, and Baden questioned staff regarding the funding mechanism for these vehicles, vehicle replacement funds, price lock, and retired vehicles. Mr. Schmidt and Finance Director Jason Schadt responded accordingly. City Administrator Decker Ploehn asked Mr. Schadt to talk about pre-covid prices versus today's prices. Mr. Schadt responded accordingly. Mayor Gallagher asked for a motion to keep this item as Consent K for consideration at tomorrow evening's regular city council meeting. Council Member Naumann made the motion, and Council Member Sechser seconded the motion. Viva Voce indicated all ayes, and the motion passed unanimously. ***(Consent K)***

Community Development Director Mark Hunt gave an explanation of the resolution approving the preliminary plat of Ridgehaven Subdivision, submitted by Pheasant Creek Estates, L.L.C. (Case 25-013-PP). Mayor Gallagher asked council for any questions. Council Members Jager and Sechser questioned staff regarding requirements for a hammerhead, extension of Pigeon Creek Trail, retaining wall along Crow Creek Road and sidewalks. Mr. Hunt responded accordingly. Mayor Gallagher asked for a motion to keep this item as Consent L for consideration at tomorrow evening's regular city council meeting. Council Member Brown made the motion, and Council Member Baden seconded the motion. Viva Voce indicated 5 ayes, 2 nays, and the motion passed 5-2. ***(Consent L)***

Community Development Director Mark Hunt gave an explanation of the resolution approving the preliminary plat of Blackstone Addition, submitted by Windmiller Development, L.L.C. (Case 25-019-PP). Mayor Gallagher asked council for any questions. Council Member Sechser questioned staff regarding commercial and lift station access. Mr. Hunt responded accordingly. Mayor Gallagher asked for a motion to keep this item as Consent M for consideration at tomorrow evening's regular city council meeting. Council Member Adamson made the motion, and Council Member Jager seconded the motion. Viva Voce indicated all ayes, and the motion passed unanimously. ***(Consent M)***

Community Development Director Mark Hunt gave an explanation of the resolution approving a site development plan for Lot 2, Crowne Pointe Fourth Addition and Lot 2, Crowne Pointe Seventh Addition, submitted by Everest Homes, L.L.C. (Case 25-015-SDP). Mayor Gallagher asked council for any questions. Council Member Sechser questioned staff regarding sidewalks, the possibility of converting to a city street, and sprinkler requirement. Mr. Hunt and Fire Chief Troy Said responded accordingly. Mayor Gallagher asked for a motion to keep this item as Consent N for consideration at tomorrow evening's regular city council meeting. Council Member Naumann made the motion, and Council Member Baden seconded the motion. Viva Voce indicated all ayes, and the motion passed unanimously. ***(Consent N)***

Mayor Gallagher asked council for any questions on the remaining consent agenda items. Council Member Jager questioned staff on Item J regarding funding of this project, council commitments, professional services agreement, and bid specifications. Finance Director Jason Schadt and Public Works Director Brian Schmidt responded. Mr. Jager questioned staff on Consent F regarding the budget, bid award, expansion of the program, overall debt capacity and expenditures of the city. Mr. Schmidt responded. City Administrator Decker Ploehn said this is more of a policy discussion and staff will look for direction from council. Mayor Gallagher stated it is more of a policy discussion. Council Members Sechser, Brown, Adamson, Baden, and Naumann made comments in support of the program. Mr. Schmidt stated he will obtain PCI data to show the council to help with policy change, and Council Members Nauman and Palczynski stated the PCI reports would be helpful. Council Member Jager questioned staff on Item R regarding the amount of restroom access on the golf course. City Administrator Decker Ploehn explained that the upgrades are valuable and the timing was right for same. Parks and Recreation Director John Byrnes reiterated Mr. Ploehn's comments, and clarified that due to the layout of the course looping back on itself multiple times, it allows the same restrooms to be utilized. Mr. Byrnes further stated that the state of the current restrooms are the one complaint they receive to this day. Council Members Baden and Adamson

questioned staff regarding vandalism and the number of restrooms. Mr. Brynes replied that the restrooms would automatically lock at 9 or 10 pm and there would be a total of three restrooms replacing the two existing outdoor restrooms and porta potties, and they would be strategically placed on the golf course. Council Member Sechser questioned staff on how these restrooms would be financially documented. Finance Director Jason Schadt stated they would be considered capital equipment and capitalized in the enterprise fund. Council Member Jager questioned staff of Item X regarding two payments made out of the risk management fund for bus repair to two buses, and questioned if there were bus accidents over the last month or so, and who caused the accidents. Human Resources Director Kathleen Richlen stated there had been a couple of accidents that were not the fault of our drivers and these payments would be reimbursed by the insurance company and subrogated back to the individuals that caused the accidents.

Mayor Gallagher asked for a motion to approve the remaining consent agenda items as presented for consideration at tomorrow evening's regular city council meeting. Council Member Adamson made a motion to approve same, and Council Member Baden seconded the motion. Viva Voce indicated all ayes, and the motion passed unanimously.

ITEMS TO APPEAR

No discussion was held.

ITEMS ADDED BY MAYOR AND COUNCIL

No items were added by Mayor and/or Council.

ADJOURNMENT

There being no further business, Council Member Naumann made a motion to adjourn, and Council Member Jager seconded the motion. The meeting was adjourned at approximately 5:56 p.m.

_____

Mayor Robert S. Gallagher

Attest:

_____

City Clerk Decker P. Ploehn

CITY OF BETTENDORF
CITY COUNCIL MEETING MINUTES

MAY 6, 2025

The City Council of Bettendorf, Iowa met in regular session on Tuesday, May 6, 2025, at 7:00 p.m., in the Council Chambers at Bettendorf City Hall, 1609 State Street, Bettendorf, Iowa.

The City of Bettendorf broadcasted this public meeting online at www.bettendorf.org/YouTube.

Doug Scott was sworn in as the city's newest Police Chief replacing retired Police Chief Keith Kimball, who retired April 30, 2025. Chief Scott is a 19-year veteran of Bettendorf's Police Department.

Council Members Present: Adamson, Jager, Brown, Naumann, Sechser, Baden, Palczynski (virtually)
Presiding: Mayor Robert S. Gallagher

Mayor Gallagher opened the meeting with the Pledge of Allegiance followed by an Invocation given by Allan Ross, Executive Director, Jewish Federation of the Quad Cities.

PROCLAMATION
Mayor Gallagher issued a proclamation proclaiming the month of May, 2025, as Mental Health Month in the Bettendorf community. The proclamation was requested by QC Open Network and received by Nicole Carkner, Executive Director, Quad Cities Health Initiative.

PROCLAMATION
Mayor Gallagher issued a proclamation proclaiming the week of May 4-10, 2025, as National Small Business Week in the Bettendorf community. The proclamation was requested by Jacob Foote, Government Affairs Manager, Quad Cities Chamber of Commerce, and received by Mr. Foote and Kate Terrell of Wallace's Garden Center.

PROCLAMATION
Mayor Gallagher issued a proclamation proclaiming May 7, 2025, as National School Nurse Day in the Bettendorf community. The proclamation was requested by Iowa

School Nurse Organization and Bettendorf Community School District, and received by School Nurses Donna Carlson, Bettendorf High, Chelsea Grimes, Herbert Hoover Elementary, Jordan Drane, Mark Twain Elementary and President of the Iowa School Nurse Organization, Meredith Ortega, Neil Armstrong Elementary, and Emma Kuebler, Bettendorf Middle.

PROCLAMATION

Mayor Gallagher issued a proclamation proclaiming May 17, 2025, as River Cleanup Day in the Bettendorf community. The proclamation was requested by Iman Consulting, LLC and Clean River Advisory Council, and received by Brietta Collier, CFO, Quad Cities Chamber of Commerce and member of the Clean River Advisory Council Subcommittee.

PROCLAMATION

Mayor Gallagher issued a proclamation proclaiming May 17, 2025, as Public Works Day, and the week of May 18-24, 2025, as Public Works Week in the Bettendorf Community. The proclamation was requested by Bettendorf's Public Works Department and received by Public Works Director Brian Schmidt.

PUBLIC REQUESTS OF COUNCIL

No one addressed the Council, and the session was closed.

PUBLIC HEARING REGARDING THE FY2025 APPLICATION FOR FEDERAL TRANSIT ADMINISTRATION SECTION 5307 FINANCIAL ASSISTANCE

Mayor Gallagher verified that the Notice of Public Hearing had been published and no written correspondence had been received on the matter. Mayor Gallagher asked council for any questions. None presented. Mayor Gallagher then opened the public hearing. No one addressed the Council, and Public Hearing was closed.

RESOLUTION

Council Member Sechser presented a resolution approving the FY2025 application for Federal transit Administration Section 5307 Financial Assistance, and made a motion to approve the resolution as presented. Council Member Naumann seconded the motion. Mayor Gallagher asked for any discussion from Council. Council Member Adamson commented he would vote for this but is hoping for a better system for public transportation than what is available today. Roll call vote indicated Naumann (aye); Sechser (aye); Baden (aye); Palczynski (aye); Adamson (aye); Jager (aye); and Brown (aye). The motion passed unanimously.

PUBLIC HEARING REGARDING THE GATEWAY PEDESTRIAN BRIDGE & TRAILS PHASE II PROJECT

Mayor Gallagher asked council for any questions. City Administrator Decker Ploehn stated that staff removed Item J from the Consent Agenda as these two items are closely related and did not want anyone to get confused. Mayor Gallagher verified that the Notice of Public Hearing had been published and no written correspondence had been received on the matter. Mayor Gallagher then opened the public hearing. No one addressed the Council, and Public Hearing was closed.

RESOLUTION

Council Member Brown presented a resolution approving the plans, specifications, and form of contract for the Gateway Pedestrian Bridge and Trails Phase II Project, and made a motion to approve the resolution as presented. Council Member Baden seconded the motion. Mayor Gallagher asked for any discussion from Council. None presented. Roll call vote indicated Naumann (aye); Sechser (aye); Baden (aye); Palczynski (aye); Adamson (aye); Jager (aye); and Brown (aye). The motion passed unanimously.

ORDINANCE – SECOND READING AMENDING TITLE 11, CHAPTER 14 OF THE CITY CODE – SIGN ORDINANCE (CASE 25-004-ORD)

Council Member Baden presented the second reading of ordinance amending Title 11, Chapter 14 of the City Code – Sign Ordinance, and made a motion to approve the ordinance at its second reading as presented. Council Member Sechser seconded the motion. Mayor Gallagher asked for any discussion from Council. None presented. Roll call vote indicated Naumann (aye); Sechser (aye); Baden (aye); Palczynski (aye); Adamson (aye); Jager (aye); and Brown (aye). The motion passed unanimously.

CONSENT AGENDA

Mayor Gallagher asked for a motion to approve the Consent Agenda as presented [minus Item J]. Council Member Naumann made a motion to approve the Consent Agenda as presented, and Council Member Brown seconded the motion. Mayor Gallagher asked Council for any questions. Council Member Jager asked if a motion needed to be made to remove Item J or if staff has the power to do same. City Attorney Chris Curran clarified that pursuant to council rules, staff has the ability to remove an item and same is notated on the consent agenda. Roll call vote indicated Naumann (aye); Sechser (aye); Baden (aye); Palczynski (aye); Adamson (aye); Jager (aye); and Brown (aye). The motion passed unanimously.

ADJOURNMENT

There being no further business, Council Member Adamson made a motion to adjourn, and Council Member Baden seconded the motion. The meeting was adjourned at approximately 7:35 p.m.

_____

Mayor Robert S. Gallagher

Attest:

_____

City Clerk Decker P. Ploehn

CONSENT AGENDA
MAY 6, 2025

ALL ITEMS APPEARING BELOW ARE CONSIDERED ROUTINE BY THE CITY COUNCIL AND SHALL BE ENACTED BY ONE MOTION. IF DISCUSSION IS DESIRED, THAT ITEM SHALL BE REMOVED AND DISCUSSED SEPARATELY

A. Minutes from April 14, 2025, and April 15, 2025 (Approve and Adopt)

B. Receive and file the Finance Summary Report as of January 31, 2025. (Approve and Adopt)

C. Receive and file the Finance Summary Report as of February 28, 2025. (Approve and Adopt)

D. Resolution setting the date for a public hearing to adopt the City's FY24/25 Final Budget Amendment. (Approve and Adopt)

E. Resolution authorizing the Finance Director to issue a purchase order to Northwest Mechanical Inc. to provide services under the Premier Preventative Maintenance Plan for the Waterfront Convention Center. (Approve and Adopt)

F. Resolution awarding the contract and approving the contract and bond for the 2025 Full Depth Patching Program. (Approve and Adopt)

G. Resolution awarding the contract and approving the contract and bond for the Devils Glen Road over Duck Creek – Bridge Approach and Joint Replacement Project. (Approve and Adopt)

H. Resolution authorizing the Director of Public Works to issue a purchase order to N.J. Miller, Inc. for the Palmer Hills Golf Course Restroom Site Improvements Project. (Approve and Adopt)

I. Resolution authorizing the Director of Public Works to issue a purchase order to General Traffic Controls for the Devils Glen Road and Hopewell Avenue traffic camera and equipment. (Approve and Adopt)

~~J. Resolution approving a professional services agreement with HDR for the I-80 & Middle Road City Funded Design Project. (Approve and Adopt)~~ ***ITEM REMOVED BY STAFF 5/6/25***

K. Resolution authorizing an increase to Purchase Order No. 220251 and Purchase Order No. 230260 for the purchase of five (5) single axle and two (2) tandem axle international plow truck chassis. (Approve and Adopt)

L. Resolution approving the preliminary plat of Ridgehaven Subdivision, submitted by Pheasant Creek Estates, L.L.C. (Case 25-013-PP). (Approve and Adopt)

M. Resolution approving the preliminary plat of Blackstone Addition, submitted by Windmiller Development, L.L.C. (Case 25-019-PP). (Approve and Adopt)

N. Resolution approving a site development plan for Lot 2 of Crowne Pointe Fourth Addition and Lot 2 of Crowne Pointe Seventh Addition, submitted by Everest Homes, L.L.C. (Case 25-015-SDP). (Approve and Adopt)

O. Resolution setting a date for public hearing on the rezoning of property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80, A-1, Agricultural /Urban Reserve District to R-2, Single-Family Residence District, submitted by Windmiller Development, L.L.C., Pleasant Valley Community School District, and Forest Grove Schoolhouse Preservation (Case 25-016-REZ). (Approve and Adopt)

P. Resolution setting a date for public hearing on the rezoning of property generally located north of Forest Grove Drive, west of Wells Ferry Road, and south of Interstate 80, A-1, Agricultural /Urban Reserve District to C-3, General Business District, submitted by Windmiller Development, L.L.C. (Case 25-017-REZ). (Approve and Adopt)

Q. Resolution setting a date for a public hearing on an ordinance amending Title 11, Chapter 4-5B of the Bettendorf City Code entitled “Commercial and Parking Permitted Use Table” (Case 25-018-ORD). (Approve and Adopt)

R. Resolution authorizing the Director of Parks and Recreation to issue a purchase order to Comforts of Home Services, Inc. for the Palmer Hills Golf Course Restroom Site Improvements Project. (Approve and Adopt)

S. Resolution reappointing Debbie Potts, Bob Sartor, and Laura Wittnebel to the city of Bettendorf's Parks Advisory Board. (Approve and Adopt)

T. Resolution approving the job description and recruitment process for the Accountant position in Finance Department. (Approve and Adopt)

U. Resolution approving the job description and recruitment process for the Parks Maintenance Laborer position in the Public Works Department. (Approve and Adopt)

V. Resolution approving a mobile food unit license for Wolfe It Down Pizza. (Approve and Adopt)

W. Resolution approving alcohol license renewals and requests for Edison's Raw Bar, El Fogon, The Bulldog Arms, Oak Grove Tavern, The Tangled Wood, and Verde. (Approve and Adopt)

X. Bills (Approve payment and direct City Clerk to issue checks in respective amounts)

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Brian Fries, P.E., Assistant City Engineer

Item Title
Resolution setting the date for a public hearing and directing the advertising for bids for the 2025 Alley Rehabilitation Program.

Explanation
The proposed improvements consist of rehabilitating five (5) alley segments totaling approximately 1,680 linear feet. The alleys vary in width from ten (10') feet to fourteen (14') feet. The proposed improvements consist of milling the existing surface, placement of granular subbase and resurfacing with Hot Mix Asphalt (HMA). The program also includes partial construction of driveways, sodding, and other work related to reconstructing the alleys. The following alleys under this year's program include:

- 15th St to 16th St north of Mississippi Blvd
- 16th St to 17th St between Brown St and Mississippi Blvd
- 17th St to 18th St between Brown St and Mississippi Blvd
- 18th St to Mississippi Blvd north of Brown St
- 15th St to 16th St between Brown St and Grant St

Relationship to Goals: Upgraded City Infrastructure & Public Facilities.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:
This project (PW0592) was approved with a total budget of $450,000 within the Community Improvement Program (CIP).

List Attachments
Resolution; Notice to Bidders.

RESOLUTION NO. _____-25

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING AND DIRECTING THE ADVERTISING FOR BIDS FOR THE 2025 ALLEY REHABILITATION PROGRAM

WHEREAS, this Council deems it necessary and advisable under the provisions of the Code of Iowa to construct certain improvements to the street system of Bettendorf, Iowa, namely, the

2025 Alley Rehabilitation Program

as hereinafter described and has ordered plans, specifications, form of contract and engineer's estimate to be prepared and said documents are now on file in the office of the City Engineer for public inspection.

NOW, THEREFORE BE IT RESOLVED that the council will conduct a public hearing on the final adoption of the plans, specifications, notice to bidders, and form of contract for the construction of the improvements in the City Hall Council Chambers, 1609 State Street, Bettendorf, Iowa at 7:00 o'clock p.m. on the 3rd day of June, 2025, and the City Clerk is hereby directed to give notice of the hearing, said notice to be published at least once as provided by law, not less than four (4) nor more than twenty (20) days before the date fixed for the hearing.

BE IT FURTHER RESOLVED that the City Engineer be authorized to receive bids for the construction of said improvements through the electronic bid submission system at https://bettendorf.ionwave.net until 10:00 o'clock a.m. on the 10th day of June, 2025, and the City Clerk is hereby directed to give notice to the taking of bids, said notice is to be posted in a relevant contractor plan room service with statewide circulation, a relevant construction lead generating service with statewide circulation and on the City's website with such publication to be not less than thirteen (13) days nor more than forty five (45) days before the date of the letting.

BE IT FURTHER RESOLVED that a cashier's or certified check, Credit Union Certified Share Draft, or bid bond to accompany each bid, as security, be submitted with the bid. The bidder will enter into a contract for the work bid upon and will furnish a corporate surety bond acceptable to the Council for faithful performance of the contract, in the amount of ten percent (10%) of the bid amount.

Passed, Approved and Adopted this 20th day of May 2025.

_____
Robert S. Gallagher, Mayor

Attest:

_____
Decker P. Ploehn, City Clerk

NOTICE TO BIDDERS

Sealed bids will be received by the City of Bettendorf, Iowa, through their electronic bid submission system at https://bettendorf.ionwave.net until **10:00 A.M. on the 10th day of June, 2025, for the 2025 Alley Rehabilitation Program** and related work as described in the plans and specifications now on file in the office of the City Clerk. Bids shall be submitted to the City Council for consideration and action at a subsequent meeting.

The proposed improvements consist of rehabilitating five (5) alley segments totaling approximately 1680 linear feet. The alleys vary in width from ten (10') feet to fourteen (14') feet. The proposed improvements consist of milling the existing surface, placement of granular subbase and resurfacing with Hot Mix Asphalt (HMA). The program also includes partial construction of driveways, sodding, and other work related to reconstruct the alleys.

The bidder to whom the Contract is awarded shall commence work on or after July 1, 2025 and no later than the date to begin work set forth in a Notice to Proceed from the City or its authorized representative, to the Contractor. All work shall be done in strict compliance with the plans and specifications prepared by the Engineer of the Engineering Division of the Public Works Department of Bettendorf, Iowa.

All work on this contract shall be completed by October 15, 2025. The beginning and completion dates will be included in and made part of the contract between the successful bidder and the City. Liquidated damages in the amount of Five Hundred Dollars and no/100 ($500.00) per calendar day shall be charged for every day past the completion date.

The plans, specifications and all bid documents, hereinafter called proposed Contract Documents, are placed on file and are available for inspection on the City of Bettendorf's electronic bid submission website: https://bettendorf.ionwave.net. If you haven't already done so, you will need to register as a supplier at the website to submit a bid. All bids must be submitted electronically. No paper, emailed, or faxed bids will be accepted, and no physical bid opening shall be held. All bids will be evaluated by the City's electronic bid submission system.

Copies of the proposed Contract Documents for said improvements may be obtained with a forty-eight (48) hour notice at the Engineering Division of Public Works, 4403 Devils Glen Rd., Bettendorf, Iowa by calling (563) 344-4055. Paper sets require a refundable deposit of Two Hundred Fifty Dollars ($250.00) for each set that shall be refunded within fourteen (14) days after the award of the project. If the Contract Documents are not returned in a timely manner and in a reusable condition, the deposit, or portions thereof, may be forfeited.

Each proposal must be accompanied by a certified or cashier's check drawn on an Iowa bank or a bank chartered under the laws of the United States or by a Bid Bond with corporate surety satisfactory to the City of Bettendorf in the amount of ten (10) percent of the bid, made payable to the City Treasurer of the City of Bettendorf, Iowa, and may be cashed or claim made against the bond by the Treasurer of the City of Bettendorf, Iowa, as liquidated damages in the event the successful bidder fails to enter into a contract within ten (10) days and post bond satisfactory to the City for the faithful performance of the work. Checks or Bid Bonds of the three lowest bidders may be retained for a period of not to exceed thirty (30) days or until a contract is awarded or rejection is made, whichever is sooner. Other checks and Bid Bonds will be returned after the tabulation of the bids is completed.

The successful bidder will be required to furnish a performance and maintenance bond equal to One Hundred Percent (100%) of the contract price. Said bond is to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and shall also guarantee

the maintenance of the improvement for a period of four (4) years from and after its completion and acceptance by the City.

Contractors and subcontractors on this project will undergo a standardized evaluation upon completion of the work. The results of this evaluation may influence the determination of the contractor's eligibility to bid on future projects as governed by the current policies adopted by the City of Bettendorf City Council.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa and to Iowa domestic labor. A preference will be given to resident Bidders in Accordance with Chapter 73 of the Code of Iowa.

Plans and specifications governing the construction of the proposed improvements and also prior proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract shall be executed in compliance therewith.

The City reserves the right to reject any or all proposals and to waive technicalities and irregularities if deemed necessary and approved by City Council.

Published upon order of the City Council of Bettendorf, Iowa.

Brent Morlok, P.E.
City Engineer

NOTICE OF PUBLIC HEARING

To Whom It May Concern:

Notice is hereby given that on the 3rd day of June, 2025, at 7:00 p.m., the City Council of the City of Bettendorf, Iowa, will conduct a public hearing at City Hall, Council Chambers, 1609 State Street, regarding the adoption of plans, specifications, notice to bidders, and form of contract for the construction of the improvements for the 2025 Alley Rehabilitation Program.

The City Council has set said hearing at the time and place specified. Written suggestions or objections concerning this issue may be filed with the City Clerk at or before such hearing and will be heard by the City Council at the time and place specified.

Interested persons desiring to present their views upon the issue, either in writing or verbally, will be given the opportunity to be heard at the above-mentioned time and place.

Dated at Bettendorf, Iowa, this 20th day of May, 2025

Decker P. Ploehn, City Clerk

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Pat Lynch, P.E., Assistant City Engineer

Item Title
Resolution setting the date for a public hearing and directing the advertising for bids for the 27th Street and Erin Street Reconstruction Project.

Explanation
The proposed improvements consist of reconstructing approximately 3,290 square yards of various pavements with new six-inch (6") Portland Cement Concrete (PCC) pavement on a drainable subbase with sub-drains. Also included with this project is the removal and replacement of driveway approaches, storm sewer installation, sanitary sewer installation, manhole installations and adjustments, watermain, hydrant, water valve, and water service installations, sodding, erosion control, and other work related to reconstructing these streets.

Relationship to Goals: Upgraded City Infrastructure & Public Facilities.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:
The overall project (PW0609 & PW0610) was approved with a total budget of $750,000 within the Community Improvement Program (CIP).

List Attachments
Resolution; Notice to Bidders.

RESOLUTION NO. _____-25

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING AND DIRECTING THE ADVERTISING FOR BIDS FOR THE 27TH STREET AND ERIN STREET RECONSTRUCTION PROJECT

WHEREAS, this Council deems it necessary and advisable under the provisions of the Code of Iowa to construct certain improvements to the street system of Bettendorf, Iowa, namely, the

27th Street and Erin Street Reconstruction Project

as hereinafter described and has ordered plans, specifications, form of contract and engineer's estimate to be prepared and said documents are now on file in the office of the City Engineer for public inspection.

NOW, THEREFORE BE IT RESOLVED that the council will conduct a public hearing on the final adoption of the plans, specifications, notice to bidders, and form of contract for the construction of the improvements in the City Hall Council Chambers, 1609 State Street, Bettendorf, Iowa at 7:00 o'clock p.m. on the 3rd day of June, 2025, and the City Clerk is hereby directed to give notice of the hearing, said notice to be published at least once as provided by law, not less than four (4) nor more than twenty (20) days before the date fixed for the hearing.

BE IT FURTHER RESOLVED that the City Engineer be authorized to receive bids for the construction of said improvements through the electronic bid submission system at https://bettendorf.ionwave.net until 10:00 o'clock a.m. on the 10th day of June, 2025, and the City Clerk is hereby directed to give notice to the taking of bids, said notice is to be posted in a relevant contractor plan room service with statewide circulation, a relevant construction lead generating service with statewide circulation and on the City's website with such publication to be not less than thirteen (13) days nor more than forty five (45) days before the date of the letting.

BE IT FURTHER RESOLVED that a cashier's or certified check, Credit Union Certified Share Draft, or bid bond to accompany each bid, as security, be submitted with the bid. The bidder will enter into a contract for the work bid upon and will furnish a corporate surety bond acceptable to the Council for faithful performance of the contract, in the amount of ten percent (10%) of the bid amount.

Passed, Approved and Adopted this 20th day of May 2025.

_____
Robert S. Gallagher, Mayor

Attest:

_____
Decker P. Ploehn, City Clerk

NOTICE TO BIDDERS

Sealed bids will be received by the City of Bettendorf, Iowa, through their electronic bid submission system at https://bettendorf.ionwave.net until **10:00 A.M.** on the **10th day of June, 2025**, for the **27th Street and Erin Street Reconstruction Project** and related work as described in the plans and specifications now on file in the office of the City Clerk. Bids shall be submitted to the City Council for consideration and action at a subsequent meeting.

The proposed improvements consist of reconstructing approximately 3,290 square yards of various pavements with new six-inch (6") Portland Cement Concrete (PCC) pavement on a drainable subbase with sub-drains. Also included with this project is the removal and replacement of driveway approaches, storm sewer installation, sanitary sewer installation, manhole installations and adjustments, watermain, hydrant, water valve, and water service installations, sodding, erosion control, and other work related to reconstructing these streets.

The bidder to whom the Contract is awarded shall commence work no later than the date to begin work set forth in a Notice to Proceed from the City or its authorized representative, to the Contractor. All work shall be done in strict compliance with the plans and specifications prepared by the Engineer of the Engineering Division of the Public Works Department of Bettendorf, Iowa.

All work on this contract shall commence on or after June 30, 2025. All work on this contract shall be completed by October 31, 2025. The beginning and completion dates will be included in and made part of the contract between the successful bidder and the City. Liquidated damages in the amount of Five Hundred Dollars and no/100 ($500.00) per calendar day shall be charged for every day past the completion date.

The plans, specifications and all bid documents, hereinafter called proposed Contract Documents, are placed on file and are available for inspection on the City of Bettendorf's electronic bid submission website: https://bettendorf.ionwave.net. If you haven't already done so, you will need to register as a supplier at the website to submit a bid. All bids must be submitted electronically. No paper, emailed, or faxed bids will be accepted, and no physical bid opening shall be held. All bids will be evaluated by the City's electronic bid submission system.

Copies of the proposed Contract Documents for said improvements may be obtained with a forty-eight (48) hour notice at the Engineering Division of Public Works, 4403 Devils Glen Rd., Bettendorf, Iowa by calling (563) 344-4055. Paper sets require a refundable deposit of Two Hundred Fifty Dollars ($250.00) for each set that shall be refunded within fourteen (14) days after the award of the project. If the Contract Documents are not returned in a timely manner and in a reusable condition, the deposit, or portions thereof, may be forfeited.

Each proposal must be accompanied by a certified or cashier's check drawn on an Iowa bank or a bank chartered under the laws of the United States or by a Bid Bond with corporate surety satisfactory to the City of Bettendorf in the amount of ten (10) percent of the bid, made payable to the City Treasurer of the City of Bettendorf, Iowa, and may be cashed or claim made against the bond by the Treasurer of the City of Bettendorf, Iowa, as liquidated damages in the event the successful bidder fails to enter into a contract within ten (10) days and post bond satisfactory to the City for the faithful performance of the work. Checks or Bid Bonds of the three lowest bidders may be retained for a period of not to exceed thirty (30) days or until a contract is awarded or rejection is made, whichever is sooner. Other checks and Bid Bonds will be returned after the tabulation of the bids is completed.

The successful bidder will be required to furnish a performance and maintenance bond equal to One Hundred Percent (100%) of the contract price. Said bond is to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and shall also guarantee the maintenance of the improvement for a period of four (4) years from and after its completion and acceptance by the City.

Contractors and subcontractors on this project will undergo a standardized evaluation upon completion of the work. The results of this evaluation may influence the determination of the contractor's eligibility to bid on future projects as governed by the current policies adopted by the City of Bettendorf City Council.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa and to Iowa domestic labor. A preference will be given to resident Bidders in Accordance with Chapter 73 of the Code of Iowa.

Plans and specifications governing the construction of the proposed improvements and also prior proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract shall be executed in compliance therewith.

The City reserves the right to reject any or all proposals and to waive technicalities and irregularities if deemed necessary and approved by City Council.

Published upon order of the City Council of Bettendorf, Iowa.

Brent Morlok, P.E.
City Engineer

NOTICE OF PUBLIC HEARING

To Whom It May Concern:

Notice is hereby given that on the 3rd day of June, 2025, at 7:00 p.m., the City Council of the City of Bettendorf, Iowa, will conduct a public hearing at City Hall, Council Chambers, 1609 State Street, regarding the adoption of plans, specifications, notice to bidders, and form of contract for the construction of the improvements for the 27th Street and Erin Street Reconstruction Project.

The City Council has set said hearing at the time and place specified. Written suggestions or objections concerning this issue may be filed with the City Clerk at or before such hearing and will be heard by the City Council at the time and place specified.

Interested persons desiring to present their views upon the issue, either in writing or verbally, will be given the opportunity to be heard at the above-mentioned time and place.

Dated at Bettendorf, Iowa, this 20th day of May, 2025

Decker P. Ploehn, City Clerk

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Austin Whelan, Transit Operations Manager

Item Title

Resolution setting the date for a public hearing on the proposed changes to Bettendorf Transit's Americans with Disabilities (ADA) Complementary Paratransit Service Policy.

Explanation

Following a review of our existing Americans with Disabilities (ADA) Complementary Paratransit Service Policy, several key updates are being proposed to align with best practices and regulatory guidance under the U.S. Department of Transportation's (DOT) ADA regulations in 49 CFR Part 37 Subpart F. These updates are intended to strengthen and improve the eligibility determination process and enhance our service efficiency and sustainability by ensuring the requirement of strictly limiting eligibility to individuals specified in 49 CFR 37.123 is met.

The proposed changes have been drafted utilizing the above-mentioned regulations in 49 CFR Part 37 Subpart F as well as guidance that can be found in Chapter Nine (9) of the Federal Transit Administration's (FTA) Circular 4710.1. The proposed changes are as follows:

1. **Updated Eligibility Determination Process:**
   - A new application has been developed that, in addition to information provided by the applicant, requires information from a qualified medical professional who is familiar with the applicant's abilities. *(See 9.4.3 In Circular 4710.1)*
   - Eligibility for ADA paratransit services must be renewed every three (3) years by completing an updated application *(See 49 CFR 37.125[f])*. Temporary eligibility will remain for those with short-term disabilities, as determined during the certification process.
   - All existing paratransit pass holders will have one year from the effective date of the new policy to recertify their eligibility under the new application *(See 9.6.1 In Circular 4710.1)*.

2. **Fare Adjustment:**
   - The one-way fare for ADA Paratransit services will Increase from $1.75 to $2.00. This adjustment will ensure sustainability of the program while maintaining compliance with fare structure regulations *(See 49 CFR 37.131[c])*.
   - This update will also put Bettendorf Transit In alignment with other public transit agencies in the region

3. **No-Show Policy:**
   - A structured no-show policy will be established to continue to promote responsible trip scheduling *(See 49 CFR 37.125[h])*. The no-show policy has been designed to deter and deal with chronic no-shows. Under the proposed policy, no current Bettendorf paratransit rider would have received a suspension, based on ridership data from 2020 to present.

49 CFR 37.137(b)(4) requires a public hearing be held to allow people an opportunity to provide comments on the proposed changes. The public hearing is to be published at least thirty (30) days prior to the public hearing.

In addition to the required public hearing, Bettendorf Transit will also be hosting two (2) public informational meetings at the Bettendorf Library and will be soliciting feedback from local Human Services Agencies on the proposed changes.

Additional avenues for the public to provide comments include via email to transit@bettendorf.org, by phone at (563) 344-4085 or in person at Bettendorf Public Works 4403 Devils Glen Road, Bettendorf, IA 52722.

All comments received will be summarized in a report to be provided to City Council prior to the formal public hearing and adoption vote on July 1, 2025.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:

List Attachments

Resolution
Bettendorf Transit ADA Complementary Paratransit Service Policy and Procedure Manual
Chapter 9- FTA Circular 4710.1
49 CFR Part 37 Subpart F

RESOLUTION NO: _____-25

RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING ON THE PROPOSED CHANGES TO BETTENDORF TRANSIT'S AMERICANS WITH DISABILITIES (ADA) COMPLEMENTARY PARATRANSIT SERVICE POLICY

WHEREAS, the City of Bettendorf has reviewed our existing ADA Complementary Paratransit Service Policy; and

WHEREAS, several key updates are being proposed to align with best practices and regulatory guidance under 49 CFR Part 37 Subpart F; and

WHEREAS, the updates are intended to strengthen and improve the eligibility determination process and enhance our service efficiency and sustainability; and

WHEREAS, 49 CFR 37.137(b)(4) requires a public hearing to be held to allow people an opportunity to provide comment on the proposed changes.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA, that the Council will conduct a public hearing on the advisability of approving changes to Bettendorf Transit's Americans with Disabilities (ADA) Complementary Paratransit Service, in the Council Chambers of Bettendorf City Hall, 1609 State Street, Bettendorf, Iowa at 7:00 o'clock PM, Central Daylight Time, on the 1st day of July, 2025 and the City Clerk is hereby instructed to give notice of said hearing, said notice is to be published at least once as provided by law, not less than (30) thirty days before the date of the hearing.

Passed, Approved, and Adopted this 20th day of May, 2025.

_____

Robert S. Gallagher, Mayor

Attest:

_____

Decker P. Ploehn, City Clerk

Bettendorf IOWA
a premier city

TRANSIT

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ADA Complementary Paratransit Service Policy and Procedure Manual

Adopted July 1, 2025

Resolution #:

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Appendix B: Service Area Map

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INTRODUCTION:

Bettendorf Transit provides ADA complementary paratransit services for individuals whose disabilities prevent them from independently using the fixed route system. This is a demand response service that is equivalent to the fixed route service in terms of service characteristics as described under **49 CFR Part 37, Subpart F**.

Bettendorf Transit currently contracts out the operations of our paratransit services to River Bend Transit. River Bend Transit is responsible for scheduling and providing the trips, while Bettendorf Transit is responsible for the certification process.

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----------Proceed to Page 4----------

Section 1: Eligibility

1.1: ELIGIBILITY DETERMINATION PROCESS

To be eligible to use the ADA complementary paratransit service, applicants must complete an ADA complementary paratransit eligibility determination process. Eligible individuals will receive documentation of ADA complementary paratransit eligibility, which can be used in other areas.

1.2: ELIGIBILITY CRITERIA:

The certification process strictly limits ADA complementary paratransit eligibility to the regulatory definition of eligibility. Only those persons who meet the regulatory definition will be given documentation indicating that they are "ADA Paratransit Eligible." A person will be considered eligible for ADA complementary paratransit if:

- ***The individual is unable, as the result of a physical or mental impairment (including a vision impairment), and without assistance of another individual (except the operator of a wheelchair lift/ramp or other boarding assistance device), to board, ride, or disembark from any vehicle on the system which is readily accessible to and usable by individuals with disabilities.***
- ***The individual with a disability is capable of using the system with the assistance of a wheelchair lift/ramp but the route they want to use is not sufficiently ADA accessible for the individual to use it.***
- ***The individual with a disability has a specific impairment-related condition, which prevents such individual from traveling to a fixed route boarding location or from a disembarking location.***

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Temporary eligibility for ADA complementary paratransit service will be allowed for those with a disability that is only temporary in nature. Temporary eligibility is established during the certification process.

In addition, if individuals who are determined to be ADA complementary paratransit eligible can use fixed route service under certain conditions (for example, trips for which they have been trained to navigate or under variable conditions that affect an individual's disability), the eligibility will be considered "Conditional" and documentation which they are given will indicate the limitations/condition of their eligibility.

1.3: APPLICATION FORM

A copy of the application form used for Bettendorf Transit ADA complementary paratransit service is provided in Appendix A. Large print, audio, electronic, and other accessible formats are available upon request, as well as in Spanish.

1.4: REVIEW PROCESS AND TIME FRAME

Upon receipt of a completed application, Bettendorf Transit will review the application and determine the individual's eligibility within 21 days of receipt. This responsibility has been assigned to the Transit Operations Manager. If a determination is not made within 21 days, the applicant is treated as eligible and will receive service until such time as a determination of eligibility is made.

1.5: NOTIFICATION OF ELIGIBILITY

Each applicant will be notified in writing by mail of their status within 21 days of submitting a properly completed application. If determined eligible, this

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letter will also include the issued paratransit card and instructions on how to schedule trips.

Those persons determined to be ineligible will be provided with specific information as to why their application was rejected and instructions on how they can appeal the decision (described below).

Accessible formats of these notifications are available upon request.

1.6: DOCUMENTATION

Upon request, Bettendorf Transit can provide certified individuals with documentation that can be used as identification for reciprocal eligibility for ADA complementary paratransit service in other areas of the communities in the United States. This documentation will include the following information:

- Name of eligible individual
- Name of certifying transit provider – Bettendorf Transit
- Telephone number of the Transit Operations Manager for Bettendorf Transit
- Whether or not the rider requires use of a lift or ramp
- Expiration date
- Any conditions or limitations on eligibility
- Whether person travels with a PCA
- Information on the appeal process if the individual is denied eligibility or has conditions placed on eligibility.

1.7: TERM OF ELIGIBILITY

Once determined eligible, a person maintains eligibility for **3 years**. Recertification is required every **3 years**. Persons given temporary eligibility

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remain eligible for the duration of time of the temporary disability, as determined through the certification process and indicated in the documentation that is to be provided to the applicant.

1.8: APPEALS PROCESS

The appeals process will be explained to all applicants who are rejected or permitted only partial (conditional or temporary) service. The applicant has 60 days to file an appeal with Bettendorf Transit, with the decision to be made by the City Attorney. The notification of intent to appeal may be submitted in person, by telephone, or in writing. Written appeals may not be required, but riders may have that option. The applicant will be afforded an opportunity to be heard and to present information and arguments in person. The City Attorney has 30 days from the date of the appeal to render a decision concerning the appeal. If a decision is not reached within 30 days, the applicant will be presumed eligible until a decision has been reached. The ADA regulations require that the person who makes a determination on an appeal must not be involved in the initial determination of the individual's eligibility

1.9: ADA COMPLEMENTARY PARATRANSIT SERVICE FOR VISITORS

ADA complementary paratransit eligible individuals visiting from other localities outside of the system's service area will also be served when eligible trips are requested. The visiting individual's local certification will be honored by Bettendorf Transit. If a visitor does not have ADA complementary paratransit certification from another jurisdiction, but makes a claim of eligibility, that claim will be honored as required by the ADA. However, in such cases, Bettendorf Transit reserves the right to require proof that the individual is not a local resident, and if the individual has a disability which is not apparent. Service to visitors is limited to 21 days during any 365-day period beginning with the visitor's first use of the service during that period. Visitors

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who anticipate requiring service for more than 21 days in a 365-day period must apply for eligibility.

1.10: PERSONAL CARE ATTENDANTS

Bettendorf Transit will provide ADA complementary paratransit service for a personal care attendant (PCA) traveling with the eligible rider. The need to travel with a PCA will be determined by the applicant and noted as part of the eligibility determination process. It is important to note that the PCA may not directly be needed for transportation but may be needed at the individual's trip destination (for example, to assist with grocery shopping) and thus need for a PCA will not be limited to those individuals who require assistance in traveling. An individual who is certified as needing a PCA cannot be denied service if they chose to travel without a PCA, and may not be required to travel with the same PCA for every trip.

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----------Proceed to Page 9----------

Section 2: Service Characteristics and Operating Policies

ADA complementary paratransit is comparable to Bettendorf Transit's fixed route system based on the following service characteristics and operating policies. Paratransit service is provided via contracted services with River Bend Transit.

2.1: GEOGRAPHIC SERVICE AREA

ADA complementary paratransit is provided within a three-quarter mile radius corridor surrounding each fixed route, plus relatively small areas enclosed by fixed routes. A map of the service area is included in Appendix B.

2.2: DAYS AND HOURS OF SERVICE:

ADA complementary paratransit is provided within the same days and hours as the fixed route services. Current hours of operation are:

Monday – Friday:	**5:45am to 7:00pm**
Saturday:	**8:30am to 5:30pm**
Sunday:	**No Services**

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2.3: FARES

The one-way trip charge for ADA complementary paratransit is $2.00. The fare charged for ADA complementary paratransit will not exceed twice the regular general public cash fare for the equivalent trip on the fixed route service. In the event that the regular public cash fare is increased the transit system may increase the ADA complementary paratransit fare accordingly. The current Bettendorf Transit Fare structure is attached as Appendix C.

If the ADA complementary paratransit-eligible individual travels with a PCA, the PCA will not be charged a fare for ADA complementary paratransit.

2.4: TRIP PURPOSE

ADA complementary paratransit is provided for trips of any purpose; no priorities are placed on specific types of trips.

2.5: TRIP SCHEDULING AND RESPONSE TIME

Reservations are accepted for ADA complementary paratransit trips on a next-day basis, until regular close-of-business hours. Riders may schedule trips by calling the River Bend Transit office Monday through Friday from 6:00a.m. to 4:30p.m. and Saturday from 7:00a.m. to 4:00p.m to schedule trips for the next service day, or for any trip reservations up to 2 weeks in advance. For trips on Monday and service days following holidays, reservations are accepted on Sundays and holidays via a detailed voicemail left with the dispatch department prior to 4:30pm.

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2.6: SERVICE CAPACITY AND SCHEDULING FLEXIBILITY

As required, River Bend Transit will provide adequate capacity to meet all demand for eligible ADA complementary paratransit trips. In some cases, it may be necessary to negotiate trip times with the rider; however, in no case will any trip be scheduled to arrive to the destination past the time requested by the rider. A 30-minute pickup window will be provided that accommodates the trip and allows the rider to arrive to their destination on time. (For example, if a rider needs to be at an appointment no later than 1:00pm, they will be offered a pickup window between 12:00pm and 12:30pm to ensure they arrive to their destination on time).

In order to meet the ADA requirement for ensuring adequate capacity, River Bend Transit will monitor the following indicators of capacity to ensure that no patterns or practices of capacity constraints are found:

- **On-time performance** – River Bend Transit measures on-time performance according to vehicles that arrive within a promised 30 minute "window" of time. A vehicle that arrives within this "window" is considered on-time. River Bend Transit will try to ensure that all trips are on-time but because of the realities of operating conditions (e.g., poor weather, road construction), not all trips will be on-time. Should on-time performance fall below the national average as reported by the National Transit Database (NTD) actions will be taken to address and improve trip timeliness.
- **Trip denials and missed trips** –River Bend Transit plans to meet all requests for ADA complementary paratransit service based on expected demand and to avoid any trip denials or missed trips. There may be insignificant numbers of trips denied due to unforeseen conditions. There may also be an insignificant number of missed trips, defined as a trip where the vehicle arrives late and the rider either is no longer there or declines the trip due to lateness, because of the realities of operating conditions. Trip denials and missed trips will be monitored to ensure capacity is adequate.
- **Trips with excessive lengths** – River Bend Transit monitors travel times on ADA complementary paratransit to ensure comparability to the same or comparable trip if taken on fixed route

2.7: SUBSCRIPTION TRIPS

As permitted by the ADA regulations, River Bend Transit may provide a portion of its ADA complementary paratransit trips on a subscription basis (also

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called standing orders). Unlike other ADA complementary paratransit trips, trip priorities and waiting lists for subscription service may be established.

2.8: COMPANIONS

Companions are in addition to any PCA with which the rider may travel as outlined in section 1.10. An ADA complementary paratransit rider is permitted to travel with at least one companion (and more than one on a space-available basis). Companion passengers pay the same fare as ADA riders. The eligible ADA rider shall reserve space for the companion(s) when the rider reserves the ride. Any companions traveling with the eligible individual must share the same trip origin and destination as the eligible individual.

2.9: ORIGIN-TO-DESTINATION SERVICE AND PASSENGER ASSISTANCE

ADA complementary paratransit services will be provided on a curb-to-curb basis. River Bend Transit drivers will assist ADA complementary paratransit riders with boarding and disembarking from vehicles and in securing their mobility devices. All drivers who operate ADA complementary paratransit services will be proficiently trained in passenger assistance and sensitivity towards individuals with disabilities.

Riders will be required to travel to the curb outside of their trip origin in time for their scheduled pick-up. Riders who require additional assistance in the form of door-to-door service in order to use the ADA complementary paratransit may request a modification of this policy by contacting River Bend Transit. In such case, the driver will provide assistance on a door-to-door basis. This ensures that River Bend Transit meets the ADA requirement to provide service on an “origin to destination” basis. While limited assistance in guiding a passenger from their door to the curb may be provided on a case-

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by-case base, this must be prearranged and indicated when the trip is scheduled.

The staff of River Bend Transit will not lift a passenger, leave a vehicle unattended or out of visual observation for a lengthy period of time, enter a rider's home, care for service animals, operate a power wheelchair, provide personal care attendant (PCA) service, or take actions that would be clearly unsafe. If more extensive assistance is needed by the individual than River Bend Transit can provide as a provider of public transportation, the individual will be responsible for arranging personal assistance. Staff of River Bend Transit will work with the individual and/or the rider's caregiver/social worker to clarify parameters of the assistance provided by the driver and formally document this in a letter sent to the individual.

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----------Proceed to Page 14----------

Section 3: No-Show Policy

Bettendorf Transit understands that because ADA Complementary Paratransit service requires trips to be scheduled in advance, riders may sometimes miss scheduled rides or forget to cancel rides they no longer need. Bettendorf Transit also understands that riders may sometimes miss scheduled trips or be unable to cancel trips in a timely way for reasons that are beyond their control. However, repeatedly missing scheduled trips (or failing to cancel trips in a timely way), can adversely affect the efficiency and effectiveness of schedules and significantly add to the cost of providing ADA complementary paratransit service. To encourage responsible trip scheduling and paratransit service use, Bettendorf Transit has established the following No Show Policy.

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3.1: DEFINITIONS: NO SHOW, PICKUP WINDOW, LATE CANCELLATION

No-show

A no-show occurs when a rider fails to appear to board the vehicle for a scheduled trip. This presumes the vehicle arrives at the scheduled pickup location within the pickup window and the driver waits at least 5 minutes.

Pickup Window

A 30-minute pickup window will be provided that accommodates the trip and allows the rider to arrive to their destination on time. Riders must be ready to board a vehicle that arrives within the pickup window. The driver will wait for a maximum of 5 minutes within the pickup window for the rider to appear.

Late Cancellation

A late cancellation is defined as either: a cancellation made less than 1 hour before the scheduled pickup time or as a cancellation made at the door or a refusal to board a vehicle that has arrived within the pickup window. A late cancellation will be considered a no-show for purposes of this policy.

3.2: DEFINITIONS: NO-SHOWS DUE TO OPERATOR ERROR OR TO CIRCUMSTANCES BEYOND A RIDERS CONTROL

Bettendorf Transit does not count as no-shows any missed trips due to our error, such as:

- Trips placed on the schedule in error
- Pickups scheduled at the wrong pickup location
- Drivers arriving and departing before the pickup window begins
- Drivers arriving late (after the end of the pickup window)
- Drivers arriving within the pickup window, but departing without waiting the required 5 minutes

Bettendorf Transit does not count as no-shows, situations beyond a rider's control that prevent the rider from notifying us that the trip cannot be taken, such as:

- Medical emergency
- Family emergency
- Sudden illness or change in condition
- Appointment that runs unexpectedly late without sufficient notice

Riders should contact the River Bend Transit operations center when experiencing no-shows due to circumstances beyond their control.

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3.3: POLICY FOR HANDLING SUBSEQUENT TRIPS FOLLOWING NO-SHOWS

When a rider is a no-show for one trip, all subsequent trips on that day are automatically canceled by the scheduling software. To remain on the schedule for any subsequent trips that day, the rider must call the River Bend Transit dispatch department and those trips will be honored.

3.4: SUSPENSION POLICIES FOR A PATTERN OR PRACTICE OF EXCESSIVE NO-SHOWS

Bettendorf Transit reviews all recorded no-shows to ensure accuracy before recording them in a rider's account.

Each verified no-show consistent with the above definitions counts as 1 penalty point. Riders will be subject to suspension after they meet one of the following conditions:

- Accumulate 10 penalty points in one calendar month, or
- Have no-showed 40% of scheduled trips in a calendar month.

All suspension notices include a copy of this policy, information on disputing no-shows, and how to appeal suspensions. Suspensions begin on the date specified in the suspension notice.

The first violation triggers a warning letter but no suspension. Subsequent violations result in the following suspensions:

- Second violation: 2-day suspension
- Third violation: 5-day suspension
- Fourth violation: 10-day suspension
- Fifth and subsequent violations: 30-day suspension

The violations cover a 12-month period starting on the date specified in the suspension notice.

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3.5: POLICY FOR DISPUTING SPECIFIC NO-SHOWS

Riders wishing to dispute specific no-shows must do so within 5 business days of receiving suspension letters. Riders should contact the Bettendorf Transit operations center at 563-344-4085, Monday through Friday from 7:00 a.m. to 5:00 p.m. to explain the circumstance, and request the removal of the no-show or late cancellation.

3.6: POLICY FOR APPEALING PROPOSED SUSPENSIONS

Riders wishing to appeal suspensions under this policy have the right to file an appeal request, which can be in person, by telephone, or in writing. Riders must submit appeal requests within 5 business days of receiving suspension letters. Riders who miss the appeal request deadline will be suspended from using services for the duration outlined in the suspension notice. All suspension appeals follow Bettendorf Transit's appeal policy.

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----------End----------

Appendix A

Bettendorf Transit Paratransit Program Application

3 Parts | Applicant Pages 1 – 8, Medical Professional 9 – 13, Office Review 14-15

The City of Bettendorf maintains an ADA Paratransit Program to support community members whose disabilities prevent them from using fixed transit services. Individuals interested in the service are highly encouraged to read this introduction and background BEFORE completing the application as there are eligibility requirements.

What is Paratransit Service?

Under the Americans with Disabilities Act (ADA), paratransit service functions as a "safety net" for persons whose disabilities prevent them from using the regular fixed route transit system. Paratransit service is by nature a shared-ride service. The standard of service is not intended to resemble that of a taxi service, which typically transports passengers directly to their destination. Paratransit service is not intended to provide a comprehensive level of mobility that meets all of the travel needs of all persons with disabilities at all times. As such, the service criteria are intended to mirror the level of service provided by the fixed route system. A paratransit trip should be comparable in length to an identical trip on the fixed route system, including the time necessary to travel to the bus stop, wait for the bus, actual riding time, transfers, and travel from the final stop to the person's ultimate destination.

What Paratransit Service is Not

Paratransit service is not intended for individual use because it is easier or cheaper than the fixed route service.

What is the Service Area for Paratransit Service?

The paratransit service is only provided for pickup and drop-off locations within 3/4 miles of an existing bus route.

How does Paratransit Service work?

All transportation under the paratransit program is by appointment only. Eligible individuals must call River Bend Transit at the number provided to make a reservation and obtain trip information (TDD equipped). Reservations may be made up to fourteen (14) days in advance, but no later than one (1) day before desired trip date. Service is provided during Bettendorf Transit hours of approximately 6:00 a.m. to 7:00 p.m. Monday through Friday, and Saturdays from 8:30 a.m. to 5:30 p.m.

Be mindful, all reservations are within a 60-minute window. When making your reservation, eligible individuals provide the location and time they need to be at a location, along with the location to be picked up from. Operators will generally advise the best window to make that appointment, and ask additional questions to schedule the round trip. When scheduling, give yourself ample time and prepare to wait. Example scenarios.

- Individual has an appointment at 10:00 a.m. It takes roughly 30 minutes to get from the pickup location to the drop off location. The paratransit reservation will likely be for pickup between 9:00 a.m. and 9:30 a.m. Individuals must be ready to board; the bus will not wait longer than 5 minutes.
- Individual scheduled pickup from an appointment during the window of 1:00 p.m. to 1:30 p.m. The appointment was complete at 12:30 p.m. Pickup cannot be rescheduled to an earlier time. If the appointment runs late, the individual would call River Bend Transit to reschedule pickup which will be the next available pickup window. This could be a half hour later or three hours later depending on existing reservations and routes.

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The cost for the paratransit service is $2.00 for a one-way trip and $4.00 for a round trip. One personal care attendant may ride with the individual for free.

Other passengers may be picked up or dropped off during your trip.

What are the Eligibility Requirements for Paratransit Service?

Eligibility for paratransit service is based on an individual's functional ability, specifically whether they are able to use the fixed route transit system independently or not. A person's age, income, inability to drive, travel preference, or inconvenience are not considered qualifying factors. Eligibility for paratransit service is not automatically assumed because of a disability as eligibility is not intended to be based on a medical diagnosis or type of disability, rather an individual's inability to use the fixed route transit system. A detailed explanation of how an individual's disability makes it functionally impossible to use an accessible fixed route bus must be provided in the application and certified as complete and true.

Eligibility criteria and evaluation of an individual's abilities ensures the program meets ADA requirements, Bettendorf Transit's ability to meet basic paratransit service requirements, and supports sustainability of the Paratransit Program for persons whose disabilities prevent them from using the regular fixed route transit system. Without criteria and evaluation, the program and its ability to meet basic service requirements for persons whose disabilities prevent them from using the regular fixed route transit system would be at risk due to overuse/oversubscription.

Individuals who are eligible to use Paratransit fall into one or more of three categories:

1. **Eligibility Category 1 - A person with a disability who cannot navigate the transit system without assistance.** An individual under this category is unable, as the result of a disability, and without the assistance of another individual (except the operator of a wheelchair lift or other boarding assistance device), to board, ride, or disembark from any vehicle on the system which is readily accessible to and usable by individuals with disabilities. Examples of individuals who would qualify under this category include those with intellectual, cognitive, vision, or psychiatric disabilities who cannot independently navigate the fixed route system for some or all of their trips**.**

2. **Eligibility Category 2 - A person with a disability who requires an accessible vehicle when one is not available.** An individual under this category needs the assistance of a wheelchair lift or other boarding assistance device and is able to use accessible fixed route service, but the available fixed route service is not accessible. Eligibility under this category is necessary when accessible vehicles are not being used to provide service on the fixed bus route the individual wishes to use, or if a boarding or disembarking location (i.e., bus stop) is inaccessible and the lift or ramp cannot be deployed there. All buses the City of Bettendorf procures are ADA-accessible. Therefore, City staff will reach out to individuals who include themselves in this category for further information.

3. **Eligibility Category 3 - A person with a disability who is unable to reach the transit stop**. An individual under this category has a specific impairment-related condition which prevents the individual from traveling to or from a bus stop in the fixed route system. The individual's specific impairment-related condition is a key

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factor. For example, for an individual who uses a wheelchair, a lack of sidewalks or barriers along the sidewalk (such as lack of curb ramps, or an object constraining the width of a sidewalk so as to be impassable) may prevent them from being able to travel to a bus stop. Other examples of individuals who qualify under this category include individuals prevented from traveling to a bus stop during extreme temperatures because their disability makes them unable to be outside in temperature extremes, and individuals with a vision disability who may be unable to cross a complex intersection in order to get to or from a bus stop.

Types of Eligibility

Applications will be reviewed for eligibility and a determination made. If an applicant is approved, eligibility may have limitations. There are three types of eligibility the City may grant based on a completed application. Both the applicant and their medical professional will need to select which type of eligibility category the applicant is in and which type of eligibility is being sought as part of the application process.

1. **Unconditional Eligibility** – An individual who is unable to use fixed route transit services under any circumstances requires unconditional eligibility, allowing the individual to make all trips using paratransit. Individuals with Unconditional Eligibility are required to reapply for paratransit service every three years, the determination is not for an indefinite period of time.

2. **Conditional Eligibility** – An individual may be able to use the fixed route system for some trips. This type of eligibility is for persons whose disability is episodic (flareups) or for whom the disability alone does not warrant eligibility, but when the disability is combined with a condition outside of anyone's control, i.e. weather/snow on ground, the combination prevents usage of fixed route service. Under conditional eligibility paratransit services would only be available for those trips that the individual cannot make using the fixed route system, based on the conditions of the particular trip. As an example, if a person with a disability is unable to be outside in temperatures below 40 degrees for any length of time, they would be granted eligibility for paratransit in the fall, winter, and early spring, but not the summer.

3. **Temporary Eligibility** – An individual who experiences a temporary loss of functional ability that prevents them from using fixed route service may be granted temporary eligibility. For example, an individual may need to undergo two months of treatment for a health condition, resulting in severe fatigue that prevents use of the fixed route service for the duration of the treatment.

_____

☐ **Social Security Disability Insurance (SSDI)/ Medicaid Waivers.** If you currently qualify for and receive SSDI benefits and/or have some form of Medicaid waiver such as the Iowa Home and Community Based Services (HCBS) waiver, please check this box, complete the top half of Page 6 through "Applicant and Summary of Disability", sign the bottom of Page 8 and attach documentation to your application. You do not need to complete Part 2 of the application if you qualify under this section.

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Accessibility Features of the Fixed Route Transit System

Be aware of the accessibility services available using the fixed route system. All of Bettendorf Transit's buses are equipped with the following features to promote equal opportunity and access to public transportation

- Wheelchair Securement System
- Deployable ramps. The bus has a ramp that can be automatically raised and lowered for easier access.
- Automated Voice Annunciators that communicate approaching intersections and bus shelters automatically.

Application Introduction

There are two parts to the application for the Paratransit Program. All information provided in the application is kept confidential.

1. ADA TRANSIT PARATRANSIT ELIGIBILITY - APPLICANT INFORMATION, and the
2. MEDICAL/PROFESSIONAL VERIFICATION FOR ADA PARATRANSIT ELIGIBILITY

Partially completed applications will not be processed and may delay approval for use of paratransit service. BOTH THE APPLICANT AND MEDICAL PROFESSIONAL VERIFICATION FORM MUST BE COMPLETED AND SUBMITTED TO BE CONSIDERED; ANY SECTION(S) LEFT BLANK WILL BE RETURNED TO THE APPLICANT TO COMPLETE BEFORE CONSIDERATION CAN BEGIN.

_____

PART 1 | ADA TRANSIT PARATRANSIT ELIGIBILITY - APPLICANT INFORMATION

You or your designee must answer ALL questions. A detailed explanation of how your disability makes it functionally challenging for you to use an accessible bus is required and you must certify that information is complete and correct by signing and dating.

PART 2 | MEDICAL/PROFESSIONAL VERIFICATION FOR ADA PARATRANSIT ELIGIBILITY

This form must be completed by a licensed medical professional (not a relative or friend) that sees you on a professional basis. Examples of a medical/licensed professional include: registered nurse, physician, psychologist, chiropractor, physician's assistant, or nurse practitioner employed by a medical facility. The medical provider must complete your application as thoroughly as possible; incomplete forms will be returned to applicant.

Submit the completed Part 1 and Part 2 in one of four ways. Applicants will not be permitted to schedule any transportation through the Paratransit Program until written approval of the application is provided or the application has been under consideration for at least 21 days.

- By mail to: Bettendorf Transit, 4403 Devils Glen Rd, Bettendorf, IA 52722.
- By hand delivery Monday through Friday, 7:00am to 5:00pm, to Bettendorf Transit, 4403 Devils Glen Rd, Bettendorf, IA 52722.
- By Fax to (563) 344-4075.
- By Email to: transit@bettendorf.org.

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Application Processing

All applicants, whether new or renewal, must complete this application form.

A determination of eligibility will be made by Bettendorf Transit staff within 21 days of a completed application. Incomplete applications will be returned to the applicant.

ADA Paratransit Passes

ADA Paratransit Passes are only valid for the timeframe indicated on the card provided, and must be renewed prior to the expiration date; all passes are the property of the City of Bettendorf and are non-transferrable and subject to confiscation if abused or if rules and regulations are not followed.

To Appeal a Determination

If it is determined that you are able to use the fixed-route some, or all of the time, and are denied eligibility or only granted conditional eligibility you may appeal the decision. Written appeals must be received within 60 calendar days of the denial letter. Appeals should state the desire to appeal the decision that was made and why you feel you should be eligible for the ADA Paratransit program. Attach copies of any pertinent information. A decision will be made within 21 calendar days. An appeal decision is a final determination. Individuals may only re-submit an application if their condition changes and makes them unable to use the regular fixed-route transit system.

All appeals must be in writing and submitted:

- By mail to: Bettendorf Transit, 4403 Devils Glen Rd, Bettendorf, IA 52722.
- By hand delivery Monday through Friday, 7:00am to 5:00pm, to Bettendorf Transit, 4403 Devils Glen Rd, Bettendorf, IA 52722.
- By Fax to (563) 344-4075.
- By Email to: transit@bettendorf.org.

Questions & Assistance

- Direct questions about an application to 563-344-4085.
- For assistance completing an application, call 563-344-4085.

Sincerely,

Bettendorf Transit

--- PROCEED TO PAGES 6 THROUGH 8 ---

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Bettendorf Transit Paratransit Program Application

3 Parts | Applicant Pages 1 – 8, Medical Professional 9 – 13, Office Review 14-15

PART 1 - ADA TRANSIT PARATRANSIT ELIGIBILITY - APPLICANT INFORMATION

It is important to complete every part of this form completely and as accurately as possible. Applications not fully completed, clearly written, or deemed false will not be considered and returned, delaying the process.

Type of Application. Check One.		☐ New Applicant		☐ Recertification/Renewal	
Have you ever used the Bettendorf Transit Fixed Route Service?		☐ Yes		☐ No	

Applicant and Summary of Disability

First Name		Middle Name		Last Name	
Date of Birth	____ / ____ /	Phone #			
Physical Address (3+ Months)					

Describe current disability which can be verified by a medical professional.

Is your disability Permanent or Temporary?		☐ Permanent		☐ Temporary, How Long? _____
Is your disability supported by a mobility aid?		☐ Yes		☐ No
If Yes, explain				

What **Functional Abilities** are impacted by your disability described above that prevents the use of the Bettendorf Transit fixed-route bus system (all transit buses are equipped with ramps, wheelchair securement systems, and automated voice annunciators)?

Applicant Abilities

Do you now use regular fixed route bus service?		Yes		No		Sometimes
If yes, how many times a week?						
If no, please explain.						
Have you ever received travel training on Bettendorf's fixed-route system?		Yes		No		
Would you be interested in receiving travel training?		Yes		No		
Would you like to receive information about the fixed-route system?		Yes		No		
Do you require a Personal Care Attendant when you travel? NOTE: This person is not a companion or escort, but someone who will be helping you with mobility assistance, personal care, communication, transportation, sign language interpretation, providing services as a reader, etc., as you make your trip.		Yes		No		Sometimes
Do you require a service animal when you travel?		Yes		No		Sometimes

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Are you able to board or exit a wheelchair accessible bus independently?		Yes		No		Sometimes
Are you able to ride a wheelchair accessible bus independently?		Yes		No		Sometimes
Are you able to cross street(s) independently?		Yes		No		Sometimes
Are you able to get around in a store or shopping mall by independently?		Yes		No		Sometimes
Are you able to leave and return to your regular destinations independently?		Yes		No		Sometimes
Are there obstacles that prevent you from getting to/from a bus stop?		Yes		No		Sometimes
Are you able to adapt to unexpected changes in routine?		Yes		No		Sometimes
Are you able to travel on slight inclines?		Yes		No		Sometimes
Are you able to travel on flat surfaces?		Yes		No		Sometimes
Is there a physical barrier that combined with your disability prevents travel to and from a bus stop? Example: Stairs, No Sidewalk, No Curb Ramp)		Yes		No		Sometimes
Is your disability affected by weather/seasonal/lighting conditions?		Yes		No		Sometimes
Can you provide names, addresses & telephone numbers upon request?		Yes		No		Sometimes
Are you able to recognize locations and landmarks either visually or if audibly announced?		Yes		No		Sometimes
Are you able to identify the bus you need?		Yes		No		Sometimes
Are you able to ask for, understand, and follow directions?		Yes		No		Sometimes
Are you able to recognize printed information?		Yes		No		Sometimes
Can you wait alone at a bus stop for 15 minutes if there is a bench or shelter?		Yes		No		Sometimes
Can you wait alone at a bus stop for 15 minutes if there is NO bench or shelter?		Yes		No		Sometimes

If you answered “Yes” or “Sometimes” to any of the Applicant Abilities, explain here.

How far is your residence from the nearest bus route?

	< 1 Block		1 Block		2 Blocks		1/4 Mile		1/2 Mile		3/4 Mile

Under the best conditions, how many blocks can you walk or travel without the help of another person?

	< 1 Block		1 Block		2 Blocks		1/4 Mile		1/2 Mile		3/4 Mile

Do changes in weather prevent you from getting to or from a bus stop?		Yes		No	Sometimes

If yes, please explain.

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Is there something that might help you ride the fixed-route bus system? (Check all that apply)

- ☐ Yes, if someone taught me to understand the route, schedule, and fare information.
- ☐ Yes, if someone were to show me how to ride the bus.
- ☐ Yes, if someone showed me how to get on and off the bus.
- ☐ Yes, if the bus were to come closer to where I live and need to go.
- ☐ No, none of these would help.

Which Eligibility Category(ies) do you feel you fit into? Find additional detail on Page 1 and 2 of this application.

- ☐ A person with a disability who cannot navigate the transit system without assistance.
- ☐ A person with a disability who requires an accessible vehicle when one is not available.
- ☐ A person with a disability who is unable to reach the transit stop.

Which Type of Eligibility are you seeking? Find additional detail on Page 3 of this application.

	Unconditional Eligibility		Conditional Eligibility		Temporary Eligibility

If this application is being completed by someone other than the applicant, provide requested information below.

First and Last Name			
Relationship to Applicant			
Phone		Email	

I, the undersigned, certify that the information on this application is true and correct as provided by the applicant or on behalf of the applicant.

Signature of Applicant		Date	

Applicant Certification

I, the undersigned applicant, understand the purpose of this application is to determine my eligibility to use Bettendorf Transit's paratransit service.

I hereby authorize my medical/licensed professional to provide information regarding any medical history as it pertains to my ability, and which is needed for ADA paratransit certification.

I agree to notify Bettendorf Transit of any changes in status of my location, contact information, and/or disability that affects my ability to use paratransit service.

I hereby certify that the information in this application is true and correct and understand that falsification of any information may result in denial of service.

I understand all information will be kept confidential and only the information required providing the service I request will be disclosed.

Furthermore, I understand that Bettendorf Transit representatives will not disclose approvals, denials, or medical information to anyone other than the applicant.

Signature of Applicant		Date	

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PART 2 - MEDICAL/PROFESSIONAL VERIFICATION FOR ADA PARATRANSIT ELIGIBILITY

Dear Health Care Professional:

This is not a request for copies of medical records.

You are being asked by the applicant named in Part 1 to provide information regarding their disability and its impact on their ability to ride Bettendorf Transit's fixed-route transit system. The Americans with Disabilities Act (ADA) requires public transit systems to provide paratransit service to persons who, due to a disability, are functionally unable to use the fixed-route system. The goal of the ADA paratransit eligibility process is to ensure that only persons who meet the ADA criteria are regarded as eligible and the service is not being provided to persons who simply want an on-demand service. As such, the service criteria are intended to mirror the level of service provided by the fixed-route system. A paratransit trip should be comparable in length to an identical trip on the fixed-route system, including the time necessary to travel to the bus stop, wait for the bus, actual riding time, transfers, and travel from the final stop to the individual's ultimate destination.

For additional context when completing this form, the Department of Transportation (DOT) Americans with Disabilities Act (ADA) regulations, 49 C.F.R., Appendix D, Section 37.125 explains: "The substantive eligibility process is not aimed at making a medical or diagnostic determination. While evaluation by a physician (or professionals in rehabilitation or other relevant fields) may be used as part of the process, a diagnosis of a disability is not dispositive. What is needed is a determination of whether, as a practical matter, the individual can use fixed-route transit in his or her own circumstances. Transit agencies, with input from the communities they serve, devise the specifics of their individual eligibility processes."

The information you provide will enable us to make an appropriate determination for this applicant. All information is kept confidential.

What is the Service Area for Paratransit Service?
The paratransit service is only provided for pickup and drop-off locations within 3/4 miles of an existing bus route.

What are the Eligibility Requirements for Paratransit Service?
Eligibility for paratransit service is based on an individual's functional ability, specifically whether they are able to use the fixed-route transit system independently or not. A person's age, income, inability to drive, travel preference, or inconvenience are not considered qualifying factors. A determination is made based upon an individual's physical and mental ability to board, ride, and disembark independently from a fully accessible fixed-route vehicle. It is important for all applicants to realize that this is a transportation decision, not a medical authorization.

Please use full sentences to explain how the applicant's disability functionally prevents them from using the fixed-route system and how they would not have the same problems with paratransit. Failure to follow these instructions can result in insufficient information being presented to substantiate eligibility for paratransit. Please do not list a patient's diagnosis as the reason the applicant needs paratransit service. A diagnosis of a disability does not establish eligibility.

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Eligibility criteria and evaluation of an individual's abilities ensures the program meets ADA requirements, Bettendorf Transit's ability to meet basic paratransit service requirements, and supports sustainability of the Paratransit Program for persons whose disabilities prevent them from using the regular fixed route transit system. Without criteria and evaluation, the program and its ability to meet basic service requirements for persons whose disabilities prevent them from using the regular fixed route transit system would be at risk due to overuse/oversubscription.

For awareness, all buses are equipped with the following features for use by all riders.

- Wheelchair Securement System
- Deployable ramps. The bus has a ramp that can be automatically raised and lowered for easier access.
- Automated Voice Annunciators that communicate approaching intersections and bus shelters automatically.

Additionally, customer service phone line(s) are available to provide bus schedule information and assist customers with their trip routing, including transfers between bus routes.

Persons who are eligible to use paratransit fall into one, or more, of three categories. You will be asked to select which category(ies) best describe your patient.

1. **Eligibility Category 1 - A person with a disability who cannot navigate the transit system without assistance.** An individual under this category is unable, as the result of a disability, and without the assistance of another individual (except the operator of a wheelchair lift or other boarding assistance device), to board, ride, or disembark from any vehicle on the system which is readily accessible to and usable by individuals with disabilities. Examples of individuals who would qualify under this category include those with intellectual, cognitive, vision, or psychiatric disabilities who cannot independently navigate the fixed route system for some or all of their trips**.**

2. **Eligibility Category 2 - A person with a disability who requires an accessible vehicle when one is not available.** An individual under this category needs the assistance of a wheelchair lift or other boarding assistance device and is able to use accessible fixed route service, but the available fixed route service is not accessible. Eligibility under this category is necessary when accessible vehicles are not being used to provide service on the fixed bus route the individual wishes to use, or if a boarding or disembarking location (i.e., bus stop) is inaccessible and the lift or ramp cannot be deployed there. All buses the City of Bettendorf procures are ADA-accessible. Therefore, City staff will reach out to individuals who include themselves in this category for further information.

3. **Eligibility Category 3 - A person with a disability who is unable to reach the transit stop.** An individual under this category has a specific impairment-related condition which prevents the individual from traveling to or from a bus stop in the fixed route system. The individual's specific impairment-related condition is a key factor. For example, for an individual who uses a wheelchair, a lack of sidewalks or barriers along the sidewalk (such as lack of curb ramps, or an object constraining the width of a sidewalk so as to be impassable) may prevent them from being able to travel to a bus stop. Other examples of individuals who qualify under this category include individuals prevented from traveling to a bus stop during extreme temperatures because their disability makes them unable to be outside in temperature extremes, and individuals with a vision disability

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who may be unable to cross a complex intersection in order to get to or from a bus stop.

Types of Eligibility

Applications will be reviewed for eligibility and a determination made. If an applicant is approved, eligibility may have limitations. There are three types of eligibility the City may grant based on a completed application. Both the applicant and their medical professional will need to select which type of eligibility category the applicant is in and which type of eligibility is being sought as part of the application process.

1. **Unconditional Eligibility** – An individual who is unable to use fixed route transit services under any circumstances requires unconditional eligibility, allowing the individual to make all trips using paratransit. Individuals with Unconditional Eligibility are required to reapply for paratransit service every three years, the determination is not for an indefinite period of time.

2. **Conditional Eligibility** – An individual may be able to use the fixed route system for some trips. This type of eligibility is for persons whose disability is episodic (flareups) or for whom the disability alone does not warrant eligibility, but when the disability is combined with a condition outside of anyone's control, i.e. weather/snow on ground, the combination prevents usage of fixed route service. Under conditional eligibility paratransit services would only be available for those trips that the individual cannot make using the fixed route system, based on the conditions of the particular trip. As an example, if a person with a disability is unable to be outside in temperatures below 40 degrees for any length of time, they would be granted eligibility for paratransit in the fall, winter, and early spring, but not the summer.

3. **Temporary Eligibility** – An individual who experiences a temporary loss of functional ability that prevents them from using fixed route service may be granted temporary eligibility. For example, an individual may need to undergo two months of treatment for a health condition, resulting in severe fatigue that prevents use of the fixed route service for the duration of the treatment.

The information that you provide will allow Bettendorf Transit to make an appropriate eligibility determination for this applicant. Thank you for your cooperation and assistance.

A determination of eligibility will be made by Bettendorf Transit staff within 21 days of a completed application. Incomplete applications will be returned to the submitter.

Sincerely, BETTENDORF TRANSIT

--- PROCEED TO PAGE 12 ---

It is important to complete every part of the form completely and as accurately as possible. Applications not fully completed, clearly written, or deemed false will not be considered and returned, delaying the process.

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Bettendorf Transit Paratransit Program Application

3 Parts | Applicant Pages 1 – 8, Medical Professional 9 – 13, Office Review 14-15

Patient & Paratransit Service Applicant					
First Name		Middle Name		Last Name	
Date of Birth	____ / ____ / ____	Date last seen in office (90 days or less)			____ / ____ / _____

Medical Professional Acknowledgements	
I have read the entirety of Section 1 of the Paratransit Program Application Prepared by the Applicant.	☐ Yes ☐ No
I have read the instructions for completing Section 2 of the Paratransit Program Application.	☐ Yes ☐ No

Applicant/Patient Abilities & Impairments						
Can the applicant give addresses and phone numbers?		Yes		No		Sometimes
Can the applicant recognize a destination or landmark?		Yes		No		Sometimes
Can the applicant manage or cope with unexpected change(s) in routine?		Yes		No		Sometimes
Can the applicant travel safely/effectively through crowded or complex facilities?		Yes		No		Sometimes
Does the applicant have difficulty walking more than 1 block?		Yes		No		Sometimes
If Yes, how far can the applicant walk independently?						
How far can the applicant travel using a mobility device?						
Does the applicant require use of a Personal Care Attendant*?		Yes		No		Sometimes

*A Personal Care Attendant is not a companion or escort, but someone who will be helping the applicant with mobility assistance, personal care, communication, transportation, sign language interpretation, provide services as a reader, etc., during a trip.

How long can the applicant wait outside, if sitting?						
How long can the applicant wait outside, if standing?						
How long can the applicant wait outside, if using a mobility device?						
Can the applicant travel independently?		Yes		No		Sometimes
Do different weather/seasonal conditions affect the applicant's disability and/or inability to travel independently?		Yes		No		Sometimes
If Yes, how?						

Specify which functional limitations (impairments) are associated with the applicant/patient's condition. Check all that apply.

Cognitive impairment. If cognitive, please indicate all that apply below.

	Cannot be left alone to wait for transportation		Inability to read or understand information from signs/symbols		Cannot recognize vehicles that he/she should board

Visual impairment (with correction). Please describe visual acuity and/or the individual's inability to distinguish shapes and objects near/far, or other visual impairment that prevents the individual from safely walking to, boarding, or riding a bus with correction.

	Mobility		Respiratory		Compromised endurance
	Total hearing		Partial hearing		Other

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Bettendorf Transit Paratransit Program Application

3 Parts | Applicant Pages 1 – 8, Medical Professional 9 – 13, Office Review 14-15

Other Detail About the Applicant/Patient Disability

Is disability expected to be Permanent or Temporary?		Permanent		Temporary, How Long? _____

Please explain medical diagnosis, physical or cognitive disability which causes the applicant to be unable to independently use a public transit bus some, or all of the time. Describe how the disability prevents the applicant from using Bettendorf Transit's fixed-route system. Please provide detail in layperson's terminology.

Does applicant/patient use a mobility device?		No		Yes, explain _____

Does a visual impairment prevent the individual from riding in an accessible bus equipped with PA system that automatically communicates approaching intersections & bus shelters?		Yes		No

Does the individual have other medical condition(s) we should be aware of?		No		Yes, explain _____

In your professional opinion can the applicant ride Bettendorf Transit's fixed-route transit system independently?		Yes		No

What Eligibility Category and Type of Eligibility Do You Believe the Applicant Is?

What Eligibility Category do you feel the applicant/patient fits into? Find detail on Page 9 of this application.

- ☐ A person with a disability who cannot navigate the transit system without assistance.
- ☐ A person with a disability who requires an accessible vehicle when one is not available.
- ☐ A person with a disability who is unable to reach the transit stop.

What Type of Eligibility best describes the applicant/patient's situation? Find additional detail on Page 9 and 10 of this application.

- ☐ An individual who is unable to use the fixed-route transit services under any circumstances.
- ☐ An individual who may be able to use the fixed-route system for some trips.
- ☐ An individual who experiences a temporary loss of functional ability that prevents them from using fixed-route service.

Medical/Professional Certification

I certify that the information I have provided herein is a fair representation of this applicant's medical impairment or condition and is accurate to the best of my knowledge. I understand the information provided hereto will be used for the sole purpose of determining the applicant's eligibility for paratransit services. I also agree that Davenport Transit may contact me for clarification of any information I have provided, and I will reply in good faith. I certify that the information contained herein is true and correct to the best of my knowledge and ability.

Medical/Professional Completing Application				Date	
Medical License #		Phone #		Fax #	
Medical Facility/Medical Practice Name					
Complete Business Address					

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Bettendorf Transit Paratransit Program Application

3 Parts | Applicant Pages 1 – 8, Medical Professional 9 – 13, Office Review 14-15

Bettendorf Transit Paratransit Application Review – Office Use Only			
Applicant Name			
Date Application Received		Application Received Via	☐ Email ☐ Fax ☐ In-Person ☐ Mail
Application For: ☐ Category 1 ☐ Category 2 ☐ Category 3		**Term: ☐ Unconditional ☐ Temporary ☐ Conditional**	

Part A				
Do the applicant and medical professional's descriptions match?		Yes		No
Is the applicant claiming eligibility under Category 2?		Yes		No
Is the application complete?		Yes		No
Is a Personal Care Attendant Required and Confirmed by Medical Professional?		Yes		No
If Yes to the above, determine if the requirement is temporary or permanent.		Temp		Perm
Is fixed-route service inaccessible due to the disability and obstacles, such as geography, lack of infrastructure, ADA connectivity, etc.?		Yes		No
If Yes, explain findings based on GIS review and/or on-site inspection.				
Has the applicant, as supported by the medical professional's determination, demonstrated eligibility due to lack of ability to board, travel or disembark independently?		Yes		No
Is the applicant a good candidate for training on use of the fixed route system?		Yes		No

Part B - Determination	
Indicate Category Applicant is Eligible for.	
	Applicant is a person with a disability who cannot navigate the transit system without assistance.
	Applicant is a person who disability requires an accessible vehicle when one is not available.
	Applicant is a person whose disability prevents them from reaching a fixed route.
	Applicant is not eligible for paratransit services.
Explain your determination.	

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Indicate the Term of Paratransit Service the Applicant is Eligible for. Provide an explanation following selection.	
	Unconditional Eligibility:
	Conditional Eligibility:
	Temporary Eligibility:

Approved for: ☐ Category 1 ☐ Category 2 ☐ Category 3	**Term: ☐ Unconditional ☐ Temporary ☐ Conditional**
Denied: ☐	
Application returned as incomplete: ☐	**Date Returned**

Part C – Execute Determination. Check Action(s) Taken. (See Appendix 38.12 for letter templates)

	If approved, issue letter indicating the application is approved, under which category the application is approved, and the conditions of approval.
	If denied, and applicable, issue letter to schedule an appointment with the applicant to review the application and provide training/assistance on ways to access the fixed-route transit system.
	If denied, issue letter of denial. Document reason(s) for denial in Part B.
	If application returned due to being incomplete, issue letter of return. Document reason(s) for return in Part B.

Transit Pass Issued Date		Must Reapply By	
Issued By		Date Issued	

File completed form and a copy of the determination letter in the Bettendorf Transit Staff Drive.

Part D - Appeals

	Date Appeal Received		Appeal Received By			
	Did the appeal include information or details that would move the decision from denied to approved?		Yes		No	
	Explain your findings and decision to either approve or deny the appeal. Include evaluation of the application and appeal by others, if applicable.					

Approved for: ☐ Category 1 ☐ Category 2 ☐ Category 3	**Term: ☐ Unconditional ☐ Temporary ☐ Conditional**
Denied: ☐	

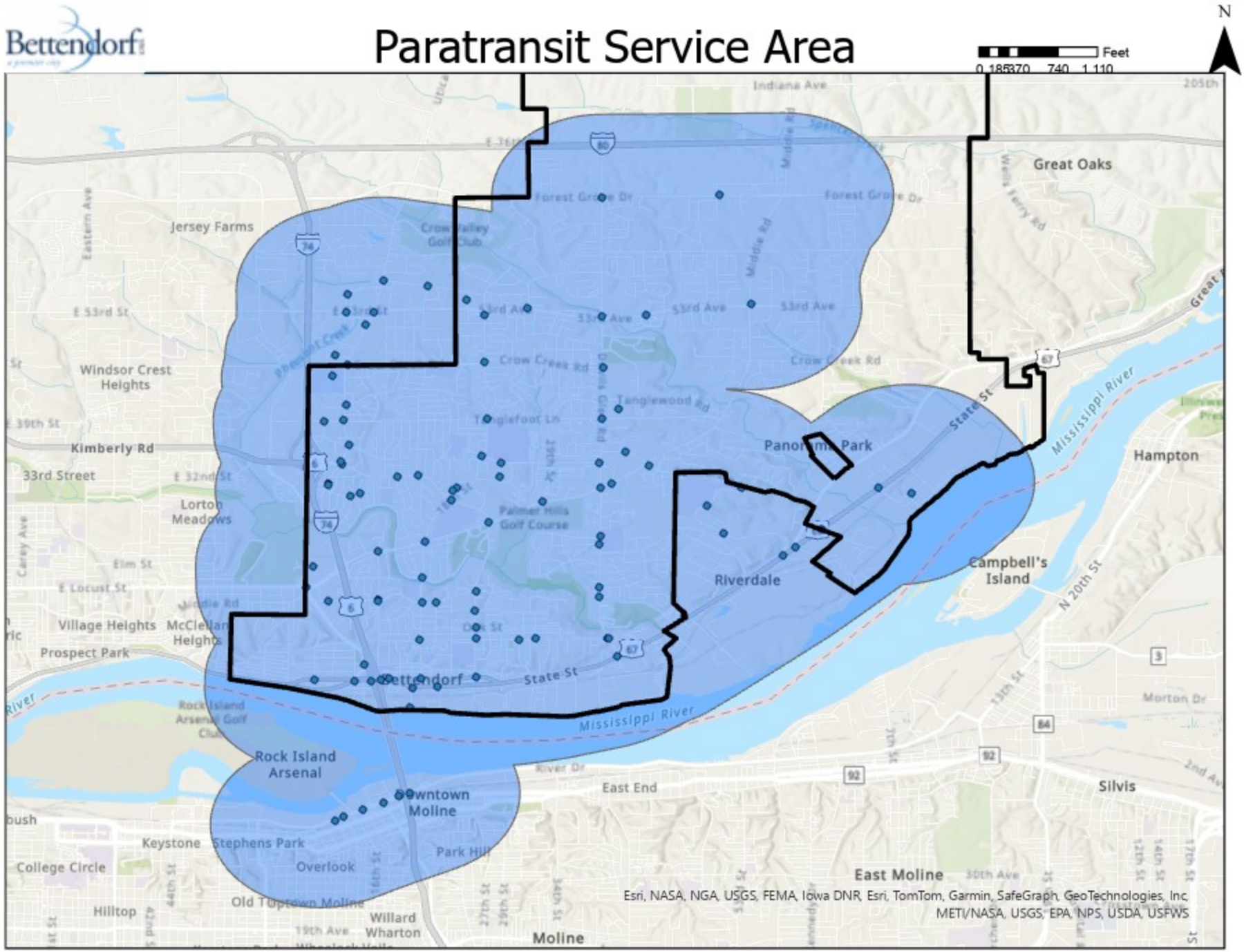
Part E – Execute Determination of Appeal. Check Action(s) Taken. (See Appendix 38.12 for letter templates)

	If appeal approved, issue letter indicating the application is approved, under which category the application is approved, and the conditions of approval.			
	If appeal denied, issue letter of denial. Document reason(s) for denial in Part D.			
	Transit Pass Issued Date		Must Reapply By	
Issued By			Date Issued	

File completed form and a copy of the determination letter in the Bettendorf Transit Staff Drive.

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Appendix B


Bettendorf
Paratransit Service Area
N
Feet
0 185370 740 1,110
Great Oaks
Jersey Farms
Windsor Crest Heights
Kimberly Rd
33rd Street
Lorton Meadows
Village Heights
Prospect Park
Riverdale
Hampton
Campbell's Island
Silvis
East End
Rock Island Arsenal
Keystone
Stephens Park
College Circle
Overlook
Park Hill
East Moline
Moline
Willard Wharton
Hilltop
Old Uptown Moline
Mississippi River
State St
Esri, NASA, NGA, USGS, FEMA, Iowa DNR, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, USDA, USFWS

Appendix C

Fares

Fixed Route Schedule	
Adult Cash Fare/ Children Over Age 5	$1.00
Senior Citizens (60+)/ Individuals with Disabilities (Medicare Card Qualifies)	$0.50
Children Under Age 5 (with Paid Adult)	Free
K-12 Student Traveling to and from School	Free
College Student (with Valid ID)	Free
Veterans (with Valid VA Card/ State ID with Veteran Stamp)	Free
Paratransit & Dial-A-Bus Fare Schedule	
Individual Cash Fare	$4.00
Senior Citizens (60+)/ Individuals with Disabilities (Medicare Card Qualifies)	$2.00
Accompanying Aide	Free
Veterans	Free
Passes	
Full Fare Punch Pass: 13 Trips (Bettendorf Only)	$10.00
Half Fare Punch Pass: 13 Trips (Bettendorf Only)	$5.00
QC Monthly Pass (available at the Bettendorf Transit office and from drivers)	$30.00

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Chapter 9 – ADA Paratransit Eligibility

9.1 Introduction

As described in Circular Chapter 8, public entities that operate non-commuter fixed route bus or rail services are required to provide complementary paratransit services. This chapter explains the U.S. Department of Transportation (DOT) Americans with Disabilities Act (ADA) regulations in 49 CFR Part 37 Subpart F related to eligibility for complementary paratransit, covering who is eligible and the requirements for eligibility determinations.

This Circular does not alter, amend, supersede, or otherwise affect the DOT ADA regulations themselves or replace the need for readers to reference the detailed information in the regulations. FTA recommendations and examples of optional practices are included throughout the Circular and do not represent requirements. FTA recognizes there are many different ways agencies can implement the regulatory requirements and ensure the delivery of compliant service. FTA encourages transit agencies to engage riders with disabilities when making decisions about local transit service.

9.2 Eligibility Standards

Requirement

"[Transit agencies] required by § 37.121 . . . to provide complementary paratransit service shall provide the service to the ADA paratransit eligible individuals described in [§ 37.123(e)]" (§ 37.123(a)).

Discussion

As a civil rights statute, the ADA emphasizes nondiscriminatory access to fixed route services. Complementary paratransit service is intended to serve as a "safety net" for individuals who, because of their disabilities, are unable to use fixed route services, as discussed in Appendix D to § 37.121. The criteria for ADA paratransit eligibility, spelled out in § 37.123 and discussed below, reflect the safety net role of complementary paratransit.

9.2.1 Eligible Individuals

Eligibility for complementary paratransit is directly related to the functional ability of individuals with disabilities to use fixed route transit services. Eligibility is not based on a diagnosis or type of disability. Individuals with the same diagnosis or disability can have very different functional abilities to use fixed route services. Similarly, eligibility is not based on the type of mobility aids that individuals use. Use of a wheelchair does not imply automatic eligibility, for example, since many individuals who use wheelchairs are able to use fixed route services for many or all of their trips. Nor is ADA paratransit eligibility based on age, income, or whether or not individuals can drive or have access to private automobile transportation.

The regulations define criteria for determining whether individuals with disabilities are ADA paratransit eligible based on their ability to use fixed route services. Appendix D to § 37.123 breaks eligibility types into three categories, which are described further below.

Eligibility Category 1 – Inability to Navigate System Independently

Requirement

"Any individual with a disability who is unable, as the result of a physical or mental impairment (including a vision impairment), and without the assistance of another individual (except the operator of a wheelchair lift or other boarding assistance device), to board, ride, or disembark from any vehicle on the system which is readily accessible to and usable by individuals with disabilities [is eligible for ADA paratransit]" (§ 37.123(e)(1)).

Discussion

The first category of eligibility includes individuals who, because of their disabilities, cannot independently navigate and use accessible fixed route services. In determining eligibility under this category, basic required assistance from vehicle operators may be assumed (e.g., help with using vehicle lifts or ramps).

Examples of eligibility under this category include:

- Individuals with intellectual or cognitive disabilities who cannot navigate the system. These individuals may not be able to understand, remember, or independently undertake the actions necessary to plan and use fixed route transit services. They also may not be oriented to person, place, and time, which are necessary abilities for independent travel by fixed route transit.
- Individuals with intellectual or cognitive disabilities who may have the functional ability to use a single bus route, but who are unable to make complex trips that require transfers between routes.
- Individuals with vision disabilities who cannot navigate through complex transit stations.
- Individuals with intellectual, cognitive, or vision disabilities who have received travel training or orientation and mobility instruction to make specific trips, but who are unable to use fixed route service for trips they have not been successfully trained to take.
- Individuals with significant psychiatric disabilities who cannot complete the tasks necessary to ride fixed route service independently. For example, some individuals with severe anxiety disorders may experience overwhelming physical and psychiatric reactions that prevent them from concentrating on and completing the tasks needed to independently use fixed route transit.
- Individuals with physical disabilities who can ride while seated but not while standing on a moving vehicle and who cannot be guaranteed a seat on a vehicle at all times of the day.
- Individuals with psychiatric or seizure conditions whose medications affect balance, memory, or other functional abilities needed to independently use fixed route transit.
- Individuals with significant intellectual or psychiatric conditions that impair judgment and decisionmaking ability needed to travel safely and independently on fixed route services.

Regarding the last example above, the legislative history indicates that general public safety concerns such as using fixed route transit late at night or in certain high-crime areas are not a basis for conferring eligibility under this category. However, individuals whose judgment, awareness, and decisionmaking are significantly affected by a disability and who would be at unreasonable risk if they attempted to use the fixed route service independently are eligible. This might apply to an individual with an intellectual disability lacking the judgment and awareness to respond appropriately to strangers and thus could be at significant risk when using fixed route service independently.

To some degree, the size and complexity of the fixed route system and a transit agency's operating policies may affect eligibility under this category. For example, individuals may be able to navigate a rural fixed route system with a limited number of routes or local community bus services, but they may not be able to independently navigate complex transit stations in larger cities. Similarly, individuals with balance issues may be assured of getting a seat when riding buses in rural areas, but cannot be guaranteed

a seat on crowded urban systems. However, if an agency were to adopt an operating policy ensuring all riders with disabilities a seat, such a policy might allow individuals with balance issues to use the agency's fixed route services.

Eligibility Category 2 – Lack of Accessible Vehicles, Stations, or Bus Stops

Requirement

"Any individual with a disability who needs the assistance of a wheelchair lift or other boarding assistance device and is able, with such assistance, to board, ride and disembark from any vehicle which is readily accessible to and usable by individuals with disabilities if the individual wants to travel on a route on the system during the hours of operation of the system at a time, or within a reasonable period of such time, when such a vehicle is not being used to provide designated public transportation on the route [is eligible for ADA paratransit].

> (i) An individual is eligible under this paragraph with respect to travel on an otherwise accessible route on which the boarding or disembarking location which the individual would use is one at which boarding or disembarking from the vehicle is precluded as provided in § 37.167(g) of [Part 37].
>
> (ii) An individual using a common wheelchair is eligible under this paragraph if the individual's wheelchair cannot be accommodated on an existing vehicle (e.g., because the vehicle's lift does not meet the standards of Part 38 of this title), even if that vehicle is accessible to other individuals with disabilities and their mobility wheelchairs.[1]
>
> (iii) With respect to rail systems, an individual is eligible under this paragraph if the individual could use an accessible rail system, but—
>
> > (A) There is not yet one accessible car per train on the system; or
> >
> > (B) Key stations have not yet been made accessible" (§ 37.123(e)(2)).

Discussion

Individuals are eligible for complementary paratransit service under Category 2 if accessible vehicles are not being used to provide service on the bus route they wish to use, if a boarding or disembarking location is inaccessible, or if key stations are not yet accessible. (See Circular Section 3.9.) The determination under Category 2 is specific to the routes, stops, or stations that individuals need to use. As fixed route systems become more accessible, eligibility under this category will continue to become less common.

Accessible Bus Service

A bus route is considered accessible under this category when *all* buses scheduled on the route are accessible. When only some of the runs on a route are accessible (e.g., every other run), the route itself is considered inaccessible, and individuals with disabilities who require accessible fixed route vehicles are eligible for complementary paratransit travel anywhere in that bus corridor.

Section 37.7 considers fixed route buses to be accessible if they meet or exceed the Part 38 vehicle specifications. (See Circular Section 4.2.) If buses do not have lifts, ramps, or securement systems that comply with the Part 38 standards, individuals who use wheelchairs who could otherwise travel on accessible vehicles are eligible for complementary paratransit service. This provision was more relevant immediately following the ADA's enactment in 1991, since many of the buses in use at the time were

[1] When amending the DOT ADA regulations in 2011, DOT removed the "common wheelchair" concept. (See Circular Section 2.4.1.)

inaccessible. Because virtually all buses used in fixed route service are now accessible, this is no longer a significant factor in ADA paratransit eligibility.

Bus Stop Accessibility

When drivers cannot deploy lifts or ramps at a particular bus stop, Category 2 applies to individuals whose trips involve using that stop. Category 2 also applies to a stop at which drivers can deploy lifts or ramps but individuals cannot use them because the stop itself is inaccessible. As discussed in Appendix D to § 37.123,

> If the lift on a vehicle cannot be deployed at a particular stop, an individual is eligible for paratransit under this category with respect to the service to the inaccessible stop. If on otherwise accessible route 1, an individual wants to travel from Point A to Point E, and the lift cannot be deployed at E, the individual is eligible for paratransit for the trip. . . . This is true even though service from Point A to all other points on the line is fully accessible. In this circumstance, the entity should probably think seriously about working with the local government involved to have the stop moved or made accessible.
>
> When we say that a lift cannot be deployed, we mean literally that the mechanism will not work at the location to permit a wheelchair user or other person with a disability to disembark or that the lift will be damaged if it is used there. It is not consistent with the rule for a transit provider to declare a stop off-limits to someone who uses the lift while allowing other passengers to use the stop. However, if temporary conditions not under the operator's control (e.g., construction, an accident, a landslide) make it so hazardous for anyone to disembark that the stop is temporarily out of service for all passengers . . . the operator [may] refuse to allow a passenger to disembark using the lift.

While nearly all fixed route buses are now accessible, most transit systems have some inaccessible bus stops, particularly in cases where someone else owns the stop (e.g., municipalities or other entities).

Accessible Rail Service

For light rail and rapid rail systems, individuals are eligible under this category if the rail line they need to use does not have at least one accessible car per train or if stations on that line are not accessible.[2] Eligibility based on the inaccessibility of a rail system is unchanged even when fully accessible fixed route bus service is also available in the area. As discussed in Appendix D to § 37.123, this is required because:

> [P]eople use rail systems for different kinds of trips than bus systems. It would often take much more in the way of time, trouble, and transfers for a person to go on the buses of one or more transit authorities than to have a direct trip provided by the rail operator. Since bus route systems are often designed to feed rail systems rather than duplicate them, it may often be true that "you can't get there from here" relying entirely on bus routes or the paratransit service area that parallels them.

FTA notes that accessibility of rail systems depends not just on having at least one accessible car per train and on having accessible stations, but also depends on the platform-to-car interface. Depending on whether new or retrofitted vehicles are operating in new, existing, or key stations, the platform-to-rail-car gap can be as large as 2 inches vertically and as much as 4 inches horizontally; individuals for whom this represents a barrier to the use of the station would be eligible for complementary paratransit when traveling to and from locations within 3/4 mile of two different rail stations. (See Circular Section 0.)

[2] The deadline for compliance with the one-car-per train requirement expired on July 26, 1995; there should no longer be any circumstances under which a train with no accessible cars is encountered.

Eligibility Category 3 – Inability to Reach a Boarding Point or Final Destination

Requirement

"Any individual with a disability who has a specific impairment-related condition which prevents such individual from traveling to a boarding location or from a disembarking location on such system [is eligible for ADA paratransit].

> (i) Only a specific impairment-related condition which prevents the individual from traveling to a boarding location or from a disembarking location is a basis for eligibility under this paragraph. A condition which makes traveling to boarding location or from a disembarking location more difficult for a person with a specific impairment-related condition than for an individual who does not have the condition, but does not prevent the travel, is not a basis for eligibility under this paragraph.
>
> (ii) Architectural barriers not under the control of the public entity providing fixed route service and environmental barriers (e.g., distance, terrain, weather) do not, standing alone, form a basis for eligibility under this paragraph. The interaction of such barriers with an individual's specific impairment-related condition may form a basis for eligibility under this paragraph, if the effect is to prevent the individual from traveling to a boarding location or from a disembarking location" (§ 37.123(e)(3)).

Discussion

Under Category 3, individuals are ADA paratransit eligible only if their disability ("specific impairment-related condition") prevents them from traveling to or from fixed route transit stops and stations. Individuals are not ADA paratransit eligible if getting to or from fixed route stops and stations is only more difficult or inconvenient. Appendix D to § 37.123 offers the following guidance on how to determine if travel to and from stops and stations is "prevented" or simply "difficult":

> Inevitably, some judgment is required to distinguish between situations in which travel is prevented and situations in which it is merely made more difficult. In the Department's view, a case of "prevented travel" can be made not only where travel is literally impossible (e.g., someone cannot find the bus stop, someone cannot push a wheelchair through the foot of snow or up a steep hill) but also where the difficulties are so substantial that a reasonable person with the impairment-related condition in question would be deterred from making the trip.

Figure 9-1 illustrates this concept of a "reasonable person test." At the left end of the spectrum, traveling to or from stops and stations rather than receiving origin-to-destination service may be more difficult or inconvenient and eligibility is not conferred. At the right end of the spectrum, it may be impossible for individuals with disabilities to get to or from stops and stations. At some point along this spectrum, getting to or from stops and stations becomes an unreasonable effort or risk for individuals with disabilities. It is at this point that ADA paratransit eligibility is granted.

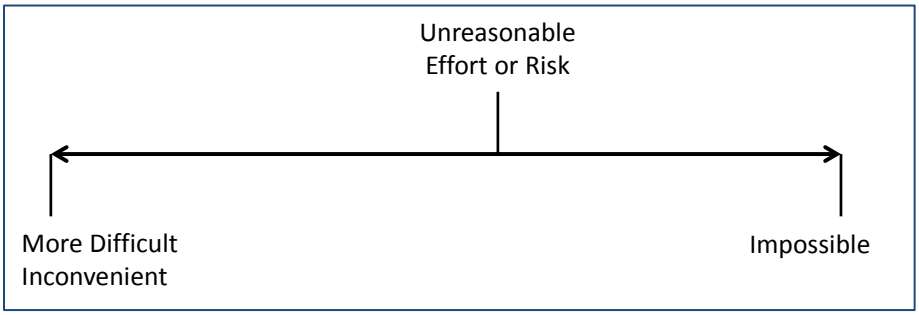


Figure 9-1 – Reasonable Person Test

Here are some examples of unreasonable travel expectations:

- Individuals with an ambulatory disability who use crutches can get to a bus stop four blocks away but doing so requires considerable exertion and leaves them exhausted
- Individuals with a vision disability may be able to cross a busy street where there is constant traffic turning right on the red signal, but in doing so they may be taking an unreasonable risk because they are not able to get an audible cue from the flow of traffic that allows them to know when it is safe to cross
- Individuals with cardiac conditions can walk five blocks to stops and stations, but doing so in very hot weather may put them at unreasonable risk

Under Category 3, the point at which the use of fixed route service becomes unreasonable to attempt varies for different individuals, depending on their particular disabilities or health conditions and their functional abilities. Reviewers determining eligibility need to identify the conditions under which it is reasonable to ask individuals to use fixed route services and when to provide complementary paratransit. Reviewers become the "reasonable people" making such judgments.

Consideration of Architectural Barriers and Environmental Conditions

Eligibility under this category considers the effects of architectural and environmental barriers on travel by individuals with disabilities. Even though such factors may not be under a transit agency's control, the presence of these barriers, in combination with a person's disability, can prevent use of fixed route services.

Examples of architectural and environmental barriers that, in combination with disabilities, might confer ADA paratransit eligibility include:

- A lack of curb ramps or alternative accessible pathways that would prevent individuals who use mobility devices from getting to or from stops and stations without traveling in the street (while others use the sidewalks)
- A lack of sidewalks along busy roadways, where reasonable people do not walk in the street, that would require individuals with disabilities to travel in the street to get to or from stops and stations
- Other barriers in pedestrian pathways to or from stops and stations. For individuals with physical disabilities, this may be sidewalks in poor condition or uneven or unstable surfaces. For individuals with vision disabilities, this may be pathways without detectable edges (e.g., open parking lots) that are not a safe distance from quickly moving traffic or have hazards that are not detectable (e.g., overhanging structures or guy wires)
- Long distances to or from stops and stations that individuals with disabilities cannot travel without an unreasonable level of effort (i.e., distances that would cause exhaustion or significant pain)
- Steep hills that prevent individuals with ambulatory disabilities or those who use manual wheelchairs from getting to or from stops and stations
- Snowy or icy conditions that may prevent individuals with disabilities from getting to or from stops and stations
- Extremes in temperature that may prevent individuals with certain disabilities or health conditions from traveling to or from stops and stations
- Complex intersections, busy streets, or wide streets that certain individuals with disabilities may not be able to cross

Wayfinding Considerations

Individuals with certain types of disabilities may also be prevented from getting to or from stops and stations for other reasons, including:

- Individuals with intellectual, cognitive, or vision disabilities who are able to find their way along specific pedestrian routes, but who may not be able to find their way to or from stops and stations along unfamiliar routes
- Individuals with psychiatric disabilities who may be able to travel in certain settings (e.g., local routes within their neighborhood), but who may not be able to travel in unfamiliar areas or settings

Note that these individuals may also have issues navigating the transit system and may also have eligibility based on Category 1 considerations.

9.2.2 Eligibility Considerations – In General

Important considerations when making ADA paratransit eligibility determinations follow.

Ability to Use Fixed Route Independently

Beyond the required assistance of vehicle operators (see Circular Section 2.5), eligibility is based on the independent ability of individuals to use the fixed route system. Eligibility is not based on the availability of other individuals, including personal care attendants, family, or friends who may be traveling with the passenger with a disability. (See below for a discussion of eligibility for young children.)

Current Functional Ability

Eligibility is based on current functional ability. While some individuals may learn to use fixed route services independently after participating in travel training, actual functional ability at the time of application is the basis for determining eligibility. FTA encourages transit agencies to offer travel training, but agencies cannot require individuals to participate. If an applicant indicates interest in travel training, an optional good practice is to confer temporary eligibility and then determine the applicant's longer-term eligibility if he or she successfully completes training. Agencies cannot limit or deny eligibility based on a presumption of functional ability with training or on an applicant's stated interest in participating in travel training.

Most Limiting Conditions

An applicant's eligibility must also be based on his or her most limiting condition, whether related to the environment or the variable nature of a disability. Determinations of ADA paratransit eligibility consider each applicant's ability to travel to any origins and destinations in the complementary paratransit service area under all conditions. A transit agency may not base initial determinations of ADA paratransit eligibility upon an applicant's ability to use fixed route service some of the time or under typical conditions. For example, if an individual could reasonably be expected to walk up to three blocks to get to and from bus stops, it would be inappropriate to deny eligibility because a bus stop was located only two blocks from her home. This decision incorrectly assumes the individual will only be traveling to and from his or her home and does not consider travel distances to all of the destinations he or she might visit at the other end of the trip.

Similarly, it would not be appropriate to deny eligibility to individuals because there was an accessible path of travel to the bus stop nearest their home. Again, such a denial does not account for architectural barriers elsewhere in the service area that would prevent travel to potential destinations.

The "most limiting condition" concept also applies to disabilities that may cause changes in functional ability from day to day. Determinations must consider the inherent variability of some disabilities. Basing a determination on an applicant's "good day" would not be appropriate.

Considering the Appropriate Mobility Device(s)

For all categories of eligibility, determinations are based on how individuals present themselves at the time of application. For example, some individuals may have both a manual wheelchair and a power wheelchair. They may choose to travel in the community with their manual wheelchair rather than their power wheelchair for a variety of reasons, such as destinations to which they are traveling (or the activities at those destinations) that may be more compatible with use of a manual wheelchair. In these cases, determinations of functional ability and eligibility are based on the mobility aid that individuals say they will use when they travel.

If an applicant states that he or she uses both types of mobility aids when traveling, eligibility determinations are based on the mobility device the applicant would use for particular trips. Alternatively, the transit agency could decide to simply grant the greater degree of eligibility regardless of which mobility device the applicant uses. It is not appropriate to require individuals to use specific mobility devices or to base eligibility decisions on devices that provide the greatest ability to use fixed route service if those mobility devices are not the devices applicants use when traveling.

Mobility Devices that Exceed Maximum Size or Weight

Since ADA paratransit eligibility is based on an individual's functional ability, denying eligibility solely because the applicant's mobility device exceeds maximum vehicle size or weight capacities is not permitted. This means in some cases a transit agency will grant ADA paratransit eligibility to applicants but will not be able to transport them. In these situations, it is important for the agency to communicate the vehicle fleet capacity limitations to the affected eligible person, and for the person to understand that he or she may be able to start riding the service with a different (e.g., smaller/lighter mobility device) or other changed circumstances.

Eligibility for Young Children

As discussed in Circular Section 2.2.1, § 37.5(a) prohibits discrimination against an individual with a disability in connection with the provision of transportation service. Thus, policies limiting the availability of transit to children under a certain age or requiring children under a certain age to be accompanied by an adult cannot be created solely for complementary paratransit. Any policy would also need to apply to the fixed route service to avoid a discriminatory practice.

Transit agencies that have systemwide policies requiring all children under a certain age to travel with an adult (for fixed route transit as well as complementary paratransit) may apply these policies to eligibility determinations for children. For example, if an agency's systemwide policy requires an adult to accompany all children under the age of 6, then eligibility determinations for children under 6 years old assume an accompanying adult. The abilities of the team (e.g., the child with a parent/guardian) are considered, rather than the independent ability of the child, since all children are required to travel with accompanying adults. In this example, a child's age (not disability) would govern his or her inability to use the fixed route system independently. Agencies with such policies would then base eligibility determinations for children 6 and older on independent functional ability.

Some transit agencies have age-related fare policies such as "children under the age of 6 ride free when accompanied by a fare-paying adult." While such policies provide free rides to children under 6, they do not by themselves represent a requirement for adults to accompany younger children.

Residence and Eligibility Determinations

As discussed in Appendix D to § 37.123, "All fixed route operators providing complementary paratransit must make service available at least to individuals meeting these standards." Limiting reviews of applications and determinations of eligibility to individuals residing within a transit agency's service area is not appropriate.[3] If an otherwise eligible applicant is able to travel to a point within an agency's complementary paratransit service area and wishes to use complementary paratransit within the service area, the Part 37 Subpart F requirements obligate the agency to grant the applicant eligibility and accommodate the trip request.

Half-Fare and Eligibility Determinations

An applicant's eligibility for a transit agency's half-fare program on fixed route is not a basis for determining ADA paratransit eligibility. While there is a requirement for recipients of § 5307 funding to provide reduced fares for seniors and persons with disabilities riding fixed route during off-peak hours, it is not an ADA requirement; rather, it is a general requirement under 49 U.S.C. Chapter 53. The eligibility standards for reduced fare as outlined in 49 CFR Part 609 are very different from the ADA paratransit eligibility standards.

9.3 Types of Eligibility

Transit agencies generally grant unconditional or conditional eligibility and may apply temporary eligibility (see Circular Section 9.3.3) to either type.

9.3.1 Unconditional Eligibility

Sometimes called "unrestricted eligibility" or "all-trip eligibility," unconditional eligibility means that an individual is unable to use fixed route transit services under any circumstances and is thus eligible to make all trips using complementary paratransit. Examples of applicants granted unconditional eligibility include:

- Individuals who cannot travel independently due to severe or profound intellectual disabilities or advanced dementia
- Individuals with physical disabilities who have limited functional ability (e.g., riders who use a manual wheelchair and who cannot sufficiently propel themselves)
- Individuals who have lost vision late in life and have not learned to travel independently in the community

9.3.2 Conditional Eligibility

Requirement

"If an individual meets the eligibility criteria of this section with respect to some trips but not others, the individual shall be ADA paratransit eligible only for those trips for which he or she meets the criteria" (§ 37.123(b)).

[3] In regions served by two or more transit agencies that coordinate service, it is appropriate to direct individuals to apply for eligibility with the agency providing complementary paratransit service to their residence.

Discussion

ADA paratransit eligibility does not have to be an all or nothing decision. As Appendix D to § 37.123 explains, "A person may be ADA paratransit eligible for some trips but not others. Eligibility does not inhere in the individual or his or her disability, as such, but in meeting the functional criteria of inability to use the fixed route system established by the ADA. This inability is likely to change with differing circumstances."

Sometimes called "restricted eligibility" or "some-trip eligibility," conditional eligibility applies to individuals who are able to independently use fixed route transit services under some circumstances.

Factors for determining conditional eligibility typically include:

- The maximum distance that individuals are able to walk to get to or from stops and stations
- Environmental conditions that prevent use of fixed route service (e.g., heat, cold, snow, ice, or air quality)
- Architectural and path-of-travel barriers that prevent use of fixed route service (e.g., lack of sidewalks, lack of curb ramps, uneven or unstable surfaces, or steep hills)
- Types of intersections or streets (e.g., complex intersections, busy streets, or wide streets) that individuals cannot cross safely
- Complexity of fixed route trips (e.g., transfers are required)
- Unfamiliar locations (e.g., destinations to which individuals have not been successfully trained to travel via fixed route)
- Severe fatigue after receiving treatment, including the potential for experiencing severe fatigue at other times
- Other variable effects of individuals' disabilities, such as increased symptoms of multiple sclerosis on certain days
- Time of day (for individuals affected by low or bright light or for those who require a seat on the bus in order to travel and a seat cannot be guaranteed during certain times, such as peak hours)
- Inaccessible fixed route vehicles or facilities (i.e., routes, lines, stations, or stops are not accessible)

For transit agencies using conditional eligibility or considering doing so, the following are examples of individuals who might be candidates for this type of eligibility:

- Individuals with intellectual disabilities who have learned how to make certain trips on fixed routes but cannot make all trips independently – They would not be eligible for the trips they have learned to take by fixed route, but would be eligible for all other trips.
- Individuals with physical disabilities who can reach a bus stop or rail station within four blocks when the route is accessible – An appropriate condition on eligibility in this instance is "when the distance to or from stops and stations is more than four blocks or when the route to stops and stations is inaccessible."
- Individuals with health conditions who can get to and from stops and stations when the temperature is not too hot (e.g., less than 80°F) or the distance is not too far (e.g., closer than four blocks) – They would be ADA paratransit eligible when the temperature exceeds 80°F or the stop or station is more than four blocks away.[4]

[4] 80°F is used as an example. Because climatic conditions (e.g., temperature and humidity) may vary by region, establishing thresholds for specific regions and individual applicants is appropriate.

Use of conditional eligibility is optional. If a transit agency's process does not include conditional eligibility, unconditional eligibility is granted to applicants who are only able to use fixed route under some conditions and who would otherwise be conditionally eligible. The individuals are not denied eligibility because they can use fixed route service some of the time.

Properly applying conditional eligibility (either on a full-term or temporary basis) means identifying the specific conditions under which each applicant is ADA paratransit eligible and communicating these conditions to the applicant.

As noted above, transit agencies may grant temporary eligibility to individuals whose health condition or disability is expected to change in the short term or whose mobility device will soon change. Temporary eligibility can be either unconditional or conditional, depending on the individual's functional ability.

Considerations in Applying Conditional Eligibility

Correctly applying conditional eligibility includes ensuring the stated conditions placed on the rider's eligibility are specific, measurable, and thorough. For example, conditions on eligibility such as "when the distance to or from bus stops is too far" or "when you are unable to safely cross the street" are too vague. Appropriate examples of thorough conditions of eligibility include "when the distance to or from fixed route stops and stations is more than three blocks" or "when you must cross streets wider than two lanes or intersections without traffic lights and pedestrian controls."

Conditions of eligibility reflect functional abilities, not trip purposes. For example, giving eligibility to riders who experience extreme fatigue due to end stage renal failure and associated treatments "for dialysis trips only" is not appropriate. Instead, an appropriate condition of eligibility is expressed as "when severe fatigue from your medical condition or treatment prevents you from using the fixed route service."

When granting conditional eligibility, it is also important to identify barriers that can affect travel. Not doing so would inappropriately limit an individual's eligibility. For example, individuals who use manual wheelchairs would likely be affected by distances to or from stops and stations, lack of sidewalks or curb ramps, steep hills, snowy or icy conditions, inaccessible bus routes and rail lines, and inaccessible stops and stations. If transit agencies attempted to simplify the process by only granting eligibility "when the distance to or from fixed route stops or stations is more than four blocks" and "when the presence of snow or ice prevents travel to or from bus stops or rail stations," this would be an inappropriate limitation of eligibility. It would imply that during non-winter months, as long as the distance to or from stops was no more than four blocks, individuals would never be prevented from using fixed route services. But this would be incorrect because path-of-travel barriers, steep hills, and bus stop and other system barriers could still prevent travel for some trips.

Individuals encountering architectural or environmental barriers that prevent them from reaching a bus stop often can use another path. For example, an individual using a wheelchair can often circumvent a lack of curb ramps by taking another, less direct route than an ambulatory person might take. This may involve more time, trouble, and effort, but the person can still reach the bus stop. If a reasonable alternative path were available, then that individual would not be eligible to use complementary paratransit for that trip.

9.3.3 Temporary Eligibility

Requirement

"Individuals may be ADA paratransit eligible on the basis of a permanent or temporary disability" (§ 37.123(c)).

Discussion

Individuals who experience a temporary loss of functional ability that prevents them from using fixed route service may apply for temporary ADA paratransit eligibility. For example, an individual may need to undergo two months of treatment for a health condition, resulting in severe fatigue that prevents him or her from using fixed route service. This individual would be ADA paratransit eligible for the duration of the treatment period.

Temporary eligibility may also be appropriate if changes in functional ability are probable in the short term. For example, an individual who has had a stroke may be using a manual wheelchair immediately after the stroke and may not be able to independently self-propel the wheelchair to get to or from bus stops. If the individual were undergoing a year of prescribed therapy, one year of eligibility for all trips would be appropriate, with a review at the end of the year to determine if therapy or a change in mobility devices has changed the individual's functional ability to use fixed route service.

9.4 Eligibility Determination Process

Requirement

"Each public entity required to provide complementary paratransit service by § 37.121 of [Part 37] shall establish a process for determining ADA paratransit eligibility" (§ 37.125).

Discussion

While the DOT ADA regulations are specific in terms of who is ADA paratransit eligible, the regulations do not prescribe the determination process. Transit agencies, with input from the communities they serve, are to devise the specifics of their individual eligibility processes, while following the broad requirements in § 37.125 pertaining, for example, to timelines for decisions and appeal practices.

The following discussion covers the broad process requirements and considerations and provides examples of processes transit agencies have established.

9.4.1 Strictly Limiting Eligibility

Requirement

"The process shall strictly limit ADA paratransit eligibility to individuals specified in § 37.123 of [Part 37]" (§ 37.125(a)).

Discussion

Transit agencies must strictly limit ADA paratransit eligibility to individuals who meet the regulatory criteria for eligibility. (See Circular Section 9.2.1.) This limitation supports the requirement in Title II of the ADA for agencies to provide services in the most appropriate integrated setting and is consistent with the concept that complementary paratransit is a "safety net" for those individuals unable to use fixed route

service. The requirement to strictly limit ADA paratransit eligibility, however, does not preclude agencies from providing paratransit service to other individuals. As explained in Appendix D to § 37.123:

> This section sets forth the minimum requirements for eligibility for complementary paratransit service. All fixed route operators providing complementary paratransit must make service available at least to individuals meeting these standards. The ADA does not prohibit providing paratransit service to anyone. Entities may provide service to additional persons as well.

9.4.2 Types of Eligibility Determination Processes

Designing eligibility processes that reflect local needs and circumstances is appropriate as long as these processes comply with the § 37.125 requirements. It is up to transit agencies and the communities they serve to design eligibility determination processes that meet the regulatory requirements.

Transit agencies that originally designed their eligibility determination processes as part of their complementary paratransit plans did so with the input of individuals with disabilities. Subsequently, if agencies implement new processes, or make significant changes to the existing process, FTA expects them to also incorporate a level of public participation that meets the § 37.137(c) requirements.

9.4.3 Approaches for Determining Eligibility

Transit agencies generally use any or a combination of the following three basic sources of information to determine eligibility:

- Information provided by applicants in the form of paper applications, responses to interview questions, or both.
- Information provided by qualified professionals familiar with the applicants. Transit agencies can provide applicants with forms for collecting the information or can accept information that the individuals may already have received from professionals. Alternatively, agencies can obtain the information by directly contacting professionals whom the applicants identify.
- Assessments of functional abilities. Transit agencies may ask applicants to participate in assessments designed to determine their functional abilities specific to the use of fixed route transit services.

This Circular does not comprehensively address the specifics of these determination approaches since they are not outlined in the regulations; general guidance is below. For technical assistance on the various types of eligibility determination processes, see Easter Seals Project ACTION, "Determining ADA Paratransit Eligibility: An Approach, Guidance and Training Materials."[5]

Supplementing Paper Applications

FTA notes that many transit agencies find that appropriate determinations of ADA paratransit eligibility, including the application of conditional trip-by-trip eligibility, often require more than a paper application. In-person interviews and functional assessments may be necessary to determine whether a particular individual can perform the functional tasks needed to use fixed route service independently. Interviews, whether in person or by phone, allow those making eligibility determinations to solicit additional information from applicants as needed. Properly designed and administered assessments can provide independent and objective measures of specific functions related to fixed route transit use. These can be important in determining the abilities of applicants who have never used fixed route transit and who may not be sure of their abilities to use these services.

[5] This document, published in 2014, also includes a section on administering the Functional Assessment of Cognitive Transit Skills (FACTS).

Information Provided by Professionals

Appropriate determinations of ADA paratransit eligibility are based on an applicant's functional abilities, not medical diagnoses of health conditions or disabilities. Appendix D to § 37.125 explains:

> The substantive eligibility process is not aimed at making a medical or diagnostic determination. While evaluation by a physician (or professionals in rehabilitation or other relevant fields) may be used as part of the process, a diagnosis of a disability is not dispositive. What is needed is a determination of whether, as a practical matter, the individual can use fixed route transit in his or her own circumstances. That is a transportation decision primarily, not a medical decision.

At the same time, eligibility is based on functional limitations due to disability. Individuals must have a disability to qualify for ADA paratransit eligibility. Obtaining information about disability is therefore appropriate, particularly if a disability is not apparent, such as a psychiatric disability or a seizure condition. Information about the disability can also help transit agencies better understand and confirm the likely associated functional issues.

For transit agencies that solicit professional verification of disability and supporting information regarding pertinent functional abilities, an optional good practice is to accept professional verification from a wide array of professionals, rather than limiting the types of practitioners from whom verification is acceptable (e.g., only licensed physicians). Orientation and mobility specialists, therapists, clinical social workers, job coaches, and registered nurses, among others, may be able to verify the existence of a disability and may provide the best information about an applicant's functional abilities relevant to fixed route transit use.

List of Functional Tasks and Skills

Regardless of the specific determination approach a transit agency adopts, an optional good practice is for the agency to work with individuals with disabilities and disability service organizations to develop a master list of functional transit tasks and skills. Such lists identify the various functional tasks involved in using the local area fixed route transit service and the various functional abilities needed to do so (e.g., physical abilities, cognitive abilities, and sensory abilities). Such lists benefit those involved in making eligibility determinations to ensure that they consider all appropriate issues during the determination process. Attachment 9-1 provides a sample task and skills list. An optional good practice is to refine and customize the sample list with input from individuals with disabilities to reflect local fixed route services and policies.

Emphasizing Ability to Use Fixed Route Transit

Another optional good practice is to develop an eligibility determination process that stresses ability rather than disability. Transit agencies may elect to design holistic processes that assist applicants in identifying their abilities to use fixed route service and all available travel options, rather than processes that focus on applicants' limitations. To this end, some agencies refer to the process as a "transportation assessment" rather than an "ADA paratransit assessment" and incorporate other services into their process. For example, some agencies have co-located travel training and eligibility determination functions, which permits them to provide travel training to applicants who indicate an interest. Other agencies provide applicants with information about accessible fixed route service or other transportation programs as appropriate.

9.4.4 Avoiding Unreasonable Burdens and User Fees

Given the nature of ADA paratransit eligibility, an inherent degree of rigor and complexity in the process is often unavoidable. However, as discussed in Appendix D to § 37.125, "The process may not impose

unreasonable administrative burdens on applicants, and, since it is part of the entity's nondiscrimination obligations, may not involve 'user fees' or application fees to the applicant."

Examples of process requirements FTA considers burdensome include:

- Requiring applicants to appear in person for interviews on one day and then participate in functional assessments on a different day
- Requiring applicants to appear in person for interviews or functional assessments and then make a second trip to another location to have a photo taken for an ID card
- Requesting extraneous or irrelevant information that has no bearing on ADA paratransit eligibility
- Using complex application forms that require applicants to apply for multiple transportation programs or services (e.g., state transportation programs in addition to complementary paratransit)
- Requiring medical documentation unrelated to functional ability to use the fixed route transit service

Effective practices for minimizing administrative burdens include:

- Performing in-person interviews and any needed functional assessments at the same location on the same day
- Taking photos for ID cards during interviews and assessments and then creating and sending IDs to those determined eligible

Appendix D to § 37.125 also explains that the determination process may not involve "user fees" or "application fees." This position is based on § 37.5(d), which prohibits agencies from imposing "special charges, not authorized by [Part 37], on individuals with disabilities, including individuals who use wheelchairs, for providing services required by [Part 37] or otherwise necessary to accommodate them."

The prohibition against fees applies to transportation costs. For transit agencies that require applicants to travel to an interview or assessment center as part of their process, this means offering transportation to and from the center at no charge. If agencies use the complementary paratransit service for this transportation, fares must be waived for applicants.

9.5 Eligibility Decisions

Once a transit agency has received a complete application from an individual, the DOT ADA regulations specify timelines for making a determination of eligibility and for notifying the applicant regarding the determination, as discussed in this section.

9.5.1 Making Timely Determinations

Requirement

"If, by a date 21 days following the submission of a complete application, the entity has not made a determination of eligibility, the applicant shall be treated as eligible and provided service until and unless the entity denies the application" (§ 37.125(c)).

Discussion

The requirement for timely determination is explained in Appendix D to § 37.125:

> When the application process is complete—all necessary actions by the applicant taken—the entity should process the application in 21 days. If it is unable to do so, it must begin to provide

service to the applicant on the 22nd day, as if the application had been granted. Service may be terminated only if and when the entity denies the application.

FTA encourages transit agencies to make decisions within 21 days. If decisions take longer, however, agencies must have a process to automatically grant provisional eligibility and provide service beginning on the 22nd day. FTA expects agencies to include information about this right to provisional service in public information describing the ADA paratransit eligibility process, in cover letters accompanying application forms, and/or letters acknowledging the receipt of applications.

As is the case throughout the regulations, "days" means calendar days (unless indicated otherwise). The 21-day timeframe begins at "submission of a completed application." For transit agencies that require in-person interviews and functional assessments, applications are considered complete at the conclusion of interviews and assessments, not when applications are received. As discussed in Appendix D to § 37.125, the application process is complete when the applicant has taken all necessary actions.

When scheduling interviews and assessment appointments, transit agencies are not responsible for delays created by applicants. For example, suppose an agency offers an appointment within seven days, but the applicant indicates he or she will be away and requests an appointment in 17 days. Although the interview is delayed in this case, the agency has met its obligation to offer an appointment within a reasonable period.

In designing eligibility determination processes, it is important to consider the total time necessary for applicants to complete the process, including time to schedule any required in-person interviews or assessments. FTA expects transit agencies that require applicants to first submit paper applications and then appear for in-person interviews or functional assessments to offer these appointments promptly (e.g., within 7–10 days) once applications have been received. FTA considers long wait times for interview appointments to be an unreasonable administrative burden.

Treatment of Incomplete Applications

Some applicants may start but not complete the process of applying for ADA paratransit eligibility. They may submit application forms but leave out required information or they may submit an application form but fail to schedule or appear for a required interview or functional assessment. In such cases, FTA recommends returning the applications and explaining to applicants that the process cannot continue until they supply the missing information. When determining whether application forms are complete, it is important to distinguish between information needed to make an eligibility determination and other requested information such as emergency contact information. Secondary information, not pertinent to the determination, can be obtained at a later time in order to continue the processing of the application.

If applicants submit a completed application but fail to schedule or appear for in-person interviews or assessments, FTA recommends retaining the submitted information for a reasonable period and informing applicants of the time within which they need to complete the process. If applicants do not complete the process within that time, agencies can require them to reapply.

9.5.2 Written Notice of Eligibility Decisions

Requirement

"The entity's determination concerning eligibility shall be in writing. If the determination is that the individual is ineligible, the determination shall state the reasons for the finding" (§ 37.125(d)).

"The public entity shall provide documentation to each eligible individual stating that he or she is 'ADA Paratransit Eligible.' The documentation shall include the name of the eligible individual, the name of the transit provider, the telephone number of the entity's paratransit coordinator, an expiration date for

eligibility, and any conditions or limitations on the individual's eligibility including the use of a personal care attendant" (§ 37.125(e)).

Discussion

This requirement obligates transit agencies to transmit eligibility determinations to applicants in writing, and in accessible formats as applicable per § 37.125(b). (See Circular Section 9.10.1.)

Documentation Provided to Applicants Found Eligible

For applicants found eligible, § 37.125(e) requires the documentation provided by the transit agency to specifically state that the individuals are "ADA paratransit eligible" and also include:

- The name of the eligible individual
- The name of the transit agency issuing the documentation
- The telephone number of the transit agency's paratransit coordinator
- An expiration date of the eligibility (if applicable)
- Any limitations or conditions placed on the individual's eligibility
- Whether the applicant travels with a personal care attendant

FTA notes that while § 37.125 specifically calls for the telephone number of the transit agency's paratransit coordinator, agencies may provide any appropriate telephone number. (See Circular Section 9.9.)

Identification Cards

Although not required, many transit agencies issue identification cards to eligible riders. While agencies have the option to choose which information to include on these cards, § 37.125(e) obligates agencies to also issue letters of determination containing all of the required information if the cards contain some but not all of the required information.

Determination Letters Provided to Applicants Found Ineligible

When informing applicants that they are ineligible, § 37.125(d) obligates transit agencies to explain the reasons for the determination. FTA considers determinations of less than unconditional eligibility (i.e., conditional and temporary eligibility) to be degrees of ineligibility and therefore this requirement applies to any decision other than unconditional eligibility.

As explained in Appendix D to § 37.125, in the determination letter "the reasons must specifically relate the evidence in the matter to the eligibility criteria of this rule and of the entity's process. A mere recital that the applicant can use fixed route transit is not sufficient."

For example, an applicant may claim that arthritis affecting the knees prevents him or her from walking to and from bus stops, but information gathered from professionals or through functional assessments did not substantiate this claim. Section 37.125(d) requires the determination letter to provide specific reasons for the denial. For example, "You indicated that you could not use fixed route services because arthritis in your knees prevented you from walking to and from bus stops. However, information from the professional you identified for verification of your disability indicated that you had mild osteoarthritis that did not limit your ability to walk to or from bus stops. The physical therapist who conducted the assessment of your walking ability also reported that you walked the 1/2-mile route at the assessment center without any apparent discomfort or change in gait." In contrast, it would not be appropriate, for example, to offer the following explanation for a denial: "The information we obtained indicated that you were not prevented from using fixed route transit service."

FTA recommends that those preparing determination letters put themselves in the applicant's position and ask, "Am I providing enough details to allow an applicant to adequately prepare for an appeal should they choose to do so?" If determination letters do not identify which pieces of information were critical in making the decision, then applicants do not know how to challenge that decision.

When denying or granting less than unconditional eligibility (i.e., conditional or temporary eligibility), FTA requires the written determination to also explain an applicant's right to appeal the decision and how to request an appeal. (See Circular Section 9.7.)

Attachment 9-2 provides sample determination letters that illustrate what information to include when making different types of determinations. This attachment includes sample letters for determinations of unconditional eligibility, conditional eligibility, temporary eligibility, and full eligibility denials.

9.6 Recertification

Requirement

"The entity may require recertification of the eligibility of ADA paratransit eligible individuals at reasonable intervals" (§ 37.125(f)).

Discussion

Section 37.125(f) allows agencies to recertify the eligibility of ADA paratransit riders at reasonable intervals, recognizing that many factors might change over time that could affect the ability of individuals with disabilities to use fixed route transit service. These could include changes in the physical environment, changes in the accessibility of the fixed route system, or changes in riders' functional abilities.

Appendix D to § 37.123 provides guidance on establishing reasonable intervals for recertification, noting that requiring recertification too frequently (e.g., more than once per year) would probably be overly burdensome to riders. Too frequent recertification may also prove costly to transit agencies. On the other hand, granting eligibility for very long periods might not be adequate to capture changes in riders' abilities and conditions. Many agencies require recertification every 3 to 5 years as a balance between the need to determine current abilities and conditions and the cost of managing the recertification process.

Regardless of the recertification policies adopted, eligible individuals have the right to reapply at any time. Appendix D to § 37.123 explains that "a user of the service can apply to modify conditions on his or her eligibility at any time." For example, individuals initially granted conditional eligibility might feel that their functional abilities have changed and the conditions established no longer reflect their abilities. They can request reconsideration of their eligibility by submitting new documentation or reapplying during their current term of eligibility. Determinations made during existing terms of eligibility, whether based on additional documentation or new applications, are considered new decisions and, as such, are appealable. (See Circular Section 9.7.) This right to reapply extends to anyone, including those denied eligibility.

Similarly, transit agencies may request that eligible individuals reapply if information shows a significant change in their functional abilities. For example, an individual may initially apply while using a manual wheelchair. At some point during the term of eligibility, the individual might obtain a power wheelchair that could overcome a previous inability to get to and from transit stops and stations. In this case, it would be acceptable for the agency to ask the individual to reapply so that eligibility could be appropriately adjusted. It would not be acceptable to ask or require an individual to reapply for eligibility based on casual anecdotal observations by people not trained in making eligibility determinations, such as drivers or other riders.

9.6.1 Optional Practices for Recertification

Transit agencies have several local options for implementing recertification. An optional good practice is to remind riders of the need to reapply before the end of their term of eligibility. Many agencies send riders a notice 60 to 90 days before their current eligibility expires and include the materials needed to reapply. This reminder helps to avoid lapses in a riders' eligibility and facilitates a smooth recertification process.

Agencies may also decide to use a simplified recertification process for certain riders such as those who have been granted unconditional eligibility and whose functional abilities are not likely to change over time even with different mobility aids. Such simplified recertification forms ask riders to update their contact information and note any changes in their travel abilities or needs. Repeat in-person interviews and functional assessments may not be necessary for these riders. Appropriate use of simplified recertification forms and processes may reduce eligibility determination costs.

FTA notes that many transit agencies have strengthened and improved their eligibility determination processes in recent years. Such changes may result in changes to some individuals' long-standing eligibility determinations (e.g., from unconditional to conditional or even to not eligible) after recertification. FTA encourages agencies to consider the significant impact that such changes can have and to consider implementing recertification in a way that allows people to make necessary transitions, in consultation with the community they serve. This approach can include providing reasonable transition periods or offering travel training to those who express an interest.

9.7 Appeal Process

Requirement

"The entity shall establish an administrative appeal process through which individuals who are denied eligibility can obtain review of the denial.

(1) The entity may require that an appeal be filed within 60 days of the denial of an individual's application.

(2) The process shall include an opportunity to be heard and to present information and arguments, separation of functions (i.e., a decision by a person not involved with the initial decision to deny eligibility), and written notification of the decision, and the reasons for it.

(3) The entity is not required to provide paratransit service to the individual pending the determination on appeal. However, if the entity has not made a decision within 30 days of the completion of the appeal process, the entity shall provide paratransit service from that time until and unless a decision to deny the appeal is issued" (§ 37.125(g)).

Discussion

Section 37.125(g) obligates transit agencies to establish an administrative process through which individuals can appeal eligibility denials, including those determined conditionally eligible or only eligible on a temporary basis. The right to appeal also extends to decisions resulting from individuals choosing to reapply during their eligibility term.

9.7.1 Notification of Appeal Rights, Appeal Requests, and Right to Be Heard in Person

Section 37.125(g) obligates transit agencies to provide riders the opportunity to appeal an ineligibility determination. FTA requires transit agencies to include notice of the right to appeal and how to request an appeal in letters communicating decisions that deny or limit eligibility in any way. An optional good practice is to also enclose an appeal request form with determination letters. (See Attachment 9-3 for a sample appeal request form.)

Section 37.125(g)(1) obligates transit agencies to accept appeal requests received within 60 days of the initial determinations. Policies that provide a longer period to request appeals are permitted. If an applicant misses the deadline or chooses not to appeal, however, he or she may reapply for service at any time.

Section 37.125(g)(2) requires transit agencies to include an opportunity to be heard in person. While it is appropriate to require individuals to submit requests for appeals in writing, agencies may not require such requests to include the basis or reasons for the appeal. The choice to submit written information in advance of or instead of an appeal hearing is for the appellant to make.

FTA encourages transit agencies to ensure that hearing locations are easy for appellants to reach. Some appellants may be discouraged or prevented from exercising their right to attend an appeal hearing if they have difficulty traveling to a hearing location or if they would incur a significant expense in getting there.

The DOT ADA regulations do not specify a deadline by which agencies must hold an in-person appeal after an applicant requests a hearing. FTA encourages transit agencies to hold the appeal hearing promptly (i.e., within 30 days of the initial request).

9.7.2 Separation of Functions

Section 37.125(g)(2) requires a separation of functions, meaning that, to the extent practicable, the individuals deciding appeals were not involved with the applicant's initial eligibility determination, including working in the same office as, supervising, or working for the original decisionmaker.

One way to check for separation of function (and authority) is to examine a transit agency's organizational chart. A vertical line or lines connecting those involved in initial determinations and those deciding appeals means that these individuals are not sufficiently separated. Appropriate separation means individuals from the agency involved in appeals work in a different office or department from those making the initial decision. In smaller agencies where it is not feasible to fully separate functions, Appendix D to § 37.125 explains that "the second decisionmaker should at least be 'bubbled' with respect to the original decision (i.e., not have participated in the original decision or discussed it with the original decisionmaker)."

9.7.3 Timely Appeal Decisions

Under § 37.125(g)(3), a transit agency is not required to provide complementary paratransit service to the appellant pending the determination on appeal. But if it has not made a decision within 30 days of the completion of the appeal process, the agency is obligated to provide service until and unless it issues a decision to deny the appeal. Some agencies elect to continue to provide complementary paratransit service to current riders whose eligibility was denied or limited during recertification to avoid service interruptions should the appeal overturn the initial decision.

Once a decision is made, § 37.125(g)(2) obligates the agency to provide appellants with written appeal decisions (in accessible formats as appropriate) with specific reasons for the decision provided, similar to the level of detail provided in the initial determination letter.

9.7.4 Suggestions for Appeals Practices

Selecting Individuals to Hear Appeals

In selecting individuals to hear and decide appeals, FTA recommends that transit agencies consider the following general guidelines and suggestions, in consultation with the communities served:

- Select individuals for their ability to maintain objectivity in reviewing appeals; do not select them to "represent" one side or a particular point of view (e.g., the transit agency or the disability community). If agency staff or members of the disability community are selected to hear appeals, it is important they remain impartial throughout the process.
- Select individuals to hear and decide appeals who bring a high level of knowledge about the functional abilities of individuals with disabilities similar to those of appellants. An optional good practice is to compile a roster of specialists to call upon according to each appellant's disability. For example, call on orientation and mobility specialists to hear appeals from individuals with vision disabilities. Call on psychiatrists, mental health professionals, or social workers to hear appeals from individuals with psychiatric or cognitive disabilities. Physical or occupational therapists would be qualified to hear appeals from individuals with physical disabilities.
- Select individuals who have a thorough understanding of the function and intent of complementary paratransit and the regulatory criteria for ADA paratransit eligibility; train them as necessary to ensure they fully understand the regulations.
- Select individuals who also have knowledge of fixed route transit and complementary paratransit policies. This will allow them to more accurately determine if appellants can perform all of the tasks required to use fixed route services and to understand the differences between use of fixed route transit and complementary paratransit.

Optional Internal Review Practices

FTA encourages transit agencies to double-check any determinations that deny or limit eligibility before communicating the decision to the applicant. A second reviewer might review each file to ensure that the decision appears appropriate.

Similarly, when applicants request appeals, FTA encourages transit agencies to double-check applicants' files and the initial decisions. If such internal reviews identify errors in initial determinations, agencies can quickly reverse the initial decisions and obviate the burden and cost of formal appeals.

It is important to note that these double-checks are internal and not considered part of the rider's appeal, since they would be undertaken without additional information from the appellant and without an opportunity for the appellant to be heard in person, and might not meet the requirement for separation of functions. The results of such reviews would only be communicated to applicants if they determined that unconditional, full-term eligibility should have been granted. Otherwise, the appeal would be heard. Communicating less than unconditional eligibility could cause applicants to interpret these internal reviews as an appeal decision and may discourage them from continuing with the appeal process. In such instances, FTA encourages undertaking these reviews within a day or two after receiving appeal requests.

If the internal review suggests less than unconditional eligibility, FTA encourages transit agencies to hold the appeal hearing promptly (i.e., within 30 days of the initial request).

9.8 Personal Care Attendants and Companions

Requirement

"Individuals accompanying an ADA paratransit eligible individual shall be provided service as follows:

(1) One other individual accompanying the ADA paratransit eligible individual shall be provided service—

> (i) If the ADA paratransit eligible individual is traveling with a personal care attendant, the entity shall provide service to one other individual in addition to the attendant who is accompanying the eligible individual;
>
> (ii) A family member or friend is regarded as a person accompanying the eligible individual, and not as a personal care attendant, unless the family member or friend registered is acting in the capacity of a personal care attendant;

(2) Additional individuals accompanying the ADA paratransit eligible individual shall be provided service, provided that space is available for them on the paratransit vehicle carrying the ADA paratransit eligible individual and that transportation of the additional individuals will not result in a denial of service to ADA paratransit eligible individuals;

(3) In order to be considered as 'accompanying' the eligible individual for purposes of this paragraph (f), the other individual(s) shall have the same origin and destination as the eligible individual" (§ 37.123(f)).

"In applications for ADA paratransit eligibility, the entity may require the applicant to indicate whether or not he or she travels with a personal care attendant" (§ 37.125(i)).

Discussion

A personal care attendant (PCA), as explained in Appendix D to § 37.121, is "someone designated or employed specifically to help the eligible individual meet his or her personal needs." [6] A PCA typically assists with one or more daily life activities such as providing personal care, performing manual tasks, or providing assistance with mobility or communication. PCA assistance is not always needed during a complementary paratransit trip itself; because of the nature of typical PCA functions, it is most likely the services provided by a PCA would be required throughout the day at the passenger's destination.

PCAs are sometimes family members or friends. In some instances, PCAs are other individuals with a disability. This might be an individual with a physical disability who assists someone with a vision disability or who accompanies an individual with an intellectual disability who cannot travel independently.

Section 37.123(f)(1) grants complementary paratransit riders the right to be accompanied by "at least one" companion. Section 37.123(f)(2) obligates transit agencies to accommodate additional companions if space is available, meaning that they do not displace other eligible riders. Such companions can be a spouse, a child, a coworker, a friend, or anyone else traveling with riders.

PCAs differ from companions. While both accompany riders with disabilities, PCAs also assist riders with a daily life activity. Appendix D to § 37.123 notes, "a companion (e.g., friend or family member) does not count as a personal care attendant unless the eligible individual regularly makes use of a personal care attendant and the companion is actually acting in that capacity."

[6] State agency requirements governing attendant services that may be more restrictive (i.e., limited to certain paid or licensed individuals) are not relevant for complementary paratransit purposes. Transit agencies may not require attendants to be paid or deemed "attendants" by state agencies to qualify as a PCA.

To be viewed as "accompanying" an eligible rider, PCAs and companions must board and disembark at the same locations as eligible individuals. This means that transit agencies are not required to transport PCAs and companions to or from other locations.

To ensure space availability for all riders, it is appropriate for transit agencies to require riders making trip reservations to indicate that they will be traveling with a PCA or companion.

As noted in Circular Section 8.4.6, PCAs pay no fare but transit agencies are permitted to charge companions the same fare charged to ADA paratransit eligible riders. Agencies are not required under § 37.123(f) to allow a complementary paratransit rider to be accompanied by more than one PCA at a time. The section of the regulations references "a personal care attendant" in the singular. In some cases, however, a complementary paratransit rider might want to bring along more than one companion.

9.8.1 Eligibility Considerations and PCAs

During the eligibility determination process, a transit agency may ask applicants if they sometimes travel with a PCA. However, whether a rider travels with a PCA does not have a bearing on eligibility. As noted in Appendix D to § 37.123, this step is taken to "prevent potential abuse" of the PCA provision by documenting that the rider travels with a PCA. By noting the need for a PCA in a rider's application, the agency can more easily determine if an individual traveling with the rider is a PCA or simply a companion, which in turn simplifies determining required fares, because a companion pays the fare while a PCA does not.

Even when applicants seeking ADA paratransit eligibility indicate they always need a PCA for travel, a transit agency-imposed requirement to always travel with a PCA is inconsistent with § 37.5(e).[7] (See Circular Section 2.2.5.) Some riders may be able to use complementary paratransit unattended by a PCA for some trips (e.g., those ending at a destination familiar to them).

9.9 Service for Visitors

Requirement

"Each public entity required to provide complementary paratransit service under § 37.121 of [Part 37] shall make the service available to visitors as provided in this section" (§ 37.127(a)).

"For purposes of this section, a visitor is an individual with disabilities who does not reside in the jurisdiction(s) served by the public entity or other entities with which the public entity provides coordinated complementary paratransit service within a region" (§ 37.127(b)).

Discussion

This requirement obligates transit agencies to provide complementary paratransit service to individuals with disabilities visiting their area. Visitors are defined as individuals who reside outside an agency's jurisdiction. In cases where multiple transit agencies have developed a coordinated regional paratransit service, visitors are defined as those residing outside of the regional jurisdiction. Appendix D to § 37.127 explains:

> [Section 37.127] requires each entity having a complementary paratransit system to provide service to visitors from out of town on the same basis as it is provided to local residents. By "on

[7] There is one exception. An agency may require an attendant as a condition of providing service to an individual it otherwise had the right to refuse for conduct reasons under § 37.5(h). For more information, see Circular Section 2.2.5.

the same basis," we mean under all the same conditions, service criteria, etc., without distinction. For the period of a visit, the visitor is treated exactly like an eligible local user, without any higher priority being given to either.

FTA notes that granting visitor eligibility is a fairly simple and quick process enabling individuals to contact the host agency to learn what is required and then being able to easily meet the requirements. This also means that upon receipt of any required documentation described below, transit agencies are to quickly enter necessary information into any databases or systems to permit visitors to place trip requests. FTA envisions this as a process that can often be completed the same day or no more than one day later.

9.9.1 Visitors with Eligibility from Another Transit Agency

Requirement

"Each public entity shall treat as eligible for its complementary paratransit service all visitors who present documentation that they are ADA paratransit eligible, under the criteria of § 37.125 of [Part 37], in the jurisdiction in which they reside" (§ 37.127(c)).

Discussion

Individuals that other transit agencies have determined to be ADA paratransit eligible can present documentation of eligibility received from these other agencies. As discussed in Appendix D to § 37.123, host transit agencies "will give 'full faith and credit' to the ID card or other documentation from the other [transit agency]." Agencies must accept this documentation directly from the individual and not require that the documentation be provided directly from the individual's home transit agency.

9.9.2 Visitors Without Eligibility from Another Transit Agency

Requirement

"With respect to visitors with disabilities who do not present such documentation, the public entity may require the documentation of the individual's place of residence and, if the individual's disability is not apparent, of his or her disability. The entity shall provide paratransit service to individuals with disabilities who qualify as visitors under paragraph (b) of this section. The entity shall accept a certification by such individuals that they are unable to use fixed route transit" (§ 37.127(d)).

Discussion

Individuals with disabilities might not have documentation of ADA paratransit eligibility from another transit agency because they reside in areas without public transit or they have not applied for eligibility in their home area. Asking such individuals to provide proof of residence to verify they qualify as a visitor is appropriate. For visitors whose disability is apparent, § 37.127(d) prohibits agencies from requiring additional documentation. For visitors whose disability is not apparent (e.g., cognitive disability or cardiac condition), requiring documentation of disability, such as a letter from a medical professional or eligibility for other services based on a determination of disability, is permitted. Once this basic documentation is provided, Appendix D to § 37.127 states that "the local provider will make service available on the basis of the individual's statement that he or she is unable to use the fixed route transit system."

9.9.3 Duration of Visitor Eligibility

Requirement

"A public entity shall make the service to a visitor required by this section available for any combination of 21 days during any 365-day period beginning with the visitor's first use of the service during such 365-day period. In no case shall the public entity require a visitor to apply for or receive eligibility certification from the public entity before receiving the service required by this section" (§ 37.127(e)).

Discussion

This requirement obligates transit agencies to provide visitors with complementary paratransit service for any combination of 21 days during a 365-day period beginning with the visitor's first use of the service. This requirement prohibits agencies from requiring visitors to apply for ADA paratransit eligibility. However, for visitors requesting service beyond the 21 days in the 365-day period, it is appropriate to ask such visitors to apply through the agency's eligibility process. An optional good practice is to ask visitors when they first call if they expect to use the service for more than 21 days in the next 365-day period and to offer application materials if they answer in the affirmative.

9.10 Access to Information

9.10.1 Providing Accessible Information and Materials

Requirement

"All information about the process, materials necessary to apply for eligibility, and notices and determinations concerning eligibility shall be made available in accessible formats, upon request" (§ 37.125(b)).

Discussion

In addition to the general requirement in § 37.167(f) for transit agencies to provide service information in accessible formats (see Circular Section 2.8), the DOT ADA regulations in § 37.125(b) specifically require ADA paratransit materials to be in accessible formats. This accessible format requirement covers brochures or public information describing ADA paratransit eligibility and the application process, the application form, letters of determination, and information on the appeal process, as well as other information and materials.

As discussed in Appendix D to § 37.125, "A document does not necessarily need to be made available in the format a requester prefers, but it does have to be made available in a format the person can use. There is no use giving a computer disk to someone who does not have a computer, for instance, or a braille document to a person who does not read braille."

9.10.2 Providing Title VI Language Access

Transit agencies that receive Federal funds also have obligations under Title VI of the Civil Rights Act of 1964 for ensuring individuals with limited English proficiency (LEP) can access their programs and activities. These obligations are described in FTA Circular 4702.1B, Chapter III. Because of these requirements, agencies must ensure, for example, that LEP individuals are able to have access to information on complementary paratransit service and how to apply. The Title VI Circular notes specifically that agencies must translate vital text, including "an ADA complementary paratransit eligibility application." Agencies must also in some cases provide foreign language interpreter services so

that LEP individuals may participate, for example, in interviews, assessments, and appeal processes related to eligibility denials or no-show suspensions. A failure to translate vital text or to provide foreign language interpreter services at no cost to an LEP individual could result in a denial of meaningful access by a transit agency to that individual in violation of Title VI. (See Circular Section 9.12.)

9.11 Other Process Considerations

9.11.1 Confidentiality of Applicant Information

Determination of ADA paratransit eligibility is likely to include collecting personally identifiable information (PII), including information about disabilities and health conditions. Transit agencies are not subject to the Health Insurance Portability and Accountability Act's (HIPAA) privacy and security rules. However, according to the Transit Cooperative Research Program's (TCRP) Legal Research Digest 46:

> [S]ome state statutes impose an obligation on a person or entity not to disclose health information without an individual's reauthorization of its disclosure. Even in the absence of a state statute, persons or entities that disclose an individual's health information may be subject to civil claims under state constitutional or statutory provisions or at common law for invasions of privacy and other claims in tort or for breach of contract.[8]

FTA recommends that transit agencies keep PII confidential, limit distribution to only those who need access, and keep application files in a secure location. FTA also recommends informing those involved in reviewing applications and making determinations of the need to maintain confidentiality.

Optional good practices include developing information security and confidentiality policies and plans, informing and training all employees who receive protected information of their responsibilities, and requiring all employees to sign statements acknowledging their responsibilities and agreeing to protect and keep information confidential. Such optional practices also apply to the appeal process, including requiring individuals hearing appeals to maintain strict confidentiality and requiring individuals involved in hearing appeals to sign confidentiality policy statements. Another optional good practice is to require those involved in hearing appeals to return all application information after deciding an appeal.

FTA notes that some transit agencies request social security numbers (SSNs) as part of the application process in order to establish a unique identifier for each applicant. FTA discourages agencies from requesting SSNs because the information is not needed for a determination of eligibility and collecting and storing SSNs creates additional data security responsibilities. FTA encourages agencies to use other unique identifiers.

In some instances, it is important to communicate rider information to drivers to ensure safe, appropriate service while maintaining confidentiality. In these cases, an optional good practice is to add information to run manifests without including specific information on the rider's specific disability. This practice protects confidentiality while providing drivers important operational information.

9.11.2 Coordination of Eligibility Determination Processes

FTA encourages transit agencies with contiguous service areas or serving a defined region to coordinate eligibility determinations to facilitate regional travel. An example of such coordination is in the San

[8] Transportation Research Board, Transit Cooperative Research Program (TCRP), Legal Research Digest 46, "How the Health Insurance Portability and Accountability Act (HIPAA) and Other Privacy Laws Affect Public Transportation Operations" (July 2014).

Francisco Bay area, which has a Regional Eligibility Database (RED). Approximately 20 area transit providers record eligibility data for their riders into the RED and then access this data to verify eligibility for riders approved by another provider.

9.12 No-Show Suspensions

Requirement

"The entity may establish an administrative process to suspend, for a reasonable period of time, the provision of complementary paratransit service to ADA eligible individuals who establish a pattern or practice of missing scheduled trips.

(1) Trips missed by the individual for reasons beyond his or her control (including, but not limited to, trips which are missed due to operator error) shall not be a basis for determining that such a pattern or practice exists.

(2) Before suspending service, the entity shall take the following steps:

> (i) Notify the individual in writing that the entity proposes to suspend service, citing with specificity the basis of the proposed suspension and setting forth the proposed sanction.
>
> (ii) Provide the individual an opportunity to be heard and to present information and arguments;
>
> (iii) Provide the individual with written notification of the decision and the reasons for it.

(3) The appeals process of paragraph (g) of this section is available to an individual on whom sanctions have been imposed under this paragraph. The sanction is stayed pending the outcome of the appeal" (§ 37.125(h)).

Discussion

Section 37.125(h) permits transit agencies to suspend riders who "establish a pattern or practice of missing scheduled trips" after providing a rider due process. As discussed in Appendix D to § 37.125, a "pattern or practice" involves "intentional, repeated or regular actions, not isolated, accidental, or singular incidents." The purpose of a suspension process would be to deter or deal with chronic "no-shows."

Only actions within the control of the individual may count as part of a pattern or practice. As Appendix D to § 37.125 explains,

> Missed trips due to operator error are not attributable to the individual passenger for this purpose. If the vehicle arrives substantially after the scheduled pickup time, and the passenger has given up on the vehicle and taken a taxi or gone down the street to talk to a neighbor, that is not a missed trip attributable to the passenger. If the vehicle does not arrive at all, or is sent to the wrong address, or to the wrong entrance to a building, that is not a missed trip attributable to the passenger. There may be other circumstances beyond the individual's control (e.g., a sudden turn for the worse in someone with a variable condition, a sudden family emergency) that make it impracticable for the individual to travel at the scheduled time and also for the individual to notify the entity in time to cancel the trip before the vehicle comes. Such circumstances also would not form part of a sanctionable pattern or practice.

9.12.1 Late Cancellations

The regulations only address proposed service suspensions due to a pattern or practice of missing scheduled trips. However, FTA permits transit agencies to count late cancellations as no-shows for trips

cancelled less than 1 to 2 hours prior to the pickup time negotiated with the rider, and only under the same circumstances (i.e., not due to reasons beyond the rider's control).

9.12.2 Establishing that a Pattern or Practice Exists

In order to establish whether or not a particular rider has established a "pattern or practice" of missing scheduled trips, a transit agency must consider the rider's frequency of use of the paratransit service. Three no-shows in 30 days for a regular rider who uses the service daily to commute to and from work as well as for other purposes, for example, is very different from three no-shows by a customer who schedules only five trips per month.

To help define what constitutes an abuse of the service, FTA recommends that transit agencies establish a two-step process for determining whether a pattern or practice exists. The first step is to establish thresholds for suspensions that represent multiples of the systemwide average. For example, if the systemwide average for no-shows is 5 percent of all scheduled trips, the threshold for potential suspensions might be greater than 10–15 percent.

The second part of this two-step process is to establish thresholds for the minimum number of no-shows within a given interval, below which suspensions would not be imposed. For example, a pattern or practice might be defined as three or more no-shows in a given month that exceed 10 percent of scheduled trips. If the policy only set a 10 percent frequency and did not also include at least three no-shows, a passenger taking only 10 trips in a month would face suspension after a single no-show, which would not represent a pattern or practice.

A sample no-show policy that offers an example of how to address both the absolute number and frequency of no-shows is provided in Attachment 9-4.

Regardless of the methodology chosen, agencies must be prepared to explain to FTA during oversight activity how their threshold represents a pattern or practice consistent with § 37.125(h).

Because transit agencies cannot use no-shows beyond a rider's control as a basis for determining a pattern or practice of missing scheduled trips, an optional good practice is to include statements to this effect in all public information describing no-show policies.

9.12.3 Notifying Riders of Proposed Suspensions and Right to Appeal

Section 37.125(h)(3) extends the appeal requirements (e.g., notification and an opportunity to be heard in person) for ADA paratransit eligibility denials under § 37.125(g) to suspensions for no-shows. As Appendix D to § 37.125 notes, "Once an entity has certified someone as eligible, the individual's eligibility takes on the coloration of a property right. . . . Consequently, before eligibility may be removed 'for cause' under this provision, the entity must provide administrative due process to the individual."

If a transit agency proposes to suspend a rider, it must first notify the individual in writing (using accessible formats where necessary) and cite with specificity the basis of the proposed suspension consistent with § 37.125(h)(2). As Appendix D to § 37.125 explains,

> If the entity proposes to impose sanctions on someone, it must first notify the individual in writing (using accessible formats where necessary). The notice must specify the basis of the proposed action (e.g., Mr. Smith scheduled trips for 8 a.m. on May 15, 2 p.m. on June 3, 9 a.m. on June 21, and 9:20 p.m. on July 10, and on each occasion the vehicle appeared at the scheduled time and Mr. Smith was nowhere to be found) and set forth the proposed sanction (e.g., Mr. Smith would not receive service for 15 days).

FTA recommends that the notifications also inform riders that no-shows beyond their control will not be counted and indicate how riders can explain the no-shows were beyond their control.

Section 37.125(g)(2) also obligates transit agencies to inform riders that they have the right to appeal the proposed suspension (with an option for an in-person appeal), consistent with the appeals process outlined in § 37.125(g). (See Circular Section 9.7.) This means including instructions on the appeal process, and how to request an appeal. Under § 37.125(h)(3), suspensions are stayed pending the outcome of the appeal.

An optional good practice is to regularly notify riders of individual no-show charges to allow them an opportunity to dispute or explain no-shows beyond their control, or have a mechanism in place for riders to call or otherwise proactively report why they missed specific trips. FTA notes, however, that riders can appeal the basis for proposed suspensions even if they elect not to dispute any individual no-show.

For riders who have accumulated several no-shows and may soon be facing service suspensions, another optional good practice is to send warning letters before a rider has reached the point of suspension. Effective no-show suspension warning letters list the no-shows recorded, note that additional no-shows could result in a suspension, and encourage riders to call if they feel any of the no-shows were recorded in error or were outside the rider's control. Providing this notification after only a few no-shows makes it easier for riders to recall the actual circumstances surrounding the no-shows and discourages future no-shows by the rider.

FTA recommends that transit agencies have robust procedures to verify that no-shows were recorded correctly before proposing service suspensions, including reviewing a vehicle's location and arrival and departure times for each trip, and to remove any incorrectly recorded no-shows. For example, for agencies that use 30-minute pickup windows and require drivers to wait at least 5 minutes before departing without a rider (see Circular Section 8.5.3), this means verifying that drivers did not:

- Arrive before the 30-minute window and depart before waiting at least 5 minutes within the 30-minute pickup window without picking up the rider (a missed trip)
- Arrive within the 30-minute window and depart before waiting at least 5 minutes without making contact with the rider (a missed trip)
- Arrive after the 30-minute window without picking up the rider (a missed trip)

This also means verifying trip addresses to ensure that trip-booking errors did not occur and that vehicles were at the correct location.

9.12.4 Duration of Suspensions

Section 37.125(h) requires suspensions to be "for a reasonable period of time." FTA considers up to 1 week for the first offense a reasonable duration. Subsequent offenses may justify longer suspensions. A second violation might result in a suspension for a few days longer than the first violation and so forth. While it is reasonable to gradually increase the duration of suspensions to address chronic no-shows, FTA generally considers suspensions longer than 30 days to be excessive.

9.12.5 Prohibition Against Financial Penalties

While § 37.125(h) permits a transit agency to establish an administrative process to suspend, for a reasonable amount of time, complementary paratransit service to eligible individuals who establish a pattern or practice of missing scheduled trips, there are no provisions for imposing other types of penalties for no-shows. This includes financial penalties, including charging fares for trips scheduled but not taken or requiring payment of a fine in order to restore complementary paratransit service. In some cases, however, agencies and riders facing suspensions have mutually agreed on payments for missed

trips in lieu of suspensions. Where such arrangements are made voluntarily, FTA has elected not to intervene.

9.12.6 Round-Trips and No-Shows

Because riders have an independent right to each trip, transit agencies that assess riders with no-shows for the outgoing portion of a round-trip are advised not to automatically assume that the return trip is not needed. Absent indications from riders or other reliable sources that they will not need return trips, FTA requires return trips and subsequent trips to remain on schedules. In these instances, an optional good practice is to attempt to contact riders who no-showed the outgoing trip to inquire about return trips to avoid the cost of sending vehicles unnecessarily and penalizing the rider for another no-show.

9.12.7 Optional Practices for Minimizing No-Shows

FTA encourages transit agencies to develop operating procedures that minimize no-shows. Optional good practices include:

- Establishing a brief period (e.g., 5 minutes) within on-time pickup windows during which drivers will wait for riders before departing.
- Ensuring all drivers provide the same level of rider assistance. Inconsistencies can create rider expectations that result in no-shows if some drivers go to a rider's door while others only wait at the curb or if policies for assistance beyond the curb are not consistently implemented.
- Repeating and verifying key information during trip booking. This includes day and date, addresses, special pickup instructions (e.g., "side door"), and scheduled pickup times and windows.
- Making it easy for riders to cancel trips they no longer need. For example, transit agencies might provide a 24-hour trip cancellation phone number for riders to leave messages when the office is closed.
- Contacting riders who have repeat no-shows before a pattern or practice develops to determine if they understand how to use the service.
- Establishing a process to adjust subscription schedules for riders whose subscription trips are affected. No-shows often occur from a failure to adjust subscription schedules when temporary changes occur. For example, a rider who has subscription services may go on vacation and inform the transit agency of the vacation, but the subscription schedule may remain unchanged. Note that failure to properly manage subscription trips is an agency failure and would not be held against the rider.
- Maintaining close communications with agencies that may provide lists of riders who receive subscription service. No-shows sometimes occur if these lists are not updated or if agencies do not accurately communicate which riders are to be scheduled each day. Again, this would be a failure between the two agencies, not something that would be held against the rider.

(1) Which is not less than 30 years old at the time of its use for transporting individuals;

(2) The manufacturer of which is no longer in the business of manufacturing rail passenger cars; and

(3) Which—

(i) Has a consequential association with events or persons significant to the past; or

(ii) Embodies, or is being restored to embody, the distinctive characteristics of a type of rail passenger car used in the past, or to represent a time period which has passed.

§ 37.109 Ferries and other passenger vessels operated by private entities. [Reserved]

§§ 37.111-37.119 [Reserved]

Subpart F—Paratransit as a Complement to Fixed Route Service

§ 37.121 Requirement for comparable complementary paratransit service.

(a) Except as provided in paragraph (c) of this section, each public entity operating a fixed route system shall provide paratransit or other special service to individuals with disabilities that is comparable to the level of service provided to individuals without disabilities who use the fixed route system.

(b) To be deemed comparable to fixed route service, a complementary paratransit system shall meet the requirements of §§ 37.123-37.133 of this subpart. The requirement to comply with § 37.131 may be modified in accordance with the provisions of this subpart relating to undue financial burden.

(c) Requirements for complementary paratransit do not apply to commuter bus, commuter rail, or intercity rail systems.

§ 37.123 ADA paratransit eligibility: Standards.

(a) Public entities required by § 37.121 of this subpart to provide complementary paratransit service shall provide the service to the ADA paratransit eligible individuals described in paragraph (e) of this section.

(b) If an individual meets the eligibility criteria of this section with respect to some trips but not others, the individual shall be ADA paratransit eligible only for those trips for which he or she meets the criteria.

(c) Individuals may be ADA paratransit eligible on the basis of a permanent or temporary disability.

(d) Public entities may provide complementary paratransit service to persons other than ADA paratransit eligible individuals. However, only the cost of service to ADA paratransit eligible individuals may be considered in a public entity's request for an undue financial burden waiver under §§ 37.151-37.155 of this part.

(e) The following individuals are ADA paratransit eligible:

(1) Any individual with a disability who is unable, as the result of a physical or mental impairment (including a vision impairment), and without the assistance of another individual (except the operator of a wheelchair lift or other boarding assistance device), to board, ride, or disembark from any vehicle on the system which is readily accessible to and usable individuals with disabilities.

(2) Any individual with a disability who needs the assistance of a wheelchair lift or other boarding assistance device and is able, with such assistance, to board, ride and disembark from any vehicle which is readily accessible to and usable by individuals with disabilities if the individual wants to

travel on a route on the system during the hours of operation of the system at a time, or within a reasonable period of such time, when such a vehicle is not being used to provide designated public transportation on the route.

(i) An individual is eligible under this paragraph with respect to travel on an otherwise accessible route on which the boarding or disembarking location which the individual would use is one at which boarding or disembarking from the vehicle is precluded as provided in § 37.167(g) of this part.

(ii) An individual using a common wheelchair is eligible under this paragraph if the individual's wheelchair cannot be accommodated on an existing vehicle (e.g., because the vehicle's lift does not meet the standards of part 38 of this title), even if that vehicle is accessible to other individuals with disabilities and their mobility wheelchairs.

(iii) With respect to rail systems, an individual is eligible under this paragraph if the individual could use an accessible rail system, but—

(A) There is not yet one accessible car per train on the system; or

(B) Key stations have not yet been made accessible.

(3) Any individual with a disability who has a specific impairment-related condition which prevents such individual from traveling to a boarding location or from a disembarking location on such system.

(i) Only a specific impairment-related condition which prevents the individual from traveling to a boarding location or from a disembarking location is a basis for eligibility under this paragraph. A condition which makes traveling to boarding location or from a disembarking location more difficult for a person with a specific impairment-related condition than for an individual who does not have the condition, but does not prevent the travel, is not a basis for eligibility under this paragraph.

(ii) Architectural barriers not under the control of the public entity providing fixed route service and environmental barriers (e.g., distance, terrain, weather) do not, standing alone, form a basis for eligibility under this paragraph. The interaction of such barriers with an individual's specific impairment-related condition may form a basis for eligibility under this paragraph, if the effect is to prevent the individual from traveling to a boarding location or from a disembarking location.

(f) Individuals accompanying an ADA paratransit eligible individual shall be provided service as follows:

(1) One other individual accompanying the ADA paratransit eligible individual shall be provided service—

(i) If the ADA paratransit eligible individual is traveling with a personal care attendant, the entity shall provide service to one other individual in addition to the attendant who is accompanying the eligible individual;

(ii) A family member or friend is regarded as a person accompanying the eligible individual, and not as a personal care attendant, unless the family member or friend registered is acting in the capacity of a personal care attendant;

(2) Additional individuals accompanying the ADA paratransit eligible individual shall be provided service, provided that space is available for them on the paratransit vehicle carrying the ADA paratransit eligible individual and that transportation of the additional individuals will not result in a denial of service to ADA paratransit eligible individuals;

(3) In order to be considered as "accompanying" the eligible individual for purposes of this paragraph (f), the other individual(s) shall have the same origin and destination as the eligible individual.

§ 37.125 ADA paratransit eligibility: Process.

Each public entity required to provide complementary paratransit service by § 37.121 of this part shall establish a process for determining ADA paratransit eligibility.

(a) The process shall strictly limit ADA paratransit eligibility to individuals specified in § 37.123 of this part.

(b) All information about the process, materials necessary to apply for eligibility, and notices and determinations concerning eligibility shall be made available in accessible formats, upon request.

(c) If, by a date 21 days following the submission of a complete application, the entity has not made a determination of eligibility, the applicant shall be treated as eligible and provided service until and unless the entity denies the application.

(d) The entity's determination concerning eligibility shall be in writing. If the determination is that the individual is ineligible, the determination shall state the reasons for the finding.

(e) The public entity shall provide documentation to each eligible individual stating that he or she is "ADA Paratransit Eligible." The documentation shall include the name of the eligible individual, the name of the transit provider, the telephone number of the entity's paratransit coordinator, an expiration date for eligibility, and any conditions or limitations on the individual's eligibility including the use of a personal care attendant.

(f) The entity may require recertification of the eligibility of ADA paratransit eligible individuals at reasonable intervals.

(g) The entity shall establish an administrative appeal process through which individuals who are denied eligibility can obtain review of the denial.

(1) The entity may require that an appeal be filed within 60 days of the denial of an individual's application.

(2) The process shall include an opportunity to be heard and to present information and arguments, separation of functions (*i.e.*, a decision by a person not involved with the initial decision to deny eligibility), and written notification of the decision, and the reasons for it.

(3) The entity is not required to provide paratransit service to the individual pending the determination on appeal. However, if the entity has not made a decision within 30 days of the completion of the appeal process, the entity shall provide paratransit service from that time until and unless a decision to deny the appeal is issued.

(h) The entity may establish an administrative process to suspend, for a reasonable period of time, the provision of complementary paratransit service to ADA eligible individuals who establish a pattern or practice of missing scheduled trips.

(1) Trips missed by the individual for reasons beyond his or her control (including, but not limited to, trips which are missed due to operator error) shall not be a basis for determining that such a pattern or practice exists.

(2) Before suspending service, the entity shall take the following steps:

(i) Notify the individual in writing that the entity proposes to suspend service, citing with specificity the basis of the proposed suspension and setting forth the proposed sanction.

(ii) Provide the individual an opportunity to be heard and to present information and arguments;

(iii) Provide the individual with written notification of the decision and the reasons for it.

(3) The appeals process of paragraph (g) of this section is available to an individual on whom sanctions have been imposed under this paragraph. The sanction is stayed pending the outcome of the appeal.

(i) In applications for ADA paratransit eligibility, the entity may require the applicant to indicate whether or not he or she travels with a personal care attendant.

§ 37.127 Complementary paratransit service for visitors.

(a) Each public entity required to provide complementary paratransit service under § 37.121 of this part shall make the service available to visitors as provided in this section.

(b) For purposes of this section, a visitor is an individual with disabilities who does not reside in the jurisdiction(s) served by the public entity or other entities with which the public entity provides coordinated complementary paratransit service within a region.

(c) Each public entity shall treat as eligible for its complementary paratransit service all visitors who present documentation that they are ADA paratransit eligible, under the criteria of § 37.125 of this part, in the jurisdiction in which they reside.

(d) With respect to visitors with disabilities who do not present such documentation, the public entity may require the documentation of the individual's place of residence and, if the individual's disability is not apparent, of his or her disability. The entity shall provide paratransit service to individuals with disabilities who qualify as visitors under paragraph (b) of this section. The entity shall accept a certification by such individuals that they are unable to use fixed route transit.

(e) A public entity shall make the service to a visitor required by this section available for any combination of 21 days during any 365-day period beginning with the visitor's first use of the service during such 365-day period. In no case shall the public entity require a visitor to apply for or receive eligibility certification from the public entity before receiving the service required by this section.

[56 FR 45621, Sept. 6, 1991, as amended at 61 FR 25416, May 21, 1996]

§ 37.129 Types of service.

(a) Except as provided in this section, complementary paratransit service for ADA paratransit eligible persons shall be origin-to-destination service.

(b) Complementary paratransit service for ADA paratransit eligible persons described in § 37.123(e)(2) of this part may also be provided by on-call bus service or paratransit feeder service to an accessible fixed route, where such service enables the individual to use the fixed route bus system for his or her trip.

(c) Complementary paratransit service for ADA eligible persons described in § 37.123(e)(3) of this part also may be provided by paratransit feeder service to and/or from an accessible fixed route.

§ 37.131 Service criteria for complementary paratransit.

The following service criteria apply to complementary paratransit required by § 37.121 of this part.

(a) ***Service Area*** —

(1) ***Bus.***

(i) The entity shall provide complementary paratransit service to origins and destinations within corridors with a width of three-fourths of a mile on each side of each fixed route. The corridor shall include an area with a three-fourths of a mile radius at the ends of each fixed route.

(ii) Within the core service area, the entity also shall provide service to small areas not inside any of the corridors but which are surrounded by corridors.

(iii) Outside the core service area, the entity may designate corridors with widths from three-fourths of a mile up to one and one half miles on each side of a fixed route, based on local circumstances.

(iv) For purposes of this paragraph, the core service area is that area in which corridors with a width of three-fourths of a mile on each side of each fixed route merge together such that, with few and small exceptions, all origins and destinations within the area would be served.

(2) ***Rail.***

(i) For rail systems, the service area shall consist of a circle with a radius of $^{3}/_{4}$ of a mile around each station.

(ii) At end stations and other stations in outlying areas, the entity may designate circles with radii of up to $1^{1}/_{2}$ miles as part of its service area, based on local circumstances.

(3) ***Jurisdictional boundaries.*** Notwithstanding any other provision of this paragraph, an entity is not required to provide paratransit service in an area outside the boundaries of the jurisdiction(s) in which it operates, if the entity does not have legal authority to operate in that area. The entity shall take all practicable steps to provide paratransit service to any part of its service area.

(b) ***Response time.*** The entity shall schedule and provide paratransit service to any ADA paratransit eligible person at any requested time on a particular day in response to a request for service made the previous day. Reservations may be taken by reservation agents or by mechanical means.

(1) The entity shall make reservation service available during at least all normal business hours of the entity's administrative offices, as well as during times, comparable to normal business hours, on a day when the entity's offices are not open before a service day.

(2) The entity may negotiate pickup times with the individual, but the entity shall not require an ADA paratransit eligible individual to schedule a trip to begin more than one hour before or after the individual's desired departure time.

(3) The entity may use real-time scheduling in providing complementary paratransit service.

(4) The entity may permit advance reservations to be made up to 14 days in advance of an ADA paratransit eligible individual's desired trips. When an entity proposes to change its reservations system, it shall comply with the public participation requirements equivalent to those of § 37.137 (b) and (c).

(c) ***Fares.*** The fare for a trip charged to an ADA paratransit eligible user of the complementary paratransit service shall not exceed twice the fare that would be charged to an individual paying full fare (*i.e.*, without regard to discounts) for a trip of similar length, at a similar time of day, on the entity's fixed route system.

(1) In calculating the full fare that would be paid by an individual using the fixed route system, the entity may include transfer and premium charges applicable to a trip of similar length, at a similar time of day, on the fixed route system.

(2) The fares for individuals accompanying ADA paratransit eligible individuals, who are provided service under § 37.123 (f) of this part, shall be the same as for the ADA paratransit eligible individuals they are accompanying.

(3) A personal care attendant shall not be charged for complementary paratransit service.

(4) The entity may charge a fare higher than otherwise permitted by this paragraph to a social service agency or other organization for agency trips (*i.e.*, trips guaranteed to the organization).

(d) ***Trip purpose restrictions.*** The entity shall not impose restrictions or priorities based on trip purpose.

(e) ***Hours and days of service.*** The complementary paratransit service shall be available throughout the same hours and days as the entity's fixed route service.

(f) ***Capacity constraints.*** The entity shall not limit the availability of complementary paratransit service to ADA paratransit eligible individuals by any of the following:

(1) Restrictions on the number of trips an individual will be provided;

(2) Waiting lists for access to the service; or

(3) Any operational pattern or practice that significantly limits the availability of service to ADA paratransit eligible persons.

(i) Such patterns or practices include, but are not limited to, the following:

(A) Substantial numbers of significantly untimely pickups for initial or return trips;

(B) Substantial numbers of trip denials or missed trips;

(C) Substantial numbers of trips with excessive trip lengths.

(ii) Operational problems attributable to causes beyond the control of the entity (including, but not limited to, weather or traffic conditions affecting all vehicular traffic that were not anticipated at the time a trip was scheduled) shall not be a basis for determining that such a pattern or practice exists.

(g) ***Additional service.*** Public entities may provide complementary paratransit service to ADA paratransit eligible individuals exceeding that provided for in this section. However, only the cost of service provided for in this section may be considered in a public entity's request for an undue financial burden waiver under §§ 37.151-37.155 of this part.

[56 FR 45621, Sept. 6, 1991, as amended at 61 FR 25416, May 21, 1996; 71 FR 63266, Oct. 30, 2006]

§ 37.133 Subscription service.

(a) This part does not prohibit the use of subscription service by public entities as part of a complementary paratransit system, subject to the limitations in this section.

(b) Subscription service may not absorb more than fifty percent of the number of trips available at a given time of day, unless there is non-subscription capacity.

(c) Notwithstanding any other provision of this part, the entity may establish waiting lists or other capacity constraints and trip purpose restrictions or priorities for participation in the subscription service only.

§ 37.135 Submission of paratransit plan.

(a) ***General.*** Each public entity operating fixed route transportation service, which is required by § 37.121 to provide complementary paratransit service, shall develop a paratransit plan.

(b) ***Initial submission.*** Except as provided in § 37.141 of this part, each entity shall submit its initial plan for compliance with the complementary paratransit service provision by January 26, 1992, to the appropriate location identified in paragraph (f) of this section.

(c) ***Annual Updates.*** Except as provided in this paragraph, each entity shall submit an annual update to its plan on January 26 of each succeeding year.

(1) If an entity has met and is continuing to meet all requirements for complementary paratransit in §§ 37.121-37.133 of this part, the entity may submit to FTA an annual certification of continued compliance in lieu of a plan update. Entities that have submitted a joint plan under § 37.141 may submit a joint certification under this paragraph. The requirements of §§ 37.137 (a) and (b), 37.138 and 37.139 do not apply when a certification is submitted under this paragraph.

(2) In the event of any change in circumstances that results in an entity which has submitted a certification of continued compliance falling short of compliance with §§ 37.121-37.133, the entity shall immediately notify FTA in writing of the problem. In this case, the entity shall also file a plan update meeting the requirements of §§ 37.137-37.139 of this part on the next following January 26 and in each succeeding year until the entity returns to full compliance.

(3) An entity that has demonstrated undue financial burden to the FTA shall file a plan update meeting the requirements of §§ 37.137-37.139 of this part on each January 26 until full compliance with §§ 37.121-37.133 is attained.

(4) If FTA reasonably believes that an entity may not be fully complying with all service criteria, FTA may require the entity to provide an annual update to its plan.

(d) ***Phase-in of implementation.*** Each plan shall provide full compliance by no later than January 26, 1997, unless the entity has received a waiver based on undue financial burden. If the date for full compliance specified in the plan is after January 26, 1993, the plan shall include milestones, providing for measured, proportional progress toward full compliance.

(e) ***Plan implementation.*** Each entity shall begin implementation of its plan on January 26, 1992.

(f) ***Submission locations.*** An entity shall submit its plan to one of the following offices, as appropriate:

(1) The individual state administering agency, if it is—

(i) A recipient of funding under 49 U.S.C. 5311;

(ii) A small urbanized area recipient of funding under 49 U.S.C. 5307 administered by the State;

(iii) A participant in a coordinated plan, in which all of the participating entities are eligible to submit their plans to the State; or

(2) The FTA Regional Office (as listed in appendix B to this part) for all other entities required to submit a paratransit plan. This includes an FTA recipient under 49 U.S.C. 5307; entities submitting a joint plan (unless they meet the requirements of paragraph (f)(1)(iii) of this section), and a public entity not an FTA recipient.

[56 FR 45621, Sept. 6, 1991, as amended at 61 FR 25416, May 21, 1996; 61 FR 26468, May 28, 1996; 79 FR 21406, Apr. 16, 2014]

§ 37.137 Paratransit plan development.

(a) ***Survey of existing services.*** Each submitting entity shall survey the area to be covered by the plan to identify any person or entity (public or private) which provides a paratransit or other special transportation service for ADA paratransit eligible individuals in the service area to which the plan applies.

(b) ***Public participation.*** Each submitting entity shall ensure public participation in the development of its paratransit plan, including at least the following:

(1) ***Outreach.*** Each submitting entity shall solicit participation in the development of its plan by the widest range of persons anticipated to use its paratransit service. Each entity shall develop contacts, mailing lists and other appropriate means for notification of opportunities to participate in the development of the paratransit plan;

(2) ***Consultation with individuals with disabilities.*** Each entity shall contact individuals with disabilities and groups representing them in the community. Consultation shall begin at an early stage in the plan development and should involve persons with disabilities in all phases of plan development. All documents and other information concerning the planning procedure and the provision of service shall be available, upon request, to members of the public, except where disclosure would be an unwarranted invasion of personal privacy;

(3) ***Opportunity for public comment.*** The submitting entity shall make its plan available for review before the plan is finalized. In making the plan available for public review, the entity shall ensure that the plan is available upon request in accessible formats;

(4) ***Public hearing.*** The entity shall sponsor at a minimum one public hearing and shall provide adequate notice of the hearing, including advertisement in appropriate media, such as newspapers of general and special interest circulation and radio announcements; and

(5) ***Special requirements.*** If the entity intends to phase-in its paratransit service over a multi-year period, or request a waiver based on undue financial burden, the public hearing shall afford the opportunity for interested citizens to express their views concerning the phase-in, the request, and which service criteria may be delayed in implementation.

(c) ***Ongoing requirement.*** The entity shall create an ongoing mechanism for the participation of individuals with disabilities in the continued development and assessment of services to persons with disabilities. This includes, but is not limited to, the development of the initial plan, any request for an undue financial burden waiver, and each annual submission.

§ 37.139 Plan contents.

Each plan shall contain the following information:

(a) Identification of the entity or entities submitting the plan, specifying for each—

(1) Name and address; and

(2) Contact person for the plan, with telephone number and facsimile telephone number (FAX), if applicable.

(b) A description of the fixed route system as of January 26, 1992 (or subsequent year for annual updates), including—

(1) A description of the service area, route structure, days and hours of service, fare structure, and population served. This includes maps and tables, if appropriate;

(2) The total number of vehicles (bus, van, or rail) operated in fixed route service (including contracted service), and percentage of accessible vehicles and percentage of routes accessible to and usable by persons with disabilities, including persons who use wheelchairs;

(3) Any other information about the fixed route service that is relevant to establishing the basis for comparability of fixed route and paratransit service.

(c) A description of existing paratransit services, including:

(1) An inventory of service provided by the public entity submitting the plan;

(2) An inventory of service provided by other agencies or organizations, which may in whole or in part be used to meet the requirement for complementary paratransit service; and

(3) A description of the available paratransit services in paragraphs (c)(2) and (c)(3) of this section as they relate to the service criteria described in § 37.131 of this part of service area, response time, fares, restrictions on trip purpose, hours and days of service, and capacity constraints; and to the requirements of ADA paratransit eligibility.

(d) A description of the plan to provide comparable paratransit, including:

(1) An estimate of demand for comparable paratransit service by ADA eligible individuals and a brief description of the demand estimation methodology used;

(2) An analysis of differences between the paratransit service currently provided and what is required under this part by the entity(ies) submitting the plan and other entities, as described in paragraph (c) of this section;

(3) A brief description of planned modifications to existing paratransit and fixed route service and the new paratransit service planned to comply with the ADA paratransit service criteria;

(4) A description of the planned comparable paratransit service as it relates to each of the service criteria described in § 37.131 of this part—service area, absence of restrictions or priorities based on trip purpose, response time, fares, hours and days of service, and lack of capacity constraints. If the paratransit plan is to be phased in, this paragraph shall be coordinated with the information being provided in paragraphs (d)(5) and (d)(6) of this paragraph;

(5) A timetable for implementing comparable paratransit service, with a specific date indicating when the planned service will be completely operational. In no case may full implementation be completed later than January 26, 1997. The plan shall include milestones for implementing phases of the plan, with progress that can be objectively measured yearly;

(6) A budget for comparable paratransit service, including capital and operating expenditures over five years.

(e) A description of the process used to certify individuals with disabilities as ADA paratransit eligible. At a minimum, this must include—

(1) A description of the application and certification process, including—

(i) The availability of information about the process and application materials inaccessible formats;

(ii) The process for determining eligibility according to the provisions of §§ 37.123-37.125 of this part and notifying individuals of the determination made;

(iii) The entity's system and timetable for processing applications and allowing presumptive eligibility; and

(iv) The documentation given to eligible individuals.

(2) A description of the administrative appeals process for individuals denied eligibility.

(3) A policy for visitors, consistent with § 37.127 of this part.

(f) Description of the public participation process including—

(1) Notice given of opportunity for public comment, the date(s) of completed public hearing(s), availability of the plan in accessible formats, outreach efforts, and consultation with persons with disabilities.

(2) A summary of significant issues raised during the public comment period, along with a response to significant comments and discussion of how the issues were resolved.

(g) Efforts to coordinate service with other entities subject to the complementary paratransit requirements of this part which have overlapping or contiguous service areas or jurisdictions.

(h) The following endorsements or certifications:

(1) A resolution adopted by the board of the entity authorizing the plan, as submitted. If more than one entity is submitting the plan there must be an authorizing resolution from each board. If the entity does not function with a board, a statement shall be submitted by the entity's chief executive;

(2) In urbanized areas, certification by the Metropolitan Planning Organization (MPO) that it has reviewed the plan and that the plan is in conformance with the transportation plan developed under the Federal Transit/Federal Highway Administration joint planning regulation (49 CFR part 613 and 23 CFR part 450). In a service area which is covered by more than one MPO, each applicable MPO shall certify conformity of the entity's plan. The provisions of this paragraph do not apply to non-FTA recipients;

(3) A certification that the survey of existing paratransit service was conducted as required in § 37.137(a) of this part;

(4) To the extent service provided by other entities is included in the entity's plan for comparable paratransit service, the entity must certify that:

(i) ADA paratransit eligible individuals have access to the service;

(ii) The service is provided in the manner represented; and

(iii) Efforts will be made to coordinate the provision of paratransit service by other providers.

(i) A request for a waiver based on undue financial burden, if applicable. The waiver request should include information sufficient for FTA to consider the factors in § 37.155 of this part. If a request for an undue financial burden waiver is made, the plan must include a description of additional paratransit services that would be provided to achieve full compliance with the requirement for comparable paratransit in the event the waiver is not granted, and the timetable for the implementation of these additional services.

(j) *Annual plan updates.*

(1) The annual plan updates submitted January 26, 1993, and annually thereafter, shall include information necessary to update the information requirements of this section. Information submitted annually must include all significant changes and revisions to the timetable for implementation;

(2) If the paratransit service is being phased in over more than one year, the entity must demonstrate that the milestones identified in the current paratransit plans have been achieved. If the milestones have not been achieved, the plan must explain any slippage and what actions are being taken to compensate for the slippage.

(3) The annual plan must describe specifically the means used to comply with the public participation requirements, as described in § 37.137 of this part.

§ 37.141 Requirements for a joint paratransit plan.

(a) Two or more entities with overlapping or contiguous service areas or jurisdictions may develop and submit a joint plan providing for coordinated paratransit service. Joint plans shall identify the participating entities and indicate their commitment to participate in the plan.

(b) To the maximum extent feasible, all elements of the coordinated plan shall be submitted on January 26, 1992. If a coordinated plan is not completed by January 26, 1992, those entities intending to coordinate paratransit service must submit a general statement declaring their intention to provide coordinated service and each element of the plan specified in § 37.139 to the extent practicable. In addition, the plan must include the following certifications from each entity involved in the coordination effort:

(1) A certification that the entity is committed to providing ADA paratransit service as part of a coordinated plan.

(2) A certification from each public entity participating in the plan that it will maintain current levels of paratransit service until the coordinated plan goes into effect.

(c) Entities submitting the above certifications and plan elements in lieu of a completed plan on January 26, 1992, must submit a complete plan by July 26, 1992.

(d) Filing of an individual plan does not preclude an entity from cooperating with other entities in the development or implementation of a joint plan. An entity wishing to join with other entities after its initial submission may do so by meeting the filing requirements of this section.

§ 37.143 Paratransit plan implementation.

(a) Each entity shall begin implementation of its complementary paratransit plan, pending notice from FTA. The implementation of the plan shall be consistent with the terms of the plan, including any specified phase-in period.

(b) If the plan contains a request for a wavier based on undue financial burden, the entity shall begin implementation of its plan, pending a determination on its waiver request.

§ 37.145 State comment on plans.

Each state required to receive plans under § 37.135 of this part shall:

(a) Ensure that all applicable recipients of funding under 49 U.S.C. 5307 or 49 U.S.C. 5311 have submitted plans.

(b) Certify to FTA that all plans have been received.

(c) Forward the required certification with comments on each plan to FTA. The plans, with comments, shall be submitted to FTA no later than April 1, 1992, for the first year and April 1 annually thereafter.

(d) The State shall develop comments to on each plan, responding to the following points:

(1) Was the plan filed on time?

(2) Does the plan appear reasonable?

(3) Are there circumstances that bear on the ability of the grantee to carry out the plan as represented? If yes, please elaborate.

(4) Is the plan consistent with statewide planning activities?

(5) Are the necessary anticipated financial and capital resources identified in the plan accurately estimated?

[56 FR 45621, Sept. 6, 1991, as amended at 79 FR 21406, Apr. 16, 2014]

§ 37.147 Considerations during FTA review.

In reviewing each plan, at a minimum FTA will consider the following:

(a) Whether the plan was filed on time;

(b) Comments submitted by the state, if applicable;

(c) Whether the plan contains responsive elements for each component required under § 37.139 of this part;

(d) Whether the plan, when viewed in its entirety, provides for paratransit service comparable to the entity's fixed route service;

(e) Whether the entity complied with the public participation efforts required by this part; and

(f) The extent to which efforts were made to coordinate with other public entities with overlapping or contiguous service areas or jurisdictions.

§ 37.149 Disapproved plans.

(a) If a plan is disapproved in whole or in part, FTA will specify which provisions are disapproved. Each entity shall amend its plan consistent with this information and resubmit the plan to the appropriate FTA Regional Office within 90 days of receipt of the disapproval letter.

(b) Each entity revising its plan shall continue to comply with the public participation requirements applicable to the initial development of the plan (set out in § 37.137 of this part).

§ 37.151 Waiver for undue financial burden.

If compliance with the service criteria of § 37.131 of this part creates an undue financial burden, an entity may request a waiver from all or some of the provisions if the entity has complied with the public participation requirements in § 37.137 of this part and if the following conditions apply:

(a) At the time of submission of the initial plan on January 26, 1992—

(1) The entity determines that it cannot meet all of the service criteria by January 26, 1997; or

(2) The entity determines that it cannot make measured progress toward compliance in any year before full compliance is required. For purposes of this part, measured progress means implementing milestones as scheduled, such as incorporating an additional paratransit service criterion or improving an aspect of a specific service criterion.

(b) At the time of its annual plan update submission, if the entity believes that circumstances have changed since its last submission, and it is no longer able to comply by January 26, 1997, or make measured progress in any year before 1997, as described in paragraph (a)(2) of this section.

§ 37.153 FTA waiver determination.

(a) The Administrator will determine whether to grant a waiver for undue financial burden on a case-by-case basis, after considering the factors identified in § 37.155 of this part and the information accompanying the request. If necessary, the Administrator will return the application with a request for additional information.

(b) Any waiver granted will be for a limited and specified period of time.

(c) If the Administrator grants the applicant a waiver, the Administrator will do one of the following:

(1) Require the public entity to provide complementary paratransit to the extent it can do so without incurring an undue financial burden. The entity shall make changes in its plan that the Administrator determines are appropriate to maximize the complementary paratransit service that is provided to ADA paratransit eligible individuals. When making changes to its plan, the entity shall use the public participation process specified for plan development and shall consider first a reduction in number of trips provided to each ADA paratransit eligible person per month, while attempting to meet all other service criteria.

(2) Require the public entity to provide basic complementary paratransit services to all ADA paratransit eligible individuals, even if doing so would cause the public entity to incur an undue financial burden. Basic complementary paratransit service in corridors defined as provided in § 37.131(a) along the public entity's key routes during core service hours.

(i) For purposes of this section, key routes are defined as routes along which there is service at least hourly throughout the day.

(ii) For purposes of this section, core service hours encompass at least peak periods, as these periods are defined locally for fixed route service, consistent with industry practice.

(3) If the Administrator determines that the public entity will incur an undue financial burden as the result of providing basic complementary paratransit service, such that it is infeasible for the entity to provide basic complementary paratransit service, the Administrator shall require the public entity to coordinate with other available providers of demand responsive service in the area served by the public entity to maximize the service to ADA paratransit eligible individuals to the maximum extent feasible.

§ 37.155 Factors in decision to grant an undue financial burden waiver.

(a) In making an undue financial burden determination, the FTA Administrator will consider the following factors:

(1) Effects on current fixed route service, including reallocation of accessible fixed route vehicles and potential reduction in service, measured by service miles;

(2) Average number of trips made by the entity's general population, on a per capita basis, compared with the average number of trips to be made by registered ADA paratransit eligible persons, on a per capita basis;

(3) Reductions in other services, including other special services;

(4) Increases in fares;

(5) Resources available to implement complementary paratransit service over the period covered by the plan;

(6) Percentage of budget needed to implement the plan, both as a percentage of operating budget and a percentage of entire budget;

(7) The current level of accessible service, both fixed route and paratransit;

(8) Cooperation/coordination among area transportation providers;

(9) Evidence of increased efficiencies, that have been or could be effectuated, that would benefit the level and quality of available resources for complementary paratransit service; and

(10) Unique circumstances in the submitting entity's area that affect the ability of the entity to provide paratransit, that militate against the need to provide paratransit, or in some other respect create a circumstance considered exceptional by the submitting entity.

(b)

(1) Costs attributable to complementary paratransit shall be limited to costs of providing service specifically required by this part to ADA paratransit eligible individuals, by entities responsible under this part for providing such service.

(2) If the entity determines that it is impracticable to distinguish between trips mandated by the ADA and other trips on a trip-by-trip basis, the entity shall attribute to ADA complementary paratransit requirements a percentage of its overall paratransit costs. This percentage shall be determined by a statistically valid methodology that determines the percentage of trips that are required by this part. The entity shall submit information concerning its methodology and the data on which its percentage is based with its request for a waiver. Only costs attributable to ADA-mandated trips may be considered with respect to a request for an undue financial burden waiver.

(3) Funds to which the entity would be legally entitled, but which, as a matter of state or local funding arrangements, are provided to another entity and used by that entity to provide paratransit service which is part of a coordinated system of paratransit meeting the requirements of this part, may be counted in determining the burden associated with the waiver request.

§§ 37.157-37.159 [Reserved]

Subpart G—Provision of Service

§ 37.161 Maintenance of accessible features: General.

(a) Public and private entities providing transportation services shall maintain in operative condition those features of facilities and vehicles that are required to make the vehicles and facilities readily accessible to and usable by individuals with disabilities. These features include, but are not limited to, lifts and other means of access to vehicles, securement devices, elevators, signage and systems to facilitate communications with persons with impaired vision or hearing.

(b) Accessibility features shall be repaired promptly if they are damaged or out of order. When an accessibility feature is out of order, the entity shall take reasonable steps to accommodate individuals with disabilities who would otherwise use the feature.

(c) This section does not prohibit isolated or temporary interruptions in service or access due to maintenance or repairs.

§ 37.163 Keeping vehicle lifts in operative condition: Public entities.

(a) This section applies only to public entities with respect to lifts in non-rail vehicles.

(b) The entity shall establish a system of regular and frequent maintenance checks of lifts sufficient to determine if they are operative.

(c) The entity shall ensure that vehicle operators report to the entity, by the most immediate means available, any failure of a lift to operate in service.

(d) Except as provided in paragraph (e) of this section, when a lift is discovered to be inoperative, the entity shall take the vehicle out of service before the beginning of the vehicle's next service day and ensure that the lift is repaired before the vehicle returns to service.

(e) If there is no spare vehicle available to take the place of a vehicle with an inoperable lift, such that taking the vehicle out of service will reduce the transportation service the entity is able to provide, the public entity may keep the vehicle in service with an inoperable lift for no more than five days (if the entity serves an area of 50,000 or less population) or three days (if the entity serves an area of over 50,000 population) from the day on which the lift is discovered to be inoperative.

(f) In any case in which a vehicle is operating on a fixed route with an inoperative lift, and the headway to the next accessible vehicle on the route exceeds 30 minutes, the entity shall promptly provide alternative transportation to individuals with disabilities who are unable to use the vehicle because its lift does not work.

§ 37.165 Lift and securement use.

(a) This section applies to public and private entities.

NOTICE OF PUBLIC HEARING

TO WHOM IT MAY CONCERN:

Notice is hereby given that on the 1st day of July, 2025 at 7:00 pm, the City Council of the city of Bettendorf, Iowa will conduct a public hearing at City Hall, Council Chambers,1609 State Street. The purpose of this hearing is to discuss proposed changes to Bettendorf Transit's Americans with Disabilities (ADA) Complementary Paratransit Service Policy.

The City Council has set said hearing at the time and place specified. Written suggestions or objections concerning this issue may be filed with the City Clerk at or before such hearing and will be heard by the City Council at the time and place specified.

Interested persons desiring to present their views upon this issue, either in writing or verbally, will be given the opportunity to be heard at the above mentioned time and place.

Dated at Bettendorf, Iowa this 20th day of May, 2025.

Decker P. Ploehn, City Clerk

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Brian Fries, P.E., Assistant City Engineer

Item Title
Resolution accepting improvements for the 2024 Sidewalk Repair Program.

Explanation
This project consisted of removing and replacing 4-inch and 6-inch thick P.C.C. sidewalk and ADA curb ramps compliant with the Americans with Disabilities Act Accessibility Guidelines (ADAAG). Work included removal and replacement of existing P.C.C. sidewalk, driveway and curb ramps, installing detectable warning tile at ADA curb ramps, sidewalk curb, P.C.C. curb and gutter removal and replacement and reshaping disturbed areas and grades including 4-inch deep select topsoil and related fertilizing, sodding and watering.

C2 Creative Concrete of Dekalb, Illinois has completed all work on the project. The final construction cost for the project was $199,061.86. Please note that the contractor refused to sign the evaluation but has signed the final pay application acknowledging agreement in total costs.

Relationship to Goals: Upgraded City Infrastructure & Public Facilities.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:
The following summarizes the project (PW0574) and its final budget and expenditures:

Initial CIP Budget	$250,000.00
Approved Purchase Order	$260,000.00
Final Construction Total	$199,061.86
Net Funding (+/-)	$ 60,938.14 under PO

The initial purchase order was approved for $260,000.00 and the final construction cost was $199,061.86. The total project cost, including testing was $199,629.86. The project scope was reduced to ensure completion was possible before the winter of 2024 due to the delayed start and progress by the contractor.

List Attachments
Resolution, CIP Worksheet, and Contractor Evaluation Report.

RESOLUTION NO. _____-25

RESOLUTION ACCEPTING IMPROVEMENTS FOR THE 2024 SIDEWALK REPAIR PROGRAM

WHEREAS, on the 16th day of July 2024, the City of Bettendorf entered into contract with C2 Creative Concrete for the construction of certain improvements to the street system of said City; namely, the

2024 Sidewalk Repair Program

WHEREAS, the contractor has completed the construction of the improvements in the City in general compliance with the terms and conditions of the contract and plans and specifications.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA that the project is adopted as having been completed in general compliance with the specifications and contract. The total project cost thereof is hereby determined to be $199,629.86.

Passed, Approved and Adopted this 20th day of May 2025.

_____
Robert S. Gallagher, Mayor

Attest:

_____
Decker P. Ploehn, City Clerk

CITY OF BETTENDORF
COMMUNITY IMPROVEMENT PROJECT SUMMARY SHEET

Project Description:	**2024 Sidewalk Repair Program**
Project Manager:	Brian Fries
CIP Budget:	250,000.00
Funding Source:	G.O. Bonds
Purchase Order Amount:	260,000.00
Final Total Project Cost:	199,629.86

Project #:	PW0574
FY Budgeted:	24/25
Resol. for award:	216-24

Change Orders Detail **(Insert Rows/Categories as Necessary)**

CO Number	Description		Actual
			-
			-
			-
	Total Change Orders Amount		-

Project Cost Summary **(Insert Rows/Categories as Necessary)**

Expenditure Category	Vendor / Description		Actual
Construction Contract	C2 Creative Concrete		199,061.86
Testing	Terracon		568.00
	Final Total Project Cost		199,629.86

CITY OF BETTENDORF
CONTRACTOR EVALUATION REPORT

Projects: PW0574 - 2024 Sidewalk Repair Program

Contractor: C2 Creative Concrete (Vendor #07443) [x] Primary [ ] Subcontrac

		Point Range	Score		Points Earned
WORK PERFORMANCE: 55%					
A.	Completion on schedule	0 to 3	2.0	x 0.275 =	0.55
B.	Quality of the finished product	0 to 3	2.0	x 0.275 =	0.55
CONTINUITY OF WORK SCHEDULE: 20%					
C.	Minimum gaps between work days	0 to 3	0.0	x 0.20 =	0.00
ORGANIZATION / MANAGEMENT: 15%					
D.	Coordination with suppliers, other contractors and utilities, and engineer	0 to 3	2.0	x 0.05 =	0.10
E.	Adequate and competent labor force	0 to 3	2.0	x 0.05 =	0.10
F.	Inappropriate behavior, language, dealing with citizens, attitude	0 to 3	2.0	x 0.05 =	0.10
EQUIPMENT: 10%					
G.	Equipment on project	0 to 3	2.0	x 0.05 =	0.10
H.	General project safety, signage and traffic control	0 to 3	3.0	x 0.05 =	0.15
				Initial Rating:	1.65
	Liens Filed - If lien(s) have been filed	0 or -1			0.00
				Final Rating:	1.65

Ratings:

Less than 1 -	Contractor not allowed to work on City of Bettendorf contracts for five years.
Between 1 and 2 -	Contractor to appear before City Council with proof of changes/adjustments in organization.
Greater than 2 -	Satisfactory work.

REMARKS: *(Required for Item(s) rated less than 2.)*

C Gaps in production were greater than 10 days. Multiple emails sent to complete punch list. (Nov 1- Dec 30)

Field Inspector — Date

Chief Inspector 4-10-25 — Date

Engineer 4/11/25 — Date+L42A35:L62B40A1:L

Contractor — Date

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Pat Lynch, P.E., Assistant City Engineer

Item Title
Resolution accepting improvements for the 2024 Riverfront Bollards Replacement Project.

Explanation
The improvements consisted of replacing the lighted bollards along the Mississippi Riverfront trail from the Isle of Capri to Leach Park. The work included removing the existing bollards, conduit, and bollard foundations, installing new conduit, bollard foundations and lighted bollards as well as a new transformer on a portland cement concrete (PCC) pad. The work also included PCC patching, placing new topsoil, seeding, fertilizing and mulching as necessary to trench in the new conduit.

C2 Creative Concrete of Dekalb, Illinois has completed all work on the project. The final construction cost for the project was $214,577.00. Please note that the contractor refused to sign the evaluation but has signed the final pay application acknowledging agreement in total costs.

Relationship to Goals: Upgraded City Infrastructure & Public Facilities.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:
The following summarizes the project (AD0029) and its final budget and expenditures:

Initial CIP Budget	$500,000.00
PO's Issued to Date	$178,974.40
Approved Construction PO	$250,000.00
Final Construction Total	$214,577.00
Net Funding (+/-)	$ 35,423.00 under Construction PO

The construction purchase order was approved for $250,000.00 and the final construction cost is $214,577.54. The total project cost, including testing and the purchase of the bollards was $410,870.55.

List Attachments
Resolution, CIP Worksheet, and Contractor Evaluation Report.

RESOLUTION NO. _____-25

RESOLUTION ACCEPTING IMPROVEMENTS FOR THE 2024 RIVERFRONT BOLLARDS REPLACEMENT PROJECT

WHEREAS, on the 20th day of August 2024, the City of Bettendorf entered into contract with C2 Creative Concrete for the construction of certain improvements to the street system of said City; namely, the

2024 Riverfront Bollards Replacement Project

WHEREAS, the contractor has completed the construction of the improvements in the City in general compliance with the terms and conditions of the contract and plans and specifications.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA that the project is adopted as having been completed in general compliance with the specifications and contract. The total project cost thereof is hereby determined to be $410,870.55.

Passed, Approved and Adopted this 20th day of May 2025.

_____
Robert S. Gallagher, Mayor

Attest:

_____
Decker P. Ploehn, City Clerk

CITY OF BETTENDORF
COMMUNITY IMPROVEMENT PROJECT SUMMARY SHEET

Project Description:	**Riverfront Bollard Replacement - Isle of Capri to Leach Park**		
Project Manager:	Patrick Lynch	**Project #:**	AD0029
CIP Budget:	500,000.00	**FY Budgeted:**	24/25
		Resol. for award:	252-24
Funding Source:	G.O. Bonds		
Purchase Order Amount:	250,000.00	Construction only	
Final Total Project Cost:	410,870.55		

Change Orders Detail **(Insert Rows/Categories as Necessary)**

CO Number	Description		Actual
			-
			-
			-
	Total Change Orders Amount		-

Project Cost Summary **(Insert Rows/Categories as Necessary)**

Expenditure Category	Vendor / Description		Actual
Construction Contract	C2 Creative Concrete		214,577.54
Bollards	VanMeter	Ordered in 2023	178,974.40
Equipment Rental	Avenue Rental		195.00
Testing	Terracon		332.00
Excavate for gas/elec repair	Davenport Electric		4,512.00
Minor Equipment - Electrical	Multiple Vendors		12,279.61
	Final Total Project Cost		410,870.55

CITY OF BETTENDORF
CONTRACTOR EVALUATION REPORT

Project: Riverfront Bollard Replacement (Isle of Capri-Leach Park) AD0029

Contractor: C2 Creative Concrete [X] Primary [ ] Subcontrac

	Point Range	Score			Points Earned
WORK PERFORMANCE: 55%					
A. Completion on schedule	0 to 3	3.0	x 0.275	=	0.83
B. Quality of the finished product	0 to 3	2.0	x 0.275	=	0.55
CONTINUITY OF WORK SCHEDULE: 20%					
C. Minimum gaps between work days	0 to 3	2.0	x 0.2	=	0.40
ORGANIZATION / MANAGEMENT: 15%					
D. Coordination with suppliers, other contractors and utilities, and engineer	0 to 3	0.0	x 0.05	=	0.00
E. Adequate and competent labor force	0 to 3	2.0	x 0.05	=	0.10
F. Inappropriate behavior, language, dealing with citizens, attitude	0 to 3	0.0	x 0.05	=	0.00
EQUIPMENT: 10%					
G. Equipment on project	0 to 3	2.0	x 0.05	=	0.10
H. General project safety, signage and traffic control	0 to 3	2.0	x 0.05	=	0.10
		Initial Rating:			2.08
Liens Filed - If lien(s) have been filed	0 or -1				
		Final Rating:			2.08

Ratings:

Less than 1 -	Contractor not allowed to work on City of Bettendorf contracts for five years.
Between 1 and 2 -	Contractor to appear before City Council with proof of changes/adjustments in organization.
Greater than 2 -	Satisfactory work.

REMARKS: *(Required for Item(s) rated less than 2.)*

D Multiple request by myself and Pat to get quotes for repair to a damaged fuel line conduit in mid November. Nothing was ever provided and the hole sat open for the winter. Very little communication was made to the casino before and after.

F City allowed C2 the use of city owned conduit reel as they did not have. The reel was needed for an emergency, Casey spoke w/ C2 foreman said they did not need at that time, Casey let him know it would not be needed for very long. Max saw the reel was being taken and became very loud and confrontational with city staff, jumpng up and down yelling at him. Inspector on site documented the reel was taken at 11:04 and returend at 11:26 with zero impact to C2 schedule. Baseless acqusation of me lying to him over final quantities via emails.

Field Inspector — Date

Engineer — 4/28/25 — Date

Chief Inspector — 4-28-25 — Date

Contractor — Date

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Pat Lynch, P.E., Assistant City Engineer

Item Title
Resolution accepting improvements for the Palmer Hills Golf Course Entrance Culvert Replacement Project.

Explanation
This work included the replacement of a 54" culvert pipe, installation of two (2) new intakes, new concrete pavement, ditch grading, riprap placement and other related work at the Palmer Hills Golf Course (PHGC) entrance.

C2 Creative Concrete of Dekalb, Illinois has completed all work on the project. The final construction cost for the project was $79,968.36. Please note that the contractor refused to sign the evaluation but has signed the final pay application acknowledging agreement in total costs.

Relationship to Goals: Upgraded City Infrastructure & Public Facilities.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:
The following summarizes the project (SM0155) and its final budget and expenditures:

Initial CIP Budget	$125,000.00
Approved Purchase Order	$125,000.00
Final Construction Total	$ 79,968.36
Net Funding (+/-)	$ 45,031.64 under PO

The initial purchase order was approved for $125,000.00 and the final construction cost was $79,968.36. The total project cost, including testing and fiber relocation was $93,255.31.

List Attachments
Resolution, CIP Worksheet, and Contractor Evaluation Report.

RESOLUTION NO. _____-25

RESOLUTION ACCEPTING IMPROVEMENTS FOR THE PALMER HILLS GOLF COURSE ENTRANCE CULVERT REPLACEMENT PROJECT

WHEREAS, on the 3rd day of December 2024, the City of Bettendorf entered into contract with C2 Creative Concrete for the construction of certain improvements to the storm sewer system of said City; namely, the

Palmer Hills Golf Course Entrance Culvert Replacement Project

WHEREAS, the contractor has completed the construction of the improvements in the City in general compliance with the terms and conditions of the contract and plans and specifications.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA that the project is adopted as having been completed in general compliance with the specifications and contract. The total project cost thereof is hereby determined to be $93,255.31.

Passed, Approved and Adopted this 20th day of May 2025.

_____
Robert S. Gallagher, Mayor

Attest:

_____
Decker P. Ploehn, City Clerk

CITY OF BETTENDORF
COMMUNITY IMPROVEMENT PROJECT SUMMARY SHEET

Project Description:	**Palmer Hills Golf Course Entrance Culvert Replacement**
Project Manager:	Patrick Lynch
CIP Budget:	125,000.00
Funding Source:	G.O. Bonds
Purchase Order Amount:	125,000.00
Final Total Project Cost:	93,255.31

Project #:	SM0155
FY Budgeted:	24/25
Resol. for award:	355-24

Change Orders Detail **(Insert Rows/Categories as Necessary)**

CO Number	Description		Actual
1			
			-
			-
			-
	Total Change Orders Amount		-

Project Cost Summary **(Insert Rows/Categories as Necessary)**

Expenditure Category	Vendor / Description		Actual
Construction Contract	C2 Creative Concrete		79,968.36
Testing	Terracon		252.00
Fiber Pull	CDB		1,500.00
Fiber Installation	Davenport Electric		4,630.00
Topsoil & Sod	Stormwater & Management Services		6,904.95
	Final Total Project Cost		93,255.31

CITY OF BETTENDORF
CONTRACTOR EVALUATION REPORT

Project: PHGC Culvert Replacement SM0155

Contractor: C2 Creative Concrete

[X] Primary [ ] Subcontrac

	Point Range	Score			Points Earned
WORK PERFORMANCE: 55%					
A. Completion on schedule	0 to 3	0.0	x 0.275	=	0.00
B. Quality of the finished product	0 to 3	2.0	x 0.275	=	0.55
CONTINUITY OF WORK SCHEDULE: 20%					
C. Minimum gaps between work days	0 to 3	1.0	x 0.2	=	0.20
ORGANIZATION / MANAGEMENT: 15%					
D. Coordination with suppliers, other contractors and utilities, and engineer	0 to 3	1.0	x 0.05	=	0.05
E. Adequate and competent labor force	0 to 3	2.0	x 0.05	=	0.10
F. Inappropriate behavior, language, dealing with citizens, attitude	0 to 3	2.0	x 0.05	=	0.10
EQUIPMENT: 10%					
G. Equipment on project	0 to 3	2.0	x 0.05	=	0.10
H. General project safety, signage and traffic control	0 to 3	3.0	x 0.05	=	0.15
		Initial Rating:			1.25
Liens Filed - If lien(s) have been filed	0 or -1				
		Final Rating:			1.25

Ratings:

Less than 1 -	Contractor not allowed to work on City of Bettendorf contracts for five years.
Between 1 and 2 -	Contractor to appear before City Council with proof of changes/adjustments in organization.
Greater than 2 -	Satisfactory work.

REMARKS: *(Required for Item(s) rated less than 2.)*

A Missed the 7 day deadline for closure of the entrance and was more than 2 weeks past the project completion date.

C Multiple gaps exceeding 5 aggregate days for the project

D Utilities not refreshed at start of project, delays in responding to return a fully executed contract and all necessary bond and insurance, multiple request for pre-con meeting unanswered. Delays in opening the entrance in 7 days, this hard closure was made clear in pre-con meetings and on site.

Field Inspector — Date

Engineer — Date 4/29/25

Chief Inspector — Date 4-25-25

Contractor — Date

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Jason Manfull, Parks Maintenance Supervisor

Item Title
Resolution authorizing the Director of Public Works to issue a purchase order to ForeverLawn Heartland for the Crow Creek Park Playground Turf Resurfacing Project near the 4-plex.

Explanation
The existing play surface at the Crow Creek Park Playground near the 4-plex has several deteriorated areas and needs to be replaced to improve safety for our patrons. The proposed improvements include installing Explore Playground grass, perimeter boards anchored to the edge of the existing concrete subbase to staple the turf to, mechanical seam tape with glue, manually test turf seams after installation completion, and clean up after installation.

Staff solicited two (2) quotes for this project. ForeverLawn Heartland of Port Byron, Illinois was the low bidder of two (2) quotes received. Quotes ranged from the high of $44,700.00 to the low of $27,757.00.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:
This project (PK0165) is funded within the Community Improvement Program (CIP) with a budget of $30,000.

List Attachments
Resolution and Quote.

RESOLUTION NO. _____-25

RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO ISSUE A PURCHASE ORDER TO FOREVERLAWN HEARTLAND FOR THE CROW CREEK PARK PLAYGROUND TURF RESURFACING PROJECT NEAR THE 4-PLEX

WHEREAS, the City's purchasing policies require that any contract purchases in the amount of $25,000 or greater be approved by a City Council resolution; and

WHEREAS, purchase and installation of the new turf is a key component of maintaining the City's park facilities and operations; and

WHEREAS, ForeverLawn Heartland was the low bidder of two (2) quotes received in the amount of $27,757.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bettendorf, Iowa, that the Director of Public Works is authorized to issue a purchase order to ForeverLawn Heartland in the amount of $27,757.00.

Passed, Approved and Adopted this 20th day of May 2025.

_____
Robert S. Gallagher, Mayor

Attest:

_____
Decker P. Ploehn, City Clerk

3415 – 207th Street North, Port Byron, IL 61275 • Phone: 309.848.4100

City or Bettendorf
Parks and Recreation
4403 Devils Glen Road
Bettendorf, IA 52722

April 23, 2025

Project Name: Crow Creek Park Soccer Playground Resurface

Project Size: 2,627square feet of synthetic grass

We propose to install Explore Playground grass by ForeverLawn, perimeter boards anchored to the edge of the concrete to staple turf to, mechanical seam tape with glue, manually test turf seams after installation completion, clean up after installation, groom playground after installation completion, walk through with owner to go over installation and maintenance needs.

Owner to provide left over turf from previous job while ForeverLawn Heartland will order the final turf needed to complete.

Any changes to the project scope may incur additional charges after a proposal with the cost of changes is signed by owner.

Price includes labor, materials and shipping.

Total – $27,757.00

Needed to start the project: signed copy of estimate and 50% down to order materials.

Warranty: Fifteen-year Playground Limited Closed Loop Warranty.

Exclusions: PIP repair work, critical fall ratings and testing, and overtime labor.

Client to provide access to work area for crew and equipment, access to water and electricity.

Tim Hornbuckle

This proposal may be withdrawn if not accepted within 30 days. All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our control. All payments will be net 30. In the event of non-payment, Purchaser agrees to pay all costs of collection, including interest at 1.5%, and not limited to attorney's fees.

Acceptance by:

By: _____ Dated: _____, 2025.

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Oscar Herrera, Fleet Maintenance Manager

Item Title

Resolution authorizing an increase to Purchase Order No. 230261 and Purchase Order No. 230264 for the purchase of four (4) automated garbage trucks, three (3) automated recycling trucks, and five (5) rear loaders.

Explanation

On June 6, 2023, the City Council passed Resolution No. 164-23 authorizing the Public Works Director to issue a purchase order to Ascendance Trucks Eastern Iowa, LLC (formally known as Thompson Truck and Trailer, Inc.) for the purchase of seven (7) International automated truck chassis at a cost of $133,500 per chassis, and five (5) International rear loader chassis at a cost of $121,600.00 chassis. A purchase order (P.O. No. 230261) was issued on June 13, 2023, in the amount of $1,542,500.00, which allowed these units to be placed on the manufactures fabrication list.

On June 6, 2023, the City Council passed Resolution No. 165-23 authorizing the Public Works Director to issue a purchase order to Kilburg Equipment, LLC for the purchase of seven (7) automated packer bodies at a cost of $154,553.00 per each, and five (5) rear load packer bodies at a cost of $84,127.60 per each. A purchase order (P.O. No. 230264) was issued on June 14, 2023, in the amount of $1,502,509.00, which allowed these units to be placed on the manufactures fabrication list.

Due to shortages in raw materials, labor constraints, revised Federal emission standards for diesel engines, and a national shortage on Allison transmissions at the time these purchase orders were obtained, we were informed by the suppliers that all new vehicles ordered are at least two (2) years out of delivery. By obtaining purchase orders and encumbering the money for these vehicles, this allowed the City to be placed higher in the queue on the manufacturers fabrication list.

The city's purchasing policy allows for purchases to be made through State of Iowa procurement contracts, or other cooperative purchasing organizations, without going through a separate bidding process. Sourcewell is the cooperative purchasing organization where these chassis and bodies were purchased.

Sourcewell pricing quotes for chassis are discounted 31% off MSRP of the model year the quotes are received, and subject to change once a firm build date is established. Ascendance Trucks Eastern Iowa, LLC (formally known as Thompson Truck and Trailer, Inc.) is an approved International Truck dealer and International Truck is a Sourcewell vendor.

Sourcewell pricing quotes for bodies are volume discounted on a case-by-case basis and subject to change at any time due to the steel price index. Kilburg Equipment, LLC is an approved Labris and Leach dealer and Labris and Leach are Sourcewell vendors.

International Truck has submitted a new pricing schedule to Sourcewell that was approved. The cost of a new 2026 International automated truck chassis is $151,457.00 and the cost of a new 2026 International rear loader truck chassis is $135,128.00.

All truck chassis are currently being built. Once they are complete, they will be shipped to Kilburg for final fabrication. We anticipate all vehicles delivery by the first quarter of 2026. Below is a table outlining the new costs.

PO No.	Type	Orig. Sourcewell Cost/Unit	No. of Units	Original P.O. Amount	New Sourcewell Cost/Unit	Increase Cost /Unit	New P.O. Amount	Increase
230261	Automated Chassis	$133,500.00	7	$1,542,500.00	$151,457.00	$17,957.00	$1,735,839.00	$193,339.00
	Rear Loader Chassis	$121,600.00	5		$135,128.00	$13,528.00		
230264	Automated Body	$154,553.00	7	$1,502,509.00	$167,053.00	$12,500.00	$1,640,009.00	$137,500.00
	Rear Loader Body	$84,127.60	5		$94,127.60	$10,000.00		

The original amount of P.O. No. 230261 was $1,542,500.00. Staff requests an increase of $193,339.00 for a new P.O. amount of $1,735,839.00 for the purchase of seven (7) International automated truck chassis and five (5) International rear loader truck chassis.

The original amount of P.O. No. 230264 was $1,502,509.00. Staff requests an increase of $137,500.00 for a new P.O. amount of $1,640,009.00 for the purchase of seven (7) automated packer bodies and five (5) rear load packer bodies.

These purchases will be funded out of Solid Waste Account 5500-0599-57074 to replace four (4) automated garbage trucks (Vehicle Nos. 21726, 21727, 21801, & 21802), three (3) automated recycling trucks (Vehicle Nos. 21611, 21612, & 21613), and five (5) rear load trucks (Vehicle Nos. 21322, 21628, 21629, 21804, & 21805).

All of these solid waste vehicles are at or over their service life. Our Fleet Manager and his team of mechanics continue to do a great job in keeping our fleet on the road and minimizing service disruptions, but we're at a critical point in time where these vehicles are beginning to experience costly repairs.

Relationship to Goals: Provide an effective use of resources to ensure the City gets the best value through its Vehicle Replacement Fund for its vehicle purchases and improvements.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:

Public Works has kept our Finance Department informed of these delays and potential cost increases over the past few years and has confirmed the Solid Waste account has sufficient funds budgeted for these purchases.

List Attachments

Resolution, Quote.

RESOLUTION NO: _____-25

RESOLUTION AUTHORIZING AN INCREASE TO PURCHASE ORDER No. 230261 AND PURCHASE ORDER No. 230264 FOR THE PURCHASE OF FOUR (4) AUTOMATED GARBAGE TRUCKS, THREE (3) AUTOMATED RECYCLING TRUCKS, AND FIVE (5) REAR LOADERS

WHEREAS, On June 6, 2023, the City Council passed Resolution No. 164-23 authorizing the Public Works Director to purchase seven (7) International automated truck chassis and five (5) International rear loader truck chassis; and

WHEREAS, Purchase Order No. 230261 was issued on June 13, 2023, to Ascendance Trucks Eastern Iowa, LLC (formally known as Thompson Truck and Trailer, Inc.) in the amount of $1,542,500.00 to place all twelve (12) chassis on the manufacturers fabrication list; and

WHEREAS, On June 6, 2023, the City Council passed Resolution No. 165-23 authorizing the Public Works Director to purchase seven (7) automated packer bodies and five (5) rear load packer bodies; and

WHEREAS, Purchase Order No. 230264 was issued on June 14, 2023, to Kilburg Equipment, LLC in the amount of $1,502,509.00 to purchase seven (7) automated packer bodies and five (5) rear load packer bodies; and

WHEREAS, Due to rising costs of raw materials, market labor constraints, inflation, and revised Federal emission standards for diesel engines at the time these purchase orders were obtained, we were informed by the suppliers that all new vehicles ordered are at least two (2) years out of delivery and subject to price increases; and

WHEREAS, International Truck, Labris, and Leach has submitted a new pricing schedule to Sourcewell that has been approved for the new model year; and

WHEREAS, The cost of an International automated truck chassis has increased from $133,500.00 per chassis to $151,457.00 per chassis, and the cost of an International rear loader chassis has increased from $121,600.00 per chassis to $135,128.00 per chassis; and

WHEREAS, The cost of an automated packer body has increased from $154,533.00 per body to $167,053.00 per body, and the cost of a rear loader packer body has increased for $84,127.60 per body to $94,127.60 per body; and

WHEREAS, These chassis are now being built and will soon be shipped to Ascendance Trucks Eastern Iowa, LLC. Once these chassis are received, they will then be sent to Kilburg Equipment, LLC for final fabrication; and

WHEREAS, Funds for these purchases are available in Solid Waste Account 5500-0599-57074 to replace four (4) automated garbage trucks (Vehicle Nos. 21726, 21727, 21801, & 21802), three (3) automated

recycling trucks (Vehicle Nos. 21611, 21612, & 21613), and five (5) rear load trucks (Vehicle Nos. 21322, 21628, 21629, 21804, & 21805).

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA, that the Director of Public Works is hereby authorized and directed to approve an increase to P.O. No. 230261 from $1,542,500.00 to $1,735,839.00 and an increase to P.O. No. 230264 from $1,502,509.00 to $1,640,009.00 for the purchase of four (4) automated garbage trucks, three (3) automated recycling trucks, and five (5) rear load trucks.

Passed, Approved, and Adopted this 20th day of May 2025.

Robert S. Gallagher, Mayor

Attest:

Decker P. Ploehn, City Clerk

INTERNATIONAL

Sourcewell
Awarded Contract
Contract # 032824-NVS

International Motors, LLC is pleased to provide you with this proposal compliant with all terms of the Sourcewell Vehicles and Chassis Contract #032824-NVS awarded fromerly to Navistar, Inc now International Motors, LLC for new International truck(s). If you have any questions regarding enrollment in Sourcewell or detailed contract terms and conditions, please see your local International Dealer sales representative.

	PROPOSAL PREPARED FOR:	PROPOSAL PREPARED BY:
Sourcewell Member:	City of Bettendorf	Thompson Truck
Contact:	Oscar Herrera	Joede Kayser
Address:	4403 Devils Glen Rd	3665 W. 83rd St
City/State/Zip:	Bettendorf, IA	Davenport, IA 52806
Phone:	(563) 344-4055	(563) 320-7450
Email:		

Proposal Number	4470-1
Date	
Quantity of this Specification	
Single Sourcewell Transaction Total Volume	19

Chassis Automated			
New 2026 International HV607 6x4 Chassis			$ 184,534.00
Base Chassis List		$ 122,474.00	
Options List		$ 62,060.00	
Sourcewell Contract Discount		31.0%	$ (57,283.09)
Volume Incentive			$ (1,500.00)
Material Price Increases			$ -
Net Sourcewell Chassis Price			$ 125,750.91
Sourcewell Partner Body			
			$ -
			$ -
Handling Fee		4.00%	$ -
Non-Sourcewell Dealer Supplied Body			
			$ -
			$ -
Handling Fee		5.00%	$ -
Additional Post Build Work			
Dual Drive Conversion			$ 16,000.00
			$ 450.00
			$ -
Handling Fee		5.00%	$ 822.50
Service Contracts			
			$ 10,877.00
			$ -
			$ -
Additional Freight			
			$ 850.00
			$ -
Additional Floorplan			
			$ -
			$ -
Additional Fees & Taxes			
			$ -
			$ -
			$ -
Final Sourcewell Per Vehicle Price FOB			**$ 151,457.00**
Final Sourcewell Total Vehicle(s) Price			**$ 151,457.00**

Additional Sourcewell Qualified Content	
Silver Package Award	**$1,200**

Terms:

Stock unit in dealer's inventory, dealer will accept a final purchase order using the current Sourcewell pricing quoted above.

Dealer placing a new orders for the Sourcewell Member, the purchase order cannot be firmed up until the unit is slotted to build with a firm build date or lineset.
Once a firm build date has been established, dealer will provide the Sourcewell Member approved pricing and a final purchase order can be accepted with firm pricing.
Dealer cannot guarantee bodies and/or equipment pricing added to the chassis for a turnkey sale until chassis is lineset.

INTERNATIONAL

Sourcewell
Awarded Contract
Contract # 032824-NVS

International Motors, LLC is pleased to provide you with this proposal compliant with all terms of the Sourcewell Vehicles and Chassis Contract #032824-NVS awarded fromerly to Navistar, Inc now International Motors, LLC for new International truck(s). If you have any questions regarding enrollment in Sourcewell or detailed contract terms and conditions, please see your local International Dealer sales representative.

	PROPOSAL PREPARED FOR:	PROPOSAL PREPARED BY:
Sourcewell Member:	City of Bettendorf	Thompson Truck
Contact:	Oscar Herrera	Joede Kayser
Address:	4403 Devils Glen Rd	3665 W 83rd St
City/State/Zip:	Bettendorf, IA	Davenport, IA 52806
Phone:	(563) 344-4055	(563) 320-7450
Email:		

Proposal Number	4536-1
Date	
Quantity of this Specification	
Single Sourcewell Transaction Total Volume	19

Chassis Rear Loader			
New 2026 International HV607 6x4 Chassis			$ 184,434.00
Base Chassis List	$ 122,474.00		
Options List	$ 61,960.00		
Sourcewell Contract Discount		31.0%	$ (57,252.04)
Volume Incentive			$ (1,500.00)
Material Price Increases			$ -
Net Sourcewell Chassis Price			$ 125,681.96
Sourcewell Partner Body			
			$ -
			$ -
Handling Fee		4.00%	$ -
Non-Sourcewell Dealer Supplied Body			
			$ -
			$ -
Handling Fee		5.00%	$ -
Additional Post Build Work			
			$ 450.00
			$ -
			$ -
Handling Fee		5.00%	$ 22.50
Service Contracts			
			$ 10,877.00
			$ -
			$ -
Additional Freight			
			$ 850.00
			$ -
Additional Floorplan			
			$ -
			$ -
Additional Fees & Taxes			
			$ -
			$ -
			$ -
Final Sourcewell Per Vehicle Price FOB			**$ 135,128.00**
Final Sourcewell Total Vehicle(s) Price			**$ 135,128.00**

Additional Sourcewell Qualified Content	
Silver Package Award	**$1,200**

Terms:

Stock unit in dealer's inventory, dealer will accept a final purchase order using the current Sourcewell pricing quoted above.

Dealer placing a new orders for the Sourcewell Member, the purchase order cannot be firmed up until the unit is slotted to build with a firm build date or lineset.
Once a firm build date has been established, dealer will provide the Sourcewell Member approved pricing and a final purchase order can be accepted with firm pricing.
Dealer cannot guarantee bodies and/or equipment pricing added to the chassis for a turnkey sale until chassis is lineset.

Kilburg Equipment
431 W. Grant St /// PO BOX 284
Preston, IA 52069
+15635902455
jesse@kilburgequip.com
www.kilburgequip.com

Estimate

ADDRESS
Bettendorf, City of 4403 Devils Glen Road Bettendorf, IA 52722-2260

SHIP TO
Bettendorf, City of Bettendorf, City of 4403 Devils Glen Road Bettendorf, IA 52722-2260

ESTIMATE #	DATE	
4384	11/30/2022	

	DESCRIPTION	QTY	RATE	AMOUNT
Leach 2RIII	2024 Leach 2RIII 25CY rearloader, Hotshift PTO, Pump oerspeed protection, broom and shovel holder, emergency kill switch on both sides of tailgate, work lights, mid body turn signals, strobes on front and rear of body, painted white, mudflaps, delivered to Bettendorf By Kilburg Rear Provision camera Per Sourcewell contract #091219-LEG Add $5,100.00 per truck if customer need cart tipper added to truck Multiple truck discount was deleted to chassis being 2 years late causing price on bodies to rise with inflation	5	94,127.60	470,638.00T

SUBTOTAL	470,638.00
TAX	0.00
TOTAL	**$470,638.00**

Accepted By

Accepted Date

TERMS : 1.5% INTEREST WILL BE CHARGED PER MONTH ON ALL DELIQUENT ACCOUNTS OVER 30 DAYS.

Representing an annual interest rate of 18%

Kilburg Equipment
431 W. Grant St /// PO BOX 284
Preston, IA 52069
+15635902455
jesse@kilburgequip.com
www.kilburgequip.com

Estimate

ADDRESS
Bettendorf, City of 4403 Devils Glen Road Bettendorf, IA 52722-2260

SHIP TO
Bettendorf, City of Bettendorf, City of 4403 Devils Glen Road Bettendorf, IA 52722-2260

ESTIMATE #	DATE	
4383	11/30/2022	

SHIP VIA
Delivered

	DESCRIPTION	QTY	RATE	AMOUNT
Labrie Automizer	2024 Labrie Automizer Right Hand 33CY straight frame automated truck. Includes crusher panel, Single Joystick mounted on the left-hand side of the right-hand drive position. Auxiliary arm controls under seat on curbside, Dual work lights, 4" LED amber strobe on front of body and on rear of body, strobe on tailgate, clean out tools and holders, continuous body welds, Electric over Hydraulic body valve, cart counter, etching primer under standard primer, painted white and delivered to City of Bettendorf. Provision 5 camera DVR system and 4 work lights to be installed by Kilburg Equipment Per Sourcewell Contract #091219-LEG Multiple truck discount was deleted due to chassis being 2 years late causing price on bodies to rise with inflation	7	167,053.00	1,169,371.00T

SUBTOTAL	1,169,371.00
TAX	0.00
TOTAL	**$1,169,371.00**

Accepted By

Accepted Date

TERMS : 1.5% INTEREST WILL BE CHARGED PER MONTH ON ALL DELIQUENT ACCOUNTS OVER 30 DAYS.

Representing an annual interest rate of 18%

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Brent O. Morlok, P.E., City Engineer

Item Title
Resolution approving a professional services agreement with HDR for the I-80 and Middle Road City Funded Improvements Project.

Explanation
HDR has previously designed the Forest Grove Drive and Middle Road Improvements, which included extensive streetscaping elements in addition to the complete reconstructions of both roads and the construction of new roundabouts. As part of the Iowa Department of Transportation (IADOT) I-80 and Middle Road Interchange Reconstruction project, Middle Road will be reconstructed from where the City's previous project ended to approximately 900 feet south of the Middle Road and Indiana Ave intersection. IADOT will fund the roadway construction, but the City is responsible for any streetscaping elements such as pavers, trees, landscaping as well as the planned recreational trail, communication integration and other related work. Given that HDR designed the original improvements and staff desires the proposed work to seamlessly match, they are the most logical choice for a consultant. Additionally, this work needs to integrate with the proposed pedestrian bridge project which they are designing and they are also the consultant for IADOT working on the traffic signals and other parts of the interchange project.

Relationship to Goals: Upgraded City Infrastructure & Public Facilities

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:
This project (PW0586) was approved with a total budget of $2,100,000 within the Community Improvement Program (CIP). The remaining budget will cover the actual physical improvements done in conjunction with the interchange project.

List Attachments
Resolution, Professional Services Agreement.

RESOLUTION NO. _____-25

RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH HDR FOR THE I-80 AND MIDDLE ROAD CITY FUNDED IMPROVEMENTS PROJECT

WHEREAS, the Bettendorf City Council deems it necessary and advisable to contract services for the I-80 and Middle Road City Funded Improvements Project; and

WHEREAS, the firm of HDR has submitted an agreement that appears to be in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETTENDORF, IOWA that the proposal from HDR be accepted and the Mayor and City Administrator are hereby authorized and directed to sign a contract for professional engineering services in an amount not to exceed $165,000.00.

Passed, Approved and Adopted this 20th day of May 2025.

_____
Robert S. Gallagher, Mayor

Attest:

_____
Decker P. Ploehn, City Clerk

Task Order 02

PW0607 | Bettendorf I-80 and Middle City-Funded Design

Professional Engineering Services

Bettendorf, Iowa
April 25, 2025

HDR ENGINEERING, INC.

Lead HDR Office:

4620 E 53rd Street, Suite 200
Davenport, IA 52807

TASK ORDER

This Task Order pertains to an Agreement by and between the City of Bettendorf, Iowa, ("OWNER" or "CITY"), and HDR Engineering, Inc. ("ENGINEER" or "CONSULTANT"), dated November 7, 2024, ("the Agreement"). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NO.:	**02**
PROJECT NAME:	**I-80 and Middle City-Funded Design**
CITY PROJECT NO.:	**PW0607**
HDR Lead Office:	4620 E 53rd Street, Suite 200, Davenport, IA 52807
HDR Project Leadership:	Project Manager: Morgan.Mays@hdrinc.com
	Project Accountant: Theresa.McKinley@hdrinc.com

PART 1.0 PROJECT DESCRIPTION:

The Middle Road corridor north of Competition Drive and extending to Indiana Avenue (north of I-80) is undergoing planned improvements in collaboration with the Iowa Department of Transportation (DOT). The CITY is integrating improvements with the planned DOT improvements slated to begin in 2025 and extend into 2027. The Project involves the planned streetscaping, lighting improvements, electrical and communication network expansions, camera integration, and trail extensions. The CONSULTANT and CITY will collaborate with the DOT on integrating design as well as standalone City improvements.

CONSULTANT services shall include program and project management, design services, design review of DOT proposed improvements, project cost review and estimate development, and visualization support.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY CONSULTANT

The Consultant proposes to perform the following Scope of Services and general Tasks:

- TASK 1 – Design Services

TASK 1 DESIGN SERVICES

1.1. PROJECT MANAGEMENT AND QUALITY CONTROL

1.1.1. Project Management

Consultant will provide contract administration, coordination, and direction for the duration of this Agreement.

Consultant will provide a Project Manager to serve as Consultant's single point of contact to the Owner. Conference calls will be scheduled between the Owner and Consultant throughout the project.

1.1.2. Quality Review of Project Deliverables

Consultant will perform an independent quality review of project deliverables noted below.

Additional coordination with the Owner and other stakeholders will be conducted via conference calls and e-mail dialogue.

TASK DELIVERABLES:

1) Electronic copy of monthly invoice and progress reports.

1.2. GENERAL DESIGN SERVICES

The Consultant will prepare requested exhibits, contract documents, technical memorandum, or Opinions of Probable Construction Cost (OPCC) estimates, as needed.

Services may also include:

- Participating in meetings and other corridor infrastructure-related meetings with City and DOT stakeholders;
- Developing and refining concepts for planned improvements;
- Preparing and updating renderings;
- Providing detailed review of planned DOT improvements within City jurisdiction;

Typical Design Submittal milestones may include:

- 10% (Concept / Exhibits),
- 30% (Preliminary),
- 95% (Check), and
- 100% Final documents.

Technical Memorandum typically are provided in a “draft” and “final” form with opportunity for Owner review and comment.

TASK DELIVERABLES (AS REQUESTED):

Electronic PDF set of developed project documents:

- Concept (10%): sketch and high-level OPCC
- Preliminary (30%): plans and OPCC.
- Check (95%): plans, special provisions, and OPCC.
- Final Project construction documents.
- Electronic copy of Owner review comments and Consultant’s evaluation of the response and action taken, for each milestone review.
- Signed and Sealed Cover Sheet by a State of Iowa licensed Professional Engineer.
- Final Digital Files sent to the Owner.

KEY UNDERSTANDINGS AND ASSUMPTIONS:

- Services are on an "on-call" basis with an approximate budget established that may require supplement as additional services are requested. Services are invoiced on an hourly basis as detailed under Part 5.0 of this Task Order.
- Proposed improvements shall typically be designed in accordance with the Iowa Department of Transportation Design Manual and Standard Specifications, the Iowa Statewide Urban Design and Specifications (SUDAS), and applicable City Design Standards.
- Project Manual (front-end contract documents) shall be prepared utilizing the Owner's typical format and Form of Contract (to be provided by the Owner).
- The Consultant will hire appropriate subconsultant(s) to perform supplemental services such as survey, environmental, and/or geotechnical investigations. Local preference and experience with Owner given. Consultant shall be responsible for all coordination, contracting, and directives to the respective subconsultant work. Subconsultant activities considered under this Task, may include, but are not limited to:
  - Control, Topographic, Utilities and Boundary Surveys
  - Environmental Site Assessments
  - Geotechnical Subsurface Exploration, Investigation and Testing

PROJECT SCHEDULE

Services are intended to begin in April 2025 and be largely complete by August 2025. The Task Order may remain open for a period of up to 3-years or as requested by the Owner.

PART 3.0 OWNER'S RESPONSIBILITIES

Owner and others will provide Consultant with all necessary documents and records pertinent to the project, in a timely fashion.

PART 4.0 PERIODS OF SERVICE

Upon receipt of written authorization to proceed, ENGINEER shall perform the services within the time period(s) described in Part 2.0. Unless otherwise stated in this Task Order, the rates of compensation for ENGINEER'S services have been agreed to in anticipation of the orderly and continuous progress of the project through completion. If any specified dates for the completion of ENGINEER'S services are exceeded through no fault of the ENGINEER, the time for performance of those services shall be automatically extended for a period which may be reasonably required for their completion and all rates, measures and amounts of ENGINEER'S compensation shall be equitably adjusted.

PART 5.0 ENGINEER'S FEE

Compensation for ENGINEER'S services under this Agreement shall be on the basis of Direct Labor Costs times a factor of three 00/100 (3.00) for the services of ENGINEER'S personnel engaged on the Project, plus Reimbursable Expenses, for a total project cost not to exceed one-hundred sixty-five thousand and 00/100 Dollars (**$165,000.00**).

The amount of any sales tax, excise tax, value added tax (VAT), or gross receipts tax that may be imposed on this Agreement shall be added to the ENGINEER'S compensation as Reimbursable Expenses.

Compensation terms are defined as follows:

Direct Labor Cost shall mean salaries and wages, (basic and overtime) paid to all personnel engaged directly on the Project. The Direct Labor Costs and the factor applied to Direct Labor Costs will be adjusted annually as of the first of every year to reflect equitable changes to the compensation payable to Engineer.

Reimbursable Expense shall mean the actual expenses incurred directly or indirectly in connection with the Project for transportation travel, subconsultants, subcontractors, technology charges, telephone, telex, shipping and express, and other incurred expense.

PART 6.0 OTHER

None.

This Task Order is executed this _____ day of _____, 20___.

CITY OF BETTENDORF, IOWA "OWNER"		HDR ENGINEERING, INC. "ENGINEER"	
BY:		BY:	
NAME:		NAME:	Ann Williams
TITLE:		TITLE:	Senior Vice President
ADDRESS:	4403 Devils Glen Road Bettendorf, IA 52722	ADDRESS:	1917 S. 67th Street Omaha, NE 68106

A

EXECUTED MASTER SERVICES AGREEMENT BETWEEN OWNER AND HDR

MASTER SHORT FORM AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made as of this 7th day of November, 2024, between the City of Bettendorf, Iowa, hereinafter referred to as "OWNER" or "CITY", and HDR Engineering, Inc., hereinafter referred to as "ENGINEER" or "CONSULTANT," for engineering services as described in this Agreement.

WHEREAS, OWNER desires to retain ENGINEER, a professional engineering firm, to provide professional engineering, consulting and related services ("Services") on one or more projects in which the OWNER is involved; and

WHEREAS, ENGINEER desires to provide such services on such projects as may be agreed, from time to time, by the parties;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

SECTION I. PROJECT TASK ORDER

1.1 This Agreement shall apply to as many projects as OWNER and ENGINEER agree will be performed under the terms and conditions of this Agreement. Each project ENGINEER performs for OWNER hereunder shall be designated by a "Task Order." A sample Task Order is attached to this Agreement and marked as Exhibit "A". No Task Order shall be binding or enforceable unless and until it has been properly executed by both OWNER and ENGINEER. Each properly executed Task Order shall become a separate supplemental agreement to this Agreement.

1.2 In resolving potential conflicts between this Agreement and the Task Order pertaining to a specific project, the terms of this Agreement shall control.

1.3 ENGINEER will provide the Scope of Services as set forth in Part 2 of each Task Order.

SECTION II. RESPONSIBILITIES OF OWNER

In addition to the responsibilities described in paragraph 6 of the attached "HDR Engineering, Inc. Terms and Conditions for Professional Services," OWNER shall have the responsibilities described in Part 3 of each Task Order.

SECTION III. COMPENSATION

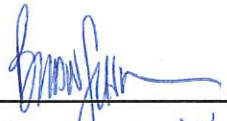
Compensation for ENGINEER's Services shall be in accordance with Part 5 of each Task Order, and in accordance with paragraph 11 of the attached HDR Engineering, Inc. Terms and Conditions.

SECTION IV. TERMS AND CONDITIONS OF ENGINEERING SERVICES

The HDR Engineering, Inc. Terms and Conditions, which are attached hereto in Exhibit B, are incorporated into this Agreement by this reference as if fully set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

City of Bettendorf
"OWNER"

BY: 

NAME: Brian Schmidt

TITLE: Public Works Director

ADDRESS: 4403 Devils Glen Rd.
Bettendorf, IA 52722

HDR ENGINEERING, INC.
"ENGINEER"

BY: 

NAME: Matthew B. Tondl

TITLE: Senior Vice President

ADDRESS: 1917 S. 67th Street
Omaha, NE 68106

EXHIBIT A

TASK ORDER

This Task Order pertains to an Agreement by and between _____, ("OWNER"), and HDR Engineering, Inc. ("ENGINEER"), dated _____, 20___, ("the Agreement"). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER:
PROJECT NAME:

PART 1.0 PROJECT DESCRIPTION:
PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:
PART 3.0 OWNER'S RESPONSIBILITIES:
PART 4.0 PERIODS OF SERVICE:
PART 5.0 ENGINEER'S FEE:
PART 6.0 OTHER:

PAGE FOR REFERENCE ONLY

This Task Order is executed this _____ day of _____, 20___.

_____ "OWNER"	HDR ENGINEERING, INC. "ENGINEER"
BY: _____	BY: _____
NAME: _____	NAME: _____
TITLE: _____	TITLE: _____
ADDRESS: _____ _____	ADDRESS: _____ _____

EXHIBIT B

TERMS AND CONDITIONS

INCLUDES MODIFICATIONS TO #11 AND #17, AS AGREED TO BY OWNER AND ENGINEER COUNSEL

HDR Engineering, Inc. Terms and Conditions for Professional Services

1. **STANDARD OF PERFORMANCE**
The standard of care for all professional engineering, consulting and related services performed or furnished by ENGINEER and its employees under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under the same or similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's services.

2. **INSURANCE/INDEMNITY**
ENGINEER agrees to procure and maintain, at its expense, Workers' Compensation insurance as required by statute; Employer's Liability of $250,000; Automobile Liability insurance of $1,000,000 combined single limit for bodily injury and property damage covering all vehicles, including hired vehicles, owned and non-owned vehicles; Commercial General Liability insurance of $1,000,000 combined single limit for personal injury and property damage; and Professional Liability insurance of $1,000,000 per claim for protection against claims arising out of the performance of services under this Agreement caused by negligent acts, errors, or omissions for which ENGINEER is legally liable. If flying an Unmanned Aerial System (UAS or drone), ENGINEER will procure and maintain aircraft unmanned aerial systems insurance of $1,000,000 per occurrence. OWNER shall be made an additional insured on Commercial General and Automobile Liability insurance policies and certificates of insurance will be furnished to the OWNER. ENGINEER agrees to indemnify OWNER for third party personal injury and property damage claims to the extent caused by ENGINEER's negligent acts, errors or omissions. However, neither Party to this Agreement shall be liable to the other Party for any special, incidental, indirect, or consequential damages (including but not limited to loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; cost of capital; and/or fines or penalties), loss of profits or revenue arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including but not limited to any such damages caused by the negligence, errors or omissions, strict liability or breach of contract. The employees of both parties are intended third party beneficiaries of this waiver of consequential damages.

3. **OPINIONS OF PROBABLE COST**
Any opinions of probable project cost or probable construction cost provided by ENGINEER are made on the basis of information available to ENGINEER and on the basis of ENGINEER's experience and qualifications, and represents its judgment as an experienced and qualified professional engineer. However, since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s') methods of determining prices, or over competitive bidding or market conditions, ENGINEER does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost ENGINEER prepares.

4. **CONSTRUCTION PROCEDURES**
ENGINEER's observation or monitoring portions of the work performed under construction contracts shall not relieve the contractor from its responsibility for performing work in accordance with applicable contract documents. ENGINEER shall not control or have charge of, and shall not be responsible for, construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions connected with the work and shall not manage, supervise, control or have charge of construction. ENGINEER shall not be responsible for the acts or omissions of the contractor or other parties on the project. ENGINEER shall be entitled to review all construction contract documents and to require that no provisions extend the duties or liabilities of ENGINEER beyond those set forth in this Agreement. OWNER agrees to include ENGINEER as an indemnified party in OWNER's construction contracts for the work, which shall protect ENGINEER to the same degree as OWNER. Further, OWNER agrees that ENGINEER shall be listed as an additional insured under the construction contractor's liability insurance policies.

5. **CONTROLLING LAW**
This Agreement is to be governed by the law of the state where ENGINEER's services are performed.

6. **SERVICES AND INFORMATION**
OWNER will provide all criteria and information pertaining to OWNER's requirements for the project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations. OWNER will also provide copies of any OWNER-furnished Standard Details, Standard Specifications, or Standard Bidding Documents which are to be incorporated into the project.

OWNER will furnish the services of soils/geotechnical engineers or other consultants that include reports and appropriate professional recommendations when such services are deemed necessary by ENGINEER. The OWNER agrees to bear full responsibility for the technical accuracy and content of OWNER-furnished documents and services.

In performing professional engineering and related services hereunder, it is understood by OWNER that ENGINEER is not engaged in rendering any type of legal, insurance or accounting services, opinions or advice. Further, it is the OWNER's sole responsibility to obtain the advice of an attorney, insurance counselor or accountant to protect the OWNER's legal and financial interests. To that end, the OWNER agrees that OWNER or the OWNER's representative will examine all studies, reports, sketches, drawings, specifications, proposals and other documents, opinions or advice prepared or provided by ENGINEER, and will obtain the advice of an attorney, insurance counselor or other consultant as the OWNER deems necessary to protect the OWNER's interests before OWNER takes action or forebears to take action based upon or relying upon the services provided by ENGINEER.

7. **SUCCESSORS, ASSIGNS AND BENEFICIARIES**
OWNER and ENGINEER, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the covenants of this Agreement. Neither OWNER nor ENGINEER will assign, sublet, or transfer any interest in this Agreement or claims arising therefrom without the written consent of the other. No third party beneficiaries are intended under this Agreement.

8. **RE-USE OF DOCUMENTS**
All documents, including all reports, drawings, specifications, computer software or other items prepared or furnished by ENGINEER pursuant to this Agreement, are instruments of service with respect to the project. ENGINEER retains ownership of all such documents. OWNER may retain copies of the documents for its information and reference in connection with the project; however, none of the documents are intended or represented to be suitable for reuse by OWNER or others on extensions of the project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to ENGINEER, and OWNER will defend, indemnify and hold harmless ENGINEER from all claims, damages, losses and expenses, including attorney's fees,

arising or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

9. TERMINATION OF AGREEMENT

OWNER or ENGINEER may terminate the Agreement, in whole or in part, by giving seven (7) days written notice to the other party. Where the method of payment is "lump sum," or cost reimbursement, the final invoice will include all services and expenses associated with the project up to the effective date of termination. An equitable adjustment shall also be made to provide for termination settlement costs ENGINEER incurs as a result of commitments that had become firm before termination, and for a reasonable profit for services performed.

10. SEVERABILITY

If any provision of this agreement is held invalid or unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term or condition shall not be construed by the other party as a waiver of any subsequent breach of the same provision, term or condition.

11. INVOICES

ENGINEER will submit monthly invoices for services rendered and OWNER will make payments to ENGINEER within thirty (30) days of OWNER's receipt of ENGINEER's invoice.

ENGINEER will retain receipts for reimbursable expenses in general accordance with Internal Revenue Service rules pertaining to the support of expenditures for income tax purposes. Receipts will be available for inspection by OWNER's auditors upon request.

If OWNER disputes any items in ENGINEER's invoice for any reason, including the lack of supporting documentation, OWNER may temporarily delete the disputed item and pay the remaining amount of the invoice. OWNER will promptly notify ENGINEER of the dispute and request clarification and/or correction. After any dispute has been settled, ENGINEER will include the disputed item on a subsequent, regularly scheduled invoice, or on a special invoice for the disputed item only.

OWNER recognizes that late payment of invoices results in extra expenses for ENGINEER. ENGINEER retains the right to assess OWNER interest at the rate of one percent (1%) per month, but not to exceed the maximum rate allowed by law, on undisputed invoices which are not paid within thirty (30) days from the date OWNER receives ENGINEER's invoice. In the event undisputed portions of ENGINEER's invoices are not paid when due, ENGINEER also reserves the right, after seven (7) days prior written notice, to suspend the performance of its services under this Agreement until all past due amounts have been paid in full.

12. CHANGES

The parties agree that no change or modification to this Agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of this Agreement. The execution of the change shall be authorized and signed in the same manner as this Agreement. Adjustments in the period of services and in compensation shall be in accordance with applicable paragraphs and sections of this Agreement. Any proposed fees by ENGINEER are estimates to perform the services required to complete the project as ENGINEER understands it to be defined. For those projects involving conceptual or process development services, activities often are not fully definable in the initial planning. In any event, as the project progresses, the facts developed may dictate a change in the services to be performed, which may alter the scope. ENGINEER will inform OWNER of such situations so that changes in scope and adjustments to the time of performance and compensation can be made as required. If such change, additional services, or suspension of services results in an increase or decrease in the cost of or time required for performance of the services, an equitable adjustment shall be made, and the Agreement modified accordingly.

13. CONTROLLING AGREEMENT

These Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document.

14. EQUAL EMPLOYMENT AND NONDISCRIMINATION

In connection with the services under this Agreement, ENGINEER agrees to comply with the applicable provisions of federal and state Equal Employment Opportunity for individuals based on color, religion, sex, or national origin, or disabled veteran, recently separated veteran, other protected veteran and armed forces service medal veteran status, disabilities under provisions of executive order 11246, and other employment, statutes and regulations, as stated in Title 41 Part 60 of the Code of Federal Regulations § 60-1.4 (a-f), § 60-300.5 (a-e), § 60-741 (a-e).

15. HAZARDOUS MATERIALS

OWNER represents to ENGINEER that, to the best of its knowledge, no hazardous materials are present at the project site. However, in the event hazardous materials are known to be present, OWNER represents that to the best of its knowledge it has disclosed to ENGINEER the existence of all such hazardous materials, including but not limited to asbestos, PCB's, petroleum, hazardous waste, or radioactive material located at or near the project site, including type, quantity and location of such hazardous materials. It is acknowledged by both parties that ENGINEER's scope of services do not include services related in any way to hazardous materials. In the event ENGINEER or any other party encounters undisclosed hazardous materials, ENGINEER shall have the obligation to notify OWNER and, to the extent required by law or regulation, the appropriate governmental officials, and ENGINEER may, at its option and without liability for delay, consequential or any other damages to OWNER, suspend performance of services on that portion of the project affected by hazardous materials until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the hazardous materials; and (ii) warrants that the project site is in full compliance with all applicable laws and regulations. OWNER acknowledges that ENGINEER is performing professional services for OWNER and that ENGINEER is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous materials, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the project site in connection with ENGINEER's services under this Agreement. If ENGINEER's services hereunder cannot be performed because of the existence of hazardous materials, ENGINEER shall be entitled to terminate this Agreement for cause on 30 days written notice. To the fullest extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER, its officers, directors, partners, employees, and subconsultants from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from hazardous materials, provided that (i) any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing in this paragraph shall obligate OWNER to indemnify any individual or entity from and against the consequences of that individual's or entity's sole negligence or willful misconduct.

16. EXECUTION

This Agreement, including the exhibits and schedules made part hereof, constitute the entire Agreement between ENGINEER and

OWNER, supersedes and controls over all prior written or oral understandings. This Agreement may be amended, supplemented or modified only by a written instrument duly executed by the parties.

17. ALLOCATION OF RISK

OWNER AND ENGINEER HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING ENGINEER'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS, SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF ENGINEER (AND ITS RELATED CORPORATIONS, SUBCONSULTANTS AND EMPLOYEES) TO OWNER AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO $1,000,000, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF ENGINEER'S SERVICES OR THIS AGREEMENT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. ENGINEER'S AND SUBCONSULTANTS' EMPLOYEES ARE INTENDED THIRD PARTY BENEFICIARIES OF THIS ALLOCATION OF RISK.

18. LITIGATION SUPPORT

In the event ENGINEER is required to respond to a subpoena, government inquiry or other legal process related to the services in connection with a legal or dispute resolution proceeding to which ENGINEER is not a party, OWNER shall reimburse ENGINEER for reasonable costs in responding and compensate ENGINEER at its then standard rates for reasonable time incurred in gathering information and documents and attending depositions, hearings, and trial.

19. NO THIRD PARTY BENEFICIARIES

Except as otherwise provided in this Agreement, no third party beneficiaries are intended under this Agreement. In the event a reliance letter or certification is required under the scope of services, the parties agree to use a form that is mutually acceptable to both parties.

20. UTILITY LOCATION

If underground sampling/testing is to be performed, a local utility locating service shall be contacted to make arrangements for all utilities to determine the location of underground utilities. In addition, OWNER shall notify ENGINEER of the presence and location of any underground utilities located on the OWNER's property which are not the responsibility of private/public utilities. ENGINEER shall take reasonable precautions to avoid damaging underground utilities that are properly marked. The OWNER agrees to waive any claim against ENGINEER and will indemnify and hold ENGINEER harmless from any claim of liability, injury or loss caused by or allegedly caused by ENGINEER's damaging of underground utilities that are not properly marked or are not called to ENGINEER's attention prior to beginning the underground sampling/testing.

21. UNMANNED AERIAL SYSTEMS

If operating UAS, ENGINEER will obtain all permits or exemptions required by law to operate any UAS included in the services. ENGINEER's operators have completed the training, certifications and licensure as required by the applicable jurisdiction in which the UAS will be operated. OWNER will obtain any necessary permissions for ENGINEER to operate over private property, and assist, as necessary, with all other necessary permissions for operations.

22. OPERATIONAL TECHNOLOGY SYSTEMS

OWNER agrees that the effectiveness of operational technology systems and features designed, recommended or assessed by ENGINEER (collectively "OT Systems") are dependent upon OWNER's continued operation and maintenance of the OT Systems in accordance with all standards, best practices, laws, and regulations that govern the operation and maintenance of the OT Systems. OWNER shall be solely responsible for operating and maintaining the OT Systems in accordance with applicable laws, regulations, and industry standards (e.g. ISA, NIST, etc.) and best practices, which generally include but are not limited to, cyber security policies and procedures, documentation and training requirements, continuous monitoring of assets for tampering and intrusion, periodic evaluation for asset vulnerabilities, implementation and update of appropriate technical, physical, and operational standards, and offline testing of all software/firmware patches/updates prior to placing updates into production. Additionally, OWNER recognizes and agrees that OT Systems are subject to internal and external breach, compromise, and similar incidents. Security features designed, recommended or assessed by ENGINEER are intended to reduce the likelihood that OT Systems will be compromised by such incidents. However, ENGINEER does not guarantee that OWNER's OT Systems are impenetrable and OWNER agrees to waive any claims against ENGINEER resulting from any such incidents that relate to or affect OWNER's OT Systems.

23. FORCE MAJEURE

ENGINEER shall not be responsible for delays caused by factors beyond ENGINEER's reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, government ordered industry shutdowns, power or server outages, acts of nature, widespread infectious disease outbreaks (including, but not limited to epidemics and pandemics), failure of any governmental or other regulatory authority to act in a timely manner, failure of the OWNER to furnish timely information or approve or disapprove of ENGINEER's services or work product, or delays caused by faulty performance by the OWNER's or by contractors of any level or any other events or circumstances not within the reasonable control of the party affected, whether similar or dissimilar to any of the foregoing. When such delays beyond ENGINEER's reasonable control occur, the OWNER agrees that ENGINEER shall not be responsible for damages, nor shall ENGINEER be deemed in default of this Agreement, and the parties will negotiate an equitable adjustment to ENGINEER's schedule and/or compensation if impacted by the force majeure event or condition.

24. EMPLOYEE IMMUNITY

The parties to this Agreement acknowledge that an individual employee or agent may not be held individually liable for negligence with regard to services provided under this Agreement. To the maximum extent permitted by law, the parties intend i) that this limitation on the liability of employees and agents shall include directors, officers, employees, agents and representatives of each party and of any entity for whom a party is legally responsible, and ii) that any such employee or agent identified by name in this Agreement shall not be deemed a party.

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Mark Hunt
Community Development Director

Item Title

Resolution reapproving the final plat of Rodruck's First Addition, submitted by Pleasant Valley Alpacas, LLC. (Case 25-069-FP)

Explanation

Todd Rodruck DBA Pleasant Valley Alpacas, LLC submitted the final plat of Rodruck's First Addition which was approved by City Council on December 3, 2024 by Resolution No. 357-24. The developer did not record the final plat and legal documents within the allowable 60-day time period, necessitating reapproval of the final plat.

Todd Rodruck DBA Pleasant Valley Alpacas LLC has submitted a final plat proposing a three-lot subdivision that currently contains one single-family residential dwelling and one four-unit, multi-family residential building. The proposed subdivision is located south of US-67/State Street and north of Pigeon Creek.

The property is designated I, Industrial on the Future Land Use Map and is located in the I-2, General Industrial Zoning District. The existing residential uses will remain legally non-conforming which restricts the expansion, enlargement, or intensification of the residential uses in the I-2 District.

No new developments or alterations are being made with the plat proposal. The purpose of the subdivision is to separate the existing uses on the property and prepare the undeveloped area on Lot 1 for possible light-industrial development. All future development will be reviewed at the site development plan stage.

The Planning and Zoning Commission made a recommendation for approval of the Final Plat at their November 20, 2024 meeting.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:

N/A

List attachments

Resolution; (A) Staff Report with attachments; (B) Planning and Zoning Commission report to Mayor and City Council; (C) Excerpts from the Planning and Zoning Commission meeting minutes regarding this matter.

RESOLUTION NO. _____ - 25

RESOLUTION REAPPROVING THE FINAL PLAT OF RODRUCK'S FIRST ADDITION

WHEREAS, Pleasant Valley Alpacas, LLC submitted the final plat of Rodruck's First Addition which was approved by City Council on December 3, 2024 by Resolution No. 357-24, and

WHEREAS, reapproval of the final plat is required because the developer did not record the final plat and legal documents within the allowable 60-day time period after City Council approval.

NOW, THEREFORE, BE IT RESOLVED, that the City Council reapproves the final plat of Rodruck's First Addition.

PASSED, APPROVED, AND ADOPTED this 20th day of May, 2025.

_____
Robert S. Gallagher, Mayor

ATTEST:

_____
Decker P. Ploehn, City Clerk

Staff Report

Subject: Planning and Zoning Commission
Author: Taylor Beswick
Department: Community Development
Date: November 15, 2024

Case No.:	24-069-FP
Request:	Final Plat – Rodruck's First Addition
Location:	South of US-67/State Street and north of Pigeon Creek (7155 State Street)
Legal Description:	Parcel ID # 851817002
Applicant:	Todd Rodruck DBA Pleasant Valley Alpacas LLC
Current Zoning:	I-2, General Industrial
Future Land Use:	I, Industrial

Background Information & Facts

Todd Rodruck DBA Pleasant Valley Alpacas LLC has submitted a final plat proposing a three-lot subdivision containing one existing single-family residential dwelling, one existing four-unit, and a multi-family residential building. The proposed subdivision is located south of US-67/State Street and north of Pigeon Creek. The property is currently only accessible via a private driveway which crosses Canadian Pacific Kansas City Railroad tracks (see Aerial Map - Attachment A). The property is designated as I, Industrial on the Future Land Use Map and is located in the I-2, General Industrial Zoning District (see Future Land Use & Zoning Map - Attachment B). No new developments or alterations are being made with the plat proposal. The purpose of the subdivision is to separate the existing uses on the property and prepare the undeveloped portions on Lot 1 for possible light-industrial development. No development is being approved with this proposal (see Proposed Final Plat - Attachment C). All future development will be reviewed at the Site Development Plan stage.

Future Land Use and Comprehensive Plan

Current uses onsite include single-family residential, multi-family residential, and agricultural. Though the proposal keeps the residential uses onsite, staff contends the site is less non-conforming due to the propsoed separation of the various uses. Thus, it is the opinion of staff that the Future Land Use designation, current zoning, and current uses are compliant and compatible.

Lot Configuration & Zoning Compliance

The proposed plat shows lot sizes of 7.30 acres (317,988 square feet) (Lot 1), 0.77 acres (33,541 square feet) (Lot 2), and 1.16 acres (50,530 square feet) (Lot 3). Existing buildings are within setbacks established with the new property lines. All additional bulk standards for the I-2 district are met by the proposal. The proposed lots and the existing structures will be conforming in the I-2 District. The existing residential uses will remain legally non-conforming which restricts the expansion, enlargement, or intensification of the residential use in the I-2 District.

Utilities

No public sanitary sewer or water connections exist onsite. At this time, it is unlikely for extension of these services given the existing uses. The proposed lots sizes contemplate sizing and placement requirements for new septic systems in the future. This plat has been reviewed by the Scott County Health Department and is deemed to have sufficient sewer and water easements necessary for subdividing the two existing residential structures.

No stormwater detention is required in this area of Bettendorf due to its close proximity to the Mississippi River.

Floodplain

Portions of the proposed subdivision are located in the 100-year floodplain. The applicant is working with the City's Floodplain Administrator on sufficient permitting and review for filling and excavating areas for future development.

Thoroughfare Plan & Access

Existing vehicular access is via the existing private drive. An access easement on the north property line grants access to Lot 1. In addition, the applicant has a separate access agreement with Canadian Pacific Kansas City Railroad for access on portions of their right-of-way.

Staff Recommendation

Given the evidence and reasons stated in the staff analysis of the request, staff recommends the Planning and Zoning Commission recommend **approval** of the final plat of Rodruck's First Addition (Case No. 24-069).

Respectfully submitted,

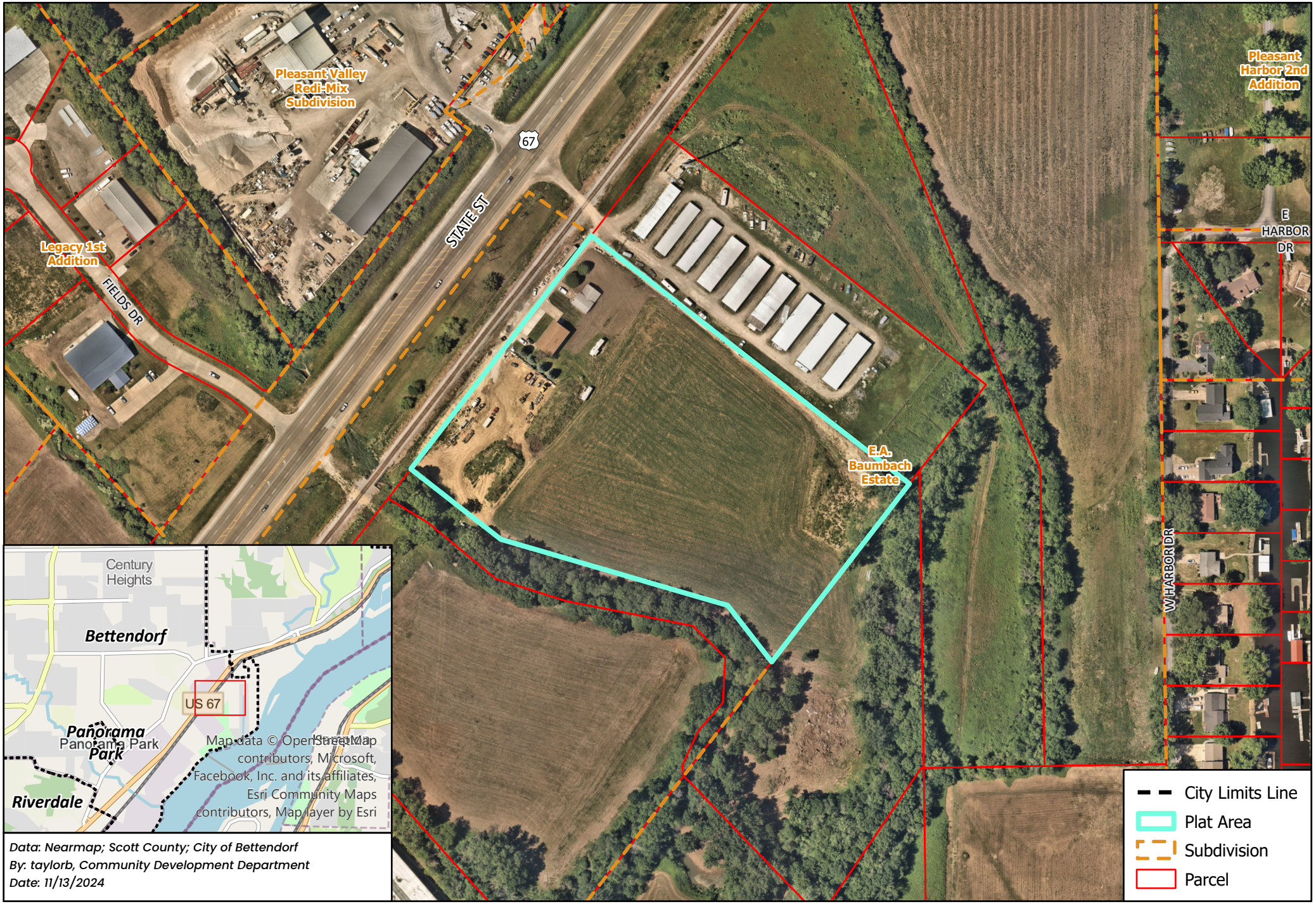
Taylor Beswick
Senior City Planner

Case No. 24-069: Rodruck's First Addition
Final Plat
Aerial - Attachment A

1 Inch = 320 Feet

0 125 250 500 750 Feet

N



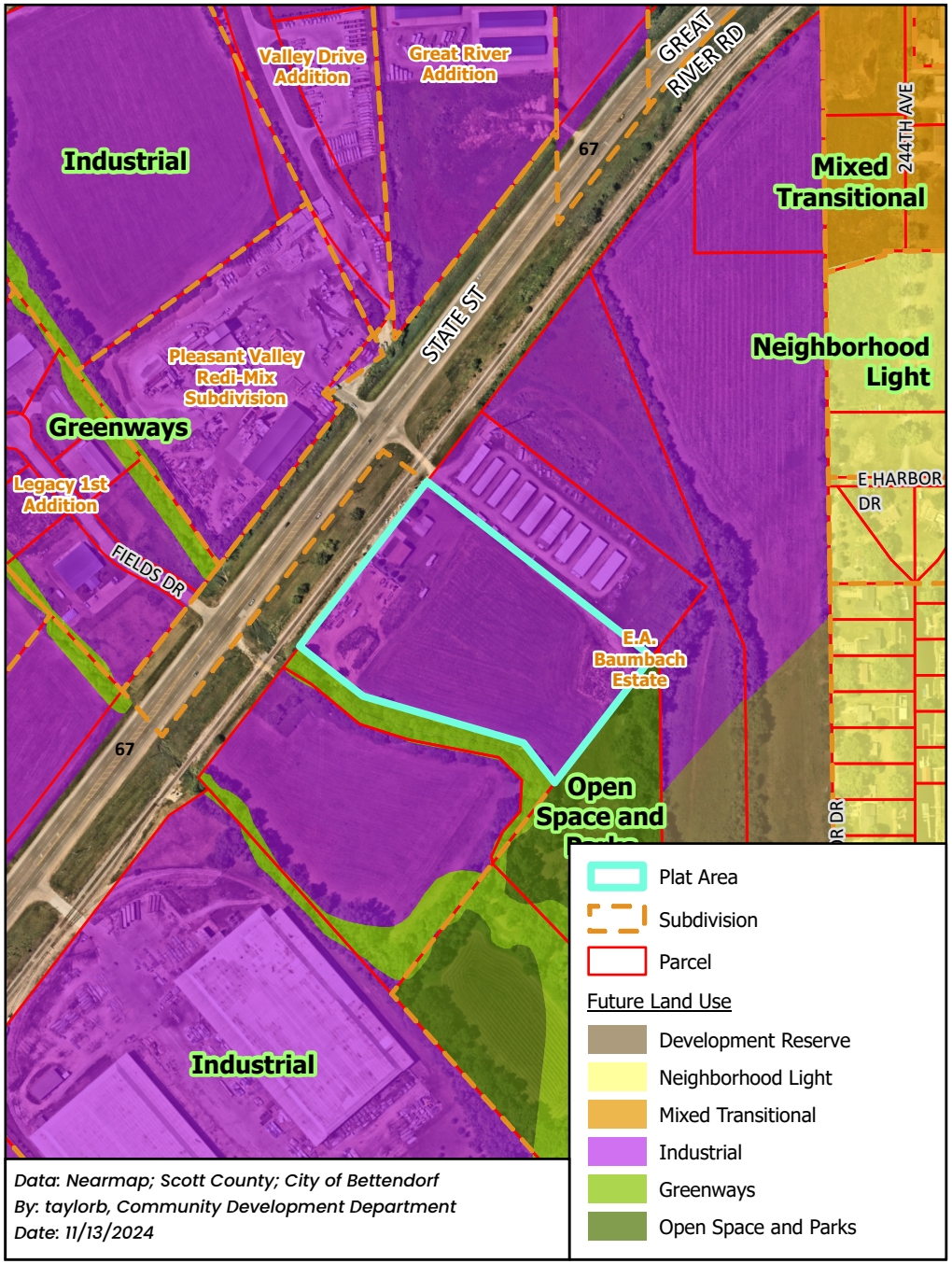
Data: Nearmap; Scott County; City of Bettendorf
By: taylorb, Community Development Department
Date: 11/13/2024

Case No. 24-069: Rodruck's First Addition
Final Plat
Future Land Use & Zoning - Attachment B

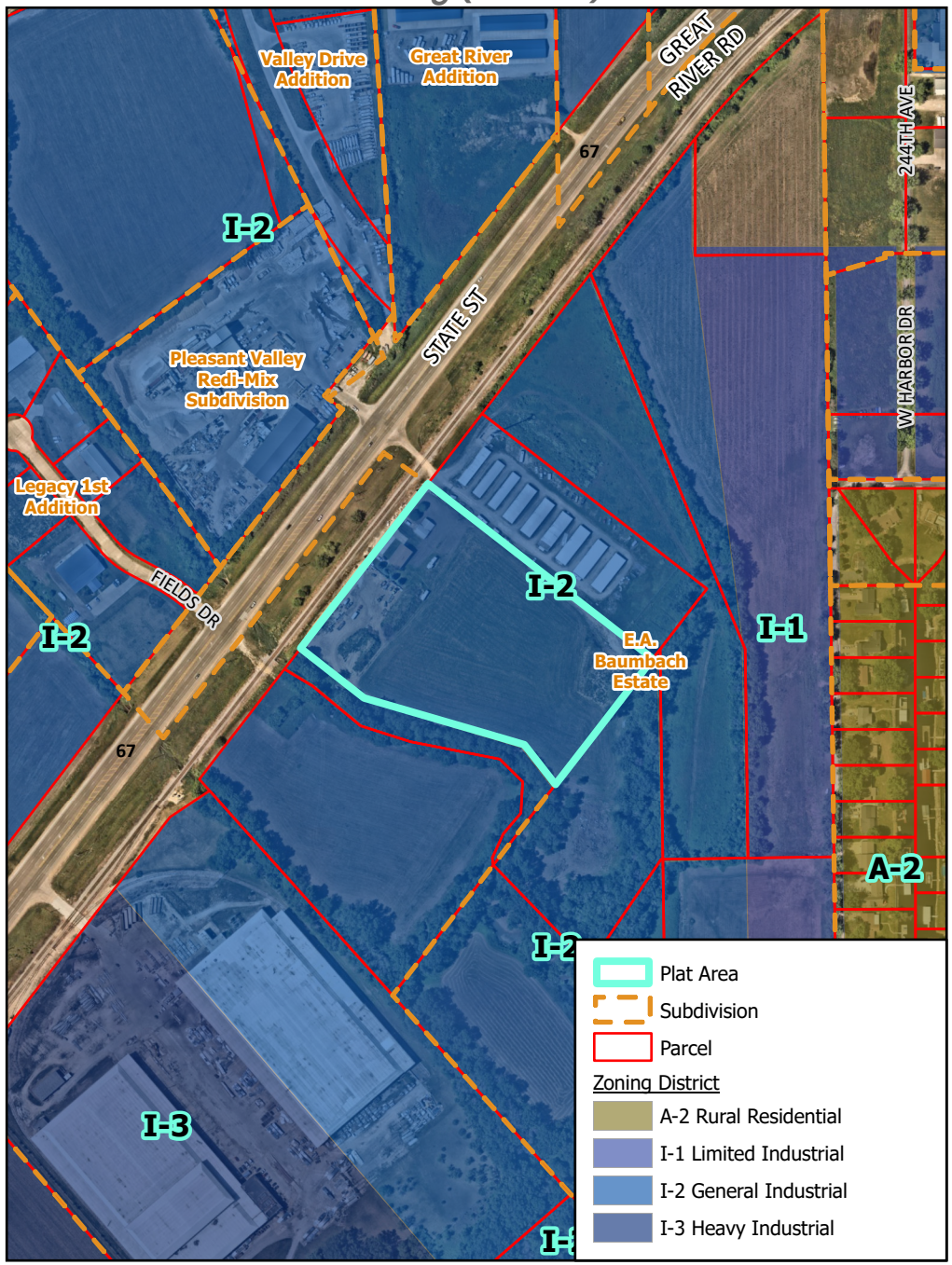
1 Inch = 667 Feet
0 185 370 740 Feet

N

Future Land Use



Zoning (Current)



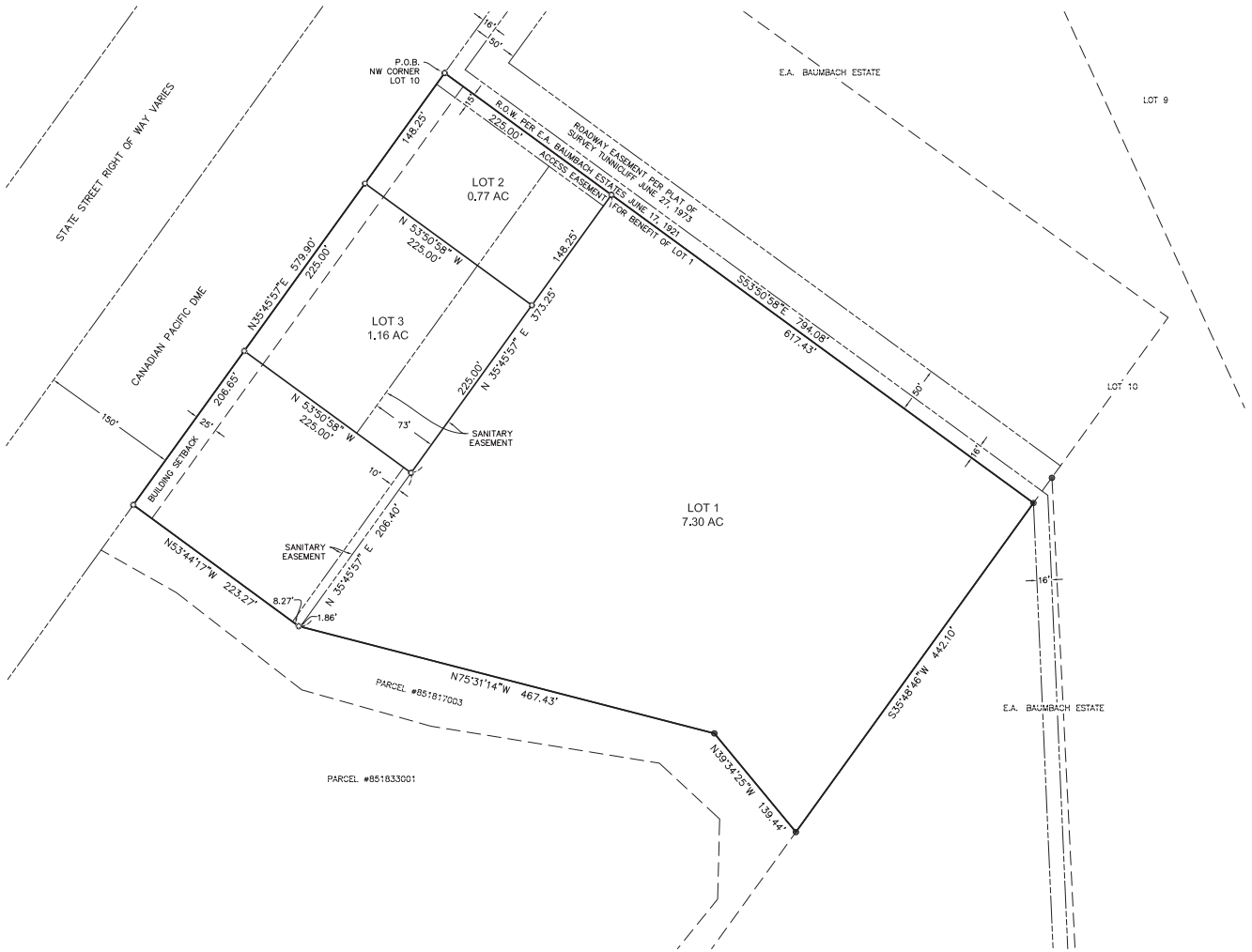
Data: Nearmap; Scott County; City of Bettendorf
By: taylorb, Community Development Department
Date: 11/13/2024

Description: Rodruck's First Addition, Part of the West Half of Section 18, Township 78 North, Range 5 East of the 5th P.M.
Requestor: PV Alpacas
Proprietor: PV Alpacas
Surveyor: Luke D. Miller
Survey Company: Klingner & Associates, P.C.
Return To: Klingner & Associates, P.C.
4111 East 60th Street, Davenport, Iowa 52807
lmiller@klingner.com (563) 359-1348

FINAL PLAT OF

RODRUCK'S FIRST ADDITION

PART OF THE WEST HALF OF SECTION 18,
TOWNSHIP 78 NORTH, RANGE 5 EAST OF THE 5TH P.M.
CITY OF BETTENDORF, SCOTT COUNTY, IOWA



CITY OF BETTENDORF, IOWA

BY _____

ATTEST _____

DATE _____

PLAN & ZONE COMMISSION

BY _____

DATE _____

LEGEND

- SET 5/8" IRON ROD WITH ORANGE PLASTIC CAP #22228
- FOUND 1 1/2" IRON PIPE
- FOUND DOT CAPPED IRON ROD
- FOUND MAGNAIL
- FOUND 1/2" SQUARE
- SURVEY BOUNDARY LINE
- EXISTING LOT LINES
- PROPOSED EASEMENT LINES
- BUILDING SETBACK LINES
- EXISTING RIGHT OF WAY LINE
- SECTION LINE
- 123.45 MEASURED DISTANCE
- (123.45) RECORDED DISTANCE

GENERAL NOTES

DISTANCES SHOWN IN FEET AND DECIMAL PARTS THEREOF.

SUBDIVISION CONTAINS 9.24 ACRES, MORE OR LESS.

LOTS ARE ZONED I-2

ALL IMPROVEMENTS TO BE INSTALLED IN ACCORDANCE WITH THE LATEST STANDARD SPECIFICATIONS OF THE CITY OF BETTENDORF, IOWA.

ZONING SETBACK LINES ARE BASED ON ZONING REQUIREMENTS AS OF THE DATE OF CITY COUNCIL APPROVAL. IN CASE OF CONFLICT BETWEEN LINES SHOWN AND FUTURE CODE REQUIREMENTS THE CODE REQUIREMENTS SHALL GOVERN.

PLAT NOTES ESTABLISH REQUIREMENTS FOR HOW A SUBDIVISION WILL DEVELOP. HOWEVER, THE CITY RESERVES THE RIGHT IN ITS SOLE DISCRETION TO ALTER OR AMEND ANY PLAT NOTE, OR TO SELL OR VACATE ANY RIGHT OF WAY OR UTILITY EASEMENT DEDICATED WITHIN THE PLAT. FURTHER, THE CITY RESERVES THE RIGHT UPON REQUEST OF THE OWNER TO RELOCATE ANY EASEMENT, ALTER LOT BOUNDARIES OR ALLOW GROUND TO BE REPLATTED.

MIDAMERICAN ENERGY COMPANY

BY _____

DATE _____
APPROVED SUBJECT TO ENCUMBRANCES OF RECORD BY MIDAMERICAN ENERGY COMPANY

IOWA–AMERICAN WATER CO.

BY _____

DATE _____

MEDIACOM

BY _____

DATE _____

CENTURYLINK

BY _____

DATE _____

METRONET

BY _____

DATE _____

BEARINGS BASED ON THE IOWA STATE PLANE COORDINATE SOUTH ZONE, NAD 83 (2011) EPOCH 2010.00

LICENSED LAND SURVEYOR
LUKE D. MILLER
22228
IOWA

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

Signature: DO NOT RECORD
Luke D. Miller

Date _____ Reg. No. 22228

My license renewal date is December 31, 2025.

Pages or sheets covered by this seal:
THIS SHEET ONLY.

KLINGNER & ASSOCIATES, P.C.
Engineers • Architects • Surveyors
www.klingner.com
Davenport, Iowa
4111 East 60th Street
563.359.1348
Dubuq, IL Hannibal, MO
Quincy, IL Fairfield, IA
Burlington, IA Keokuk, IA
Columbia, MO Carbondale, IL

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REVISION HISTORY

NUMBER	DESCRIPTION	DATE	APPR

PRELIMINARY DO NOT RECORD

FINAL PLAT

TODD RODRUCK
7155 STATE STREET
BETTENDORF, IA 52722

Non-Reduced Sheet Size: 24" x 36"
Published plans have been prepared using standard scales. Reduced size plans may not conform to standard scales.

DESIGNED	DRAWN ASR
FIELD ASR/JBG	FIELD BOOK
CHECKED LDM	CHECK DATE

FINAL PLAT

PROJECT NO. 24-0004

1-11-2024

SHEET 1 OF 1

November 25, 2024

Honorable Mayor and
Members of the City Council
City of Bettendorf
Bettendorf, Iowa 52722

SUBJECT: Planning and Zoning Commission's recommendation on the final plat of Rodruck's First Addition, submitted by Pleasant Valley Alpacas, LLC. (Case 24-069-FP)

Honorable Mayor and Members of the City Council:

On November 20, 2024, the Planning and Zoning Commission reviewed and recommended that your Honorable Body approve the above named final plat request.

If you have any questions concerning this matter, please do not hesitate to contact this office.

Sincerely,

Mark D. Hunt
Director, Community Development

4. Case 24-069-FP; Final Plat of Rodruck's First Addition, submitted by Pleasant Valley Alpacas, LLC. (Staff: Beswick)

Beswick reviewed the staff report.

Wennlund asked if the future industrial use of the property would be restricted by the non-conforming residential uses. Hunt explained that a permitted industrial use would be the right of the developer and would not be infringed by the adjacent non-conforming uses. He added that any future industrial development would be required to code-compliant with standards detailed in the ordinance but that the developer will not be required to buffer the use from the adjacent residential uses.

> On motion by Stoltenberg, seconded by Kulkarni, that the final plat of Rodruck's First Addition be recommended for approval subject to staff recommendations.

ALL AYES

Motion carried.

COUNCIL LETTER

MEETING DATE: May 20, 2025
REQUESTED BY: Troy Said, Fire Chief

Item Title
Resolution approving the Automatic Aid Agreement for structure fire response between the City of LeClaire and the City of Bettendorf.

Explanation
The purpose of this agreement is to share fire suppression resources to confirmed structure fires within either of the two communities. The two departments took into consideration the geographical factors and historical numbers of structure fires to determine the response areas. The response areas chosen for both communities have easily defined boundaries to aid in achieving an effective fire response in a timely fashion. The response areas are defined on the BFD-LCFD Automatic Aid Area Map.

Legal counsel from both cities have approved the final agreement.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:
N/A

List Attachments
Resolution
Automatic Aid Agreement
BFD-LCFD Automatic Aid Area Map

RESOLUTION NO. -25

RESOLUTION APPROVING THE AUTOMATIC AID AGREEMENT FOR STRUCTURE FIRE RESPONSE BETWEEN THE CITY OF LECLAIRE AND THE CITY OF BETTENDORF

BE IT RESOLVED by the City Council of the City of Bettendorf, Iowa, that the mayor is authorized to sign the Automatic Aid Agreement for structure fire response between the City of LeClaire and the City of Bettendorf.

PASSED, APPROVED, and ADOPTED this 20th day of May, 2025.

_____
Robert S. Gallagher, Mayor

ATTEST:

_____
Decker P. Ploehn, City Clerk

AUTOMATIC AID AGREEMENT FOR STRUCTURE FIRE RESPONSE

This AUTOMATIC AID AGREEMENT (“Agreement”) is entered into this 20th day of May, by and between the City of LeClaire, Iowa, and the City of Bettendorf, Iowa, pursuant to Chapter 28E of the Iowa Code, and is for the purpose of supplementing emergency responses to confirmed structure fires within either of the two cities, within the borders established.

WHEREAS, the City of LeClaire and the City of Bettendorf each maintain and staff a fire department for the purpose of fire prevention, fire suppression, emergency medical, hazardous material, technical rescue, and support services; and

WHEREAS, the City of LeClaire and the City of Bettendorf have determined that it is to their mutual advantage and benefit to render supplemental fire suppression, in the event of a confirmed structure fire, and to take part in joint training exercises; and

WHEREAS, it is the desire of the LeClaire Fire Department and the Bettendorf Fire Department to enter into this Agreement for Automatic Aid.

NOW THEREFORE, the parties hereto agree as follows:

1. The Parties have established a mutually beneficial response district which exists within and up to certain boundary limits as designated and agreed upon by the LeClaire Fire Chief and the Bettendorf Fire Chief, as set forth on the attached Exhibit A ("Automatic Aid Area"). The Automatic Aid Area may be changed to reflect additions or deletions of response areas with the written approval of both parties.

2. The parties agree that all calls for confirmed structure fire response, within the Automatic Aid Area, shall result in an automatic, simultaneous response for LeClaire Fire Department and Bettendorf Fire Department ("Services"). To accomplish this, Scott Emergency Communications Center (SECC) will dispatch both parties, using predetermined processes.

3. This Agreement shall be in effect 24 hours a day, seven days a week.

4. Neither party to Agreement shall be required to reimburse the other party for the cost of providing the Services set forth in this Agreement. Each party shall pay their own costs for providing the Services. The mutual advantage and protection afforded by this Agreement is considered adequate consideration to both parties. Each party shall pay the salaries, benefits, and all other compensation of its own personnel without cost to the other party.

5. Personnel who are furnished will work under their own supervisors (Company Officers) and with their own equipment to the extent possible.

6. A formalized Incident Command System will be utilized at all structure fire incidents, by both parties. All general directions relative to the work will be given by the Incident Commander of the department receiving the aid.

7. It is agreed that, to the extent necessary as determined and agreed upon by the Fire Chiefs for each department, the parties will participate in joint training exercises to promote a basic standardization of operations and philosophy.

8. Each party agrees and acknowledges that it will be the responsibility of each department to provide the backup coverage necessary for its own fire department

9. Liability. There shall be no liability imposed on any party or its personnel for failure to respond to an incident due to resource limitations or as a result of any act or omission in good faith to fulfill the terms of this Agreement. For purposes of this Agreement, each party's employees shall be deemed to be the employees and agents of that department only, and under no circumstances shall any employee be deemed to be an employee or agent of any other entity or the other fire department. All damages or repairs to any equipment or apparatus shall be the responsibility of the party that owns such equipment or apparatus, provided, however that compensation for damages to equipment or apparatus that occurs during a natural disaster, a state of emergency, as declared by a local, state, or federal governing authority, or any other incident for which state or federal aid is provided to the party requesting aid, shall be distributed to the party providing aid in proportion to the level of actual involvement incurred while providing automatic aid. Any damage or other compensation which is required to be paid to any fire department employee by reason of his/her injury occurring while his/her services are being utilized pursuant to this Agreement shall be the sole liability and responsibility of the party regularly employing that person.

10. Term and Termination. This Agreement shall remain in effect from the date both parties execute this Agreement until terminated or amended. Either party may terminate this Agreement by providing sixty (60) days advanced written notice to the other party.

11. Miscellaneous.

    a) Governing Law: This Agreement shall be construed and enforced in accordance with the laws of the State of Iowa.

    b) Venue: Any and all litigation or actions commenced in connection with this Agreement shall be brought in Scott County District Court for the State of Iowa. If, however, jurisdiction is not proper in Scott County District Court, the action shall only be brought in the United States District Court, Southern District of Iowa. This provision shall not be construed as waiving any immunity to suit or liability that may be available to the parties.

    c) Entire Agreement: This Agreement constitutes the entire agreement between the parties and shall be binding upon the successors and assignees of the parties. This Agreement in shall be filed with the Iowa Secretary of State as required by Iowa Code section 28E.8.

    d) Severability: The parties acknowledge and agree that if any paragraph, provision or term of this Agreement is deemed illegal or void by any court or other appropriate authority, the remaining provisions of this Agreement shall remain in full force and effect.

e) Assignment and Subcontracting: Neither party may assign this Agreement or subcontract any of the duties in whole or part, without the written agreement of the other party. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

f) Notices: All notices or other communications to be given under this Agreement shall be deemed given when either personally delivered or mailed by first class mail, postage prepaid, with proper address to the following addresses until otherwise notified:

TO LECLAIRE: City of LeClaire
Attn: City Administrator
325 Wisconsin Street
LeClaire, IA 52753

TO BETTENDORF: City of Bettendorf
Attn: City Administrator
1609 State Street
Bettendorf, Iowa 52722

g) Headings: The headings of this Agreement are inserted for convenience of reference only and in no way describe or limit the scope or intent of this Agreement or any of the provisions hereof.

h) Third-Party Beneficiaries: There are no third-party beneficiaries to this Agreement.

i) Counterparts: This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

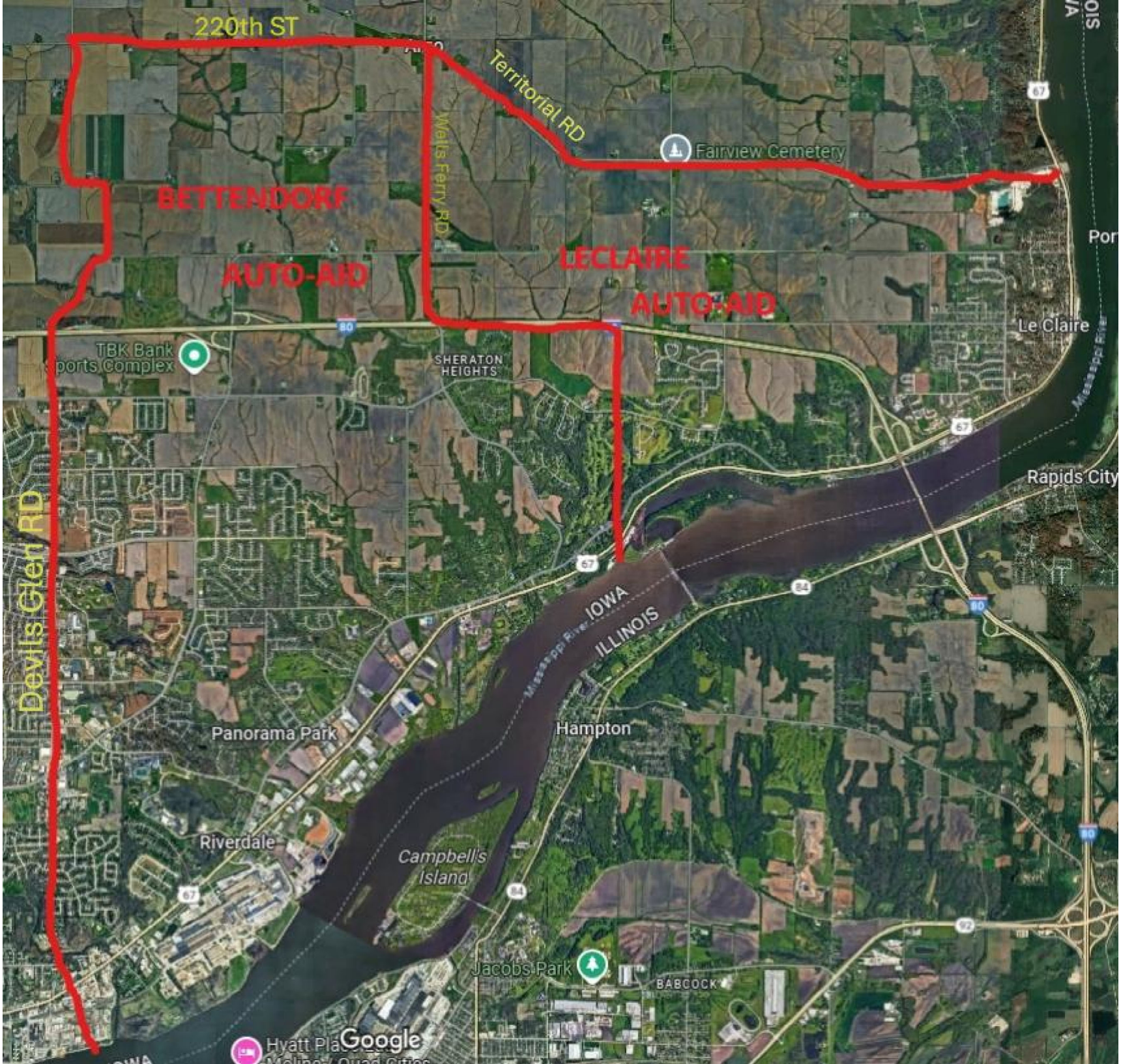
In witness whereof and in consideration of the mutual covenants set forth above and for other goods and valuable consideration, the receipt, adequacy, and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Agreement and have caused their duly authorized representatives to execute this Agreement.

City of LeClaire, Iowa

By: _____

City of Bettendorf, Iowa

By: _____


220th ST
Territorial RD
Wells Ferry RD
Fairview Cemetery
BETTENDORF
AUTO-AID
LECLAIRE
AUTO-AID
Le Claire
TBK Bank
SHERATON
HEIGHTS
Devils Glen RD
Rapids City
IOWA
ILLINOIS
Panorama Park
Hampton
Riverdale
Campbell's
Island
Jacobs Park
BABCOCK
Google

COUNCIL LETTER

MEETING DATE: MAY 20, 2025

REQUESTED BY: Michelle Spencer, Sr. Admin. Assistant

Item Title
Resolution approving alcohol license renewals and requests.

Explanation
The Licensing of businesses contribute to the mission of a growing, competitive business environment. The applicants for Los Amigos, Tanglewood Hills Pavilion & Country Club, QC Mart (18th St location), and The Bulldog Arms have submitted the necessary documentation to issue the respective license and/or permits as required by the State of Iowa.

A criminal history background check has been requested and/or conducted.

The Bettendorf Fire Department has determined that the applicants are in compliance with federal, state, and local requirements.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipated source:
N/A

List Attachments
- Resolution

RESOLUTION _____- 25

RESOLUTION APPROVING ALCOHOL LICENSE RENEWALS AND REQUESTS

WHEREAS, the City Council of the City of Bettendorf, Iowa has received application for the following alcohol license renewals and/or requests:

License renewal(s) for Los Amigos, Tanglewood Hills Pavilion & Country Club, QC Mart (18th St location, including off premises outdoor service area on July 4th only), and a premises update for The Bulldog Arms

BE IT RESOLVED by the City Council of the City of Bettendorf, Iowa, that pursuant to Iowa Code Chapter 123 the applications be approved; and

BE IT FURTHER RESOLVED that the City Clerk is herewith directed to certify to the Iowa Department of Commerce, Alcoholic Beverages Division, the City Council's approval of said applications.

PASSED, APPROVED AND ADOPTED this 20th day of May, 2025

_____
Robert S. Gallagher, Mayor

ATTEST:

_____
Decker P. Ploehn, City Clerk

Bettendorf City Council AP Disbursements - 05.20.25

Vendor Name	Check Date	Check #	Invoice Date	Invoice #	Memo	Amount	Fund	Dept	Account #	Project
FRIENDS OF THE BETTENDORF PARK	5/21/2025	129884	4/9/2025	250409	FOBPF 2025 Car Show Sponsor - Dent Relief - Reimbursement	409.00	General Fund	Balance Sheet	1001-0000-20002	
TREASURER, STATE OF IOWA	4/29/2025	2500601	3/31/2025	3312025	march sales tax recreation	1,170.52	General Fund	Balance Sheet	1001-0000-20401	
WAGEWORKS	4/15/2025	2500608	4/14/2025	INV7726142	flex claims	600.26	General Fund	Balance Sheet	1001-0000-20502	
WAGEWORKS	4/22/2025	2500612	4/21/2025	INV7744419	flex claims	2,288.56	General Fund	Balance Sheet	1001-0000-20502	
WAGEWORKS	4/29/2025	2500615	4/28/2025	INV7773773	flex claims	614.97	General Fund	Balance Sheet	1001-0000-20502	
WAGEWORKS	5/6/2025	2500622	5/5/2025	INV7794788	flex claims	3,132.81	General Fund	Balance Sheet	1001-0000-20502	
						8,216.12		**Balance Sheet Total**		
BI-STATE REGIONAL COMMISSION	5/7/2025	129785	4/29/2025	11493	CEO/CAO Mtg - Mayor Gallagher & City Administrator DPloehn	40.94	General Fund	Mayor & Council	1001-0101-53004	
						40.94		**Mayor & Council Total**		
	4/3/2025	2500599	3/31/2025	325A	Bankcard fees 1 % sw1 ,sw2,sw3	9.68	General Fund	Finance	1001-0201-55032	
VESTIS	5/21/2025	129955	5/5/2025	6150540668	first aid	29.98	General Fund	Finance	1001-0202-56007	
VESTIS	5/21/2025	129955	5/12/2025	6150544117	first aid	29.98	General Fund	Finance	1001-0202-56007	
CULLIGAN OF DAVENPORT	5/21/2025	129871	4/30/2025	546691	drinking water	15.05	General Fund	Finance	1001-0202-56007	
CULLIGAN OF DAVENPORT	5/21/2025	129871	5/6/2025	547341	drinking water	15.05	General Fund	Finance	1001-0202-56007	
FIRST HORIZON	5/14/2025	129833	3/25/2025	5001980	Safekeeping 12/26/24-3/25/25	298.00	General Fund	Finance	1001-0202-55034	
UMB BANK	4/22/2025	2500603	3/31/2025	1007045	AGENT FEES	600.00	General Fund	Finance	1001-0202-55034	
UMB BANK	4/22/2025	2500602	3/31/2025	1007061	AGENT FEES	600.00	General Fund	Finance	1001-0202-55034	
UMB BANK	4/22/2025	2500604	3/31/2025	1007044	AGENT FEES	600.00	General Fund	Finance	1001-0202-55034	
ADVANCED BUSINESS SYSTEMS, INC	5/21/2025	129851	4/13/2025	INV416413	FINANCE PRINTER	253.16	General Fund	Finance	1001-0230-54006	
ADVANCED BUSINESS SYSTEMS, INC	5/21/2025	129851	4/24/2025	INV418306	PRINTER	170.86	General Fund	Finance	1001-0230-54006	
						2,621.76		**Finance Total**		
ADVANCED BUSINESS SYSTEMS, INC	5/21/2025	129851	4/10/2025	INV416126	INVESTIGATIONS PRINTERS	59.55	General Fund	Police	1001-0315-54006	
ADVANCED BUSINESS SYSTEMS, INC	5/21/2025	129851	4/10/2025	INV416125	RECORDS PRINTERS	109.00	General Fund	Police	1001-0315-54006	
ADVANCED BUSINESS SYSTEMS, INC	5/21/2025	129851	4/10/2025	INV416124	DETECTIVE PRINTERS	133.42	General Fund	Police	1001-0315-54006	
						301.97		**Police Total**		
HEIMAN FIRE EQUIPMENT, INC.	5/7/2025	129794	4/23/2025	0941715-IN	Lanyards	155.15	General Fund	Fire	1001-0411-54006	
H&R MACHINE	5/7/2025	129791	2/3/2025	6723	Springs/Forcible Entry Door	230.00	General Fund	Fire	1001-0411-53003	
RESCUE SOURCE	5/7/2025	129804	4/25/2025	INET23666	NSR Water Gear	278.79	General Fund	Fire	1001-0413-56004	
THYMET PEST CONTROL	5/7/2025	129806	4/23/2025	154845	Monthly Service/ST4	58.00	General Fund	Fire	1001-0415-55081	
VALLEY OUTDOOR LLC	5/7/2025	129808	4/30/2025	14053	Lawn Care/ST2, ST3, ST4	556.00	General Fund	Fire	1001-0415-55081	
						1,277.94		**Fire Total**		
REPUBLIC COMPANIES	5/21/2025	129933	5/1/2025	6280172-00	Wire for float station	1,138.85	General Fund	Public Works	1001-0522-56007	
REPUBLIC COMPANIES	5/21/2025	129933	5/2/2025	6280271-00	Supplies	116.21	General Fund	Public Works	1001-0522-56007	
ADVANCED WILDLIFE CONTROL COMPANY	5/21/2025	129852	4/30/2025	043025BM	Rodent Removal	355.00	General Fund	Public Works	1001-0525-54001	Maint Ctr Maint FY24/25
CRESCENT PARTS & EQUIP	5/21/2025	129870	4/25/2025	20047794-00	Air Filters	70.80	General Fund	Public Works	1001-0525-56007	Maint Ctr Maint FY24/25
CRESCENT PARTS & EQUIP	5/21/2025	129870	5/6/2025	20048022-00	Air filters	60.60	General Fund	Public Works	1001-0525-56007	The Landing Maint FY24/25
CRESCENT PARTS & EQUIP	5/21/2025	129870	5/6/2025	20048013-00	Air Filters	164.46	General Fund	Public Works	1001-0525-56007	Maint Ctr Maint FY24/25
CRESCENT PARTS & EQUIP	5/21/2025	129870	5/6/2025	20048019-00	Air Filters	296.77	General Fund	Public Works	1001-0525-56007	City Hall Maint FY24/25
CRESCENT PARTS & EQUIP	5/21/2025	129870	5/6/2025	20048014-00	Air Filters	320.67	General Fund	Public Works	1001-0525-56007	Library Maint FY24/25
ELECTRICAL ENGINEERING & EQUIP. CO.	5/21/2025	129879	4/29/2025	7552500-00	Program Generator Run Time	350.00	General Fund	Public Works	1001-0525-54001	City Hall Maint FY24/25
JL BRADY COMPANY LLC	5/21/2025	129903	4/29/2025	114650	Boiler Repair	250.00	General Fund	Public Works	1001-0525-54001	City Hall Maint FY24/25
JL BRADY COMPANY LLC	5/21/2025	129903	5/2/2025	114749	A/C Repair - Traffic Control Room	287.50	General Fund	Public Works	1001-0525-54001	Maint Ctr Maint FY24/25
KONE INC.	5/21/2025	129909	5/1/2025	871676146	Elevator Fire Protection Inspection	459.57	General Fund	Public Works	1001-0525-54001	Library Maint FY24/25
KONE INC.	5/21/2025	129909	5/1/2025	871676146	Elevator Fire Protection Inspection	229.77	General Fund	Public Works	1001-0525-54001	City Hall Maint FY24/25
KONE INC.	5/21/2025	129909	5/1/2025	871676146	Elevator Fire Protection Inspection	229.77	General Fund	Public Works	1001-0525-54001	
RAYNOR DOOR CO., INC. OF THE QC	5/21/2025	129932	4/23/2025	146047	Garage Door Repair	761.50	General Fund	Public Works	1001-0525-54001	Maint Ctr Maint FY24/25
THYMET PEST CONTROL	5/21/2025	129948	4/28/2025	154910	Pest Control	63.00	General Fund	Public Works	1001-0525-55081	Com Ctr Main FY24/25
MIRROR IMAGE CLEANING	5/21/2025	129920	5/1/2025	1752	Custodial Service	1,950.00	General Fund	Public Works	1001-0526-55081	Library Maint FY24/25
HD SUPPLY	5/21/2025	129889	4/30/2025	862570595	Tp, Towels, Dusters, Urinal Screens	289.55	General Fund	Public Works	1001-0526-56007	
ADEL WHOLESALERS, INC.	5/21/2025	129850	3/11/2025	2151652	Parts	30.62	General Fund	Public Works	1001-0572-56023	
BETTENDORF N & S LOCK INC.	5/21/2025	129862	5/8/2025	64612	Keys	39.00	General Fund	Public Works	1001-0572-55081	
BETTENDORF N & S LOCK INC.	5/21/2025	129862	5/8/2025	64613	Lock Work	47.69	General Fund	Public Works	1001-0572-55081	
	5/21/2025	129872	4/29/2025	88388IN	Pond Colorant	329.90	General Fund	Public Works	1001-0572-56025	
GAMETIME	5/21/2025	129885	4/28/2025	PJI-0268204	Slide Repair - Friendship Park	2,622.65	General Fund	Public Works	1001-0572-55081	
PETERSEN PLUMBING & HEATING	5/21/2025	129926	4/28/2025	278228D-2	Hollowveiw Raised Pit Work	1,755.00	General Fund	Public Works	1001-0572-55081	
PETERSEN PLUMBING & HEATING	5/21/2025	129926	4/28/2025	278228D-3	Water Repair - Raised Put Hollowview Park	3,939.00	General Fund	Public Works	1001-0572-55081	
PETERSEN PLUMBING & HEATING	5/21/2025	129926	4/28/2025	278228D-1	Water Service Repair - Hollowview Park	4,663.00	General Fund	Public Works	1001-0572-55081	

Bettendorf City Council AP Disbursements - 05.20.25

Vendor Name	Check Date	Check #	Invoice Date	Invoice #	Memo	Amount	Fund	Dept	Account #	Project
PPG ARCHITECTURAL FINISHES	5/21/2025	129928	4/28/2025	945220003617	Field paint	123.86	General Fund	Public Works	1001-0572-56025	
PPG ARCHITECTURAL FINISHES	5/21/2025	129928	5/2/2025	945220003666	Paint	61.93	General Fund	Public Works	1001-0572-56007	
PPG ARCHITECTURAL FINISHES	5/21/2025	129928	5/5/2025	945220003681	paint supplies	2.00	General Fund	Public Works	1001-0572-56023	
PPG ARCHITECTURAL FINISHES	5/21/2025	129928	5/5/2025	945220003680	Paint	123.86	General Fund	Public Works	1001-0572-56023	
PPG ARCHITECTURAL FINISHES	5/21/2025	129928	5/8/2025	945220003711	field paint	123.86	General Fund	Public Works	1001-0572-56025	
QUAD CITY SAFETY, INC.	5/7/2025	129803	4/17/2025	3134822	safety supplies	486.00	General Fund	Public Works	1001-0572-56010	
QUAD CITY SAFETY, INC.	5/21/2025	129931	4/29/2025	3135589	Gloves & Earplugs	418.40	General Fund	Public Works	1001-0572-56007	
S J SMITH CO. INC.	5/21/2025	129939	4/30/2025	799642	Rental	10.50	General Fund	Public Works	1001-0572-55081	
S J SMITH CO. INC.	5/21/2025	129939	4/30/2025	799643	Rental	18.75	General Fund	Public Works	1001-0572-55081	
S J SMITH CO. INC.	5/21/2025	129939	4/30/2025	799641	Rental	63.00	General Fund	Public Works	1001-0572-55081	
SITEONE LANDSCAPE SUPPLY, LLC	5/21/2025	129943	4/25/2025	152091306-001	Parts - irrigation	145.44	General Fund	Public Works	1001-0572-56025	
						22,398.48		**Public Works Total**		
MERCHANT SERVICES	4/3/2025	2500599	3/31/2025	325A	Bankcard fees Library	53.62	General Fund	Library	1001-0601-55032	
ADVANCED BUSINESS SYSTEMS, INC	5/21/2025	129851	4/7/2025	INV415542	LIBRARY ADMIN OFFICE	137.69	General Fund	Library	1001-0614-54006	
ADVANCED BUSINESS SYSTEMS, INC	5/21/2025	129851	4/19/2025	INV417465	LIBRARY PRINTER	193.55	General Fund	Library	1001-0614-54006	
ADVANCED BUSINESS SYSTEMS, INC	5/21/2025	129851	4/22/2025	INV417687	LIBRARY PRINTER	504.54	General Fund	Library	1001-0614-54006	
						889.40		**Library Total**		
DAVENPORT PRINTING COMPANY	5/7/2025	129789	4/14/2025	251043	Rack Cards-Advertising	99.00	General Fund	Parks & Recreation	1001-0701-55014	
DAVENPORT PRINTING COMPANY	5/7/2025	129789	4/23/2025	251134	Edgewood Park Mailer, Postage, Mail Service	387.32	General Fund	Parks & Recreation	1001-0701-55014	
DAVENPORT PRINTING COMPANY	5/21/2025	129874	5/7/2025	251310	Edgewood Park Info Cards	116.00	General Fund	Parks & Recreation	1001-0701-55014	
PETTY CASH - PARK BOARD	5/21/2025	129927	5/1/2025	250501	Coffee for meetings	11.99	General Fund	Parks & Recreation	1001-0701-56007	
PIGOTT,INC	5/7/2025	129801	4/17/2025	147145	Omnia Partners - #2020000622 - Office Furniture for John Byrnes	9,630.85	General Fund	Parks & Recreation	1001-0701-56004	
PS3 ENTERPRISES, INC	5/21/2025	129929	5/8/2025	178640	5/2/25 Restroom Rental - Permit #R15210 Special Event Spurthi	100.00	General Fund	Parks & Recreation	1001-0701-56007	
HANSEN MONUMENTS OF DEWITT	5/7/2025	129792	4/23/2025	601	2025 Spring Vets Memorial Engraving - 25 Orders	5,017.00	General Fund	Parks & Recreation	1001-0701-56007	
DREW BROWN	5/21/2025	129876	5/12/2025	250512	2025 Men's Spring Softball Umpire	210.00	General Fund	Parks & Recreation	1001-0703-55027	Mens Summer Softball League
HENRY DORTCH	5/21/2025	129891	5/12/2025	250512	2025 Men's Spring Softball Umpire	210.00	General Fund	Parks & Recreation	1001-0703-55027	Mens Summer Softball League
LINDA MCNAMARA	5/21/2025	129912	5/1/2025	250501	12087 Golden Fit Class Instruction	180.00	General Fund	Parks & Recreation	1001-0703-55081	Golden Fit Classes
DYLAN MITCHELL	5/21/2025	129877	5/12/2025	250512	2025 Men's Spring Softball Umpire	280.00	General Fund	Parks & Recreation	1001-0703-55027	Mens Summer Softball League
KARIE RAUCH	5/21/2025	129906	5/1/2025	250510	11978 Young Artists Paint Party Instruction	450.00	General Fund	Parks & Recreation	1001-0703-55081	Karie Rauch Classes
JEFFREY STOLZE	5/21/2025	129900	5/12/2025	250512	2025 Men's Spring Softball Umpire	210.00	General Fund	Parks & Recreation	1001-0703-55027	Mens Summer Softball League
JEFFREY VAN DER EEMS	5/21/2025	129901	4/30/2025	250501A	12197 Adult Pickleball 101 Instruction, 12198 Adult Pickleball	500.50	General Fund	Parks & Recreation	1001-0703-55081	Pickleball-Vandereems
BRAVE WORKS	5/21/2025	129864	5/1/2025	250501	11654, 11655, 11656, 11657, 11658 Tumbling Class Instruction	2,002.00	General Fund	Parks & Recreation	1001-0703-55081	Brave Works Tumbling Classes
	5/7/2025	129789	4/14/2025	251043	Rack Cards-Advertising	138.14	General Fund	Parks & Recreation	1001-0703-55002	
JONATHAN LOHMAN	5/21/2025	129905	5/12/2025	250512	2025 Men's Spring Softball Umpire	350.00	General Fund	Parks & Recreation	1001-0703-55027	Mens Summer Softball League
MERCHANT SERVICES	4/3/2025	2500599	3/31/2025	325A	Bankcard fees REC (online)	37.00	General Fund	Parks & Recreation	1001-0703-55032	
SWIRLATPLEX LLC	5/21/2025	129945	5/5/2025	250505	12085 Wine Class Instruction and Food Add On	428.00	General Fund	Parks & Recreation	1001-0703-55081	Swirlatplex Wine Classes
YOUTH SHOOTING SPORTS ASSOCIATION	5/21/2025	129959	5/1/2025	250501	12037 Archery Class Instruction	105.00	General Fund	Parks & Recreation	1001-0703-55081	Archery Clinics
ADVENTUROUS BREWING	5/21/2025	129853	5/1/2025	250501	12175, 12232 Be Downtown Craft Beer 101 Instruction	190.00	General Fund	Parks & Recreation	1001-0703-55081	Be Downtown Series
VESTIS	5/21/2025	129955	4/21/2025	6150533472	First Aid Service	29.98	General Fund	Parks & Recreation	1001-0705-56010	
VESTIS	5/21/2025	129955	4/28/2025	6150537179	First Aid Service	29.98	General Fund	Parks & Recreation	1001-0705-56010	
VESTIS	5/21/2025	129955	5/5/2025	6150540667	First Aid Service	29.98	General Fund	Parks & Recreation	1001-0705-56010	
DAVENPORT PRINTING COMPANY	5/7/2025	129789	4/14/2025	251043	Rack Cards-Advertising	27.62	General Fund	Parks & Recreation	1001-0705-55002	
FISHER LAWN CARE	5/21/2025	129882	5/5/2025	33477	2025 Turf Maintenance for City Facilities - chemical app 4/30 & 5/2	530.00	General Fund	Parks & Recreation	1001-0712-55081	
FISHER LAWN CARE	5/21/2025	129882	5/5/2025	33476	2025 Turf Maintenance for City Facilities - Mowing 4/19 & 4/26	700.00	General Fund	Parks & Recreation	1001-0712-55081	
FISHER LAWN CARE	5/21/2025	129882	5/5/2025	33479	2025 Citywide Landscape Planting & Maintenance Program - May Landscape Maint	1,500.00	General Fund	Parks & Recreation	1001-0712-55081	
FISHER LAWN CARE	5/21/2025	129882	5/5/2025	33478	2025 Citywide Landscape Planting & Maintenance Program - May Planting	4,800.00	General Fund	Parks & Recreation	1001-0712-55081	
DAVENPORT PRINTING COMPANY	5/7/2025	129789	4/14/2025	251043	Rack Cards-Advertising	27.62	General Fund	Parks & Recreation	1001-0730-55002	
						28,327.98		**Parks & Recreation Total**		
CULLIGAN OF DAVENPORT	5/14/2025	129831	4/30/2025	547041	DISPENSER RENTAL	9.50	General Fund	Community Development	1001-3001-56006	

Bettendorf City Council AP Disbursements - 05.20.25

Vendor Name	Check Date	Check #	Invoice Date	Invoice #	Memo	Amount	Fund	Dept	Account #	Project
KIMBERLY'S KLEANING	5/21/2025	129908	3/14/2025	45730	2428 CYPRESS DR DEBRIS REMOVAL	40.00	General Fund	Community Development	1001-3003-55081	
KIMBERLY'S KLEANING	5/21/2025	129908	5/6/2025	1303-506	1303 DEVILS GLEN ROAD LAWN CUT	38.25	General Fund	Community Development	1001-3003-55081	
KIMBERLY'S KLEANING	5/21/2025	129908	5/9/2025	45708	6TH STREET SIDEWALK ALONG WALL SALT/SAND APPLICATION	12.00	General Fund	Community Development	1001-3003-55081	
MERCHANT SERVICES	4/3/2025	2500599	3/31/2025	325A	Bankcard fees Inspections	1,229.83	General Fund	Community Development	1001-3006-55032	
						1,329.58		**Community Development Total**		
LOGO PRO, LLC	5/7/2025	129800	4/30/2025	26850	Logo'd drink coasters for Palmer's 50th Anniversary	1,107.28	General Fund	Economic Development	1001-3501-55033	
						1,107.28		**Economic Development Total**		
AHLERS & COONEY, P.C.	5/14/2025	129828	4/24/2025	890136	IAW Rate Case - for professional services rendered and costs	195.00	General Fund	Legal	1001-4001-55072	
						195.00		**Legal Total**		
QC PEST PROOFING	5/7/2025	129802	4/24/2025	362	Predator Management Services	2,481.00	General Fund	City Administration	1001-4101-55072	
MERCHANT SERVICES	4/3/2025	2500599	3/31/2025	325A	Bankcard fees Business Lic	59.59	General Fund	City Administration	1001-4102-55032	
COLUMN SOFTWARE PBC	5/7/2025	129787	5/1/2025	08037A0C-0107; 08; 09; 10; 11	Publication fees for Ord 06-25; 033125 & 041425 COW minutes; 040125 Spec City Council Mtg minutes; & PH Not re Gateway	361.16	General Fund	City Administration	1001-4102-55014	
						2,901.75		**City Administration Total**		
KATHLEEN RICHLEN	5/14/2025	129837	5/6/2025	5022025	Traveled to DesMoines, IA to attend IaPELRA conference on 5/2/2025 and drove personal vehicle	91.12	General Fund	Human Resources	1001-4201-53004	
HOLMES MURPHY & ASSOCIATES	5/21/2025	129893	5/5/2025	830818	June 2025 Consulting, INV 830818	2,500.00	General Fund	Human Resources	1001-4201-55072	
IDENTIPHOTO	5/7/2025	129796	4/15/2025	247044	500 badge cards, INV 0247044, 4/15/2025	2,640.86	General Fund	Human Resources	1001-4201-55013	
BRIGITTE TAPSCOTT	5/7/2025	129786	5/6/2025	4242025	Reimbursement for use of personal vehicle to travel to IMWCA conference on 4/23 and 4/24 2025	91.12	General Fund	Human Resources	1001-4201-53004	
						5,323.10		**Human Resources Total**		
						74,931.30	**General Fund Total**			
ADVANCED BUSINESS SYSTEMS, INC	5/21/2025	129851	4/16/2025	INV417107	printer	451.08	Road Use Fund	Public Works	2060-0501-54006	
VESTIS	5/21/2025	129955	4/30/2025	6150538658	First Aid Supplies	29.98	Road Use Fund	Public Works	2060-0501-56006	
CULLIGAN OF DAVENPORT	5/21/2025	129871	4/30/2025	546763	Dispenser Rental 5/1/2025 to 5/31/2025	9.50	Road Use Fund	Public Works	2060-0501-56006	
SHOOTING STAR NATIVE SEEDS	5/21/2025	129942	4/23/2025	6433	Seeds for Public Works Day	3,219.25	Road Use Fund	Public Works	2060-0501-56007	
TERRACON CONSULTANTS, INC.	5/21/2025	129946	4/28/2025	TN78572	Hopewell Farms 2nd Add testing	344.00	Road Use Fund	Public Works	2060-0502-55081	
TERRACON CONSULTANTS, INC.	5/21/2025	129946	4/28/2025	TN78577	Highland Ridge Testing	377.20	Road Use Fund	Public Works	2060-0502-55081	
TERRACON CONSULTANTS, INC.	5/21/2025	129946	4/28/2025	TN78582	2025 Misc Patch Repairs	526.00	Road Use Fund	Public Works	2060-0502-55081	
IOWA WORKFORCE DEVELOPMENT	4/28/2025	2500600	3/31/2025	4152025	Unemployment/Tisue, G.	8,386.00	Road Use Fund	Public Works	2060-0502-52008	
HAHN READY MIX COMPANY	5/21/2025	129888	4/10/2025	470673	Concrete	173.00	Road Use Fund	Public Works	2060-0511-56007	
HAHN READY MIX COMPANY	5/21/2025	129888	5/6/2025	472474	Concrete	352.00	Road Use Fund	Public Works	2060-0511-56007	
K & K HARDWARE	5/7/2025	129797	3/12/2025	266141	straps	53.98	Road Use Fund	Public Works	2060-0511-56007	
LOGAN CONTRACTORS SUPPLY, INC.	5/21/2025	129914	5/5/2025	E90504	Ultrabond 1300	57.30	Road Use Fund	Public Works	2060-0511-56007	
QUAD CITY SAFETY, INC.	5/7/2025	129803	4/17/2025	3134822	gloves	486.00	Road Use Fund	Public Works	2060-0511-56010	
QUAD CITY SAFETY, INC.	5/21/2025	129931	4/29/2025	3135589	Gloves & Earplugs	418.40	Road Use Fund	Public Works	2060-0511-56007	
RIVERSTONE GROUP INC.	5/21/2025	129937	4/29/2025	1379413	UPM Cold Mix	441.00	Road Use Fund	Public Works	2060-0511-56007	
RIVERSTONE GROUP INC.	5/21/2025	129937	4/30/2025	1380966	UPM Cold Mix	147.00	Road Use Fund	Public Works	2060-0511-56007	
CLOSE & COMPANY INC.	5/21/2025	129868	4/28/2025	75702	Refurb Plows per Brian Schmidt	3,196.00	Road Use Fund	Public Works	2060-0512-56007	
CLOSE & COMPANY INC.	5/21/2025	129868	4/28/2025	75701	Refurb Plows per Brian	3,196.00	Road Use Fund	Public Works	2060-0512-56007	
	5/21/2025	129855	4/25/2025	98507	Supplies	2,296.80	Road Use Fund	Public Works	2060-0514-56007	
AMERICAN TRAFFIC SAFETY MATERIALS	5/21/2025	129855	5/1/2025	98527	film	510.00	Road Use Fund	Public Works	2060-0514-56007	
FASTENAL COMPANY	5/21/2025	129881	4/17/2025	IABET185957	Supplies	579.00	Road Use Fund	Public Works	2060-0514-56007	
FASTENAL COMPANY	5/21/2025	129881	4/21/2025	IABET186033	Operating Supplies	60.00	Road Use Fund	Public Works	2060-0514-56007	
	5/21/2025	129899	5/7/2025	301859	Operating Supplies	3,462.50	Road Use Fund	Public Works	2060-0514-56007	
SHERWIN WILLIAMS CO.	5/7/2025	129805	4/11/2025	7014-8	paint	181.62	Road Use Fund	Public Works	2060-0514-56007	
MILLENNIUM WASTE, INC.	5/21/2025	129919	5/1/2025	3771641T081	Traffic Dumpster	53.05	Road Use Fund	Public Works	2060-0530-56007	
A CUT ABOVE LAWN AND LANDSCAPE	5/21/2025	129849	5/9/2025	10112090	2025 ROW Mowing Zone 1 4/28 & 5/5	1,936.00	Road Use Fund	Parks & Recreation	2060-0708-55081	
A CUT ABOVE LAWN AND LANDSCAPE	5/21/2025	129849	5/9/2025	10112091	2025 ROW Mowing Zone 2 4/28 & 5/5	2,426.00	Road Use Fund	Parks & Recreation	2060-0708-55081	
QC POWER EQUIPMENT	5/21/2025	129930	5/1/2025	68122	Push Mower for Landing	2,270.00	Road Use Fund	Parks & Recreation	2060-0709-55081	
TERRY-DURIN COMPANY	5/21/2025	129947	4/29/2025	186199-00	Fiber Optic	4,000.00	Road Use Fund	Capital Projects	2060-5050-56007	FIBER OPTIC NETWORK REPL

Bettendorf City Council AP Disbursements - 05.20.25

Vendor Name	Check Date	Check #	Invoice Date	Invoice #	Memo	Amount	Fund	Dept	Account #	Project
						39,638.66	**Road Use Fund Total**			
CDMI CONCRETE CONTRACTORS, INC.	5/21/2025	129866	4/28/2025	P2500277 1	Devils Glen Widening Project from 53rd Ave to Crow Lake Dr	46,322.85	Capital Projects	Capital Projects	4000-5050-55081	Devils Glen Widening
FRENCH LANDSCAPING INC.	5/21/2025	129883	4/29/2025	23042-15	Traffic Control & Blvd Restoration	4,000.00	Capital Projects	Capital Projects	4000-5050-55081	Happy Joe Drive (Middle to End)
GENERAL CONSTRUCTORS, INC.	5/21/2025	129886	4/30/2025	230257 24	CO #1 - Frozen Landing	267,310.23	Capital Projects	Capital Projects	4000-5050-55081	Frozen Landing Replacmnt
ISLE OF CAPRI BETTENDORF, L.C.	5/14/2025	129836	5/1/2025	1037609; 10	Public Input Meetings at QCWCC 4/28/25 & 4/30/25 re potential	2,491.98	Capital Projects	Capital Projects	4000-5050-57074	PD & CH FEASIBILITY STUDY
RAYNOR DOOR CO., INC. OF THE QC	5/14/2025	129838	4/30/2025	146154	Replacement of 14 garage doors on west side of the	127,962.00	Capital Projects	Capital Projects	4000-5050-55081	PW GARAGE DOOR REPLACE
SNYDER & ASSOCIATES, INC.	5/21/2025	129944	4/22/2025	125.0299.01-1	RR Quiet Zone Coordination & Design	7,483.90	Capital Projects	Capital Projects	4000-5050-55072	RR QUIET ZONE CONSTRUCT
TERRACON CONSULTANTS, INC.	5/21/2025	129946	4/28/2025	TN78578	Grant St Alley Watermain Testing	328.00	Capital Projects	Capital Projects	4000-5050-55072	Full Depth Patching 2024
TERRACON CONSULTANTS, INC.	5/21/2025	129946	4/28/2025	TN78575	The Landing/Splash Landing Flatwork testing	760.00	Capital Projects	Capital Projects	4000-5050-55072	Splash Landing Replcmnt
TERRY-DURIN COMPANY	5/21/2025	129947	4/22/2025	183905-01	Blower reducer for fiber machine	30.00	Capital Projects	Capital Projects	4000-5050-56007	Update Traffic Signals
UTILITY EQUIPMENT CO.	5/21/2025	129952	4/23/2025	10113114-000	Conduit repair coupling	80.80	Capital Projects	Capital Projects	4000-5050-56007	Update Traffic Signals
	5/21/2025	129956	4/29/2025	P2500299 1	Contract - Happy Joe Drive Reconstruction Project thru	12,520.00	Capital Projects	Capital Projects	4000-5050-55081	Happy Joe Drive (Middle to End)
BOLTON AND MENK	5/21/2025	129863	4/14/2025	360472	Design - Central Ave Rehab	11,488.50	Capital Projects	Capital Projects	4000-5050-55072	CENTRAL AVE RESURFACE
C2 CREATIVE CONCRETE	5/21/2025	129865	4/23/2025	P2500123 4	Contract 2024 Riverfront Bollards Replacement Project	47,160.09	Capital Projects	Capital Projects	4000-5050-55081	Riverfront Bollards
						527,938.35	**Capital Projects Total**			
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 26G59H	891.25	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 26G59H	57.14	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 26G5BG	876.20	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 26G5BG	56.17	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 26G5NF	1,254.93	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 26G5NF	137.44	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 26G5QP	1,427.96	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 26G5QP	198.10	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 26R3JM	1,397.96	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 26R3JM	185.00	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 26R3K7	1,495.01	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 26R3K7	197.84	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 2ZK3R	1,494.06	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 2ZK3R	197.71	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 26ZK4S	1,501.90	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 26ZK4S	198.75	Vehicle Replacement Fund	Finance	4010-0209-58005	
	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 26G89T	1,432.76	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 26G89T	221.07	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 275WN3	1,081.72	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 275WN3	174.72	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 26G5PJ	1,309.50	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 26G5PJ	192.70	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 26GXV7	1,402.78	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 26GXV7	206.43	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 27QVWH	1,268.31	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 27QVWH	188.67	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 273JSZ	997.15	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 273JSZ	160.92	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 273JWT	1,003.30	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 273JWT	161.91	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 26WVN2	1,363.82	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 26WVN2	271.17	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 277FMC	1,430.05	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 277FMC	276.65	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2025 278KJK	1,465.29	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 278KJK	316.21	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Principal Mar 2024 286PW7	1,193.01	Vehicle Replacement Fund	Finance	4010-0209-58007	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Interest 286PW7	113.15	Vehicle Replacement Fund	Finance	4010-0209-58005	
ENTERPRISE FM TRUST	3/20/2025	2500624	3/5/2025	FBN5275176	Lease Inception Expenditure	6,029.25	Vehicle Replacement Fund	Finance	4010-0242-57090	
						33,827.96	**Vehicle Replacement Fund Total**			
UKG KRONOS SYSTEMS	5/21/2025	129951	5/8/2025	I10080002127	UKG Implementation and HR Services	5,626.01	Technology Replacement	Finance	4020-0243-57074	
						5,626.01	**Technology Replacement Total**			

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Vendor Name	Check Date	Check #	Invoice Date	Invoice #	Memo	Amount	Fund	Dept	Account #	Project
24503 KETANKUMAR PATEL	5/7/2025	129798	5/1/2025	330224503	REFUND ON UTILITY ACCT	121.50	Sewer Utility	Balance Sheet	5200-0000-11012	
MUNICIPAL COLLECTIONS OF AMERICA	5/21/2025	129922	4/30/2025	68814	COLLECTION AGENCY PMTS	(310.43)	Sewer Utility	Balance Sheet	5200-0000-11013	
AMERICAN WATER- SEWER USAGE DATA	5/14/2025	129829	3/31/2025	4000302182	AMERICAN WATER USAGE DATA	1,327.92	Sewer Utility	Finance	5200-0204-55081	
AMERICAN WATER- SEWER USAGE DATA	5/21/2025	129856	4/30/2025	4000304173	IOWA AMERICAN WATER USAGE DATA 13795 RECORDS @ .08	1,103.60	Sewer Utility	Finance	5200-0204-55081	
AUTHORIZE.NET	5/2/2025	2500617	4/30/2025	425	ONLINE PYMT GATEWAY	30.00	Sewer Utility	Finance	5200-0204-55032	
MERCHANT SERVICES	4/3/2025	2500599	3/31/2025	325A	Bankcard fees ut,sw1 ,sw2	2,484.56	Sewer Utility	Finance	5200-0204-55032	
MUNICIPAL COLLECTIONS OF AMERICA	5/21/2025	129922	4/30/2025	68814	COLLECTION AGENCY FEES	585.07	Sewer Utility	Finance	5200-0204-55081	
CITY OF DAVENPORT	5/21/2025	129867	4/30/2025	1337594	March 2025 Sewage Treatment Plant	164,715.48	Sewer Utility	Public Works	5200-0510-55013	
IOWA ONE CALL	5/21/2025	129898	4/28/2025	270540	715 Emails - March 2025	919.90	Sewer Utility	Public Works	5200-0510-55081	
	5/21/2025	129915	5/7/2025	P27083	Hose & Reel	1,583.58	Sewer Utility	Public Works	5200-0510-56007	
QUAD CITY SAFETY, INC.	5/21/2025	129931	4/29/2025	3135589	Gloves & Earplugs	418.40	Sewer Utility	Public Works	5200-0510-56007	
JIM SCHROEDER CONSTRUCTION INC.	5/21/2025	129902	4/29/2025	P2500163 5	Spencer Creek Lift Station Bid Package No.1 from 3/22/25 to	533,808.80	Sewer Utility	Capital Projects	5200-5059-55081	Spencer Creek Lift Statn
LANGMAN CONSTRUCTION COMPANY	5/7/2025	129799	3/31/2025	P2500162 6	Spencer Creek Lift Station Bid Package No.2 Sanitary Sewer & Force Main from 3/1/25 to 3/31/25	74,890.17	Sewer Utility	Capital Projects	5200-5059-55081	Spencer Creek Lift Statn
MCCLURE ENGINEERING CO	5/21/2025	129916	3/31/2025	158516	Sewer Design for I80 Interchange	13,301.25	Sewer Utility	Capital Projects	5200-5059-55072	Local Sewer Rehab 2024
C2 CREATIVE CONCRETE	5/21/2025	129865	4/23/2025	P2500215 4	Palmer Hills Golf Course Entrance Culvert Replacement	2,800.03	Sewer Utility	Capital Projects	5200-5059-55081	PHGC ENTRANCE CULVERT
						797,779.83	**Sewer Utility Total**			
MUNICIPAL COLLECTIONS OF AMERICA	5/21/2025	129922	4/30/2025	68814	COLLECTION AGENCY PMTS	(218.13)	Solid Waste/Recycling Ent	Balance Sheet	5500-0000-11013	
WASTE COMMISSION OF SCOTT CO.	5/21/2025	129957	3/31/2025	25-B03	Closed Loop Oct, Nov, Dec 24	19,172.10	Solid Waste/Recycling Ent	Balance Sheet	5500-0000-24301	
MERCHANT SERVICES	4/3/2025	2500599	3/31/2025	325A	Bankcard fees recycle,	2,507.39	Solid Waste/Recycling Ent	Finance	5500-0216-55032	
MUNICIPAL COLLECTIONS OF AMERICA	5/21/2025	129922	4/30/2025	68814	COLLECTION AGENCY PMTS	411.12	Solid Waste/Recycling Ent	Finance	5500-0216-55081	
WASTE COMMISSION OF SCOTT CO.	5/21/2025	129957	3/31/2025	25-B03	Revenue share	(15,097.82)	Solid Waste/Recycling Ent	Public Works	5500-0500-45048	
QUAD CITY SAFETY, INC.	5/7/2025	129803	4/17/2025	3134822	safety supplies	486.00	Solid Waste/Recycling Ent	Public Works	5500-0509-56010	
QUAD CITY SAFETY, INC.	5/21/2025	129931	4/29/2025	3135589	Gloves & Earplugs	418.40	Solid Waste/Recycling Ent	Public Works	5500-0509-56007	
WASTE COMMISSION OF SCOTT CO.	5/21/2025	129957	4/30/2025	043025SW	Solid Waste - April 2025	28,585.37	Solid Waste/Recycling Ent	Public Works	5500-0509-55013	
RUSH ROLL-OFF, INC.	5/21/2025	129938	5/1/2025	5318	tire disposal	250.00	Solid Waste/Recycling Ent	Public Works	5500-0528-55013	
WASTE COMMISSION OF SCOTT CO.	5/21/2025	129957	4/30/2025	043025BW	Bulky Waste - April 2025	3,890.67	Solid Waste/Recycling Ent	Public Works	5500-0528-55013	
WASTE COMMISSION OF SCOTT CO.	5/21/2025	129957	4/30/2025	043025EW	E-Waste April 2025	4,815.00	Solid Waste/Recycling Ent	Public Works	5500-0528-55013	
						45,220.10	**Solid Waste/Recycling Ent Total**			
CRESCENT PARTS & EQUIP	5/21/2025	129870	5/6/2025	20048016-00	Air Filters	326.70	Family Museum	Public Works	5550-0523-56007	Fam Museum Maint FY24/25
KONE INC.	5/21/2025	129909	5/1/2025	871676146	Elevator Fire Protection Inspection	229.77	Family Museum	Public Works	5550-0523-54001	Fam Museum Maint FY24/25
MIRROR IMAGE CLEANING	5/21/2025	129920	5/1/2025	1751	Custodial Service	1,716.00	Family Museum	Public Works	5550-0524-55081	FMAS Custodial FY24/25
	5/21/2025	129851	4/16/2025	INV417108	EDUCATION OFFICE PRINTER	394.79	Family Museum	Family Museum	5550-1101-54006	
VESTIS	5/21/2025	129955	4/30/2025	6150538649	Museum - First Aid Supplies	59.96	Family Museum	Family Museum	5550-1101-56007	
VESTIS	5/21/2025	129955	5/7/2025	6150542129	Museum - First Aid Supplies	59.96	Family Museum	Family Museum	5550-1101-56007	
ANN PETERS	5/21/2025	129858	5/6/2025	50625	Museum - May Art Academy 50/50 Split	1,317.50	Family Museum	Family Museum	5550-1102-55072	
	5/21/2025	129921	4/15/2025	4562	Museum - Playground Mulch	2,125.00	Family Museum	Family Museum	5550-1102-54024	
ALLISON LINDSEY CREATIVE	5/21/2025	129854	5/6/2025	50625	Museum - May Art Academy 50/50 Split	1,232.50	Family Museum	Family Museum	5550-1102-55072	
DELANEY CARROLL	5/21/2025	129875	5/6/2025	50625	Museum - Art Academy Assistant April 27-May 10	70.00	Family Museum	Family Museum	5550-1102-56007	
SCOTT COUNTY CATHOLIC SCHOOLS	5/21/2025	129941	5/9/2025	1027	Museum - First Place for First Grade Bus Reimbursement	77.18	Family Museum	Family Museum	5550-1105-56046	
						7,609.36	**Family Museum Total**			
TREASURER, STATE OF IOWA	4/29/2025	2500601	3/31/2025	3312025	march sales tax phgc	5,456.76	Palmer Hills Golf Course	Balance Sheet	5600-0000-20401	
CRESCENT PARTS & EQUIP	5/21/2025	129870	4/25/2025	20047794-00	Filters, Ice machine parts	276.30	Palmer Hills Golf Course	Public Works	5600-0523-54001	PHGC Maint FY24/25
HOMETOWN PLG & HTG CO INC	5/7/2025	129795	4/8/2025	90307	De-winterize The Forge	278.25	Palmer Hills Golf Course	Public Works	5600-0523-54001	PHGC Maint FY24/25
VAN METER INDUSTRIAL INC.	5/21/2025	129953	3/24/2025	S013769594.001	Light Ballasts	115.50	Palmer Hills Golf Course	Public Works	5600-0523-54001	PHGC Maint FY24/25
MIRROR IMAGE CLEANING	5/21/2025	129920	5/1/2025	1765	Custodial Service	2,420.00	Palmer Hills Golf Course	Public Works	5600-0524-55081	PHGC Custodial FY24/25
A & A A/C & REFRIGERATION, INC.	5/21/2025	129848	4/30/2025	25APR04522	Ice Machine Rental	175.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-55015	The Forge Putting Course
VESTIS	5/21/2025	129955	4/25/2025	6150536530	First Aid Service	25.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-56010	
VESTIS	5/21/2025	129955	5/2/2025	6150539616	First Aid Service	25.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-56010	
DAVENPORT PRINTING COMPANY	5/7/2025	129789	4/14/2025	251043	Rack Cards-Advertising	27.62	Palmer Hills Golf Course	Parks & Recreation	5600-0711-55002	
HORNUNGS PRO GOLF SALES, INC.	5/21/2025	129894	4/21/2025	710504	Range Pails and Ranger Flagpole	219.42	Palmer Hills Golf Course	Parks & Recreation	5600-0711-56007	
IOWA GOLF ASSOCIATION	5/21/2025	129897	4/15/2025	15344	IGA 83 Individual Member Fees	2,075.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-53001	
MERCHANT SERVICES	4/3/2025	2500599	3/31/2025	325A	Bankcard fees Golf range balls	842.07	Palmer Hills Golf Course	Parks & Recreation	5600-0711-55032	
ONMEDIA	5/21/2025	129925	5/2/2025	610535	April 2025 Gross Advertising	196.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-55002	
ONMEDIA	5/21/2025	129925	5/2/2025	610758	April 2025 Gross Advertising	199.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-55002	
ONMEDIA	5/21/2025	129925	5/2/2025	610536	April 2025 Gross Advertising	966.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-55002	
ONMEDIA	5/21/2025	129925	5/2/2025	610534	April 2025 Gross Advertising	1,200.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-55002	

Bettendorf City Council AP Disbursements - 05.20.25

Vendor Name	Check Date	Check #	Invoice Date	Invoice #	Memo	Amount	Fund	Dept	Account #	Project
TOWNSQUARE MEDIA QUAD CITIES, LLC	5/21/2025	129949	4/30/2025	5092889B-4		192.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-55002	
TOWNSQUARE MEDIA QUAD CITIES, LLC	5/21/2025	129949	4/30/2025	5092889C-4		198.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-55002	
	5/21/2025	129949	4/30/2025	5092889A-2	WXLP-FM April 2025 Radio Advertising	966.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-55002	
TOWNSQUARE MEDIA QUAD CITIES, LLC	5/21/2025	129949	4/30/2025	5092889D-6		2,000.00	Palmer Hills Golf Course	Parks & Recreation	5600-0711-55002	
COCA-COLA ATLANTIC BOTTLING CO	5/14/2025	129830	4/30/2025	5122378		79.64	Palmer Hills Golf Course	Parks & Recreation	5600-0713-56026	The Forge Putting Course
COCA-COLA ATLANTIC BOTTLING CO	5/21/2025	129869	5/7/2025	5135697	4 Cases Soda/Water - Resale	72.36	Palmer Hills Golf Course	Parks & Recreation	5600-0713-56026	
VESTIS	5/21/2025	129955	4/25/2025	6150536526	Laundry Services - towels/mats/aprons	25.00	Palmer Hills Golf Course	Parks & Recreation	5600-0715-55081	
VESTIS	5/21/2025	129955	4/25/2025	6150536529	First Aid Service	29.98	Palmer Hills Golf Course	Parks & Recreation	5600-0715-56010	
VESTIS	5/21/2025	129955	5/2/2025	6150539615	First Aid Service	29.98	Palmer Hills Golf Course	Parks & Recreation	5600-0715-56010	
VESTIS	5/21/2025	129955	5/2/2025	6150539612	Laundry Service - aprons/towels/mats	50.65	Palmer Hills Golf Course	Parks & Recreation	5600-0715-55081	
HANSON INDUSTRIAL, INC.	5/7/2025	129793	4/25/2025	558310	Blue Float	173.49	Palmer Hills Golf Course	Parks & Recreation	5600-0715-54006	
JON WADDELL GOLF SHOP LLC	5/21/2025	129904	4/19/2025	251904	Staff Shirts	1,638.00	Palmer Hills Golf Course	Parks & Recreation	5600-0715-52009	
LIGHTING MAINTENANCE INC.	5/21/2025	129911	4/24/2025	16607	Driving Range Net Repair	558.95	Palmer Hills Golf Course	Parks & Recreation	5600-0715-54006	
IOWA WORKFORCE DEVELOPMENT	4/28/2025	2500600	3/31/2025	4152025	Unemployment/Hamilton, J.	1,596.00	Palmer Hills Golf Course	Parks & Recreation	5600-0715-52008	
						22,106.97	**Palmer Hills Golf Course Total**			
CONFERENCE TECHNOLOGIES, INC	5/7/2025	129788	3/27/2025	P-INV022037	Speakers	704.40	Aquatic Center Fund	Capital Projects	5750-5059-56007	Splash Landing Replcmnt
GENERAL CONSTRUCTORS, INC.	5/21/2025	129886	4/30/2025	230257 24	The Landing Project	-	Aquatic Center Fund	Capital Projects	5750-5059-55081	Splash Landing Replcmnt
GENERAL CONSTRUCTORS, INC.	5/21/2025	129886	5/7/2025	23006-96	Partition repairs in The Landing restrooms	4,098.75	Aquatic Center Fund	Capital Projects	5750-5059-55081	Splash Landing Replcmnt
						4,803.15	**Aquatic Center Fund Total**			
MUNICIPAL COLLECTIONS OF AMERICA	5/21/2025	129922	4/30/2025	68814	COLLECTION AGENCY PMTS	(64.79)	Storm Water Utility	Balance Sheet	5800-0000-11013	
MERCHANT SERVICES	4/3/2025	2500599	3/31/2025	325A	Bankcard fees strm	2,484.56	Storm Water Utility	Finance	5800-0219-55032	
MUNICIPAL COLLECTIONS OF AMERICA	5/21/2025	129922	4/30/2025	68814	COLLECTION AGENCY PMTS	122.12	Storm Water Utility	Finance	5800-0219-55081	
ADVANCED WILDLIFE CONTROL COMPANY	5/21/2025	129852	4/30/2025	043025ST	Inspection Fee & Animal removal	550.00	Storm Water Utility	Public Works	5800-0519-55081	
DAVENPORT ELECTRIC CONTRACT	5/21/2025	129873	4/24/2025	57273	Megger Flood Pump Motors	1,974.00	Storm Water Utility	Public Works	5800-0519-55081	
	5/21/2025	129915	5/7/2025	P27083	Hose & Reel	1,583.57	Storm Water Utility	Public Works	5800-0519-56007	
QUAD CITY SAFETY, INC.	5/7/2025	129803	4/17/2025	3134822	safety supplies	486.00	Storm Water Utility	Public Works	5800-0519-56010	
QUAD CITY SAFETY, INC.	5/21/2025	129931	4/29/2025	3135589	Gloves & Earplugs	418.40	Storm Water Utility	Public Works	5800-0519-56007	
AMERICORE LLC	5/21/2025	129857	4/23/2025	240250 5	Contract 2024 Intake Repair Program	25,150.30	Storm Water Utility	Capital Projects	5800-5059-55081	Intake Repair 2024
TERRACON CONSULTANTS, INC.	5/21/2025	129946	4/28/2025	TN78576	2024 Intake Repair Testing	476.00	Storm Water Utility	Capital Projects	5800-5059-55072	Intake Repair 2024
VEENSTRA & KIMM, INC.	5/21/2025	129954	4/25/2025	33824-21	33rd Street Drainage Improvements from 3/23/2025 - 4/19/2025	446.00	Storm Water Utility	Capital Projects	5800-5059-55072	Sivyer Steel Drainage
						33,626.16	**Storm Water Utility Total**			
RIVER BEND TRANSIT	5/21/2025	129935	4/30/2025	043025SS	Fares Collected	(42.75)	Transit	Public Works	5850-0500-47232	
RIVER BEND TRANSIT	5/21/2025	129935	4/30/2025	043025PT	Fares Collected	(2,350.25)	Transit	Public Works	5850-0500-47231	
ETA TRANSIT SYSTEMS	5/14/2025	129832	5/1/2025	3263	Annual Service & Maintenance	4,500.00	Transit	Public Works	5850-0507-55023	
MERCHANT SERVICES	4/3/2025	2500599	3/31/2025	325A	Bankcard fees 50% pw	22.83	Transit	Public Works	5850-0507-55032	
RIVER BEND TRANSIT	5/21/2025	129935	4/30/2025	043025SS	Saturday Service - April 2025	7,327.61	Transit	Public Works	5850-0507-55029	
RIVER BEND TRANSIT	5/21/2025	129935	4/30/2025	043025PT	Paratransit Service - April 2025	40,227.87	Transit	Public Works	5850-0507-55028	
						49,685.31	**Transit Total**			
BAUER BUILT, INC.	5/21/2025	129861	4/28/2025	230130118	Tires for 1806	408.96	Municipal Garage	Public Works	6830-0520-56024	
BAUER BUILT, INC.	5/21/2025	129861	5/8/2025	230130361	STK Tires	658.32	Municipal Garage	Public Works	6830-0520-56024	
EASTERN IOWA TIRE, INC.	5/21/2025	129878	4/29/2025	100173376	STK Tires	2,929.80	Municipal Garage	Public Works	6830-0520-56024	
EASTERN IOWA TIRE, INC.	5/21/2025	129878	5/5/2025	100173659	STK Tires	1,220.33	Municipal Garage	Public Works	6830-0520-56024	
ELLIOTT EQUIPMENT CO.	5/21/2025	129880	3/6/2025	184778	Seat Belt 1611	368.16	Municipal Garage	Public Works	6830-0520-56024	
ELLIOTT EQUIPMENT CO.	5/21/2025	129880	4/22/2025	185707	STK Sensor	163.12	Municipal Garage	Public Works	6830-0520-56024	
ELLIOTT EQUIPMENT CO.	5/21/2025	129880	4/30/2025	185895	Rear Cart Tipper	878.34	Municipal Garage	Public Works	6830-0520-56024	
GREEN BUICK GMC INC.	5/21/2025	129887	5/8/2025	165035	STK Gasket	14.10	Municipal Garage	Public Works	6830-0520-56024	
GREEN BUICK GMC INC.	5/21/2025	129887	5/8/2025	165023	STK Lube	155.94	Municipal Garage	Public Works	6830-0520-56024	
GREEN BUICK GMC INC.	5/21/2025	129887	5/9/2025	165034	STK Gasket	42.30	Municipal Garage	Public Works	6830-0520-56024	
GREEN BUICK GMC INC.	5/21/2025	129887	5/9/2025	165025	STK Brakes	459.37	Municipal Garage	Public Works	6830-0520-56024	
HENDERSON PRODUCTS	5/21/2025	129890	4/28/2025	421484	Mother Board	577.30	Municipal Garage	Public Works	6830-0520-56024	
HOGLUND BUS AND TRUCK	5/21/2025	129892	3/10/2025	X227005113:01	Ramp Cable	282.73	Municipal Garage	Public Works	6830-0520-56024	
I.W.I. MOTOR PARTS	5/21/2025	129895	5/6/2025	436-270389	STK Brakes	55.70	Municipal Garage	Public Works	6830-0520-56024	
I.W.I. MOTOR PARTS	5/21/2025	129895	5/6/2025	439-300765	STK Brakes	55.70	Municipal Garage	Public Works	6830-0520-56024	
I.W.I. MOTOR PARTS	5/21/2025	129895	5/6/2025	431-909488	STK Brakes	120.55	Municipal Garage	Public Works	6830-0520-56024	
I.W.I. MOTOR PARTS	5/21/2025	129895	5/6/2025	431-909468	STK Brakes	428.80	Municipal Garage	Public Works	6830-0520-56024	
I.W.I. MOTOR PARTS	5/14/2025	129835	5/8/2025	442-328633	Lube STK	44.46	Municipal Garage	Public Works	6830-0520-56024	
I.W.I. MOTOR PARTS	5/21/2025	129895	5/8/2025	441-350192	STK Lube	22.23	Municipal Garage	Public Works	6830-0520-56024	
INTERSTATE BATTERY OF THE	5/21/2025	129896	4/23/2025	10066146	STK Battery	223.63	Municipal Garage	Public Works	6830-0520-56024	

Bettendorf City Council AP Disbursements - 05.20.25

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KILBURG EQUIPMENT, LLC.	5/21/2025	129907	4/30/2025	4846	STK Grabber Fingers	1,128.56	Municipal Garage	Public Works	6830-0520-56024	
LAWSON PRODUCTS, INC.	5/21/2025	129910	4/25/2025	9312429052	Operating Supplies	312.30	Municipal Garage	Public Works	6830-0520-56007	
LINDQUIST FORD, INC.	5/21/2025	129913	4/25/2025	391808	Socket for 2112	34.90	Municipal Garage	Public Works	6830-0520-56024	
LINDQUIST FORD, INC.	5/21/2025	129913	4/30/2025	391833	Vent Actuators	65.46	Municipal Garage	Public Works	6830-0520-56024	
LINDQUIST FORD, INC.	5/21/2025	129913	5/2/2025	391857	Axle 2102	127.07	Municipal Garage	Public Works	6830-0520-56024	
LINDQUIST FORD, INC.	5/21/2025	129913	5/6/2025	278783	Connector Repair 2202	1,204.64	Municipal Garage	Public Works	6830-0520-54004	
MHC KENWORTH	5/21/2025	129917	5/6/2025	T01135600216350	Injectors 1511	2,867.84	Municipal Garage	Public Works	6830-0520-56024	
MIDWEST WHEEL COMPANIES INC.	5/21/2025	129918	4/29/2025	4146705-00	Wheel Seal 1310	14.92	Municipal Garage	Public Works	6830-0520-56024	
MIDWEST WHEEL COMPANIES INC.	5/21/2025	129918	5/7/2025	4157452-00	STK Slack Adj	298.93	Municipal Garage	Public Works	6830-0520-56024	
MIDWEST WHEEL COMPANIES INC.	5/21/2025	129918	5/8/2025	4159031-00	STK Brakes	739.68	Municipal Garage	Public Works	6830-0520-56024	
MIDWEST WHEEL COMPANIES INC.	5/21/2025	129918	5/9/2025	4160632-00	STK Mud Flaps	120.67	Municipal Garage	Public Works	6830-0520-56024	
NAPA AUTO PARTS	5/21/2025	129924	4/29/2025	883398	Lube	215.76	Municipal Garage	Public Works	6830-0520-56024	
NAPA AUTO PARTS	5/21/2025	129924	5/5/2025	884036	STK Harness Trailers	36.25	Municipal Garage	Public Works	6830-0520-56024	
NAPA AUTO PARTS	5/21/2025	129924	5/6/2025	884156	Light Kit Parts	46.05	Municipal Garage	Public Works	6830-0520-56024	
NAPA AUTO PARTS	5/21/2025	129923	5/7/2025	884296	STK Filters	34.97	Municipal Garage	Public Works	6830-0520-56024	
RILCO FLUID CARE, INC.	5/21/2025	129934	5/7/2025	558498	DEF Fuel	400.40	Municipal Garage	Public Works	6830-0520-56035	
RILCO FLUID CARE, INC.	5/21/2025	129934	5/7/2025	558498	Coolant/Washer	1,091.75	Municipal Garage	Public Works	6830-0520-56036	
S J SMITH CO. INC.	5/21/2025	129939	4/30/2025	799462	Operating Supplies	189.00	Municipal Garage	Public Works	6830-0520-56007	
SADLER POWER TRAIN	5/21/2025	129940	4/30/2025	210245181	Fitting 0905	2.06	Municipal Garage	Public Works	6830-0520-56024	
SADLER POWER TRAIN	5/21/2025	129940	4/30/2025	210245174	Pressure Switch 0905	106.48	Municipal Garage	Public Works	6830-0520-56024	
ASCENDANCE TRUCKS LLC	5/21/2025	129860	5/5/2025	XA353001573:01	Terminals 1401	74.15	Municipal Garage	Public Works	6830-0520-56024	
ASCENDANCE TRUCKS LLC	5/21/2025	129860	5/7/2025	XA353001670:01	STK R134	419.80	Municipal Garage	Public Works	6830-0520-56024	
TRISTATE TRUCK EQUIPMENT	5/21/2025	129950	5/9/2025	8652	Bearings for street sweeper	140.83	Municipal Garage	Public Works	6830-0520-56024	
						18,782.31	**Municipal Garage Total**			
	5/21/2025	129859	5/5/2025	5585701	IA Certificate of Title Bond, Ford 2009, INV 5585701	3,260.00	Risk Management	Mayor & Council	6840-0105-55008	
RIVERBEND SIGNWORKS	5/21/2025	129936	4/25/2025	19454	Bus 2414 Vinyl Wrap Install	631.64	Risk Management	Mayor & Council	6840-0105-55042	
						3,891.64	**Risk Management Total**			
DELTA DENTAL	4/21/2025	2500609	4/14/2025	35205000000202500	DENTAL CLAIMS 04/08-04/14/2025	7,335.13	Employee Insurance	Mayor & Council	6860-0106-55076	
DELTA DENTAL	4/28/2025	2500613	4/21/2025	35205000000202500	DENTAL CLAIMS 04/15-04/21/2025	4,671.05	Employee Insurance	Mayor & Council	6860-0106-55076	
DELTA DENTAL	5/5/2025	2500616	4/28/2025	35205000000202500	DENTAL CLAIMS 04/22-04/28/2025	8,120.81	Employee Insurance	Mayor & Council	6860-0106-55076	
	5/12/2025	2500623	5/5/2025	35205000000202500	DENTAL CLAIMS 04/29-05/05/2025	7,451.91	Employee Insurance	Mayor & Council	6860-0106-55076	
EMPLOYEE BENEFIT SYSTEM	4/17/2025	2500610	4/16/2025	4162025	VISION CLAIMS CK 2774	213.00	Employee Insurance	Mayor & Council	6860-0106-55078	
EMPLOYEE BENEFIT SYSTEM	4/24/2025	2500614	4/23/2025	4232025	VISION CLAIMS CK 2775 - 2779	1,331.91	Employee Insurance	Mayor & Council	6860-0106-55078	
MADISON NATIONAL LIFE INSURANCE CO	5/12/2025	2500618	5/1/2025	1691600	LIFE AND LTD NOV	14,284.70	Employee Insurance	Mayor & Council	6860-0106-55070	
TWO RIVERS YMCA	5/7/2025	129807	5/5/2025	CM12091	April/May 2025 Member Dues, INV CM12091	100.00	Employee Insurance	Mayor & Council	6860-0106-55079	
WAGEWORKS	4/23/2025	2500598	3/24/2025	INV7656602	Admin Fees	322.50	Employee Insurance	Mayor & Council	6860-0106-55065	
WAGEWORKS	5/7/2025	129809	4/23/2025	7762833	Current Plan Year - Admin Fees, INV 7762833	322.50	Employee Insurance	Mayor & Council	6860-0106-55065	
WELLMARK BLUE CROSS & BLUE SHIELD	5/1/2025	2500619	3/31/2025	3312025	Admin fees March	15,528.74	Employee Insurance	Mayor & Council	6860-0106-55065	
WELLMARK BLUE CROSS & BLUE SHIELD	5/1/2025	2500619	3/31/2025	3312025	Medical claims, 3/29-3/31/25	2,032.32	Employee Insurance	Mayor & Council	6860-0106-55063	
WELLMARK BLUE CROSS & BLUE SHIELD	5/1/2025	2500619	3/31/2025	3312025	Pharmacy Claims March	76,147.59	Employee Insurance	Mayor & Council	6860-0106-55080	
WELLMARK BLUE CROSS & BLUE SHIELD	5/1/2025	2500619	3/31/2025	3312025	Pharmacy Claims March	(76,147.59)	Employee Insurance	Mayor & Council	6860-0106-55063	
WELLMARK BLUE CROSS & BLUE SHIELD	4/11/2025	2500606	4/1/2025	4042025		104,803.00	Employee Insurance	Mayor & Council	6860-0106-55063	
WELLMARK BLUE CROSS & BLUE SHIELD	4/18/2025	2500607	4/11/2025	4112025		137,662.19	Employee Insurance	Mayor & Council	6860-0106-55063	
WELLMARK BLUE CROSS & BLUE SHIELD	4/25/2025	2500611	4/18/2025	4182025		129,341.20	Employee Insurance	Mayor & Council	6860-0106-55063	
	5/2/2025	2500620	4/25/2025	4252025		92,913.74	Employee Insurance	Mayor & Council	6860-0106-55063	
WELLMARK BLUE CROSS & BLUE SHIELD	5/9/2025	2500621	5/2/2025	5022025		63,042.34	Employee Insurance	Mayor & Council	6860-0106-55063	
YMCA OF IOWA MISSISSIPPI VALLEY	5/21/2025	129958	4/25/2025	4212025	April 2025 monthly fees	2,740.00	Employee Insurance	Mayor & Council	6860-0106-55079	
HM INSURANCE GROUP	5/14/2025	129834	5/1/2025	409704May	SPECIFIC COVERAGE	45,333.09	Employee Insurance	Mayor & Council	6860-0106-55067	
HM INSURANCE GROUP	5/14/2025	129834	5/1/2025	409704May	AGGREGATE COVERAGE	1,766.97	Employee Insurance	Mayor & Council	6860-0106-55066	
						639,317.10	**Employee Insurance Total**			
FULTON SIREN SERVICES	5/7/2025	129790	5/1/2025	2930	MONITORING	884.79	Information Services	Finance	6880-0231-55072	FIRE IT
						884.79	**Information Services Total**			
IOWA DEPARTMENT OF REVENUE	4/18/2025	2500591	4/18/2025	0-008-066-753	04/18/25 PAY DATE IA W/H TAX	21,485.40	Liability Clearing Acct.	Balance Sheet	8100-0000-21006	
AFLAC	4/18/2025	2500597	4/18/2025	713555	AFLAC PRE TAX	2,237.00	Liability Clearing Acct.	Balance Sheet	8100-0000-21020	
AFLAC	4/18/2025	2500597	4/18/2025	713555	AFLAC AFTER TAX CONTRIBUTIONS	1,345.00	Liability Clearing Acct.	Balance Sheet	8100-0000-21014	

Bettendorf City Council AP Disbursements - 05.20.25

Vendor Name	Check Date	Check #	Invoice Date	Invoice #	Memo	Amount	Fund	Dept	Account #	Project
AFLAC	4/18/2025	2500586	4/18/2025	PR 4.18.25 CI WRAP	CI WRAP CONTRIBUTION	112.45	Liability Clearing Acct.	Balance Sheet	8100-0000-21014	
AMERICAN FUNDS ROTH IRA WIRE	4/18/2025	2500596	4/18/2025	8832-0943-80117	AFTER TAX ROTH IRA CONTRIBUTIONS	25.00	Liability Clearing Acct.	Balance Sheet	8100-0000-21014	
AMERICAN FUNDS ROTH IRA WIRE	5/16/2025	129839	5/16/2025	PR 05.16.25 AM FUNDS	AMERICAN FUNDS EMPLOYEE DEDUCTION	50.00	Liability Clearing Acct.	Balance Sheet	8100-0000-21014	
ANCHOR NATIONAL LIFE INSURANCE CO	5/16/2025	129840	5/16/2025	PR 05.16.25 AIG	ANCHOR LIFE INSURANCE	228.25	Liability Clearing Acct.	Balance Sheet	8100-0000-21020	
BETTENDORF POLICE BENEVOLENT FUND	4/18/2025	2500589	4/18/2025	PR 4.18.25 BENVLT FUND	04/18/25 PR CONTRIBUTIONS	96.00	Liability Clearing Acct.	Balance Sheet	8100-0000-21029	
CITY OF BETTENDORF	5/16/2025	129841	5/16/2025	PR 05.16.25 COB	EMPLOYEE INSURANCE PREM DEDUCTIONS	19,852.21	Liability Clearing Acct.	Balance Sheet	8100-0000-21018	
CITY OF BETTENDORF	5/16/2025	129841	5/16/2025	PR 05.16.25 COB	ORTHO	135.00	Liability Clearing Acct.	Balance Sheet	8100-0000-21019	
CITY OF BETTENDORF	5/16/2025	129841	5/16/2025	PR 05.16.25 COB	FLEX SPENDING	5,468.45	Liability Clearing Acct.	Balance Sheet	8100-0000-21020	
CITY OF BETTENDORF	5/16/2025	129841	5/16/2025	PR 05.16.25 COB	DEPENDENT CARE	1,922.70	Liability Clearing Acct.	Balance Sheet	8100-0000-21020	
CITY OF BETTENDORF	5/16/2025	129841	5/16/2025	PR 05.16.25 COB	PREM PASS THRU	2,140.66	Liability Clearing Acct.	Balance Sheet	8100-0000-21020	
CITY OF BETTENDORF	5/16/2025	129841	5/16/2025	PR 05.16.25 COB	COMPUTER LOAN	(7.10)	Liability Clearing Acct.	Balance Sheet	8100-0000-21029	
COLLECTION SERVICES CENTER	4/18/2025	2500595	4/18/2025	2592302	CHILD/SPOUSE SUPPORT	1,825.70	Liability Clearing Acct.	Balance Sheet	8100-0000-21016	
GREAT AMERICAN PLAN ADMINISTRATORS	4/18/2025	2500587	4/18/2025	PR 4.18.25 GREAT AMERICAN	04/18/25 PR CONTRIBUTIONS	681.77	Liability Clearing Acct.	Balance Sheet	8100-0000-21020	
ICMA RETIREMENT TRUST - 457	4/18/2025	2500584	4/18/2025	6118427	ICMA ROTH AFTER TAX	5,644.67	Liability Clearing Acct.	Balance Sheet	8100-0000-21014	
ICMA RETIREMENT TRUST - 457	4/18/2025	2500583	4/18/2025	7108714	457 LOAN PAYMENTS	4,178.69	Liability Clearing Acct.	Balance Sheet	8100-0000-21023	
ICMA RETIREMENT TRUST - 457	4/18/2025	2500583	4/18/2025	7108714	457 CONTRIBUTION PAYMENTS	61,774.61	Liability Clearing Acct.	Balance Sheet	8100-0000-21020	
ICMA RETIREMENT TRUST - 457	4/18/2025	2500583	4/18/2025	7108714	457 B ROTH	2,902.55	Liability Clearing Acct.	Balance Sheet	8100-0000-21014	
ILLINOIS DEPARTMENT OF REVENUE	4/18/2025	2500592	4/18/2025	1-495-882-672	ILLINOIS STATE W/H TAX	3,425.54	Liability Clearing Acct.	Balance Sheet	8100-0000-21007	
INTERNAL REVENUE SERVICE	4/18/2025	2500590	4/18/2025	45557200	FEDERAL W/H	85,087.59	Liability Clearing Acct.	Balance Sheet	8100-0000-21005	
INTERNAL REVENUE SERVICE	4/18/2025	2500590	4/18/2025	45557200	FICA W/H TAX	75,433.76	Liability Clearing Acct.	Balance Sheet	8100-0000-21008	
	4/18/2025	2500590	4/18/2025	45557200	MEDICARE W/H TAX	27,806.66	Liability Clearing Acct.	Balance Sheet	8100-0000-21009	
IOWA C.O.P.S.	4/18/2025	2500588	4/18/2025	PR 4.18.25 IA COPS	04/18/25 PR CONTRIBUTIONS	35.00	Liability Clearing Acct.	Balance Sheet	8100-0000-21029	
IPERS COLLECTIONS	4/18/2025	2500593	4/18/2025	PR 04.18.25	IPERS CREDIT EMPLOYEE CREDIT- LEFT BEFORE 6 MONTHS	(232.19)	Liability Clearing Acct.	Balance Sheet	8100-0000-21010	
IPERS COLLECTIONS	4/18/2025	2500593	4/18/2025	PR 04.18.25	IPERS CREDIT CITY SHARE- LEFT BEFORE 6 MONTHS	(348.48)	Liability Clearing Acct.	Balance Sheet	8100-0000-21010	
IPERS COLLECTIONS	4/18/2025	2500593	4/18/2025	PR 04.18.25	EMPLOYEE SHARE IPERS	38,409.45	Liability Clearing Acct.	Balance Sheet	8100-0000-21010	
IPERS COLLECTIONS	4/18/2025	2500593	4/18/2025	PR 04.18.25	CITY SHARE IPERS	57,644.70	Liability Clearing Acct.	Balance Sheet	8100-0000-21010	
LEGALSHIELD	5/16/2025	129843	5/16/2025	PR 05.16.25 LEGALSHIELD	LEGALSHIELD	55.83	Liability Clearing Acct.	Balance Sheet	8100-0000-21014	
LINCOLN LIFE	5/16/2025	129844	5/16/2025	PR 05.16.25 LINCOLN	LINCOLN LIFE INSURANCE	993.11	Liability Clearing Acct.	Balance Sheet	8100-0000-21020	
MADISON NATIONAL LIFE INSURANCE CO	5/12/2025	2500618	5/1/2025	1691600	VOLUNTARY LIFE INSURANCE NOV	2,355.78	Liability Clearing Acct.	Balance Sheet	8100-0000-21024	
MUNICIPAL FIRE & POLICE	4/18/2025	2500585	4/18/2025	4/18/2025 MFPRSI	EMPLOYEE SHARE POLICE PENSION	16,965.39	Liability Clearing Acct.	Balance Sheet	8100-0000-21011	
MUNICIPAL FIRE & POLICE	4/18/2025	2500585	4/18/2025	4/18/2025 MFPRSI	CITY SHARE POLICE PENSION	40,255.05	Liability Clearing Acct.	Balance Sheet	8100-0000-21003	
MUNICIPAL FIRE & POLICE	4/18/2025	2500585	4/18/2025	4/18/2025 MFPRSI	EMP SHARE FIRE PENSION	12,585.33	Liability Clearing Acct.	Balance Sheet	8100-0000-21012	
MUNICIPAL FIRE & POLICE	4/18/2025	2500585	4/18/2025	4/18/2025 MFPRSI	CITY SHARE FIRE PENSION	29,862.18	Liability Clearing Acct.	Balance Sheet	8100-0000-21004	
NATIONWIDE RETIREMENT SOLUTIONS	4/18/2025	2500594	4/18/2025	PR 4.18.25 NATIONWIDE	457 CONTRIBUTIONS	763.00	Liability Clearing Acct.	Balance Sheet	8100-0000-21020	
PACIFIC LIFE INSURANCE COMPANY	5/16/2025	129845	5/16/2025	PR 05.16.25 PACIFIC	PACIFIC LIFE INSURANCE	312.33	Liability Clearing Acct.	Balance Sheet	8100-0000-21020	
STATE DISBURSEMENT UNIT	5/16/2025	129846	5/16/2025	PR 05.16.25 IL CHILD SUPPORT	IL CHILD SUPPORT DEDUCTIONS FROM EMPLOYEES	956.51	Liability Clearing Acct.	Balance Sheet	8100-0000-21016	
UNITED WAY QUAD CITIES	4/18/2025	2500582	4/18/2025	PR 4.18.25 UNITED WAY	04/18/25 PR CONTRIBUTIONS	756.00	Liability Clearing Acct.	Balance Sheet	8100-0000-21017	
WASHINGTON NATIONAL LIFE INSURANCE	5/16/2025	129847	5/16/2025	PR 05.16.25 WASHINGTON	WASHINGTON MUTUAL LIFE INSURANCE EMPLOYEE	61.10	Liability Clearing Acct.	Balance Sheet	8100-0000-21014	
FAMILY SUPPORT PAYMENT CENTER	5/16/2025	129842	5/16/2025	PR 05.16.25 MO CHILD SUPPORT	MISSOURI CHILD SUPPORT REM ID: 31326587	12.45	Liability Clearing Acct.	Balance Sheet	8100-0000-21016	
						525,295.10	**Liability Clearing Acct. Total**			
						2,830,964.10	**Grand Total**			

Bettendorf City QCWCC AP Disbursements - 05.20.25

Vendor Name	Check Date	Check #	Invoice Date	Invoice #	Memo	Amount	Fund	Dept	Account #	Project #
TREASURER, STATE OF IOWA	4/29/2025	2500605	3/31/2025	0-008-169-954		5,887.16	QC Waterfront Conv Ctr Op	Balance Sheet	5900-0000-20401	
						5,887.16		**Balance Sheet Total**		
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	Finance salary and benefits	5,363.82	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-51021	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	facility maint salary wages and benefits	5,918.31	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-51021	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	repairs and maint	443.77	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-54001	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	mediacom	584.53	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-54009	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	food invoices	12,362.16	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-56028	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	beverage invoices	3,728.50	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-56029	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	salary wages and benefits	36,049.11	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-51021	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	supplies general office	4,739.65	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-56006	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	contract services	4,097.55	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-55081	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	DECORATIONS	-	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-56006	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	ADVERTISING	3,461.60	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-55002	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	ENTERTAINER FEES	21,500.00	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-56038	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	PROFESSION SERVICES	12,650.61	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-55081	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	supplies	796.64	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-56006	
ISLE OF CAPRI BETTENDORF, L.C.	5/21/2025	3748	3/22/2025	42225	fees and lic	(437.73)	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-56039	
MID AMERICAN ENERGY	5/21/2025	3749	4/29/2025	566242127	waterfront parking lot power bill	26.97	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-54008	

Bettendorf City QCWCC AP Disbursements - 05.20.25

Vendor Name	Check Date	Check #	Invoice Date	Invoice #	Memo	Amount	Fund	Dept	Account #	Project #
MID AMERICAN ENERGY	5/21/2025	3749	4/29/2025	566233729	waterfront power bill	9,574.54	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-54008	
NORTHWEST MECHANICAL, INC.	5/14/2025	3746	2/1/2025	70520	HVAC MAINT CONTRACT 02/01/25-01/31/26	20,100.83	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-54001	
NORTHWEST MECHANICAL, INC.	5/14/2025	3746	7/1/2025	70520a	HVAC MAINT CONTRACT 07/01/25-01/31/26	28,141.17	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-54001	
THE GREEN THUMBERS	5/21/2025	3750	5/5/2025	1-845639	plant maint	325.00	QC Waterfront Conv Ctr Op	QCWCC - Oper	5900-2001-55081	
						169,427.03		**QCWCC - Oper Total**		
PETERSEN PLUMBING & HEATING	5/14/2025	3747	3/17/2025	276181R	Replacement of 3 water	10,800.00	Bus. Type Capital Projects	Capital Projects	5900-5059-57074	Event Center
						10,800.00		**Capital Projects Total**		
						186,114.19		**Grand Total**		

Bettendorf Public Library AP Disbursements - 05.08.25

Vendor Name	Check Date	Check #	Invoice Date	Invoice #	Memo	Amount	Fund	Dept	Account #
CONFERENCE TECHNOLOGIES, INC	5/8/2025	129815	4/17/2025	P-INV023712	Conference Room Upgrades Bettendorf Room and Malmros Room AV	4,154.00	General Fund	Library Administration	1001-0601-56019
QUADIENT FINANCE USA, INC	5/8/2025	129824	4/27/2025	42725	Postage Meter Funds	1,584.82	General Fund	Library Administration	1001-0601-56008
						5,738.82		**Library Administration Total**	
QUADIENT FINANCE USA, INC	5/8/2025	129824	4/27/2025	42725	Postage Meter Funds	1,584.82	General Fund	Customer Services	1001-0610-56008
UNIQUE MANAGEMENT SERVICES IN	5/8/2025	129827	2/1/2025	6135461	January Placements	51.50	General Fund	Customer Services	1001-0610-55015
UNIQUE MANAGEMENT SERVICES IN	5/8/2025	129827	4/1/2025	6137654	March Placements	72.10	General Fund	Customer Services	1001-0610-55015
						1,708.42		**Customer Services Total**	
BETTENDORF KIWANIS CLUB	5/8/2025	129812	4/4/2025	1614	Kiwanis Dues - Andy Miller	135.00	General Fund	Programming & Public Services	1001-0612-53004
						135.00		**Programming & Public Services Total**	
SHOWCASES	5/8/2025	129826	3/31/2025	330272	Office Supplies - DVD case, sleeves	510.57	General Fund	Collection Services	1001-0614-56006
						510.57		**Collection Services Total**	
AMAZON.COM	5/8/2025	129810	4/2/2025	1LWG-DR3C-7JJX	Adult Fiction	7.99	General Fund	Bus. Type Capital Outlay	1001-0680-57081
AMAZON.COM	5/8/2025	129810	4/2/2025	16JV-D3FL-7P63	Adult Fiction	14.99	General Fund	Bus. Type Capital Outlay	1001-0680-57081
AMAZON.COM	5/8/2025	129810	4/22/2025	179T-TD4M-F3HH	Juvenile	18.99	General Fund	Bus. Type Capital Outlay	1001-0680-57085
BAKER & TAYLOR	5/8/2025	129811	4/4/2025	2038991604	Audio	115.52	General Fund	Bus. Type Capital Outlay	1001-0680-57086
BAKER & TAYLOR	5/8/2025	129811	4/29/2025	2039044048	Audio	690.64	General Fund	Bus. Type Capital Outlay	1001-0680-57086
BLACKSTONE PUBLISHING	5/8/2025	129813	4/21/2025	2195807	Audio	86.35	General Fund	Bus. Type Capital Outlay	1001-0680-57086
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	2/28/2025	63144728	Juvenile	24.03	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	3/28/2025	63162721	Juvenile	10.92	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	3/28/2025	63162719	Juvenile	12.77	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	3/28/2025	63162724	Juvenile	53.45	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	3/30/2025	67802336	Juvenile	13.92	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163822	Young Adult	9.00	General Fund	Bus. Type Capital Outlay	1001-0680-57082
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163827	Adult Fiction	15.53	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163820	Adult Nonfiction	21.40	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163821	Juvenile	32.76	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163828	Young Adult	35.62	General Fund	Bus. Type Capital Outlay	1001-0680-57082
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163833	Juvenile	42.43	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163823	Juvenile	80.07	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163830	Juvenile	85.92	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163829	Adult Nonfiction	91.89	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163824	Adult Nonfiction	96.02	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163832	Adult Fiction	106.00	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163826	Juvenile	120.65	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/3/2025	63163834	Adult Fiction	607.72	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/4/2025	63164671	Adult Fiction	10.17	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/4/2025	63164669	Adult Nonfiction	12.08	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/4/2025	63164667	Adult Nonfiction	16.07	General Fund	Bus. Type Capital Outlay	1001-0680-57080

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INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/4/2025	63164668	Juvenile	22.71	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/4/2025	63164666	Juvenile	27.10	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/4/2025	63164672	Adult Fiction	34.72	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/6/2025	67804572	Adult Nonfiction	14.97	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/6/2025	67804573	Adult Fiction	94.93	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/7/2025	63164806	Juvenile	10.49	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/7/2025	506987647	Audio	13.49	General Fund	Bus. Type Capital Outlay	1001-0680-57086
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/7/2025	63164807	Adult Nonfiction	31.60	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/7/2025	63164809	Adult Fiction	49.73	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/7/2025	63164808	Young Adult	56.95	General Fund	Bus. Type Capital Outlay	1001-0680-57082
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/7/2025	67804604	Adult Fiction	91.83	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165662	Juvenile	8.24	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165669	Juvenile	10.34	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165658	Juvenile	10.92	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165660	Young Adult	11.49	General Fund	Bus. Type Capital Outlay	1001-0680-57082
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165657	Juvenile	13.92	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165664	Young Adult	24.13	General Fund	Bus. Type Capital Outlay	1001-0680-57082
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165659	Juvenile	33.33	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165663	Juvenile	43.10	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165661	Adult Nonfiction	44.27	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165665	Adult Nonfiction	48.74	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165668	Adult Ficton	62.55	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165666	Juvenile	76.43	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165671	Adult Fiction	105.02	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165670	Adult Fiction	259.71	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/9/2025	63165672	Juvenile	313.36	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/10/2025	63165911	Juvenile	9.17	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/10/2025	63165906	Juvenile	10.34	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/10/2025	63165910	Juvenile	10.34	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/10/2025	63165907	Adult Fiction	17.24	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/10/2025	63166149	Adult Fiction	17.25	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/10/2025	63166148	Adult Fiction	19.10	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/10/2025	63166152	Young Adult	19.18	General Fund	Bus. Type Capital Outlay	1001-0680-57082
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/10/2025	63165908	Adult Nonfiction	32.72	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/10/2025	63165909	Juvenile	46.52	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/10/2025	63166150	Juvenile	366.98	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/10/2025	63166151	Juvenile	502.39	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/11/2025	63166426	Adult Fiction	10.19	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/11/2025	63166425	Juvenile	10.92	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/11/2025	63166540	Young Adult	11.49	General Fund	Bus. Type Capital Outlay	1001-0680-57082

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INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/11/2025	63166539	Juvenile	13.90	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/11/2025	63166423	Juvenile	13.92	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/11/2025	63166428	Juvenile	15.99	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/11/2025	63166424	Adult Nonfiction	18.98	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/11/2025	63166427	Adult Fiction	28.08	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/11/2025	63166541	Adult Nonfiction	35.08	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/11/2025	63166543	Adult Fiction	43.60	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/11/2025	63166544	Juvenile	126.42	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/13/2025	67806931	Juvenile	13.92	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/13/2025	67806932	Adult Fiction	29.99	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/13/2025	67806933	Juvenile	57.52	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/13/2025	67806935	Juvenile	109.27	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/13/2025	67807172	Juvenile	176.55	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/13/2025	67806934	Juvenile	280.67	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/15/2025	63167687	Adult Fiction	16.10	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/15/2025	63167684	Juvenile	24.84	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/15/2025	63167685	Adult Nonfiction	31.69	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/15/2025	63167686	Juvenile	32.76	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168934	Juvenile	14.24	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168944	Juvenile	20.25	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168947	Juvenile	21.58	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168948	Juvenile	21.64	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168946	Juvenile	22.41	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168940	Juvenile	32.76	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168938	Young Adult	45.96	General Fund	Bus. Type Capital Outlay	1001-0680-57082
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168937	Juvenile	65.50	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168936	Adult Nonfiction	70.72	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168935	Juvenile	86.77	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168943	Adult Fiction	116.72	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168939	Adult Nonfiction	124.13	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168945	Adult Fiction	190.86	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/18/2025	63169281	Juvenile	8.99	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/18/2025	63169282	Juvenile	10.34	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/18/2025	63169287	Juvenile	11.19	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/18/2025	63169286	Adult Fiction	11.39	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/18/2025	63169285	Adult Fiction	27.46	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169490	Juvenile	8.99	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169501	Juvenile	10.92	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169502	Juvenile	17.08	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169496	Juvenile	21.84	General Fund	Bus. Type Capital Outlay	1001-0680-57085

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INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169494	Young Adult	22.98	General Fund	Bus. Type Capital Outlay	1001-0680-57082
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169492	Adult Nonfiction	33.39	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169498	Adult Fiction	50.02	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169493	Juvenile	54.01	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169495	Adult Nonfiction	59.22	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169491	Juvenile	71.81	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169500	Adult Fiction	243.90	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169925	Juvenile	9.74	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169934	Juvenile	11.49	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169930	Adult Fiction	11.99	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169933	Adult Fiction	13.23	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169846	Juvenile	13.92	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169924	Adult Nonfiction	16.77	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169928	Adult Nonfiction	17.25	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169927	Juvenile	18.41	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169931	Adult Fiction	27.49	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169932	Adult Nonfiction	30.25	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169926	Juvenile	35.63	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	67810385	Adult Nonfiction	173.14	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/22/2025	63169848	Adult Nonfiction	1,831.27	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/23/2025	63170493	Juvenile	9.74	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/23/2025	63170492	Juvenile	10.34	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/23/2025	63170497	Young Adult	11.24	General Fund	Bus. Type Capital Outlay	1001-0680-57082
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/23/2025	67811248	Juvenile	11.49	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/23/2025	63170491	Adult Fiction	14.99	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/23/2025	67811247	Adult Nonfiction	15.00	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/23/2025	63170495	Adult Fiction	47.23	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/23/2025	67811250	Juvenile	51.25	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/23/2025	63170496	Adult Nonfiction	76.82	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/23/2025	63170494	Juvenile	87.86	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/23/2025	67811249	Adult Nonfiction	293.30	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/24/2025	63171347	Juvenile	7.08	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/24/2025	63171349	Adult Fiction	7.49	General Fund	Bus. Type Capital Outlay	1001-0680-57081
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/24/2025	63171351	Juvenile	11.24	General Fund	Bus. Type Capital Outlay	1001-0680-57085
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/24/2025	63171346	Adult Nonfiction	23.13	General Fund	Bus. Type Capital Outlay	1001-0680-57080
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/24/2025	63171350	Adult Nonfiction	40.24	General Fund	Bus. Type Capital Outlay	1001-0680-57080

Bettendorf Public Library AP Disbursements - 05.08.25

Vendor Name	Check Date	Check #	Invoice Date	Invoice #	Memo	Amount	Fund	Dept	Account #
KANOPY	5/8/2025	129819	4/30/2025	450699-PPU	Video	360.00	General Fund	Bus. Type Capital Outlay	1001-0680-57076
MIDWEST TAPE EXCHANGE	5/8/2025	129821	3/31/2025	506962417	Video	20.99	General Fund	Bus. Type Capital Outlay	1001-0680-57076
MIDWEST TAPE EXCHANGE	5/8/2025	129821	3/31/2025	506962419	Video	22.49	General Fund	Bus. Type Capital Outlay	1001-0680-57076
MIDWEST TAPE EXCHANGE	5/8/2025	129821	4/15/2025	507032986	Video	14.99	General Fund	Bus. Type Capital Outlay	1001-0680-57076
MIDWEST TAPE EXCHANGE	5/8/2025	129821	4/15/2025	507032987	Video	18.74	General Fund	Bus. Type Capital Outlay	1001-0680-57076
MIDWEST TAPE EXCHANGE	5/8/2025	129821	4/18/2025	507048768	Videos	191.18	General Fund	Bus. Type Capital Outlay	1001-0680-57076
MIDWEST TAPE EXCHANGE	5/8/2025	129821	4/18/2025	507048766	Video	333.62	General Fund	Bus. Type Capital Outlay	1001-0680-57076
MIDWEST TAPE EXCHANGE	5/8/2025	129821	4/24/2025	507068738	Video	200.20	General Fund	Bus. Type Capital Outlay	1001-0680-57076
MIDWEST TAPE EXCHANGE	5/8/2025	129821	4/29/2025	507097956	Audio	95.18	General Fund	Bus. Type Capital Outlay	1001-0680-57086
MIDWEST TAPE EXCHANGE	5/8/2025	129821	4/29/2025	507097959	Video	145.46	General Fund	Bus. Type Capital Outlay	1001-0680-57076
MIDWEST TAPE EXCHANGE	5/8/2025	129821	4/29/2025	507097958	Video	559.27	General Fund	Bus. Type Capital Outlay	1001-0680-57076
OVERDRIVE	5/8/2025	129822	4/7/2025	05530CO25111513	Juvenile	490.13	General Fund	Bus. Type Capital Outlay	1001-0680-57085
OVERDRIVE	5/8/2025	129822	4/7/2025	05530CO25111507	Juvenile	595.32	General Fund	Bus. Type Capital Outlay	1001-0680-57085
OVERDRIVE	5/8/2025	129822	4/16/2025	05530CO25121906	Audio	1,702.24	General Fund	Bus. Type Capital Outlay	1001-0680-57086
OVERDRIVE	5/8/2025	129822	4/16/2025	05530CO25121939	Adult Fiction	1,749.37	General Fund	Bus. Type Capital Outlay	1001-0680-57081
OVERDRIVE	5/8/2025	129822	4/17/2025	05530DA25123028	Adult Fiction	9.98	General Fund	Bus. Type Capital Outlay	1001-0680-57081
OVERDRIVE	5/8/2025	129822	4/22/2025	05530DA25126730	Adult Fiction	55.00	General Fund	Bus. Type Capital Outlay	1001-0680-57081
OVERDRIVE	5/8/2025	129822	4/22/2025	05530DA25126730	Audio	95.00	General Fund	Bus. Type Capital Outlay	1001-0680-57086
OVERDRIVE	5/8/2025	129822	4/24/2025	05530CO25129201	Young Adult	598.36	General Fund	Bus. Type Capital Outlay	1001-0680-57082
OVERDRIVE	5/8/2025	129822	4/24/2025	05530CO25129206	Audio	619.38	General Fund	Bus. Type Capital Outlay	1001-0680-57086
PLAYAWAY PRODUCTS	5/8/2025	129823	4/16/2025	496845	Video	322.98	General Fund	Bus. Type Capital Outlay	1001-0680-57076
						18,726.05		**Bus. Type Capital Outlay Total**	
						26,818.86	**General Fund Total**		
SALLY HAUGEN	5/8/2025	129825	4/24/2025	FOL 5e	FOL 5e - Brown Bag Lunch Performance	100.00	Library Gift Fund	Library Gift Fund	2260-0606-56006
BAKER & TAYLOR	5/8/2025	129811	4/17/2025	2039021632	FOL 4b - YA Summer Reading Program	1,354.00	Library Gift Fund	Library Gift Fund	2260-0606-56006
BAKER & TAYLOR	5/8/2025	129811	4/17/2025	2039021635	FOL 4a - Juv Summer Reading Program	2,785.42	Library Gift Fund	Library Gift Fund	2260-0606-56006
BAKER & TAYLOR	5/8/2025	129811	4/29/2025	2039043642	FOL 4b - YA Summer Reading Program	142.00	Library Gift Fund	Library Gift Fund	2260-0606-56006
DAVENPORT PUBLIC LIBRARY	5/8/2025	129816	4/29/2025	Reagan429	Reimburse Library - Lost	30.00	Library Gift Fund	Library Gift Fund	2260-0606-56006
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	3/7/2025	67794505	Adopted Author	15.19	Library Gift Fund	Library Gift Fund	2260-0606-56007
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/4/2025	63164670	Adopted Author	10.19	Library Gift Fund	Library Gift Fund	2260-0606-56007
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/17/2025	63168942	Adopted Author	20.13	Library Gift Fund	Library Gift Fund	2260-0606-56007
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/18/2025	63169284	Adopted Author	17.25	Library Gift Fund	Library Gift Fund	2260-0606-56007
INGRAM LIBRARY SERVICES, LLC	5/8/2025	129818	4/21/2025	63169499	FOL 3h - DIBs Kits	113.90	Library Gift Fund	Library Gift Fund	2260-0606-56006
LECLAIRE COMMUNITY LIBRARY	5/8/2025	129820	4/29/2025	BPL429	Reimburse Library - Damaged	8.00	Library Gift Fund	Library Gift Fund	2260-0606-56006
OVERDRIVE	5/8/2025	129822	4/17/2025	05530CO25122720	FOL 10f - Lucky Day Collection	402.94	Library Gift Fund	Library Gift Fund	2260-0606-56006
ILLUMINATE HEALING STUDIO	5/8/2025	129817	4/10/2025	InService2025	2025 In-Service Sessions	200.00	Library Gift Fund	Library Gift Fund	2260-0606-56006
CHERYL SHAGENA	5/8/2025	129814	4/10/2025	InService2025	2025 In-Service Session	350.00	Library Gift Fund	Library Gift Fund	2260-0606-56006
						5,549.02	**Library Gift Fund Total**		
						32,367.88	**Grand Total**		

April Revenues	Amount
41 - Other City Taxes	149,296.45
42 - Licenses And Permits	98,196.35
44 - Intergovernmental	675,739.22
45 - Charges For Services	3,416,353.42
47 - Miscellaneous Revenues	1,811,482.88
Total	**6,151,068.32**